

**CITY OF LESLIE  
REGULAR COUNCIL MEETING  
MINUTES  
AUGUST 1, 2016**

Present: Fox, Morrison, Motes, Neu, Shuster and Mayor Zamora

Absent: Beegle (excused)

Also Present: City Manager Aaron Desentz, Clerk Chelsea Cox, Deputy Clerk Carrie Howe,  
DPW Tim Ryan and Joyce Kranz,

The meeting was called to order at 7:00 p.m. by Mayor Zamora. The meeting was held at Leslie City Hall, 107 E. Bellevue Street, Leslie.

**Item 1** **Approval of the Agenda**

Moved by Fox, seconded by Neu to approve agenda with the elimination of “Public Hearing item B” and “New Business item B”.

ALL YEAS

MOTION CARRIED

**Item 2** **Consent Agenda**

- A. Approve the minutes of the July 5, 2016 Council Meeting
- B. Approve the minutes of the June 29, 2016 EOY Council Meeting
- C. Approve Payment of Bills as Presented

# INVOICE SUMMARY

Date: 07/28/16

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
U.S. POSTAL SERVICE	APR-JUNE 2016 W/S	206.59	Paid	Y
U.S. POSTAL SERVICE	SUMMER 2016 TAX POSTAGE	320.92	Paid	Y
SHERWOOD CONSTRUCTION	CDBG FACADE GRANT--CROSSROADS	8,500.00	Paid	Y
BRIAN WILSON LAWN CARE	JUNE/JULY 2016 MOWING	1,660.00	Paid	Y
MITCHELL'S DEPT. STORE	MITCHELLS FRINGE FUND	233.05	Paid	Y
WILD SANITATION	BALLFIELDS PORTABLE TOILET	470.00	Paid	Y
BS&A	GENERAL LEDGER TRAINING	850.00	Paid	Y
BYRUM HARDWARE	BYRUM JUNE 2016	470.79	Paid	Y
TIMOTHY RYAN	FRINGE REIMBURSEMENT	179.13	Paid	Y
CLERY FENCE CO.	REPAIR BACKSTOP IN CHRUCH ST	3,894.00	Paid	Y
SHERRELL'S EXCAVATING INC.	SAND AND STONE	600.00	Paid	Y
SCHAFER'S LAWN & SNOW, INC.	SWEPT CITY STREETS	750.00	Paid	Y
JACK DOHENY SUPPLIES, INC.	RETNAL OF VALVE MAINT. TRAILE	850.00	Paid	Y
GARY E. DAVIS, JR.	REPAIR ROOF AT DPW GARAGE	850.00	Paid	Y
FIRST DUE FIRE SUPPLY	COMPLETE NEW SETS OF FIRE GEA	5,880.12	Paid	Y
FIRST DUE FIRE SUPPLY	SUPPLIES, GLOVES, HELMET SUPP	813.19	Paid	Y
BS&A	TIMESHEET MODULE INSTALLMENT	1,570.00	Void	N
PLUMMER'S ENVIRONMENTAL SERVI	CLEAN AND TELEWISE	12,121.25	Paid	Y
C2AE	ENGINEERING SERVICES--PHASE I	2,905.41	Paid	Y
AT&T LONG DISTANCE	LONG DIST BILL	1.11	Paid	Y
HAPPY CLEAN	JUNE CLEANING	480.00	Paid	Y
PITNEY BOWES CREDIT CORP	QTRLY POSTG MTR LEASE	141.83	Paid	Y
SIGN CREATIONS	BLVD SPONSOR BANNERS	35.00	Paid	Y
MICHIGAN.COM	DPW NEWSPAPER AD	363.51	Paid	Y
VERIZON WIRELESS	JUNE 2016	108.66	Paid	Y
MICHIGAN PIPE AND VALVE	SUPPLIES TO REPAIR SANITARY M	116.86	Paid	Y
SIGN CREATIONS	NUMBERING FOR MVP	40.00	Paid	Y
ELHORN ENGINEERING CO.	WELL CHEMICALS	37.00	Paid	Y
EATON FARM BUREAU COOP	WEED KILLER	85.00	Void	Y
AM-PAK MEDICAL EXPRESS	RESTOCK FIRST AID KIT	169.85	Paid	Y
ACTIVE 911 INC	LESLIE FD YEARLY SUBSCRIPTION	352.00	Paid	Y
NAPA AUTO PARTS	PARTS/SUPPLIES	274.91	Paid	Y
INGHAM COUNTY CHIEF'S ASSOC	INGHAM COUNTY CHIEFTS MEMBERS	50.00	Paid	Y
LOWES BUSINESS ACCOUNT	JUNE 2016 LOWES	888.60	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	2,207.66	Paid	Y
GRIMES PLUMBING COMPANY	TELEWISE SEWER LEAD AT 335 PE	250.00	Paid	Y
BADER & SONS CO	TIRE FOR LAWN MOWER	130.16	Paid	Y
MUNICIPAL CODE CORPORATION	REPAIR CLAMPS	460.60	Void	N
MICHIGAN COMPANY INC.	PAPER PRODUCTS	131.79	Paid	Y

