

A regular meeting of the Leslie City Council was held at 7:00 pm on Tuesday, June 7, 2011 at Leslie City Hall, 107 E Bellevue Street, with Acting Mayor Fox presiding.

PRESENT: Council Members Pamela Beegle, D.K. Beyer, Shelly Motes, Jennifer Shuster, Pete Zamora and Mayor Randy Fox.

ABSENT: None.

ALSO PRESENT: City Manager Brian Reed, City Clerk Denae Davenport, Finance Director/Treasurer Cheryl Neu, City Attorney Mark Grua, Leslie Head Librarian Barbara Keeler, Capital Area District Library Finance Director Pat Taylor, Greg Minshall with Fitzgerald Henne & Assoc., Derek Flory, *Jackson Citizen Patriot* writer Larry Hook.

Fox led those present in the Pledge of Allegiance.

I. APPROVAL OF THE AGENDA.

Motion by Motes, support by Beegle to approve the agenda as presented. All yes. Motion carried.

II. CONSENT AGENDA:

- A. Approve the minutes of the May 3, 2011 Council Meeting.
- B. Approve the minutes of the June 1, 2011 Budget Workshop.
- C. Approve Payment of the Bills as presented.
- D. Council Correspondence.

Motion by Beegle, support by Motes to approve the consent agenda as presented. All yes. Motion carried

INVOICE SUMMARY

Date:6/3/11

JUNE 7, 2011 COUNCIL MEETING BILLS
DETAILS AVAILABLE UPON REQUEST

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZD
AIRGAS GREAT LAKES	DPW - WELDING SUPPLIES	\$32.77	Paid	Y
AIRGAS GREAT LAKES	DPW - WELDING SUPPLIES	\$31.09	Paid	Y
ALEXANDER CHEMICAL	POOL - CHLORINE (55 GAL DRUM)	\$1,335.00	Open	Y
AM-PAK MEDICAL EXPRESS	RESTOCK FIRST AID KIT	\$72.70	Paid	Y
AM-PAK MEDICAL EXPRESS	RESTOCK POOL FIRST AID KIT	\$69.90	Paid	Y
AMERICAN LEGION PST #491	FLAG PROGRAM	\$75.00	Open	Y
AQUATIC SOURCE	POOL PRESSURE TEST DRAIN LINE	\$182.00	Open	Y
ARROW UNIFORM	UNIFRM RENT DPW/CEM	\$219.55	Open	Y
ASSOCIATED GOVERNMENT	PRMITS & INSPEC	\$383.00	Open	Y
ASSOCIATED GOVERNMENT	PRMITS & INSPEC	\$280.00	Paid	Y
AT&T	MONTHLY PHONE BILLS	\$340.24	Paid	Y
AT&T LONG DISTANCE	MTHLY LNG DIST BILL	\$13.38	Paid	Y
BLUE CROSS BLUE SHIELD	MONTHLY RETIREE HEALTH INS	\$2,031.16	Paid	Y
BLUE CROSS BLUE SHIELD	MONTHLY EMPLOYEE HEALTH	\$5,002.63	Paid	Y
BOND & INT ACCOUNT(1991)	QTRLY TRANS FROM W&S ACCT	\$17,125.00	Open	Y
BROADSTRIPE	MNTLY INTRNT SERV	\$71.94	Paid	Y
BROADSTRIPE	LFD1/2TWP MNTLY INTRNT SERV	\$32.97	Paid	Y
BS&A	AP ANNUAL SUPPORT/SERVICE	\$250.00	Paid	Y
BS&A	CR ANNUAL SERV/SUPPORT	\$250.00	Paid	Y
BS&A	GL ANNUAL SERV/SUPPORT	\$295.00	Paid	Y
BS&A	TAX ANNUAL SERV/SUPPT	\$365.00	Paid	Y
BS&A	UB ANNUAL SERV/SUPPT	\$330.00	Paid	Y
BYRUM HARDWARE	APR 2011 CHRGS	\$296.37	Paid	Y
BYRUM HARDWARE	LFD GARBAGE BAGS	\$24.96	Paid	Y
CAR QUEST	OIL FILTER	\$111.21	Open	Y
CAR QUEST	OIL FILTERS	\$237.52	Open	Y
CARDMEMBER SERVICE	WHP BDRCK SIMLTR, CEM FLG	\$2,322.94	Paid	Y
CHARLES S ZEMLA	MONTHLY ASSESSOR CONTRACT	\$1,500.00	Open	Y
CHERYL NEU	MILEAGE MTG FOR WRKS COMP	\$27.95	Paid	Y
CINTAS CORPORATION #725	MAT SERVICE	\$111.32	Paid	Y
CONSUMERS ENERGY	AREA & ST LGTS	\$4,167.02	Paid	Y
CONSUMERS ENERGY	FACILITY BILLS	\$4,511.57	Paid	Y
CONSUMERS ENERGY	IA-WWTP MAY 2011 BILLS	\$2,151.71	Paid	Y
COUNTRYSIDE MOTORS	CAR 80 REPLACE LFT MIRROR	\$87.98	Paid	Y
COUNTRYSIDE MOTORS	CAR 82 WTR PUMP RPLCMT BRKS	\$481.11	Paid	Y
DAKIN'S YARD-N-GARDEN	BATTERY KUBOTA	\$109.96	Open	Y
DIETZ POOL AND SPA OF WILLIAMSTON	PUMP FOR DIVE POOL	\$1,500.00	Paid	Y
DSM SOLUTIONS	LFD1/2TWP SAFETY LIGHTS	\$606.80	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	\$516.25	Open	Y
ETNA SUPPLY COMPANY	WATER SUPPLIES	\$6.66	Paid	Y
FASTENAL COMPANY	MISC PRTS SHELVING	\$130.02	Open	Y
FIRST DUE FIRE SUPPLY	LFD1/2TWP RANK PIN	\$6.50	Open	Y
FIRST DUE FIRE SUPPLY	LFD1/2TWP GLOVE W/WRISTLET	\$540.00	Open	Y
FIRST DUE FIRE SUPPLY	LFD1/2TWP EQUIPMENT	\$2,432.12	Open	Y

