

A Special meeting of the Leslie City Council was held at 6:00 pm on Monday, May 4, 2009 at Leslie City Hall, 107 E Bellevue Street, with Mayor Ron Schmit presiding.

PRESENT: Councilmembers Beegle, Beyer, Fox, Motes, Stewart, Zamora, Mayor Schmit.

ABSENT: None.

ALSO PRESENT: City Manager Brian Reed, City Clerk Denae Davenport, City Finance Director/Treasurer Cheri Neu, Fire Chief Mike Fancher, Police Chief Bob Delamarter, Public Works Director Martha Owen, Deputy Clerk/Treasurer Carrie Fancher. *The Leslie Weekly Guardian* Editor Jennifer Shuster.

Shuster led those present in the Pledge of Allegiance.

PURPOSE OF THIS MEETING: Conduct a Budget Workshop regarding the Proposed Budget for the City of Leslie fiscal year July 1, 2009 through June 30, 2010.

Approve the Agenda:

Moved by Stewart, seconded by Motes to approve the agenda. All yes. Motion carried.

Reed acknowledged that he had presented the draft budget to council at the April 7, 2009 meeting and the budget was reviewed at the April 21, 2009 workshop. Reed mentioned that he has asked Tom Traciak with ACI Finance to attend a meeting in mid-May to review the updates to the water rate study noting that this will result in changes to the water and sewer fund in the budget.

Zamora indicated that council had at the last workshop discussed eliminating the DPW Director position and that in his mind nothing has changed; he still feels the same way. Zamora indicated that he had talked to the crew at DPW and they feel that they can handle the duties of the director. Zamora noted that he appreciated the tour he attended of DPW. Reed responded that he has had discussion with the guys and what they told him was completely different. Motes explained that she feels that the guys can do the job and does not see the value in keeping the DPW Director position. Zamora indicated that this is not personal and explained that the guys say they can do the job and this would be a cost savings and that the guys are on board with making it work.

Fox indicated that he does not agree with the idea of putting the director position in the City Managers hands. Fox noted that if we force this we will get half a City Manager and half a DPW Director. Fox acknowledged that the City Manager is doing what the council needs a City Manager to do and is giving 100% and that he should not be pulled away from doing his job. Fox stated that Reed is doing a good job and that he would hate to see that go down hill. Fox clarified that former City Manager Rolly Olney came from years of DPW work which made it easier to allow him to combine both jobs.

Zamora noted that he still thinks that "the guys can pull this off with little to no supervision" but that he is just one person out of seven and he is fine with that.

Reed indicated that he feels that the decision to combine the position of City Manager and DPW Director would in the end cost more money and set the City back further.

Beegle agreed that this is not the right time to be cutting this position noting; if we intend to make a turnaround we need good leadership.

Reed explained that as it is he relies heavily on Owen for her knowledge and to do much of the research.

Stewart offered that he would have liked to have more workshops.

Reed expressed that he feels a little like there is a moving target that he has worked to do many of the things that have been requested by council.

Motes questioned Owen on her responsibilities. Owen stated that DPW employee Rick Piper currently holds the water license. Owen replied that she is working to achieve her license and that she writes all of the reports that come from her department.

Zamora indicated that Piper could be the supervisor of DPW and would be willing to do so. Reed asked why Piper did not apply for the position when it was available. Zamora replied that was irrelevant.

Beegle reminded council that Reed has already taken on the duties left by the elimination of the EDC consultant position and that DPW has more on their plate with other cuts made in seasonal help, and the DDA position.

Schmit asked council to each speak for or against eliminating the DPW Director position and assigning the responsibility to the City Manager.

Zamora, Motes and Stewart indicated that they were for the proposal.

Schmit, Beyer, Beegle and Fox were against the proposal.