SIGN CREATIONS	CROSSING SIGNS	255.00	Paid	Y
SHERWOOD CONSTRUCTION	CROSSROADS BRICK REPAIR FACAD	11,000.00	Paid	Y
WEX BANK	MONTHLY GAS CHARGES DPW, LPD	1,268.20	Paid	Y
MUNICIPAL SUPPLY CO.	REPAIR CLAMPS	460.60	Paid	Y
STATE OF MICHIGAN	SOR FEE	60.00	Paid	Y

## INVOICE SUMMARY

Date: 07/28/16

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
DELUXE FOR BUSINESS	ENVELOPES	651.82	Paid	Y
QUILL CORPORATION	SUPPLIES	64.96	Paid	Y
JFP BENEFIT MANAGEMENT, INC.	FSA FEES	36.00	Paid	Y
NAPA AUTO PARTS	TRUCK PARTS	274.91	Paid	Y
BYRUM HARDWARE	SUPPLIES	25.00	Paid	Y
LONNIE'S HAULING & TREE SERVI	TREE REMOVAL FOUR DAYS	4,000.00	Paid	Y
MUNICIPAL EMPLOYEES' RETIREME	MERS ANNUAL CONFERENCE REGIST	175.00	Void	N
RICOH USA INC	MONTHLY PER COPY FEE	95.08	Paid	Y
AT&T	WEB HOSTING LPD	11.96	Paid	Y
ELECTIONSOURCE	APPLICATION TO VOTE BINDER	3.20	Paid	Y
BLUE CROSS BLUE SHIELD OF MIC	EMPLOYEE HEALTH INS	5,210.20	Paid	Y
RADFORD UNIVERSITY	KORSON FALL CPFO TESTING FEES	440.00	Paid	Y
GOV'T FINANCE OFFICERS ASSOC.	KORSON 2016 TEST MATERIALS	305.00	Paid	Y
TIMOTHY RYAN	FRINGE REIMBURSEMENT	51.27	Paid	Y
I.T. RIGHT	CHELSEA NEW COMPUTER	608.60	Paid	Y
JEFFORY BROUGHTON LLC	REPAIR PORTABLE RADIO AND TWO	224.00	Paid	Y
MID-MICHIGAN CONCRETE CUTTING	CUT ASPHALT FOR WATER MAIN RE	175.00	Paid	Y
D & G EQUIPMENT, INC.	MOWING BLADES	55.08	Paid	Y
SIGN CREATIONS	BUS PARKING SIGNS	300.00	Paid	Y
EJ USA, INC	HOSE GASKETS	15.84	Paid	Y
CARDMEMBER SERVICE	JULY 2016	1,367.05	Paid	Y
MUNICIPAL EMPLOYEES' RETIREME	MERS ANNUAL CONFERENCE REGIST	175.00	Paid	Y
THE STANDARD INSURANCE COMPAN	EMPL LIFE & DISABILITY	348.57	Open	N
I.T. RIGHT	WIFI BOOSTER FOR GAR HALL	320.45	Open	N
SUPERIOR SAW	CHAIN SAW, BLADES, OIL	609.06	Open	N
MICHIGAN RURAL WATER ASSOCIAT	MRWA ANNUAL MEMBERSHIP	750.00	Open	N
JACK DOHENY SUPPLIES, INC.	MONTHLY RENTAL ON VALVE EXERC	850.00	Open	N
CITY OF LESLIE	QUARTERLY WATER/SEWER	4,175.90	Paid	Y
CONSUMERS ENERGY	STREET AND AREA LIGHTING	2,503.52	Paid	Y
CONSUMERS ENERGY	JUNE FACIL	3,301.60	Paid	Y
MML	DPW JOB AD	95.70	Open	N
PRINTING SYSTEMS	AV ELECTION SUPPLIES	153.73	Open	N
BRUCE HOWE	REIMBURSEMENT	108.99	Open	N
JEFFORY BROUGHTON LLC	RADIO REPAIR	208.00	Open	N
QUILL CORPORATION	PRINTER AND SUPPLIES	155.95	Open	N
CINTAS CORPORATION #725	CINTAS UNIFORMS	78.89	Open	N
CINTAS CORPORATION #725	RUGS	174.18	Open	N
WOW! BUSINESS	WOW CONSOLIDATED	517.47	Open	N
CHARLES S ZEMLA	MONTHLY ASSESSOR CONTRACT	1,400.00	Open	N
INFRASTRUCTURE ALTERNATIVES	WWTP MONTHLY CONTRACT	15,064.34	Open	N
WOODLAWN CEMETERY ASSOC.	QUARTERLY ALLOCATION	5,000.00	Open	N
SHERWOOD CONSTRUCTION	CROSSROADS FACADE BRICKWORK &	7,000.00	Paid	Y

