

A regular meeting of the Leslie City Council was held at 7:00 pm on Tuesday, April 14, 2015 at Leslie City Hall, 107 E. Bellevue Street, with Mayor Zamora presiding.

**PRESENT:** Councilmembers Pamela Beegle, Derek Flory, Randy Fox, Alison Morrison, Jennifer Shuster, and Mayor Pete Zamora.

**ABSENT:** Shelly Motes.

**ALSO PRESENT:** City Manager Brian Reed, City Clerk Denae Davenport, Public Works Director Rob Antekeier, Police Chief Bob Delamarter, Attorney Mark Grua, Resident Joyce Kranz, Sean McHugh with Granger, Pat Mitchell, Mike Mitchell, Gyle Brown, Tessa Tindstrom, John Lindstrom, Jim Todd (arrive 7:55 leave 8:10 pm).  
Mayor Zamora led those present in the Pledge of Allegiance.

## I. APPROVAL OF THE AGENDA.

Motion Morrison, second Beegle to approve the agenda with the addition of the presentation from Granger added following Public Comment. All ayes. Motion carried.

## II. CONSENT AGENDA:

A. Approve the minutes of the March 3, 2015 Council Meeting.

B. Approve the minutes of the March 31, 2015 Special Meeting.

C. Approve Payment of the Bills as presented.

Bills include final bills from the water project including the engineering bills and final Grand River Construction bills. A budget amendment will be needed.

Motion Beegle, second Shuster to approve the bills as presented. All ayes. Motion carried.

INVOICE SUMMARY			
Date:4/10/15		APRIL 14, 2015 COUNCIL MEETING BILLS	
		DETAILS AVAILABLE UPON REQUEST	
VENDOR	DESCRIPTION	AMOUNT	STATUS
2012 SEWER B&I REDEMPTION	MONTHLY XFER PER BOND TRANSCRIPT	\$5,119.00	Paid
2012 WATER BOND & INTEREST REDEMPTI	MONTHLY XFER PER BOND TRANSCRIPT	\$8,550.00	Paid
2012 WATER BOND & INTEREST REDEMPTI	FOR BOND PMT TO MICHIGAN FINANCE AUTHORITY	\$1,500.00	Paid
ALERUS FINANCIAL	RETIREMENT FOR MGR & HYBRID EMPL	\$335.07	Paid
ALERUS FINANCIAL	RETIREMENT FOR MGR & HYBRID EMPL	\$339.39	Paid
ALERUS FINANCIAL	RETIREMENT FOR MGR & HYBRID EMPL	\$303.06	Paid
ARROW UNIFORM ASSOCIATED	DPW UNIFORM RENTAL	\$128.72	Paid
GOVERNMENT SERVICES, AT&T	PRMITS & INSPEC FEB 16-MAR15, 2015	\$246.00	Paid
AT&T LONG DISTANCE	MONTHLY PHONE BILLS	\$568.81	Paid
AT&T LONG DISTANCE	LONG DIST BILL	\$10.03	Paid
AT&T LONG DISTANCE	LONG DISTANCE ANNUAL REQ PMT	\$425.00	Paid
AT&T LONG DISTANCE	LONG DIST BILL	\$6.93	Paid
B & T EXCAVATING BLUE CROSS BLUE SHIELD OF MICHIGAN	SAND & STONE EMERGENCY DELIVERY	\$1,881.21	Paid
BYRUM HARDWARE	EMPLOYEE HEALTH INS	\$2,543.81	Paid
BYRUM HARDWARE	DPW SUPPLIES, WATER & VEHICLE SUPPLIES	\$466.28	Paid
CAPITOL AREA MUN. CLERK'S ASSN	LFD 1/2 TWP STATION SUPPLIES	\$81.40	Paid
CARDMEMBER SERVICE	ANNUAL MEMBERSHIP CLERK & DEPUTY	\$30.00	Paid
CARLSON-DIMOND & WRIGHT, INC	MML CONF, DPW IMPRV, LFD FIT EQUIP, LFD FLAGS, TR DEP SLIPS	\$2,862.26	Paid
	WWTP SCREW CONVEYOR PARTS KIT, GRIT CONVEYOR RETROFIT PACKAGE	\$5,184.65	Paid