Motes commented she is fearful that next year we will be in the hole and would then have to cut one of the DPW guys. Motes indicated that she has read the DPW Director job description and she feels it may be a little inflated. Motes informed Owen that the guys say she is a glorified secretary. Motes feels that the DPW guys do a good job and should be given

more responsibility. Reed asked Motes if she believes that if we don't get rid of the Director then one of the guys will have to go. Motes replied that she would rather eliminate Owen before getting rid of one of the guys. Reed questioned if we planned to pay the hourly employees overtime every time they have to respond to the many things that Owen takes care in the evenings and weekends. Reed also questioned which one of the guys offered to complete the many required reports. Fox expressed appreciation for the work that is done by the DPW crew and also expressed his concern that the guys are not fully aware of what is required administratively. Motes replied that maybe she was confused but she thought that the council members were to do their research and decide which position to cut. Motes asked why there was a need to schedule a second workshop. Zamora responded that it was because at the last meeting we were at a stand still.

Beegle asked what we can do to help the water and sewer fund. Reed responded that we need to follow the recommendations we get in the rate study that Traciak is updating. Reed explained that there are many projects for the City coming up and that he is exploring every avenue of funding. Reed is seeking grant money and will be looking into low interest loans. Discussion led to the deterioration of N. Main Street. Reed explained that one of the possibilities is to mill down the street and put on a cap as we have done with some of the other streets, knowing that this is a temporary fix lasting as little as 5 years. Reed commented that the residents on Main will not be happy if they are assessed twice so a decision will have to be made on how to fund this project.

Moved by Stewart, seconded by Motes to adjourn the meeting. All yes. Motion carried.
Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Denae Davenport
Leslie City Clerk

A regular meeting of the Leslie City Council was held at 7:00 pm on Tuesday, May 5, 2009 at Leslie City Hall, 1 B Bellevue Street, with Mayor Schmit presiding.

PRESENT: Council members Beegle, Beyer, Fox, Motes, Zamora, and Mayor Schmit.

ABSENT: Stewart (arrived at 7:15).

ALSO PRESENT: City Manager Brian Reed, City Clerk Denae Davenport, City Finance Director/Treasurer Cheri Neu, City Attorney Mark Grua, Deputy Clerk/Treasurer Carrie Fancher, Public Works Director Martha Owen, Jackson *Citizen Patriot* writer Larry Hook, *The Leslie Weekly Guardian* Editor Jennifer Shuster. Schmit led those present in the Pledge of Allegiance.

I. APPROVAL OF THE AGENDA.

Moved by Motes, seconded by Beegle to approve the agenda. All yes. Motion carried.

II. CONSENT AGENDA:

- A. Approve the minutes of the April 7, 2009 council meeting.
- B. Approve the minutes of the April 21, 2009 budget workshop.
- C. Approve Payment of the Bills as presented.

Moved by Beegle, seconded by Motes to approve the consent agenda. All yes. Motion carried.

INVOICE SUMMARY

Date: 5/01/2009

COUNCIL BILLS FOR MAY 5, 2009

Page: 1

DETAILS AVAILABLE AP JOURNAL REPORT

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLI.??
AIRGAS GREAT LAKES	DPW WELDING SUPPLIES CYLIND	139.50	OPEN	Y
ARROW UNIFORM	DPW UNIFORM	145.28	OPEN	Y
JEFFORY BROUGHTON	FIRE DEPT 1/2 TWP PAGER CLI	90.00	OPEN	Y
BYRUM HARDWARE	DPW-PARKS, SNOW FENCE	429.02	OPEN	Y
CINTAS CORPORATION #725	LCO/LCH/LPD MAT SERVICE APR	90.34	OPEN	Y
CONSUMERS ENERGY	CITY OF LESLIE FACILITIES B	5,179.57	OPEN	Y
COUNTRYSIDE MOTORS & LEASIN	LPD CAR #80 DIAG/REPAIR COO	123.04	OPEN	Y
COUNTRYSIDE MOTORS & LEASIN	LPD- CAR 80 TRANSMISSION SE	75.79	OPEN	Y
COUNTY OF INGHAM	QTRLY RADIO FEE LESLIE PD	313.93	OPEN	Y
CHARLES S ZEMLA	ASSESSOR MONTHLY CONTRACT	1,500.00	OPEN	Y
EASTSIDE ELECTRIC	REPAIR LIGHTS RUSSELL PARK	325.00	OPEN	Y
ELHORN ENGINEERING CO.	DPW - CHEMICALS FOR WELLS	140.00	OPEN	Y
GRAINGER	FAUCET GIRLS BATHROOM PARKS	159.98	OPEN	Y