SHARE CORPORATION	HAND SCRUB	157.02	Open	N
CONSUMERS ENERGY	JULY INFRASTRUCTURE	3,378.15	Paid	Y

### INVOICE SUMMARY

Date: 07/28/16

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
		Total: 123,109.28		

Moved by Neu, seconded by Morrison to approve the consent agenda.

ALL YEAS  
MOTION CARRIED

### Item 3 Public Hearing

- A. Public Hearing for CDBG Application for \$1,000,000 for Water Main Replacement
  - a. No one from the public spoke at the public hearing regarding the proposed CDBG project.

### Item 4 Public Comment

- Joyce Kranz, 108 Adams Street

### Item 5 Unfinished Business

#### 1. Water Update

## **MEMORANDUM**

**Date:** July 28, 2016

**To:** Mayor Zamora and the Leslie City Council

**From:** City Manager Aaron Desentz

**Subject:** August 1<sup>st</sup>, 2016 City Council Meeting

### **Manager's Report**

*The regular meeting of the City Council has been moved to Monday, August 1<sup>st</sup> at 7:00pm since the first Tuesday of the month falls on Election Day.*

#### **Public Hearing:**

The City will need to conduct a public hearing for the application of two (2) different Community Development Block Grant (CDBG) funded projects:

I: Public Hearing for CDBG Application for \$1,000,000 for Water Main Replacement

II: Public Hearing for CDBG Application for \$60,000 for Revolving Loan Fund for 147 S. Main St.

#### **Unfinished Business:**

##### **A. Water Update**

This week we have received an average number of water complaints. I have personally spoken to and reassured a number of residents that the City is working diligently to resolve the issue.

The City will conduct one (1) more round of flushing. We will continue to use the BD-2000 additive through the first week of August with a planned flushing after we utilize all of the BD-2000 material, with flushing taking place likely in the second or third week of August. We will continue to keep residents informed via the City website, e-newsletter, Facebook, and signage around town.

#### **New Business:**

##### **A. Resolution 2016 - 10 to approve application of \$1,000,000 of CDBG funds for water main replacement**

In order to move forward with our application for the Infrastructure Capacity Enhancement (ICE) grant funded through CDBG dollars, the City Council will need to adopt the above resolution.

*Attachments: Resolution*

**1. Consideration of Resolution 2016-10**

Approval of Application of \$1,000,000 of CDBG Funds for Water Main Replacement.

Moved by Motes, seconded by Shuster to approve application of \$1,000,000 of CDBG funds for water main replacement.