CARRIE FANCHER-HOWE	LFD 1/2 TWP EGGS FOR EASTER EGG HUNT	\$164.97	Paid
CHARLES S ZEMLA	MONTHLY ASSESSOR CONTRACT	\$1,500.00	Paid
CINTAS CORPORATION	MAT SERV LPD, LCO, LCH	\$128.00	Paid
CINTAS CORPORATION	MAT SERV LPD, LCO, LCH	\$148.00	Paid
CONSUMERS ENERGY	STREET & AREA LIGHTING	\$2,731.50	Paid
CONSUMERS ENERGY	FACILITIES BILLS MONTHLY	\$5,213.69	Paid
CONSUMERS ENERGY	INFRASTRUCTURE ALTERNATIVES BILLS	\$3,398.72	Paid
CONSUMERS ENERGY	2014 CHRISTMAS DECORATIVE LIGHTS	\$51.72	Paid
CONSUMERS ENERGY	STREET & AREA LIGHTING FEB 2015	\$2,735.62	Paid
DETROIT SALT COMPANY	49.08 TON ROAD SALT	\$2,856.46	Paid
DIVER'S MAST	LFD1/2TWP TIX SCBA TANKS	\$105.00	Paid
EJ USA, INC	HYDRANT PARTS	\$214.89	Paid
ELHORN ENGINEERING	WELLS CHEMICALS	\$670.00	Paid
ELHORN ENGINEERING	WELLS CHEMICALS	\$251.00	Paid
EMERGENCY VEHICLE SERVICES, INC	FIRE SUPPRESSION FOAM	\$475.00	Paid
ERIC CASPER	LFD 1/2 TWP TERMOMETERS	\$31.40	Paid
ETNA SUPPLY COMPANY	4" REPAIR CLAMPS (3)	\$450.00	Paid
FASTENAL CO	SAFETY GLASSES & MARKING TAPE FOR LFD	\$228.51	Paid
FIRST DUE FIRE SUPPLY	LFD 1/2 TWP DRESS UNIFORM-FIREMAN'S FRD TOWEL	\$61.25	Paid
FIRST DUE FIRE SUPPLY	LFD 1/2 TWP ANNUAL MAINTENANCE ON JAWS OF LIFE	\$982.98	Paid
GRAND TRAVERSE RESORT & SPA	MRWA CONFERENCE	\$395.10	Paid
GRAND TRAVERSE RESORT & SPA	MRWA CONFERENCE	\$395.10	Paid
GRUA, TUPPER & YOUNG, PLC	ATTY FEES JAN 2015	\$919.90	Paid
GRUA, TUPPER & YOUNG, PLC	ATTY FEES FEB 2015	\$1,437.50	Paid
HACH COMPANY	BOD PROBE METER -WWTP	\$958.12	Paid
INDEPENDENT BANK	SAFE DEPOSIT BOX RENT	\$30.00	Paid
INFRASTRUCTURE ALTERNATIVES	WWTP MONTHLY CONTRACT	\$14,768.96	Paid
JFP BENEFIT MANAGEMENT, INC.	FSA FEES APRIL 2015	\$24.00	Paid
JOHN L. POMAVILLE	CROSS CONNECTION PROGRAM TESTING 11 BACKFLOW PREVENTERS	\$1,540.00	Paid
LANSING UNIFORM COMPANY	LPD UNIFORM	\$295.80	Paid
LESLIE AREA CHAMBER COMMERCE	2015 MEMBERSHIP	\$80.00	Paid
LONNIE'S HAULING & TREE SERVICE	REMOVING & TRIMMING TREES	\$4,000.00	Paid
MICHIGAN ASSOC.MUNICIPAL CLERK	ANNUAL MEMBERSHIP	\$120.00	Paid
MICHIGAN POLICE EQUIPMENT CO	LPD UNIFORM BELT & ACCESSORIES	\$118.00	Paid
MICHIGAN SUPPLY	PVC PIPE & CLAY TO PVC COUPLING	\$192.32	Paid
MICHIGAN TOWNSHIPS ASSOCIATION	ANNUAL SUBSCRIPTION	\$42.40	Paid
MITCHELL'S DEPT. STORE	CLOTHING ALLOWANCE DPW DIR	\$62.78	Paid
MUNICIPAL EMPLOYEES' RETIREMEN	MERS MARCH 15 CITY PORTION	\$3,179.37	Paid
NAPA AUTO PARTS	DPW FUSE 2007 PICKUP	\$6.49	Paid
OVERHEAD DOOR CO	DPW REPAIR GARAGE DOOR	\$149.00	Paid

