

A regular meeting of the Leslie City Council was held at 7:00 pm on Tuesday, January 5, 2010 at Leslie City Hall, 107 E Bellevue Street, with Mayor Schmit presiding.

PRESENT: Council Members Pamela Beegle, D.K. Beyer, Randy Fox, Shelly Motes, Jennifer Shuster, Pete Zamora and Mayor Ron Schmit.

ABSENT: None.

ALSO PRESENT: City Manager Brian Reed, City Clerk Denae Davenport, City Attorney Carrie Ihrig, *Jackson Citizen Patriot* writer Larry Hook, *The Leslie Weekly Guardian* Jeff Moss, Leslie Area Historical Society President Steve Hainstock.

I. APPROVAL OF THE AGENDA.

Moved by Fox, seconded by Beegle to approve the agenda with the addition of item V. G. Appoint Wayne Babin to the Zoning Board of Appeals with a term ending June 30, 2011. All yes. Motion carried.

II. CONSENT AGENDA:

- A. Approve the minutes of the December 1, 2009 Council Meeting.
- B. Approve the minutes of the December 15, 2009 Special Council Meeting.
- C. Approve Payment of the Bills as presented.
- D. Council Correspondence.

Moved by Beegle, seconded by Motes to approve the consent agenda. All yes. Motion carried.

INVOICE SUMMARY

Date: 12/30/09		COUNCIL BILLS FOR JANUARY 5, 2010 COUNCIL MEETING		Page: 1	
DETAILS AVAILABLE UPON REQUEST					
VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?	
PAYROLL ACCOUNT	PAYROLL DATED 12/3/09	21,276.65	Paid	Y	
	CITY SOC SEC FOR 12/3/09				
PAYROLL ACCOUNT	PAYROLL	1,600.34	Paid	Y	
VANTAGEPOINT TRANSFER AGENTS-106605	CITY MGR RETIREMENT FOR 12/3/09 PAYROLL	188.31	Paid	Y	
MUNICIPAL EMPLOYEES' RETIREMEN	MERS RPT FOR NOV 2009 - EMPLOYER CONTRIB	4,964.22	Paid	Y	
U.S. POSTAL SERVICE	POSTAGE TO MAIL 09 WINTER TAX BILLS	308.02	Paid	Y	