GRUA, JAMO & YOUNG, P.L.C.	CITY ATTORNEY	393.75	OPEN	Y
IKON OFFICE SOLUTIONS	IKON COPIER MONTHLY LEASE	199.00	OPEN	Y
INFRASTRUCTURE ALTERNATIVES	WWTP MONTHLY CONTRACT	13,454.56	OPEN	Y
INGHAM COUNTY ROAD COMMISSI	STREETS PAVEMENT MARKING AN	1,064.55	OPEN	Y
JFP BENEFIT MANAGEMENT, INC	MONTHLY EMPLOYEE FSA FEES	60.00	OPEN	Y
JFP BENEFIT MANAGEMENT, INC	MONTHLY EMPLOYEE FSA FEE	60.00	OPEN	Y
STATE OF MICHIGAN	LPD SECURE ACCESS MSP LEIN	33.00	OPEN	Y
MICHIGAN TOWNSHIPS ASSOCIAT	MTA MONTHLY NEWS PERIODICAL	40.00	OPEN	Y
NEXTEL COMMUNICATIONS	DPW DIR CELL PHONE	2.00	OPEN	Y
QUILL CORPORATION	LCO SUPPLIES	187.89	OPEN	Y
RIETH-RILEY CONSTRUCTION CO	DPW COLD PATCH	574.80	OPEN	Y
SIGN CREATIONS	LPD GRAPHICS PATROL MOTORCY	65.00	OPEN	Y
SIMPSON'S SERVICE, INC.	LCO, LCH, LPD CLEANING SERV	305.00	OPEN	Y
VERIZON WIRELESS	LP CHIEF/CITY MGR CELL PHON	80.08	OPEN	Y
VERIZON WIRELESS	POLICE MOBILE INTERNET CONN	97.22	OPEN	Y
ADVANCETEC INDUSTRIES INC.	FIRE DEPT- 1/2 TWP FREIGHT	13.00	PAID	Y
AIRGAS GREAT LAKES	DPW - WELDING SUPPLIES	29.05	PAID	Y
AMY DAVISON	REIMBURSEMENT FOR PIN DRIVE	13.53	PAID	Y
AT&T	MONTHLY PHONE BILLS	832.67	PAID	Y
BARON'S WINDOW COVERINGS	LFD-1/2 TWP 10 WINDOW BLIND	595.00	PAID	Y
BYRUM HARDWARE	LFD-1/2 TWP SUPPLIES	11.81	PAID	Y
CARDMEMBER SERVICE	LCO-SUPPLIES, COMP MEMORY C	283.23	PAID	Y
CONSUMERS ENERGY	STREET LIGHTS & AREA LIGHTI	3,454.04	PAID	Y
CHARLES S ZEMLA	ASSESSOR FOR NOTICES, PAPER	477.75	PAID	Y
STEVE DEKETT	REIMBURSEMENT FOR HWY SAFTE	50.00	PAID	Y
MICHELLE DESHANO	REFUND FOR SEWER BILL SENT	73.32	PAID	Y
DOUGLASS SAFETY SYSTEMS LLC	LFD- 1/2 TWP FIRE FIGHTER R	374.04	PAID	Y
CHAD EVERY	REIMBURSE MEALS FOR TRAININ	34.66	PAID	Y
CARRIE FANCHER	REIMBURSEMENT FOR PIZZAS-BU	44.40	PAID	Y
FITZGERALD HENNE & ASSOC, I	STREETS-ENG STUDY N MAIN	869.80	PAID	Y
GANNETT MICHIGAN NEWSPAPERS	PUBLISHING LCO BOR, CEMETER	294.60	PAID	Y
JACKSON/LANSING AREA GUS MA	CONTRIB TO GUS MACKER DOWNT	1,500.00	PAID	Y