FIRST DUE FIRE SUPPLY	LFD1/2TWP COAT/PANTS LIGHTS	\$1,442.70	Paid	Y
FOGG OIL COMPANY	LFD1/2TWP MONTHLY GAS SLIPS	\$512.53	Paid	Y
FOX VALLEY SYSTEMS, INC	TRAFFIC PAINT	\$150.30	Open	Y
GADALETO, RAMSBY	MONTHLY LIFE INS UNION EMPL	\$218.38	Paid	Y
GANNETT MICHIGAN	WEEDS, SEWAGE DISCHG,			
NEWSPAPERS	BUDGET HEARING	\$496.49	Paid	Y
GRAINGER	PUMP MOTOR	\$427.28	Open	Y
GRUA, JAMO & YOUNG, PLC	ATTY FEES	\$1,056.25	Open	Y
HAUL'S MOW & SNOW	WEED MOWING ORD VIOLATION	\$1,250.00	Paid	Y
IKON OFFICE SOLUTIONS	LCO LEASE COPY/SCANNER/FAX	\$199.00	Open	Y
IKON OFFICE SOLUTIONS	MONTHLY PER COPY FEE	\$72.28	Paid	Y
INFRASTR ALTERN	WWTP MONTHLY CONTRACT	\$13,730.06	Open	Y
JEFFORY BROUGHTON LLC	LFD1/2TWP RADIO REPAIR&PRTS	\$175.00	Open	Y
JEFFORY BROUGHTON LLC	3 NEW PAGERS 1/2 TWP	\$1,199.85	Paid	Y
JFP BENEFIT MANAGEMENT	FSA FEE	\$84.00	Paid	Y
LESLIE COIN LAUNDRY, INC	LPD UNIFORM CLEANING	\$192.00	Paid	Y
	CEMETERY CONCRETE MIX &			
LOWES BUSINESS ACCT	FORM, DPW QUIKCR	\$377.54	Paid	Y
MARATHON ASHLAND	LPD & DPW MONTHLY GAS CHRG			
PETROLEUM LLC	CARDS	\$1,613.99	Paid	Y
MASON ELEVATOR CO.	ROUND UP FOR WELLS PROP	\$71.88	Open	Y
MI PUBLIC EMPLOYER	LABOR SEMINAR - JUNE 10 2011			
LABOR RELATIONS	ANN ARBOR	\$45.00	Paid	Y
MICHAEL R. KLUCK	ATTY FEES	\$46.02	Paid	Y
MICHIGAN COMPANY INC.	PAPER SUPPLIES	\$191.86	Open	Y
MML WORKERS' COMP	QTRLY WORKERS' COMP			
FUND	PREMIUM	\$2,621.00	Open	Y
MUNICIPAL EMPLOYEES'	MERS RPT FOR MAY 2011-			
RETIREMEN	EMPLOYER CONTRIBUT	\$5,068.54	Paid	Y
MUNICIPAL EMPLOYEES'	CITY MGR RETIREMENT FOR			
RETIREMEN	6/2/11 PAYROLL	\$292.92	Paid	Y
MUNICIPAL EMPLOYEES'	CITY MGR RETIREMENT FOR			
RETIREMEN	5/19/11	\$292.92	Paid	Y
MUNICIPAL EMPLOYEES'	CITY MGR RETIREMENT FOR			
RETIREMEN	5/5/11 PAYROLL	\$292.92	Paid	Y
