

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
NOVEMBER 1, 2016**

Present: Beegle, Fox, Morrison, Motes, Neu, Shuster and Zamora.

Absent: None.

Also Present: City Manager Aaron Desentz, City Clerk Chelsea Cox, Attorney Mark Grua, Police Chief Robert Delamarter, Officer Clyde Smith, Officer Mike Taylor, Finance Director Sue Korson, Ed Thomas (Garland Company), Tim Ryan, and Joyce Kranz.

The meeting was called to order at 7:00 p.m. by Mayor Zamora. The meeting was held at Leslie City Hall, 107 E. Bellevue Street, Leslie.

Item 1 **Approval of the Agenda**

Moved by Fox, seconded by Beegle to approve agenda.

ALL YEAS
MOTION CARRIED

Item 2 **Consent Agenda**

- A. Approve the minutes of the October 4, 2016 1, 2016 Council Meeting
- B. Approve Payment of Bills as Presented
- C. Approve Veteran's Day Road Closure

Moved by Neu, seconded by Motes to approve the consent agenda.

ALL YEAS
MOTION CARRIED

INVOICE SUMMARY

Date: 10/26/16

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
WOW! BUSINESS	COMBINED WOW BILL	517.13	Paid	Y
U.S. POSTAL SERVICE	QUARTERLY WATER/SEWER BILLING	203.48	Paid	Y
MICHIGAN GOV'T FINANCE OFFICE	SUE KORSON MGFOA ANNUAL MEMBERSHIP	120.00	Paid	Y
CORRPRO	TEST CATHODIC PROTECTION SYSTEM	900.00	Paid	Y
SHERRELL'S EXCAVATING INC.	SAND AND STONE	880.00	Paid	Y
MICHIGAN COMPANY INC.	PAPER PRODUCTS	147.12	Paid	Y
SLC METER LLC	WATER SUPPLIES	195.86	Paid	Y
AT&T	MONTHLY PHONE BILLS	11.96	Paid	Y
CINTAS CORPORATION	SEPT MATS	113.32	Paid	Y
CINTAS CORPORATION	SEPT UNIFORMS	317.71	Paid	Y
CITY OF LESLIE	3RD QUARTER WATER AND SEWER	3,154.65	Paid	Y
GRUA, TUPPER & YOUNG, PLC	ATTY FEES	2,712.50	Paid	Y
QUILL CORPORATION	SUPPLIES	101.26	Paid	Y
QUILL CORPORATION	OFFICE AND DPW SUPPLIES	127.89	Paid	Y
QUILL CORPORATION	SUPPLIES	193.71	Paid	Y
KIESLER'S POLICE SUPPLY, INC	FED AE9MM PRACTICE AMMO	216.27	Paid	Y
QUILL CORPORATION	LASERJET PRO	134.99	Paid	Y
INGHAM COUNTY SHERIFF'S OFFICE	ACTIVE VIOLENCE INCIDENT REPORT	120.00	Paid	Y
FIRST DUE FIRE SUPPLY	SUPPLIES	295.50	Paid	Y
D & G EQUIPMENT, INC.	FUEL FILTER	8.52	Paid	Y
BRUCE HOWE	MEETING SUPPLIES	39.54	Paid	Y
BRUCE HOWE	SUPPLIES	166.72	Paid	Y
BYRUM HARDWARE	SUPPLIES FD	45.94	Paid	Y
BRUCE HOWE	SUPPLIES	313.68	Paid	Y
JEFFORY BROUGHTON LLC	RADIO REPAIR	75.00	Paid	Y
FASTENAL COMPANY	SUPPLIES FOR LADDER TRUCK	5.94	Paid	Y
DAILEY'S CARPET CLEANING	FLOOR CLEANING	402.50	Paid	Y
LANSING UNIFORM COMPANY	UNIFORM-BENNEHOFF	553.60	Paid	Y
BRIAN WILSON LAWN CARE	MOWING	505.00	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	76.79	Paid	Y
MML WORKERS' COMP FUND	QTRLY WORKERS' COMP PREMIUM	2,300.00	Paid	Y
JFP BENEFIT MANAGEMENT, INC.	FSA FEES	18.00	Paid	Y
LANSING UNIFORM COMPANY	FATIGUE PANTS	37.95	Paid	Y
MICHIGAN POLICE EQUIPMENT CO	SUPPLIES	470.20	Paid	Y
I.T. RIGHT	FINANCE DIRECTOR SCANNER	821.00	Paid	Y
CHELSEA COX	MDA CONFERENCE	254.35	Paid	Y
ARGUS-HAZCO	SCRA AIR PACKS--APPROVED BY MI	36,555.00	Paid	Y
BLUE CROSS BLUE SHIELD OF MI	EMPLOYEE HEALTH INS DPW FMO 1	5,434.55	Paid	Y
BLUE CROSS BLUE SHIELD OF MI	EMPLOYEE HEALTH INS OFFICE	3,069.32	Paid	Y
AT&T LONG DISTANCE	WELL ALARM	16.11	Paid	Y
ALLEGIANCE HEALTH	TIM RYAN	64.00	Paid	Y
WEX BANK	MONTHLY GAS CHARGES DPW, LPD	1,163.83	Paid	Y
ROBERT DELAMARTER	SUPPLIES REIMBURSEMENT	302.78	Paid	Y