BRUCE HOWE	FIRE DEPT 1/2 TWP SUPPLIES	9.13	PAID	Y
IKON OFFICE SOLUTIONS	CITY OFFICES COPY FEE	65.31	PAID	Y
JETT PUMP & VALVE, LLC	WWTP-6" CHECK VALVE REPLACE	1,068.10	PAID	Y
LOWES BUSINESS ACCOUNT	2 X 4'S FOR FIRE DEPT-1/2 T	171.86	PAID	Y
MARATHON ASHLAND PETROLEUM	DPW-POLICE GAS CHARGES MARC	653.45	PAID	Y
LEAGUE EMPLOYEE BENEFIT SER	MONTHLY HEALTH INSURANCE-EM	5,214.98	PAID	Y
LEAGUE EMPLOYEE BENEFIT SER	MONTHLY RETIREE HEALTH INSU	2,297.02	PAID	Y
MUNICIPAL EMPLOYEES' RETIRE	MERS MONTHLY REPORT FOR APR	4,593.68	PAID	Y
BROADSTRIPE	LPD INTERNET SERVICE	32.97	PAID	Y
BROADSTRIPE	FIRE DEPT 1/2 TWP INTERNET	32.97	PAID	Y
MICHIGAN MUNICIPAL LEAGUE	MML LEGAL DEFENSE- CONSUMER	377.03	PAID	Y
MICHIGAN RURAL WATER ASSOCI	DPW DIR WATER CERT REV DIST	215.00	PAID	Y
MICHIGAN RURAL WATER ASSOCI	DPW- MRWA MEMBERSHIP	425.00	PAID	Y
PAYROLL ACCOUNT	PAYROLL DATED 4/9/09	19,922.07	PAID	Y
PAYROLL ACCOUNT	CITY SOC SEC FOR 4/9/09 PAY	1,496.74	PAID	Y
PAYROLL ACCOUNT	PAYROLL DATED 4/23/09	20,539.29	PAID	Y
PAYROLL ACCOUNT	CITY SOC SEC FOR 4/23/09 PA	1,543.91	PAID	Y
PAYROLL ACCOUNT	COUNCIL PAYROLL DATED 4/22/	2,330.00	PAID	Y
PAYROLL ACCOUNT	CITY SOC SEC FOR COUNCIL PA	178.24	PAID	Y
PITNEY BOWES CREDIT CORP	LCO-REPLACE PRINT HEAD	19.95	PAID	Y
DAVID RICHARD	REIMBURSEMENT FOR FDIC REG	442.72	PAID	Y
DAVID RICHARD	REIMBURSEMENT FOR EXPENSES	333.00	PAID	Y
SAM'S CLUB	LCO-SUPPLIES	30.76	PAID	Y
SIGN CREATIONS	DEPOSIT-DOWNTOWN & CHRISTMA	3,400.00	PAID	Y
STATE OF MICHIGAN	MARCH 09 WATER TEST SAMPLES	80.00	PAID	Y
STANDARD REGISTER COMPANY	LIFE & DISABILITY NON-UNION	140.40	PAID	Y
TOWNSHIP OF LESLIE	LFD-REIMBURSEMENT FOR PLAQU	14.89	PAID	Y
VANTAGEPOINT TRANSFER AGENT	RETIREMENT MGR REED 4/9/09	188.31	PAID	Y
VANTAGEPOINT TRANSFER AGENT	CITY MGR RETIREMENT FOR 4/2	188.31	PAID	Y
WILLIS INFORMATION TECH., I	LPD- MISC COMP CKUP, LFP-1/	332.50	PAID	Y
WOODLAWN CEMETERY ASSOC.	QUARTERLY ALLOCATION	6,250.00	PAID	Y
	Total:	106,866.79		