PAYROLL ACCOUNT	R PIPER UNUSED PERSONAL PAYOUT	1,493.52	Paid	Y	
PAYROLL ACCOUNT	CITY SOC SEC FOR R PIPER UNUSED PERS PAY	114.26	Paid	Y	
LANSING UNIFORM COMPANY	LPD UNIFORM PANTS (2) OFFICER FAIRBOTHAM	120.00	Paid	Y	
ROBERT DELAMARTER	REIMBURSE CHIEF DELAMARTER SUPPLIES GUN SUPPLIES OFFICE	46.19	Paid	Y	
MARTHA OWEN	MAX/FUNDRAISER SUPPLIES GLOVES - DPW DIR CLOTH	72.60	Paid	Y	
MITCHELL'S DEPT. STORE	ALLOW	12.60	Paid	Y	
PAYROLL ACCOUNT	PAYROLL DATED 12/17/09	20,790.13	Paid	Y	
	CITY SOC SEC FOR 12/17/09				
PAYROLL ACCOUNT	PAYROLL	1,563.12	Paid	Y	
VANTAGEPOINT TRANSFER AGENTS-106605	CITY MGR RETIREMENT FOR 12/17/09 PAYROLL	188.31	Paid	Y	
EASTSIDE ELECTRIC	TUTTLE PARK REPAIR MEMORIAL WALL LIGHTS	35.00	Paid	Y	
EASTSIDE ELECTRIC	240 CIRCUIT NEW WASHER GRANT FEMA	328.43	Paid	Y	
SIGN CREATIONS	LFD 1/2 TWP NAME TAGS	60.00	Paid	Y	
MIKE FANCHER	LFD 1/2 TWP CHRIST LGTS FOR PARADE	48.97	Paid	Y	
MID-MICHIGAN MECHANICAL & CONSTRUCT	THERMOSTAT FOR WELL HOUSE CHLORINE ROOM	161.45	Paid	Y	
JOHN M. HUNNELL	LPD MCOLES CERTIFIED FIREARMS TRAINING	80.00	Paid	Y	
VERIZON WIRELESS	LPD CHIEF & CITY MGR CELL PHONE	82.88	Paid	Y	
VERIZON WIRELESS	LPD MOBILE INTERNET	97.22	Paid	Y	
ALLIED WASTE SERVICES #249	GARBAGE SERVICE	147.74	Paid	Y	
MISS DIG SYSTEM, INC.	2010 MISS DIG SERVICES	195.60	Paid	Y	
IKON OFFICE SOLUTIONS	CITY OFFICE COPIER LEASE	199.00	Paid	Y	
MULLINS AUTO PARTS & TOWING	96 FORD DUMP TRUCK REPAIR REAR BRAKES	473.03	Paid	Y	
ECOLAB	LFD FEMA GRANT DETERGENT	800.91	Paid	Y	
BYRUM HARDWARE	LFD 1/2 TWP SUPPLIES	20.96	Paid	Y	
MML WORKERS' COMP FUND	WC ANNUAL PAYROLL AUDIT	377.00	Paid	Y	
MML WORKERS' COMP FUND	WC AUDIT	181.00	Paid	Y	