Total: 63,163.67

Item 3**Public Comment**

- Joyce Kranz, 108 Adams Street

Item 4**Public Hearing**

- A. Public Hearing for CDBG Application for \$57,721 for Revolving Loan Fund at 147 S. Main St.
- a. No one from the public spoke at the public hearing regarding the CDBG application.

Item 5**Unfinished Business****1. Water Update**

- A. City Manager Desentz presented the following water update from his Manager's Report:

"The City of Leslie was required to conduct a directional hydrant flushing by our Fire Department's insurance company to test hydrant flows in specific areas. The directional flush also had the added benefit of helping to further clean out water mains. The flushing was conducted on October 25th through October 28th. While this was a requirement to meet International Organization for Standardization (ISO), the City still benefited from the cleaning process."

"After the approval of the City of Leslie's permit for the added aeration and detention treatment infrastructure, Peerless Midwest has begun work on our system. Behind the scenes, Peerless has been working on some minor fabrication of the equipment as well as the casting of the detention tanks. On site construction will officially begin on in November and we estimate it will wrap up in December. This indicates that we are still on schedule for completion of the project by the end of the year. The system will be placed online shortly after completion. It will take some time for the new water chemistry to have an effect on the iron sediment/scale in our water distribution system."

Item 6**New Business****1. Resolution 2016-13 Application for CDBG Funds: 147 S. Main Street**

Approval of Submittal of a Michigan Economic Development Corporation (MEDC)
Community Development Block Grant (CDBG) RLF Application

Moved by Motes, seconded by Beegle to approve Resolution 2016-13

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Neu—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

ALL YEAS

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2016-13

Moo's Bar and Grill CDBG RLF Loan Project

**Approval of Submittal of a Michigan Economic Development Corporation (MEDC)
Community Development Block Grant (CDBG) RLF Application**

WHEREAS, the City of Leslie has been invited by the Michigan Economic Development Corporation to submit an application for \$57,721.00 CDBG RLF loan; and

WHEREAS, the City of Leslie desires to use the CDBG funds for the DB-PPP, LLC (property acquisition) Loan project located at 147 S. Main, Leslie, Michigan; and

WHEREAS, the proposed project is consistent with the local community development plan as described in the Application; and

WHEREAS, the proposed project will create 4 new full time jobs with a minimum of 51% those jobs being filled by people that meet the current HUD low-mod income limits.

WHEREAS, local funds and any other funds to be invested in the project have not been obligated and will not be obligated prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to incur costs from the Michigan CDBG RLF application; and

NOW, THEREFORE, BE IT RESOLVED that the City of Leslie City Council hereby authorizes the City of Leslie to submit a CDBG RLF application; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City of Leslie City Council hereby designates the Mayor Pete Zamora as the person authorized to sign the Application forms and the Grant Agreement.

ROLL CALL VOTE.

AYES: Beegle, Fox, Morrison, Motes, Neu, Shuster and Zamora.

NOES: None.

ABSENT: None.

ABSTAIN: None.

MOTION APPROVED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, November 1, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Chelsea Cox, City Clerk

November 1, 2016

2. Consideration of proposed Changes the ICE Grant Project.

MOTION TABLED

3. Consideration of C2AE Amendment No. 3.

MOTION TABLED

4. Report from Finance Director Sue Korson Regarding 1st Quarter Financials.

Finance Director Sue Korson presented Council with quarterly balance sheets and revenue and expenditure reports.