PAYROLL ACCOUNT	PAYROLL DATED 04/02/2015	\$22,267.10	Paid
PAYROLL ACCOUNT	CITY SOC SEC FOR 04-02-2015 PR	\$1,653.14	Paid
PAYROLL ACCOUNT	PAYROLL DATED 03/19/15	\$23,439.69	Paid
PAYROLL ACCOUNT	CITY SOC SEC FOR 3-19-15 PR	\$1,736.57	Paid
PAYROLL ACCOUNT	PAYROLL DATED 03.05.2015	\$21,875.39	Paid
PAYROLL ACCOUNT	SOC SEC FOR PR DATED 03.05.2015	\$1,616.94	Paid
PITNEY BOWES CREDIT	QTRLY POSTG MTR LEASE	\$133.80	Paid
PRINTING SYSTEMS	ELECTIONS AV BALLOT OUTER ENVELOPES	\$133.44	Paid
PRINTING SYSTEMS	ELECTIONS AV BALLOT ABSENT BALLOT RETURN ENVELOPES	\$145.64	Paid
PRINTING SYSTEMS	ELECTIONS SINGLE AV APPLICATION & BACKUP POLL BOOK	\$39.18	Paid
QUILL CORP	MARKERS	\$9.98	Paid
QUILL CORP	OFFICE PAPER	\$22.99	Paid
QUILL CORP	OFFICE SUPPLIES	\$40.97	Paid
QUILL CORP	SURGE PROTECTOR	\$21.99	Paid
QUILL CORP	LPD PRINTER & INK	\$260.97	Paid
QUILL CORP	LPD OFFICE SUPPLIES	\$77.05	Paid
QUILL CORP	LPD OFFICE SUPPLIES	\$222.99	Paid
RELIABLE AUTO SALES & SERVICE LLC	LPD IMPALA TIE ROD ENDS, LFT WHEEL BEARING, LFT HEADLIGHT	\$496.01	Paid
RELIABLE AUTO SALES & SERVICE LLC	LPD IMPALA FRT END ALLIGNMENT, REPLACE TRANSMISSION COOLANT LINES	\$706.43	Paid
RELIABLE AUTO SALES & SERVICE LLC	LPD 2014 FORD EXPLORER OIL CHG, ROTATE TIRES	\$44.74	Paid
RICHARD RYAN	DPW SHOVELS	\$29.97	Paid
RICOH USA INC	MONTHLY PER COPY FEE	\$62.25	Paid
ROBERT ANTEKEIER, JR	MRWA CONFERENCE MILEAGE & MEALS	\$239.43	Paid
SIGN CREATIONS	(6) 2'X4' BANNERS BLACK WELCOME TO LESLIE LABOR TO REMOVE VINYL DECAL ON 2000 CHEVY PICK UP	\$450.00	Paid
SIGN CREATIONS	(5) 2'X4' BANNERS BLACK WELCOME TO LESLIE	\$375.00	Paid
SIGN CREATIONS	CITY LIMITS SIGN LETTERING CHG	\$50.00	Paid
SIGN CREATIONS	CITY LIMITS SIGN LETTERING CHG	\$175.00	Paid
SIMPSON'S SERVICE, INC.	LCO, LCH & LPD OFFICE CLEANING	\$65.00	Paid
SIMPSON'S SERVICE, INC.	LCO, LCH & LPD OFFICE CLEANING	\$140.00	Paid
SIMPSON'S SERVICE, INC.	LCO, LCH & LPD OFFICE CLEANING	\$100.00	Paid
SIMPSON'S SERVICE, INC.	LCO, LCH & LPD OFFICE CLEANING	\$230.00	Paid
SLC METER LLC	(3) METER FOR INVENTORY	\$491.75	Paid
SLC METER LLC	PARTS TO INSTALL METER IN FIRE STATION	\$298.42	Paid
STATE OF MICHIGAN-MSP	LIEN ACCESS FEE LFD JAN-MAR2015	\$33.00	Paid
THE STANDARD			
INSURANCE COMPANY	EMPL LIFE & DISABILITY	\$365.96	Paid
THE STITCHING	DPW CLOTHING ALLOWANCE POLO SHIRTS WITH EMBROIDERY	\$150.00	Paid
POST			
TOWNSHIP OF LESLIE	2014 PROPERTY TAXES - 425 DISTRICT #1	\$1,199.05	Paid
U.S. POSTAL SERVICE	POSTAGE TO MAIL WATER/SEWER BILLS 2ND QTR 2015	\$219.46	Paid
VERIZON WIRELESS	CELL PHONES MGR, DPW, LPD	\$175.86	Paid
VERIZON WIRELESS	LPD MOBILE INTERNET	\$97.22	Paid
VERIZON WIRELESS	LPD MOBILE INTERNET	\$97.24	Paid
VERIZON WIRELESS	CELL PHONES MGR, DPW, LPD	\$173.11	Paid
WEX BANK	MONTHLY GAS CHARGES DPW, LPD	\$1,215.10	Paid
WOODLAWN CEMETERY	QUARTERLY ALLOCATION	\$6,250.00	Paid
WOW! BUSINESS	LPD MONTHLY INTERNET	\$32.97	Paid
WOW! BUSINESS	LFD MONTHLY INTERNET	\$32.97	Paid
WOW! BUSINESS	LFD MONTHLY INTERNET	\$42.97	Paid
BANK OF NEW YORK MELLON	WATER PLANT DEBT PMT	\$84,424.76	Paid

