

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
MAY 3, 2016**

Present: Beegle, Morrison, Fox, Shuster, Motes, Zamora

Absent: Neu (excused)

Also Present: City Manager Aaron Desentz, City Clerk Chelsea Cox, Finance Director Sue Korson, Tim Ryan, Attorney Mark Grua, Joyce Kranz, Larry Hook, Paul Pavlica, Barb Keeler, Mark Bolin, Connie O'Byrne, Alley O'Byrne and Deb Bloomquist

The meeting was called to order at 7:03 p.m. by Mayor Zamora. The meeting was held at Leslie City Hall, 107 E. Bellevue Street, Leslie.

Item 1 **Approval of the Agenda**

1. Moved by Fox, seconded by Beegle to approve the agenda
2. Motion to approve amended agenda with line item "I—Consideration of Driveway Permit for 108 N Church St."

Moved by Beegle, seconded by Motes

ALL YEAS
MOTION CARRIED

Item 2 **Consent Agenda**

1. Approve the minutes of the April 12, 2016 Council Meeting
2. Approve the minutes of the April 12, 2016 Budget Workshop
3. Approve payment of the bills as presented

Moved by Beegle, seconded by Motes to approve the agenda

ALL YEAS
MOTION CARRIED

INVOICE SUMMARY

Date: 04/28/16

Page: 1

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED
RAINBOW TIRE	TIRE FOR TRACTOR 790	74.93	Paid	Y
GRIMES PLUMBING COMPANY	REPLACE RPZ AT LIBRARY	329.86	Paid	Y
MICHIGAN.COM	BID NOTICE, 120 SHERMAN	107.18	Paid	Y

QUILL CORPORATION	SUPPLIES	61.97	Paid	Y
TERMINAL SUPPLY CO.	SUPPLIES FOR SEWER VAC	135.23	Paid	Y
U.S. POSTAL SERVICE	JAN-MARCH W/S BILLS	215.35	Paid	Y
2002 FIRE STATION PRIN.&INT.	XFER REFUND 2014 HURON TECH I	9.97	Paid	Y
2000A STREETSCAPE GO DSF	STREETSCAPE DBT SRV	30,990.00	Paid	Y
INDEPENDENT BANK	NSF FEE - MERS LOST CHECK #27	34.00	Paid	Y
CINTAS CORPORATION #725	MARCH UNIFORMS DPW	28.56	Paid	Y
CINTAS CORPORATION #725	LCO MAT	21.00	Paid	Y
AT&T	MONTHLY PHONE BILLS	140.34	Paid	Y
AT&T LONG DISTANCE	LONG DIST BILL	21.39	Paid	Y
MITCHELL'S DEPT. STORE	MARCH 2016	72.08	Paid	Y
RELIABLE AUTO SALES & SERVICE	RADIATOR REPLACED CAR #80	690.58	Paid	Y
CONSUMERS ENERGY	MARCH 2016 CONSUMERS FACILITY	1,084.46	Paid	Y
WEX BANK	MONTHLY GAS CHARGES DPW, LPD	993.67	Paid	Y
LOWES BUSINESS ACCOUNT	PHOTO CELL FOR GAR HALL	9.04	Paid	Y
BLUE CROSS BLUE SHIELD	EMPLOYEE HEALTH INS	2,525.86	Paid	Y
CONSUMERS ENERGY	MARCH STREET LIGHTS 16	2,461.63	Paid	Y
QUILL CORPORATION	SUPPLIES 1/2 TWP	94.75	Paid	Y
JFP BENEFIT MANAGEMENT, INC.	FSA FEES	18.00	Paid	Y
QUILL CORPORATION	SUPPLIES	73.99	Paid	Y
LIFELOC TECHNOLOGIES	PBT	520.00	Paid	Y
STATE OF MICHIGAN	SOR REG FEE	60.00	Paid	Y
LANSING UNIFORM COMPANY	UNIFORMS	221.30	Paid	Y
I.T. RIGHT	LPD TECH WORK	115.00	Paid	Y
TIMOTHY RYAN	CLOTHING REIMBURSEMENT	203.50	Paid	Y
AGS	PRMITS & INSPEC	754.00	Paid	Y
BYRUM HARDWARE	MARCH 16	26.97	Paid	Y
BLUE CROSS BLUE SHIELD	EMPLOYEE HEALTH INS DPW	3,069.32	Paid	Y
BYRUM HARDWARE	APRIL 2016 BYRUM INVOICE	542.42	Paid	Y
GRIMES PLUMBING COMPANY	LAUNDROMAT BACKFLOW PREVENTER	90.00	Paid	Y
SLC METER LLC	FLANGE GASKETS	22.78	Paid	Y
EATON FARM BUREAU COOP	GLOVES	6.80	Paid	Y
GRIMES PLUMBING COMPANY	INSTALL 1.5" RP2 FOR JD NORMA	1,050.00	Paid	Y
KENNEDY INDUSTRIES INC.	REPLACE VFD AT WWTP	2,150.00	Paid	Y
CARDMEMBER SERVICE	APRIL CREDIT CART	1,367.49	Paid	Y
RON BOGART	REIMBURSEMENT FOR FDIC INTERN	50.00	Paid	Y
QUILL CORPORATION	KEYBOARD	29.99	Paid	Y
QUILL CORPORATION	DPW PRINTER	799.99	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	273.91	Paid	Y
RICHARD RYAN	RICH CLOTHING ALLOW REIMBURSE	44.52	Paid	Y
THE STANDARD INSURANCE	EMPL LIFE & DISABILITY	416.83	Paid	Y