ENGLEWOOD ELECTRIC SUPPLY CO	ELEC SUPPLIES INSTL NEW WASH FEMA GRANT	42.49	Paid	Y
GAR-MEL FIRE PROTECTION	LFD 1/2 TWP RECHGE FIRE EXTING IN BLDG	40.81	Paid	Y
U.S. POSTAL SERVICE	ANNUAL BOX RENTAL POB 496 LPD MILEAGE TO FIREARMS TRAINING	60.00	Paid	Y
JOSEPH FAIRBOTHAM	REIMBURSE WORKBOOTS CLOTHING ALLOWANCE	33.00	Paid	Y
TIMOTHY RYAN	DPW MISC SUPPLIES	87.99	Paid	Y
BYRUM HARDWARE	REPLENISH PETTY CASH DRAWER	122.15	Paid	Y
PETTY CASH	MILEAGE BSA-PAYROLL TRAINING 12.11.09	238.49	Paid	Y
CHERYL NEU	ACROBAT 9 PRO SOFTWARE (4 USERS)	33.55	Paid	Y
CHERYL NEU	MILEAGE NOV 10 TRAIN ACAD & DEC 2 RANGE	519.80	Open	Y
LELAND RODGERS	MONTHLY PHONE BILLS	35.20	Paid	Y
AT&T	MONTHLY FACILITY BILLS STREET & AREA LIGHTING NOV 2009	355.58	Paid	Y
CONSUMERS ENERGY	MONTHLY LONG DISTANCE PUBLISHING 2 WKS VACANT COUNCIL SEAT	5,965.19	Open	Y
CONSUMERS ENERGY	DPW WELDING SUPPLIES	3,990.12	Paid	Y
AT&T	LPD MONTHLY INTERNET SERV OFFICE SUPPLIES, WEB SITE SOFTWARE	14.00	Paid	Y
GANNETT MICHIGAN NEWSPAPERS	APPLICATION SWIMMING POOL LICENSE	131.65	Paid	Y
AIRGAS GREAT LAKES BROADSTRIPE	WATER SAMPLES 507 E BELL WELLS	30.25	Paid	Y
CARDMEMBER SERVICE	WATER SAMPLES NOV 2009	32.97	Paid	Y
MICHIGAN DEQ	DPW SMALL LEAF VAC	816.36	Paid	Y
STATE OF MICHIGAN	DPW LINEAR ACTUATR MONTHLY STATEMENT GAS	120.00	Paid	Y
STATE OF MICHIGAN	CHRG CARDS	100.00	Paid	Y
DEER CREEK SALES, INC.	LFD 1/2 TWP GAS NOV 09	80.00	Paid	Y
HSBC BUSINESS SOLUTIONS	PERMITS NOV & DEC 09	1,700.00	Paid	Y
MARATHON ASHLAND PETROLEUM LLC	RETIREE HEALTH BENEFITS EMPLOYEE HEALTH BENEFITS DEC 2009	169.56	Paid	Y
FOGG OIL COMPANY ASSOCIATED GOVERNMENT SERVICES, INC	CDL CONSORTIUM DRIVERS FEE QTRLY WORKERS' COMP PREMIUM 2ND QTR	2,331.96	Paid	Y
LEAGUE EMPLOYEE BENEFIT SERVICES	PAYROLL DATED 12/30/09 CITY SOC SEC FOR 12/30/09	5,005.64	Paid	Y
LEAGUE EMPLOYEE BENEFIT SERVICES	PAYROLL MAINTENANCE RENEWAL 3 USERS	280.00	Paid	Y
MICHIGAN MUNICIPAL LEAGUE	COPY FEES	2,323.00	Paid	Y
MML WORKERS' COMP FUND	LIFE & DISABILITY NON-UNION	19,682.24	Paid	Y
PAYROLL ACCOUNT	QTRLY POSTAGE METER LEASE	1,514.86	Paid	Y
PAYROLL ACCOUNT	CHEMICALS FOR WELLS MGR RETIREMENT FOR 12/30/09	525.00	Paid	Y
APEX SOFTWARE	PAYROLL	81.79	Paid	Y
IKON OFFICE SOLUTIONS	LABOR & PARTS CEMETERY&DPW UNIFORM CLEANING	140.40	Paid	Y
THE STANDARD INSURANCE COMPANY	LCO, LCH, LPD OFFICE CLEANING	186.00	Paid	Y
PITNEY BOWES CREDIT CORP	CARPET MAT SERV DEC 09 ASSESSOR MONTHLY CONTRACT	230.00	Open	Y
ELHORN ENGINEERING CO.	CONTRACT	188.31	Paid	Y
VANTAGEPOINT TRANSFER AGENTS-106605	WWTP MONTHLY CONTRACT	1,348.59	Open	Y
GREAT LAKES APPARATUS, INC.	QUARTERLY ALLOCATION	141.15	Open	Y
ARROW UNIFORM		490.00	Open	Y
SIMPSON'S SERVICE, INC.		109.70	Open	Y
CINTAS CORPORATION #725		1,500.00	Open	Y
CHARLES S ZEMLA INFRASTRUCTURE ALTERNATIVES		13,634.18	Open	Y
WOODLAWN CEMETERY ASSOC.		6,250.00	Open	Y
		Total:	128,301.92	