ONLINE STORES, INC.	CEMETERY 600 24" STICK FLAGS	\$617.78	Paid	Y
	CITY SOC SEC ON M TAYLOR			
PAYROLL ACCOUNT	SICK PAY-APRIL	\$68.85	Paid	Y
PAYROLL ACCOUNT	PAYROLL DATED 5/5/11	\$21,301.24	Paid	Y
	CITY SOC SEC FOR PAYROLL			
PAYROLL ACCOUNT	DATED 5/5/11	\$1,594.93	Paid	Y
PAYROLL ACCOUNT	PAYROLL DATED 5/19/11	\$21,411.93	Paid	Y
	CITY SOC SEC FOR 5/19/11			
PAYROLL ACCOUNT	PAYROLL	\$1,603.39	Paid	Y
PAYROLL ACCOUNT	PAYROLL DATED 6/2/11	\$21,322.08	Paid	Y
	CITY SOC SEC FOR 6/2/11			
PAYROLL ACCOUNT	PAYROLL	\$1,596.59	Paid	Y
	CITY SOC SEC ON M TAYLOR			
PAYROLL ACCOUNT	SICK PAY	\$45.90	Paid	Y
PEERLESS-MIDWEST INC	PHASE MONITOR RELAYS WELLS	\$3,850.00	Open	Y
REPUBLIC SERVICES #249	MONTHLY REFUSE SERVICE	\$172.49	Open	Y
REPUBLIC SERVICES #249	MTHLY REFUSE SERV	\$171.23	Paid	Y
	REFUND OF OVERPAYMENT ON			
RICHARD CONARTON	WEED INVOICE	\$70.00	Paid	Y
RILEY'S APPARATUS SERV	LFD/TWP SERVICE TRUCKS	\$1,015.35	Open	Y
ROOTER EXPRESS	CAMERA LINES @POOL	\$255.00	Open	Y
ROOTER EXPRESS	CAMERA LINES@POOL	\$325.00	Open	Y
ROOTER EXPRESS	CAMERA LINES@POOL	\$225.00	Open	Y
	FLWR URN, POTMIX TUTTL PK,			
SAM'S CLUB	SUPPLIES LCO	\$257.50	Paid	Y
SCHAFFER'S LAWN & SNOW	ST SWEEPING 5.24.11	\$750.00	Open	Y
SCHAFFER'S LAWN & SNOW	ST SWEEPING 4.20.11	\$750.00	Open	Y
	LCO, LCH & LPD OFFICE			
SIMPSON'S SERVICE, INC.	CLEANING	\$165.00	Open	Y
	LCO, LCH & LPD OFFICE			
SIMPSON'S SERVICE, INC.	CLEANING	\$225.00	Paid	Y
	HANGING BASKETS & FLOWERS			
SKINKLES FLOWERS	FOR TUTTLE PRK	\$220.58	Paid	Y
SUPERIOR SAW	RECONDITION SAWS & PRUNERS	\$303.77	Open	Y
THE STANDARD INSURANCE				
COMPANY	LIFE & DISABILITY NON-UNION	\$114.00	Paid	Y
	INITIAL PREPARATION-SPRING			
TRACY EWING	2011, PROM	\$705.00	Paid	Y
USA BLUEBOOK	GRASS SEED WELLS	\$64.59	Open	Y
VERIZON WIRELESS	LPD MOBILE INTERNET	\$97.22	Open	Y