INVOICE SUMMARY

Date: 04/28/16

Page: 2

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
WOW! BUSINESS	APRIL DPW	81.54	Paid	Y
CITY OF LESLIE	APRIL 2016 WATER/SEWER	4,576.96	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	644.15	Paid	Y
MICHIGAN PIPE AND VALVE	SUPPLIES TO REPLACE VALVES ON	905.61	Paid	Y
WILLBEE TRANSIT MIX CO., INC.	SIDEWALK SUPPLIES FOR CONCRET	746.25	Paid	Y
TODD WIXSON	REIMBURSEMENT FOR FDIC INTERN	50.00	Paid	Y
STATE OF MICHIGAN	LEIN ACCESS TOKEN FEE	33.00	Paid	Y
ROBERT DELAMARTER	MILEAGE REIMBURSEMENT	144.18	Paid	Y
WOODLAWN CEMETERY ASSOC.	QUARTERLY ALLOCATION	5,000.00	Paid	Y
PAYROLL ACCOUNT	GROSS PR & ER FICA FOR 4/28/1	23,710.97	Paid	Y
ALERUS FINANCIAL	RETIREMENT FOR MGR & HYBRID E	328.21	Paid	Y
AT&T	WELL ALARM	42.34	Paid	Y
SUPERIOR SAW	CHAIN SAW	331.99	Paid	Y
BADGER METER, INC	SERVICE RENEWAL 2016	1,050.00	Paid	Y
NAPA AUTO PARTS	OIL FILTER	9.69	Paid	Y
EATON FARM BUREAU COOP	SEED AND FERTILIZER	57.13	Paid	Y
MICHIGAN COMPANY INC.	PAPER PRODUCTS	108.84	Paid	Y
SHERRELL'S EXCAVATING INC.	40 YRDS FILL SAND	260.00	Paid	Y
AT&T	WEB HOSTING	11.96	Paid	Y
MUNICIPAL EMPLOYEES' RETIREME	MERS MONTHLY - APRIL 2016	3,875.04	Paid	Y
DARLEY	FIRE HOSE ADAPTER 4"	150.00	Paid	Y
TODD WIXSON	REIMBURSE FOR FDIC	275.02	Paid	Y
CONSUMERS ENERGY	APRIL 2016 FACILITIES	3,005.63	Paid	Y
WOW! BUSINESS	APRIL 2016 WOW	452.00	Paid	Y
I.T. RIGHT	FIRST PAYMENT ON TIMESHEETS M	640.00	Paid	Y
MICHIGAN ASSOCIATION OF PLANN	MEMBERSHIP	60.00	Open	N
VILLAGE OF STOCKBRIDGE	ARMOR EXPRESS BPV W/BALLISTIC	250.00	Open	N
INGHAM CO DEPT OF TRANS & ROA	5 TON COLD PATCH	343.89	Open	N
OVERHEAD DOOR COMPANY	INSTALL NEW DOOR OPENER AT DP	1,745.00	Open	N
SIGN CREATIONS	NEW FIRE DEPT SIGN	977.00	Open	N
SIGN CREATIONS	STEEL STRAPS FOR BANNERS	148.80	Open	N
D & G EQUIPMENT, INC.	MAINTENANCE SUPPLIES FOR TRAC	208.26	Open	N
TOWNSHIP OF LESLIE	LFD GENERATOR, TERRORISM AND	699.00	Open	N