III. **PUBLIC COMMENT - Non-Agenda Items that Cannot be Handled During Regular Business Hours.**
Hainstock reported that the Leslie Area Historical Society Museum plans to open again in April of 2010. Blair street resident Larry Hook complained about pot holes on Blair Street.

IV. **UNFINISHED BUSINESS: None**

V. **NEW BUSINESS:**

A. **Police Patrol Vehicle**

Chief Delamarter requested to be added to the agenda to ask council for a consensus to begin the bid process for a new patrol vehicle. Delamarter noted that if we order before April the 2010 models will still be available. Council members came to a consensus to begin the bid process for a new patrol vehicle to be purchased in the spring.

B. **Appoint Election Inspectors for the February 23, 2010 Special Election.**

Clerk Davenport requested that council confirm appointment of the Election Inspectors appointed by the Election Commission for the February 23, 2010 Election. Moved by Beyer, seconded by Motes to confirm Election Commission's appointment of the following Election Inspectors for the February 23, 2010 Election. All yes. Motion carried.

The following Election Inspectors have been appointed by the Leslie City Election Commission for the upcoming February 23, 2010 Election:

Chair Vyrna Dotte Weideman	Democrat	589-8691
Kimberly N. Hatherly, 303 W. Bellevue St.	Democrat	589-8410
Norma J. Trafford, 3581 S Edgar Rd	Democrat	589-8723
Dawn L. Kibbey, 705 Rice St	Republican	589-5933
Megan Ann Kibbey, 703 Rice St	Republican	517-204-2867
Vicki A. Smith, 128 Okemos St #6 Mason	Republican	517.745.4403
Mary A. Brown, 2615 W. Bellevue Rd.	Republican	589-8472

Substitutes:

Denae Davenport, Leslie City Clerk	Republican	589-8236
Carrie Fancher, Deputy Clerk	Republican	589-8236

C. **Resolution procedure for Nuisance Abatement.**

CITY OF LESLIE

RESOLUTION NO. 2010-01

Procedure for Abatement and Assessment for Hazard or Nuisance Abatement

At a regular meeting of the Leslie City Council conducted on Tuesday, January 5, 2010 7:00 pm at Leslie City Hall, 107 E. Bellevue Street, the following resolution was offered by Councilmember Motes and supported by Councilmember Shuster:

WHEREAS, Section 14.8 of the City Charter gives the City Council authority to assess costs for the removal or abatement of hazards and nuisances; and

WHEREAS, the Council may provide for a procedure for the removal or abatement of any condition or act upon public or private property including but not limited to the dereliction and dilapidation of buildings and other structures, the accumulation of rubbish, snow and ice, and the growing of noxious weeds, which shall in the judgment of the council constitute a public nuisance or a hazard to the health, safety, or welfare of the inhabitants of the City; and

Whereas, any such procedure shall include provisions for notification to the property owners as listed in the current tax rolls of the City of the condition complained of and as to the cost of removal or abatement to be borne by them;

NOW THEREFORE BE IT RESOLVED, the Leslie City Council authorizes and directs the City administration to follow the following procedure for the abatement or removal of hazards and nuisances:

1. Notify property owners by letter and specify a number of days to rectify the hazard or nuisance or otherwise address the complaint. The City will include in the notice that the hazard or nuisance may be abated by the City if the property owner fails to timely respond to the condition complained of, with the costs of abatement assessed to the property owner; and/or the property owner may receive a citation.
2. If the property owner does not timely rectify the hazard or nuisance, the City may abate the hazard or nuisance or otherwise address the condition complained of to protect the health,

safety or welfare of the inhabitants of the City.

3. The City will notify the property owner of the nuisance abated and the cost of the removal or abatement to be assessed to them; and the property owner will be notified that said assessment, if not paid, shall become a lien upon their property until paid and may be enforced in the same manner as provided for the collection of special assessments.
4. Costs incurred by the City for the abatement of hazards or nuisances will include but is not limited to time and wages required to abate or remove the nuisance, equipment rental, administrative time, and other such expenses incurred by the City.

ROLL CALL VOTE.

AYES: Councilmembers Motes, Shuster, Zamora, Beegle, Beyer , Fox and Mayor Schmit.
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City of Leslie, County of Ingham, State of Michigan, at a regular meeting held on Tuesday, January 5, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

 Denae Davenport, Leslie City Clerk

D. Approve Resolution 2010-02 - Fee Schedule

Manager Reed proposed a few changes outlined in Resolution No. 2010-02 recommending that the fee Schedule be reviewed each year.

CITY OF LESLIE

**RESOLUTION NO. 2010-02
 FEE SCHEDULE**

At a Special meeting of the Leslie City Council conducted on Tuesday, January 5, 2010 7:00 pm at Leslie City Hall, 107 E. Bellevue Street, the following resolution was offered by Councilmember Beegle and supported by Councilmember Fox:

WHEREAS, the Leslie City Code of Ordinances requires and empowers the Leslie City Council to approve and adopt a schedule of fees to be charged; and

WHEREAS, the City of Leslie wishes to update the existing fee schedule, as adopted previously in Resolution No. 2000-15; and

NOW, THEREFORE, BE IT RESOLVED, that the revised miscellaneous fees shall be those as set forth in the attached fee schedule; and

RESOLVED, FURTHER, that Resolution No. 2000-15 is hereby rescinded and replaced with Resolution No. 2010-02.