III. PUBLIC COMMENT - Non-agenda Items that cannot be handled during regular business hours. NONE.

IV. UNFINISHED BUSINESS:

A. Water and Sewer Committee report re: Fixed Rate Ordinance.

Reed mentioned that he would try to schedule a meeting with Tom Traciak on Monday May 18, 2009. Item tabled.

V. NEW BUSINESS:

A. Public Hearing

1. Purpose: Public Comment Re: Submission of MSHDA Grant Application.

Mayor Schmit Opened the Public Hearing at 7:04 pm.

There was no Public Comment.

Mayor Schmit Closed the Public Hearing at 7:07 pm.

Reed reviewed the requirements of the MSHDA program with council.

Councilmember Stewart arrived at 7:15 pm.

2. Adopt Resolution No. 2009-03, MSHDA Grant Application.

Moved by Fox, seconded by Beyer to adopted Resolution No. 2009-03 as follows

CITY OF LESLIE

RESOLUTION NO. 2009-03

RESOLUTION TO AUTHORIZE THE SUBMISSION OF AN APPLICATION FOR THE 2009 MSHDA HOUSING RESOURCE FUND

WHEREAS, the Federal Community Development Block Grant (CDBG) and HOME programs provide local governments with important and flexible resources to improve neighborhoods, develop affordable housing, provide economic opportunities, and meet other needs of low and moderate income residents; and

WHEREAS, the Michigan State Housing Development Authority (MSHDA) has an open funding window for its Housing Resource Fund utilizing CDBG and HOME funds for rental rehabilitation; and

WHEREAS, the City of Leslie could create more units of affordable housing in its downtown area by renovating loft space; and

WHEREAS, the City of Leslie could assist downtown business owners by providing the opportunity to rehabilitate the lofts along main street; and

WHEREAS, the rehabilitation of downtown lofts is consistent with the plans for creating a vibrant downtown where people want to live and stay.

NOW, THEREFORE BE IT RESOLVED, that the Leslie City Council, at a regular meeting held May 5, 2009 authorize the submission of an application for the 2009 MSHDA Housing Resource Fund.

ROLL CALL VOTE.

AYES: Councilmember Motes, Stewart, Zamora, Beegle, Beyer, Fox and Mayor Schmit.

NOES: NONE.

ABSENT: NONE.

ABSTAIN: NONE.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular meeting held on Tuesday, May 5, 2009, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Denae Davenport, Leslie City Clerk

Date

B. Public Hearing Purpose: Public comment

Re: City of Leslie Budget for fiscal year July 1, 2009-June 30, 2010.

Mayor Schmit Opened the Public Hearing at 7:17 pm.

There was no comment from the public.

Mayor Schmit Closed the Public Hearing at 7:20 pm.

Reed mentioned that the Draft Budget is available for review at City Offices. Reed anticipates changes in the water and sewer fund.

C. Planning Commission Sign Application 2009-05, Depot Diner.

Reed report to council that the Planning Commission was presented with a sign application for the Depot Diner at 107 Covert Street. The Planning Commission members are concerned that variances to

the sign ordinance have been granted too often; and that it may be time to look at changing the ordinance. The Planning Commission members would like the council to make the decision on this sign application variance. Grua explained that under Sec. 98-591 of the Leslie City Ordinances the Planning Commission has the authority to approve a sign variance. Grua recommended sending this application back to the Planning Commission to take action. Moved by Stewart, seconded by Motes to refer this item back to the Planning Commission for action with recommendation from council that it be approved. All yes. Motion Carried.