Total: 102,931.12

Item 3**Public Comment**

- Joyce Kranz, 108 Adams Street
- Paul Pavlica, 210 Church Street

Item 4**Unfinished Business****1. Water Update**

Manager Desentz spoke—public discussion followed

Item 5**New Business****1. Public Hearing—Fiscal Year Budget July 1, 2016-June 30, 2017**

No Public Comment

2. 3rd Quarter City Financial Report

Finance Director Sue Korson presented quarterly report

3. Annual Library Report

Head Librarian Barb Keeler presented annual report

4. Consideration of Proposed Irrigation Meter Policy—Resolution 2016-04

Resolution to set Irrigation Meter Rates

Moved by Fox, seconded by Shuster to approve Resolution 2016-04

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

Absent—Neu

ALL YEAS

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2016-04

WATER/SEWER BILL COLLECTION POLICY – IRRIGATION/YARD METER

At a regular meeting of the Leslie City Council conducted on Tuesday, May 3, 2016 at Leslie City Hall, 107 E. Bellevue Street, the following Resolution was offered by Councilmember Fox and seconded by Councilmember Shuster:

WHEREAS, the City of Leslie established a uniform process for the installation, use and billing for yard meters that may be utilized by residences in the City for exterior use such as yard sprinkling, etc.

WHEREAS, an alternative to paying the full sewer charges on water used for lawn sprinkling or pool filling purposes at a residence, the City Council hereby encourages interested residents to install an irrigation/yard meter (yard meter) and associated backflow preventer at their expense which is for the specific purpose of measuring the amount of water used for outside (ie lawn, pool, garden) purposes. The City Council hereby establishes the following rules regarding the installation, use and billing for yard meters.

WHEREAS, all meters installed must meet the standards for “Water Meters” and “Backflow Preventers” as contained in the City’s Ordinances.

WHEREAS, all yard meters will be purchased from the City in order to ensure that meters are of the correct specification. Meters can be purchased from the City at the regular cost that the City will incur. Payment for yard meters will need to be received before the homeowner receives the meter.

WHEREAS, Yard meters will need to be installed inside of the home by a licensed plumber. The fully installed meter will need to be inspected by a Department of Public Works staff member to ensure that the meter is properly installed. Rate adjustments will not be made until the meter is installed to the requirements established by the Department of Public Works.

WHEREAS, The City Council hereby determines that yard meters do not need to be read quarterly and instead directs Department of Public Works staff to read yard meters each September/end of third quarter billing cycle to determine the previous summer’s water usage through the meter.

WHEREAS, City staff shall be charged with invoicing those residents utilizing yard meters for the actual usage reported by the Department of Public Works. Said bill shall be mailed in October with the regular 3rd quarter utility bills and be due and payable pursuant to the timeframes for the payment of the regular quarterly utility bills.