Moved by Neu, seconded by Shuster to approve Resolution 2016-09:

**Roll Call Vote:**

Fox—Yes

Morrison—Yes

Motes—Yes

Neu—Yes

Shuster—Yes

Zamora—Yes

(Absent—Beegle)

ALL YEAS

MOTION CARRIED

**CITY OF LESLIE  
RESOLUTION NO. 2016-10**

**A RESOLUTION ADOPTING THE MICHIGAN COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND,  
INFRASTRUCTURECAPACITY ENHANCEMENT FINAL PROJECT PLAN FOR  
WATER SYSTEM IMPROVEMENTS**

**WHEREAS**, the City of Leslie authorized Capital Consultants Inc. dba C2AE, Inc. to prepare a Project Plan for Water System Improvements, which recommends the following: Water main replacement and street/sidewalk restoration of the following areas: (1) Covert St. from Bellevue to Race (approx. 700 ft. of 12-inch water main); (2) Race St. from Covert St. to Sherman (approx. 2,000 ft. of 8-inch water main); (3) Race St. from Covert St. to Oak (approx. 600 ft. of 12-inch water main); (4) Oak St. from Race to Adams (approx. 1,300 ft. 12-inch water main); (5) Adams St. from Oak to Main (approx. 2,000 ft. of 12inch water main); and (6) Main St. from Adams to Kimball (approx. 200 ft. of 12-inch water main);

**WHEREAS**, said Project Plan was presented at a Public Hearing held on August 1, 2016 and all public comments have been considered and addressed;

**WHEREAS**, the funding request from CDBG for the infrastructure capacity enhancement is \$1,000,000 and the commitment of the City of Leslie's matching funds exceed 10 percent of the grant;

**WHEREAS**, the proposed project is consistent with the City of Leslie's community development plan as described in the Part 2 Application;

**WHEREAS**, at least 51% of the beneficiaries of the proposed project will be low and moderate income persons;

**WHEREAS**, no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the City of Leslie's CDBG Project Manager;

**WHEREAS**, the City of Leslie is authorized to submit the Michigan CDBG Part 2 Application; and Mayor Pete Zamora designated as the City's Certifying Officer is authorized to sign the Part 2 Application, Grant Agreement, Grant Payment Requests, and all attachments and amendments,

**NOW THEREFORE BE IT RESOLVED**, that the City of Leslie formally adopts said Project Plan for Water System Improvements.

**BE IT FURTHER RESOLVED**, that the City Manager, a position currently held by Aaron Desentz, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Part 2 Application as the next step in applying to the State of Michigan for a Community Development Block Grant (CDBG) to assist in the implementation of the Water System Improvements project.

ROLL CALL VOTE.

AYES: Fox, Morrison, Motes, Neu, Shuster & Mayor Zamora

NOES: None

ABSENT: Beegle

ABSTAIN: None

**MOTION APPROVED. RESOLUTION DECLARED ADOPTED.**

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Monday, August 1, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Chelsea Cox, City Clerk

August 1, 2016

**2. Consideration to Approve Final Contract with Peerless Midwest as not to Exceed \$368,079 for Aeration and Detention Proposal**

Moved by Motes, seconded by Fox to approve agreement and alternate institutional control third-party agreement.

ALL YEAS  
MOTION CARRIED

**3. Request to Reserve Church Street Ball Field**

Moved by Morrison, seconded by Motes to approve the reservation of the Church Street Ball Field.

ALL YEAS  
MOTION CARRIED

**4. City Manager Review**

Council discussed compiled City Manager reviews.

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**Item 7** **Council Agenda**

**1. Committee Reports**

- a. Motes—Cemetery:** Kris Gill was hired as new Woodlawn Sexton.

**2. Manager's Report**

- a. Zamora—**Attended the Annual Mayor's Conference in Muskegon, MI and reported interesting findings on revenue sharing with legislature.  
**b. Cox—**Update on elections and addition of WIFI booster to GAR Hall.

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**Item 8** **Adjournment**

Moved by Motes, seconded by Morrison to adjourn

ALL YEAS  
MOTION CARRIED  
Time: 8:19 p.m.



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Chelsea Cox  
Clerk