D. Adopt Resolution No. 2009-04, Critical Bridge Application Authorization.

Reed reviewed the process of this Grant Application noting that it is the same as last year. Moved by Fox, seconded by Beyer to adopt Resolution 2009-04 as follows

**CITY OF LESLIE
RESOLUTION NO. 2009-04
RESOLUTION OF AUTHORIZATION AND SUPPORT**

WHEREAS, the State of Michigan's Department of Transportation is accepting applications for its local bridge program; and

WHEREAS, the City of Leslie, Michigan will submit a grant application for Local Bridge replacement with a request for grant funding from the Michigan Department of Transportation Local Bridge Program for funding in the 2012 Fiscal Year; and

WHEREAS, the continued use of the Mill Street Bridge proposed for Local Bridge proposed for Local Bridge Improvements is consistent with the City of Leslie's long-term transportation and designated truck route requirements; and

WHEREAS, the Mill Street Bridge is critical to the City of Leslie's economic viability and currently benefits four industrial businesses in the Business Park that rely on this truck route along with future businesses; and

WHEREAS, the City of Leslie, County of Ingham, State of Michigan, does hereby agree to the terms of the grant application as stated in the Michigan Department of Transportation Local Bridge Program; and

WHEREAS, no project cost will be incurred prior to a formal grant award, completion of the environmental review procedures and formal written authorization to incur costs is received from the Michigan Department of Transportation; and

WHEREAS, the City Manager, City Finance Director, City Clerk, Mayor, and Mayor Pro Tem will be authorized to submit and sign the application to the Michigan Department of Transportation for funding from the MDOT/Local Bridge Program for Fiscal Year 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Leslie City Council, at a regular Meeting conducted on Tuesday, May 5, 2009 does hereby adopt the Authorizing Resolution for a grant application to the Michigan Department of Transportation.

ROLL CALL VOTE.

AYES: Councilmembers Stewart, Zamora, Beegle, Beyer, Fox, Motes and Mayor Schmit.

NOES: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular meeting held on Tuesday, May 5, 2009, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Denae Davenport, Leslie City Clerk Date

E. First Reading of Cemetery Ordinance 190. Prepared by Mark Grua.

Reed explained that the Cemetery Board has been working on revising the current cemetery ordinance. Reed highlighted the changes. Grua explained that he worked with the township Attorney to make sure that City's ordinance tracks and parallels the ordinance for the township being mindful of the City's interests. Moved by Motes, seconded by Beyer to approve the First Reading of Cemetery Ordinance 190 as on file.

Roll call:

Ayes: Councilmember Zamora, Beegle, Beyer, Fox, Motes, Stewart, Mayor Schmit.

Noes: None.

Abstain: None.

Absent: None.

F. LDFA appointment: 1 term, reappoint Alan Parr term of office April 3, 2013.

Reed reported that LDFA Chair Urban would like to keep Parr on as a member on the LDFA. Zamora commented that it would not be right to keep him with his attendance record noting that the council in past practice removed a member of the DDA for the same reason. Beyer agreed that the council needs to be consistent in the determining board appointments. Moved by Fox, seconded by Beyer to reappoint Alan Parr to the LDFA board term of office April 3, 2013. 6-Noes, 1-Yes, Motion defeated.

G. American Legion Post 491-Memorial Day Parade, May 25, 2009.

Moved by Fox, seconded by Beegle to approve the American Legion Memorial Day Parade for Monday, May 25, 2009 at 10:00 am. All yes, Motion carried.

H. American Legion Auxiliary Unit 191-Poppy Sales, May 14, 15, 16 2009.

Moved by Fox, seconded by Beegle to approve the American Legion Poppy Sales for Monday, May 14, 15, 16 2009. All yes, Motion carried

VI. COUNCIL AGENDA:

A. Committee Reports.

Motes reported that things are going well at the cemetery, that the new Sexton Ron Bogart is doing a good job getting things cleaned up. Motes reported that DPW Director Owen sent a request for donation of flats of flowers to be planted by the Boy Scouts in the cemetery prior to Memorial Day.

B. Manager's Report.

Reed reported that there had been a sewer back up at a residence on Russell Street. Reed reported that it was necessary to bore under the street to replace the old sewer line.

C. Motion to Adjourn.

Moved by Fox, seconded by Stewart to adjourn the meeting. All yes. Motion carried.

Meeting Adjourned at 7:55 p.m.

Respectfully Submitted,

Denae Davenport
Leslie City Clerk

Minutes of Leslie City Council meetings are available after Council approval through the City Clerk's Office.