WHEREAS, the fee to be charged for water used through a yard meter shall be the regular water commodity charge only as set by the City Council. Since the yard meter, is a secondary meter at a residence, a second ready to serve charge shall not be charged for water used through a yard meter.

THEREFORE BE IT RESOLVED, that the City of Leslie approves Resolution 2016-04 to adopt the water/sewer and irrigation/yard meter policy.

This resolution shall be given immediate effect upon the passage by the Leslie City Council.

ROLL CALL VOTE.

AYES: Councilmembers Beegle, Fox, Morrison, Motes, Shuster and Mayor Zamora.

NOES: None

ABSENT: Neu

ABSTAIN: None

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, May 3, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Chelsea Cox, Leslie City Clerk

Date: May 3, 2016

**5. Consideration of Sub-Recipient Agreement: Revolving Loan Fund Program—
Resolution 2016-05**

Resolution to Amend Sub-Recipient Agreement of City's Revolving Loan Fund Program

Moved by Beegle, seconded by Shuster to approve Resolution 2016-05

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

Absent—Neu

ALL YEAS
MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2016-05

RESOLUTION TO ADOPT AMENDMENT TO THE SUBRECIPIENT AGREEMENT BETWEEN CINNAIRE LENDING AND CITY OF LESLIE FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

At a regular meeting of the Leslie City Council conducted on Tuesday, May 3, 2016 at Leslie City Hall, 107 E. Bellevue Street, the following Resolution was offered by Councilmember Beegle and seconded by Councilmember Shuster:

WHEREAS, this Amendment is to the Subrecipient Agreement (“Agreement”) between the Cinnaire Lending (formerly known as Capital Fund Services, Inc.). (“Subrecipient”) and City of Leslie (“UGLG”). Per the MSF Resolution 2012-142 and Section II of the Agreement, the parties agree to extend the end date identified in Section II, Paragraph 1, “Time of Performance” to October 31, 2018.

WHEREAS, all other terms and conditions of the Agreement shall remain unchanged and in full effect.

WHEREAS, the Subrecipient and the UGLG have caused this Amendment to be executed by the respective representatives duly authorized to do so. This Amendment may be executed in one or more counterparts and by facsimile, each of which shall constitute an original, and all of which together constitute the entire Amendment.

THEREFORE BE IT RESOLVED, that the City of Leslie approves Resolution 2016-05 to adopt the First Amendment to Subrecipient Agreement Between Cinnaire Lending and City of Leslie for Michigan Community Development Block Grant Program

This resolution shall be given immediate effect upon the passage by the Leslie City Council.

ROLL CALL VOTE.

AYES: Councilmembers Beegle, Fox, Morrison, Motes, Shuster and Mayor Zamora.

NOES: None

ABSENT: Neu

ABSTAIN: None

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City

Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, May 3, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Chelsea Cox, Leslie City Clerk Date:
May 3, 2016

6. Consideration of Driveway Permit for 810 S. Main Street

Moved by Motes, seconded by Fox to approve Driveway Permit

ALL YEAS
MOTION CARRIED

7. Consideration of Request to use Church Street Ballfields

Moved by Motes, seconded by Shuster to approve use of Church Street Ballfields

ALL YEAS
MOTION CARRIED

8. Consideration of Renewal of Special Land Use Permit for Childcare Business at 415 Washington Street

Moved by Motes, seconded by Beegle to approve Special Land Use Permit

ALL YEAS
MOTION CARRIED

9. Consideration of Driveway Permit for 108 N. Church Street

Moved by Beegle, seconded by Motes to approve Driveway Permit

ALL YEAS
MOTION CARRIED

Item 6

Council Agenda

- 1. Committee Reports**
- 2. Manager's Report**

Item 7

Adjournment

Moved by Motes, seconded by Beegle to adjourn

ALL YEAS

MOTION CARRIED

Time: 8:17 p.m.

Juan P. Zamora
Mayor

Chelsea Cox
Clerk