ROLL CALL VOTE.

AYES: Councilmembers Shuster, Zamora, Beegle, Beyer, Fox, Motes and Mayor Schmit.
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City of Leslie, County of Ingham, State of Michigan, at a regular meeting held on Tuesday, January 5, 2009 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act

 Denae Davenport, Leslie City Clerk Date

**CITY OF LESLIE
 FEE SCHEDULE**

ATTACHMENT FOR RESOLUTION NO. 2010-02

ZONING

Special Use Permit*	\$100
Special Planning Commission Meeting	\$200
Rezoning Application*	\$250
Application to Zoning Board of Appeals*	\$250
Parcel Splits	\$100

Each additional parcel split-same master parcel \$25

*Plus additional expenses incurred by the City including but not limited to publishing cost and legal fees.

SITE PLAN REVIEW

Preliminary Site Plan	\$200
Administrative Review	\$200
Sketch Plan Review	\$200
Single Family Residential	\$ 35
Commercial	\$400
Industrial	\$500

MISCELLANEOUS PERMITS

Fence	No charge
Parking Lot	\$ 30
Driveway, Sidewalk	No charge
Sign electrical	\$ 15
Sign non-electrical	\$ 10
Storage Buildings (less than 200 square feet)	No charge

E. Budget schedule

Moved by Shuster, seconded by Fox to approve the proposed 2010-2011 budget schedule. **All yes. Motion carried.**

Distribute and approve budget schedule	January 05, 2010
Objective and Goal Setting	February 9, 2010 (Special Meeting)
Department head submit budget requests	By March 1, 2010
Proposed Budget to Council, 1 st Draft	April 6, 2010
Council budget workshop	April 20, 2010 (special mtg)
Public Hearing on budget*	May 4, 2010
City Council adopts budget	June 1, 2010

*If an additional budget workshop is needed, we may need to hold it in May and hold the public hearing on June 1, 2010 which would require us to have a special council meeting to pass the budget.

F. Goal setting session

Moved by Fox, seconded by Motes to set a Special Council Goal Setting Workshop on February 9, 2010 at 7:00 pm. **All yes. Motion carried.**

G. Appoint Wayne Babin to the Leslie City Zoning Board of Appeals - term to end June 30, 2011.

Moved by Shuster, seconded by Beegle to appoint Wayne Babin to the Leslie City Zoning Board of Appeals, term to end June 30, 2011. **All yes. Motion carried.**

VI. COUNCIL AGENDA:

A. Committee Reports.

Mayor Schmit officially appointed Councilmember Zamora to the Parks and Recreation Committee. Mayor Schmit asked Mayor Pro-Tem Fox and Councilmembers Beyer and Shuster to form a committee to revise the Manager Evaluation questionnaire.

Motes reported that there will be a Cemetery Board meeting in February.

Zamora reported that Allegiance Health has become a major sponsor of the Gus Macker event.

Ihrig reported that Attorney Grua is working on an EDC loan issue.

B. Manager's Report.

Reed reported that the Community Recreational Plan is set to expire in 2010. Reed mentioned that the MML Capital Conference is coming April 14th for anyone that would like to attend. Reed has instructed Fitzgerald Henne to begin a Topographic survey of our Mill Street Bridge. The cost to complete this will be approximately \$4,800 which will be paid with funds from the EDC. The survey will be the preliminary steps towards engineering for the new bridge. We have added the capability to update the city website more regularly so in the coming days and weeks, we should be able to get the website updated and keep it updated fairly regularly. In addition, we are working on a Facebook page for the City in which we will be able to give regular updates and connect with more residents.

C. Motion to Adjourn.

Moved by Beyer, seconded by Motes to adjourn the meeting. **All yes. Motion Carried.**

Meeting adjourned at 7:45 pm.

Respectfully Submitted,

Denae Davenport
Leslie City Clerk