US BANK	2002 FIRE STATION BOND INT PMT	\$1,635.00	Paid
GRAND RIVER			
CONSTRUCTION, INC	IR PLANT CONTR-PAY APP#17	\$29,687.00	Open
GRAND RIVER			
CONSTRUCTION, INC	IR PLANT CONTR-PAY APP#18	\$5,000.00	Open
ENG, Inc.	FINAL ENG INV-IR PLANT	\$31,558.42	Open
		<u>          </u>	
Total:		\$321,767.09	

### III. **PUBLIC COMMENT - Non-Agenda Items that Cannot be Handled during Regular Business Hours.**

Joyce Kranz 108 Adams complained about water quality.

### **PRESENTATION**

Sean McHugh with Granger gave a presentation. Local service to residents has increased slightly. Large item pick up and Spring and Fall clean up are going well. Reed mentioned that McHugh checks in each week to make sure there are no local complaints.

### IV. **UNFINISHED BUSINESS:**

#### **A. Water Update.**

Reed reported that water complaints have been minimal. Water testing continues without any fails. Phosphates are at normal levels. We have been consulting with Dixon Engineering (tank inspectors) and Peerless Midwest in order to do this with as little disruption as possible. We have inspected the tower before, which requires the tower to be taken offline for approximately a week.

*THE FOLLOWING ITEMS WERE TAKEN OUT OF ORDER*

*PUBLIC HEARING WAS HELD  
SPECIAL USE PERMIT 2015-SU-1  
MITCHELL TWINS PARADE*

#### **B. 117 E. Bellevue.**

At 7:35 PM those attending the meeting were asked to join council while they walked the city owned property at 117 E. Bellevue St. Councilmembers walked a portion of the property as Reed pointed out the property boundaries and noted that the home on the property is included in a demolition bid put out by the Ingham County Land Bank. The meeting resumed in council chambers at 7:52 PM.

### V. **NEW BUSINESS:**

#### **A. Public Hearing - Special Use Permit 2015-SU-1, Childcare, 415 Washington.**

Mayor Zamora Opened the Public Hearing 7:20 PM.

Zamora asked the audience if there was anyone here to offer public comment.

Mayor Zamora Closed the Public Hearing 7:21 PM.

#### **B. Approve Special Use Permit 2015-SU-1, Childcare, 415 Washington.**

Council noted the conditions set by the planning commission and recommend the same. Motion Flory, second Beegle to approve Special Use Permit 2015-SU-1 contingent on the approval of State licensing and the installation of a 900 sq foot fenced in play area. All ayes. Motion carried.

#### **C. Finance Director position.**

Reed explained the position was offered to an applicant that refused based on the salary offered. Consensus from council is to repost this position and suggest that ~~one~~ two members, Mayor Zamora and Beegle, from council assist in the selection process.