VERIZON WIRELESS	CELL PHONES	\$126.37	Open	Y
VERIZON WIRELESS	CELL PHONES	\$129.53	Paid	Y
VERIZON WIRELESS	LPD MOBILE INTERNET	\$97.28	Paid	Y
WATER & SEWER IMPROVEMENT	QUARTERLY TRANSFER FROM W/S TO IMPR FUND	\$3,000.00	Open	Y
WATER & SEWER REPLACEMENT	QUARTERLY TRANSFER FROM W/S TO REPLACEME	\$3,000.00	Open	Y
WILD SANITATION	BALLFIELDS PORTABLE TOILET	\$200.00	Open	Y
WILLIS INFORMATION TECH., INC.	RESTOR USER DATA,LOAD PRINTER, INSL OFFI	\$332.50	Paid	Y
US BANK	BOND & INT PMT	\$64,250.00		
		Total:		\$233,224.11

III. **PUBLIC COMMENT** - Non-Agenda Items that Cannot be Handled During Regular Business Hours.

None.

IV. **UNFINISHED BUSINESS:**

A. **Appoint member to the Leslie City Zoning Board of Appeals - term ending June 30, 2013.**

None.

V. **NEW BUSINESS:**

A. **Report from Leslie Librarian - Barb Keeler**

Barb Keeler Head Librarian of the Leslie Library introduced Pat Taylor with Capital Area District Library. Keeler provided an update for Council on the 2010 activities at the library including a Geek campaign, after school reading program, summer reading program, preschool story time and Hugs for Hospice. Keeler praised the work of the Friends of the Library and work of City Manager Reed and former DPW Director Owen. Keeler thanked the Leslie City Council and Leslie Township Board for all of the support they give.

B. **Fitzgerald Henne Proposal - Water System Hydraulic Analysis**

Reed explained the need for the Water System Hydraulic Analysis that will provide a computer model of the city water system. Reed noted that the State of Michigan mandates the Reliability Study update every 10 years to have on file with the Michigan DEQ. Greg Minshall explained that the Hydraulic Analysis will provide an understanding of the water system and will point out weaknesses if there are any. Mason Fire Department will assist with the flow meter to measure the pressure loss in the system as different hydrants are opened around the city. Zamora asked about the disturbance in the water affecting residents. Minshall responded that the city will send a letter to the residents regarding the hydrant flushing. Minshall plans to have the work done in July. Reed explained that this is still part of the preliminary study of our water plan; we feel it is appropriate that the EDC fund this study not to exceed \$8,995.

Motion by Beegle, second by Motes to authorize Fitzgerald Henne to complete a Hydraulic Analysis (Computer modeling) of our water system for an amount not to exceed \$8,995 (Eight Thousand Nine Hundred Ninety Five Dollars). All yes. Motion carried.

C. **Reappoint Downtown Development Association - Bob Howe and Jeremy Adams July 1, 2011**

Motion by Zamora, second by Beegle to reappoint Bob Howe and Jeremy Adams to the DDA for terms to expire July 1, 2015. All yes. Motion carried.

D. **Appoint Construction Board of Appeals - Chris Fuller.**

Motion by Beegle, second by Shuster to appoint Chris Fuller to the Construction Board of Appeals. All yes. Motion carried.

E. **Adopt Resolution No. 2011-08, City of Leslie Budget for 7/1/11-6/30/12.**

CITY OF LESLIE

RESOLUTION NO. 2011-08

Adopt Budget, Fiscal Year July 1, 2011 through June 30, 2012

At a regular meeting of the Leslie City Council conducted on Tuesday, June 7, 2011 at Leslie City Hall, 107 E. Bellevue Street, the following Resolution was offered by Councilmember Motes and supported by Councilmember Shuster:

WHEREAS, the Leslie City Manager and Administrative Staff have prepared and submitted the proposed Fiscal Year 2011-2012 budget for Leslie City Council consideration; and

WHEREAS, a public hearing to consider public comment on the proposed budget was held on Tuesday, May 3, 2011; and

WHEREAS, Section 12.3 of the Leslie City Charter requires adoption of the City Budget annually.

NOW, THEREFORE, BE IT RESOLVED, that the Leslie City Council does hereby adopt the budget at a functional level for City Fiscal Year July 1, 2011 through June 30, 2012 as such budget is summarized below:

<u>Fund</u>	<u>2011-2012 Revenues</u>
General Fund	\$1,168,252.00
Major Streets	177,600.00
Local Streets	135,600.00
Building Department	12,000.00
Water Department	480,362.00
Sewer Department	440,000.00
Motor Vehicle Pool	136,000.00
Public Improvement Fund	53,000.00
<u>Bonded Debt</u>	<u>391,574.50</u>
Total Revenues	\$2,944,388.50

<u>Fund</u>	<u>Expenditures</u>
General Fund	\$1,165,112.05
Major Streets	141,560.00
Local Streets	113,765.00
Building Department	11,742.00
Water Department	395,672.50
Sewer Department	340,346.50
Motor Vehicle Pool	123,955.00
Public Improvement Fund	25,400.00
<u>Bonded Debt</u>	<u>397,091.25</u>
Total Expenditures	\$2,714,644.30

RESOLVED, FURTHER, that the adopted budget be available at Leslie City Offices 106 E Bellevue Street, Leslie, MI 49251 during regular business hours, Monday – Friday 8:00 AM – 4:30 PM for public inspection.

ROLL CALL VOTE.

AYES: Beegle, Beyer, Motes, Shuster, Zamora and Mayor Fox.

NOES: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

The above Resolution is hereby certified to be a true and complete copy of a Resolution duly adopted by the Leslie City Council at a regular meeting conducted at the Leslie City Hall, 107 E. Bellevue Street, Leslie, at 7:00 p.m. on Tuesday, June 7, 2011.

Denae Davenport, Leslie City Clerk

F. Adopt Resolution No. 2011-09, City of Leslie Millage rate for 2011-2012 Fiscal Year.

CITY OF LESLIE

RESOLUTION NO. 2011-09

Set Millage, Fiscal Year July 1, 2011 through June 30, 2012

At a regular meeting of the Leslie City Council conducted on Tuesday, June 7, 2011 at Leslie City Hall, 107 E. Bellevue Street, the following Resolution was offered by Councilmember Beyer and supported by Councilmember Beegle:

WHEREAS, the Leslie City Council has on this date of June 7, 2011 adopted the City Budget for Fiscal Year July 1, 2011 through June 30, 2012;

BE IT RESOLVED, that the Leslie City Council hereby approves the following millage levies for the fiscal year of July 1, 2011 through June 30, 2012:

General Operating	16.60 mills
2002 Fire Station Debt	<u>.99 mills</u>
Total	17.59 mills

ROLL CALL VOTE.

AYES: Beegle, Beyer, Motes, Shuster, Zamora and Mayor Fox.

NOES: None.

ABSENT: None.

ABSTAIN: None.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

The above Resolution is hereby certified to be a true and complete copy of a Resolution duly adopted by the Leslie City Council at a regular meeting conducted at Leslie City Hall, 107 E. Bellevue Street, Leslie, at 7:00 p.m. on Tuesday, June 7, 2011.

Denae Davenport, Leslie City Clerk

G. Consider Planning Commission Recommendations**1. Renewal, 83-SU-3, 114 Armstrong 2 Units**

This is a duplex on Armstrong that has been in effect for many years. The City has not had any problems with this special use.

2. Renewal, 83-SU-5, 522 W. Bellevue St. Professional Office.

This special use is for Dr. Kribs chiropractic building. This has been in effect for many years and the City has not had any problems with it.

3. Renewal, 97-SU-2, 324 Blair Computer Repair.

This resident operates a home business related to computer repair in a residential district which requires a special use permit. There has not been significant traffic issues caused by this special use and there have not been any problems with this special use.

Motion by Motes, second by Shuster to accept the recommendations of the Leslie City Planning Commission to renew 83-SU-3, 114 Armstrong for two units to expire June 20, 2016; to renew 83-SU-5, 522 W. Bellevue St. Professional Office to expire July 5, 2016; to renew 97-SU-2, 324 Blair St., Computer Repair to expire May 20, 2016. **All yes. Motion carried.**

VI. COUNCIL AGENDA:**A. Committee Reports.**

Beegle reported that the first Joint Planning meeting went well with Leslie Township. Zamora reported that the Gus Macker, Softball Tournament and Street Dance plans are all going well. Zamora attended the MM Region 2 Seminar that was held in East Lansing. Motes reported that the next Cemetery Board meeting would be held June 16th 8:00 AM at Leslie Township. Grua reported that there is a meeting scheduled with Manager Reed and Building Official Bert Gale to discuss the property maintenance code. Grua is also working on the Emergency Response Ordinance with Reed. Clerk Davenport announced that nominating petitions will be available for 3 council seats and the Mayor's seat beginning July 6, 2011.

B. Manager's Report.

Reed mentioned that Ted Urban with Sign Creations has completed the restoration of the Welcome to Leslie Sign. Two news homes will be built in Deer Run by Allen Edwin Homes. The Wellhead Protection Plan meeting is June 8, 2011. The Community Pool will open Friday, June 10, 2011 with only the swim pool in use as there are still repairs needed on the dive pool. Reed will continue to work on; Joint Planning, Ad hoc, property maintenance code, cost recovery, snow ord, Floodplain, garbage service and water turn on/off fee.

Motion to Adjourn

Motion by Motes, second Beyer to adjourn the meeting. **All yes. Motion carried.**

Meeting adjourned at 7:42 PM.

Respectfully Submitted,

Denae Davenport
Leslie City Clerk