*Correction to minutes made by council at 5/12/15 meeting.*

**D. Set Public Hearing for May 12, 2015 - Fiscal Year Budget July 1, 2015-June 30, 2016.**

Motion Fox, second Morrison to set a Public Hearing for the May 12, 2015 regular council meeting for Fiscal Year Budget July 1, 2015 – June 30, 2016. All ayes. Motion carried.

**E. LACC Community wide Garage Sale.**

Motion Beegle, second Morrison to waive the permit and fees for city residents during the Annual Community wide Garage Sales on August 7<sup>th</sup> and 8<sup>th</sup>, 2015. All ayes. Motion carried.

**F. Add new signer on Independent Bank Accounts.**

Motion Fox, second Flory to add the Deputy Clerk/Treasurer as a signer to the City of Leslie bank accounts with Independent Bank. All ayes. Motion carried.

**G. Leslie Middle School Fun Run.**

Motion Beegle, second Shuster to approve the Leslie Middle School Fun Run on May 6, 2015 1:30 PM with corresponding temporary street closures. All ayes. Motion carried.

**H. Request for Mitchell Twins Parade.**

Council discussion about location of parade line up and starting point. Council recommended moving the parade line up Leslie Middle School and the route to travel south on Main Street with and ending point at the American Legion.

Motion Shuster, second Flory to approve request for Mitchell Twins Birthday parade with the line up and parade start at Leslie Middle School Saturday, August 1, 2015 at 10:00 AM. All ayes. Motion carried.

**I. Confirm Appointment Election Inspectors May 2015 Election.**

Motion Flory, Second Beegle to confirm the appointment of the listed Election Inspectors and Substitutes for the upcoming May 5, 2015 Election. All ayes. Motion carried.

**J. 425 Agreement with Leslie Township.**

Next meeting is April 15, 2015 with Beegle, Fox, Shuster and Reed to be in attendance.

**K. Infrastructure Alternatives Contract.**

Motion Fox, second Beegle to extend Infrastructure Alternatives contract for two years, ending July 10, 2017, with a 2% increase. All ayes. Motion carried.

**L. Property Maintenance.**

Reed sent 9 property maintenance letters and gave 30 days to approach the city with a plan for abating the problem. To this point, I did not receive much feedback from any of the letters. Four of the recipients indicated that they would address the problems in due time but did not give a detailed timeline. I intend to send a follow up letter with a more prescriptive timeframe for abating the problems. I feel like 90 days will be a fair and sufficient amount of time before writing citations.

**M. City Manager Resignation.**

Motion Fox, second Beegle to accept with much regret City Manager resignation effective May 22, 2015. All ayes. Motion carried.

**VI. COUNCIL AGENDA:**

**A. Committee Reports.**

Beegle and Zamora attended the MML conference. Davenport announced that there will be an Open House for departing City Manager Reed on May 12, 2015 from 4:30 pm – 6:30 pm.

**B. Manager's Report.**

The owner of 301 N. Main Street has a demolition permit to take down the home; things seem to be going well.

*THE FOLLOWING 2 ITEMS WERE TAKEN OUT OF ORDER (FIRST ITEM D THEN ITEM C)*

**C. Closed Session for Union Negotiations.**

Motion Flory, second Beegle to authorize a CLOSED Session for the purpose of discussing union negotiations. Ayes: Beegle, Flory, Fox, Morrison, Shuster, and Mayor Zamora. Noes: None. Absent: Motes. Abstained: None. Motion carried.

Closed Session began 9:02 pm.

Open Session resumed 9:25 pm.

**D. Closed session for Real Estate sale.**

Motion Beegle, second Flory to authorize a CLOSED Session for the purpose of discussing the sale of city owned property. Ayes: Beegle, Flory, Fox, Morrison, Shuster, and Mayor Zamora. Noes: None. Absent: Motes. Abstained: None. Motion carried.

Closed Session began 8:45 pm.

Open Session resumed 9:00 pm.

**E. Motion to Adjourn.**

Motion Flory, second Beegle to adjourn the meeting. All ayes. Motion carried.

Meeting adjourned at 9:26 PM.

Respectfully submitted,

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Denae Davenport  
Leslie City Clerk