5. Consideration of Bids for Roof Replacement at the Wastewater Treatment Plant.

After soliciting bids from reputable companies, McDonald Roofing came in with the lowest amount at \$23,455. The City of Leslie presented Council with the consideration; Council accepted McDonald's bid for \$23,455 subject to Treasurer's Cert.

Moved by Beegle, seconded by Motes to approve WWTP Roofing bid for \$23,455 pending Treasurer's Cert.

ALL YEAS
MOTION CARRIED

6. Resolution 2016-14 to Support Ingham County Parks and Recreation Grant Application for Trails Planning.

The City of Leslie currently does not have a lot of trails infrastructure in place. The City of Leslie will need to start with the planning of trails and connected walkable routes infrastructure. In working with Jim Minster at C2AE, the City of Leslie estimates that this project should not cost more than \$5,000. C2AE would have their planner come in, identify current routes, identify priority regional routes (a preference for consideration for the Ingham County grant), and design a route that connects our downtown areas to other neighborhoods and essential City services such as City parks. The application that City Manager Desentz has put together would be an 80/20 grant: 80% paid by the grant (\$4,000) and 20% by the City (\$1,000).

Moved by Neu, seconded by Shuster to approve Resolution 2016-14.

Roll Call Vote:

Beegle—Yes
Fox—Yes
Morrison—Yes
Neu—Yes
Motes—Yes
Shuster—Yes
Zamora—Yes

ALL YEAS
MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2016-14

Approval of Submittal of an Ingham County Trails and Parks Program Application for Trails and Walkable Routes Planning

WHEREAS, the City of Leslie has been invited by Ingham County to submit an application for \$4,000.00 grant; and

WHEREAS, the City of Leslie desires to use the grant funds for the development of a trails and walkable routes planning document; and

WHEREAS, the proposed project is consistent with the Ingham County Trails and Parks Program; and

WHEREAS, the City Council agrees to contribute \$1,000.00 or 20% of project cost dollars to the development of this plan

NOW, THEREFORE, BE IT RESOLVED that the City of Leslie City Council hereby authorizes the City of Leslie submit an Ingham County Trails and Parks Program application.

ROLL CALL VOTE.

AYES: Beegle, Fox, Morrison, Motes, Neu, Shuster and Zamora.

NOES: None.

ABSENT: None.

ABSTAIN: None.

MOTION APPROVED. RESOLUTION DECLARED ADOPTED.

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Chelsea Cox, City Clerk

November 1, 2016

7. Resolution 2016-15 to Support Ingham County Parks and Recreation Grant Application for Wayfinding Signs.

The Leslie Downtown Development Authority (DDA) has collectively identified a number of priority projects to be included in the DDA's updated plan. One of these projects is the revision and addition of more of the wayfinding signs around the City of Leslie. The DDA would like to have wayfinding signs to direct visitors to the essential services in the City (City Hall, parks, downtown district, etc.) Leslie City Manager Desentz has been working with Jim Minster of C2AE to come up with an estimate for this project; in a similar project that they completed with Jackson National Bank, Minster and Desentz came up with a cost not to exceed \$15,000. Using that figure, City Manager Desentz's intent is to submit a grant on behalf of the City of Leslie with the DDA contributing to half of the total cost. \$7,500 of the cost would be from the DDA, the other \$7,500 would be from the Ingham County grant. If the City of Leslie is approved for the wayfinding project, they would solicit bids for new wayfinding signs from reputable businesses. If the cost comes in less than the \$15,000 budget, the cost would be shared equally (50/50).

Moved by Neu, seconded by Beegle to approve Resolution 2016-15.

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Neu—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

ALL YEAS

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2016-15

Approval of Submittal of an Ingham County Trails and Parks Program Application for Wayfinding

WHEREAS, the City of Leslie has been invited by Ingham County to submit an application for \$7,500.00 grant; and

WHEREAS, the City of Leslie desires to use the grant funds for the construction of wayfinding signs throughout the City; and

WHEREAS, the proposed project is consistent with the Ingham County Trails and Parks Program; and

WHEREAS, the Leslie DDA agrees to contribute \$7,500.00 or 50% to the total construction cost of the project,

NOW, THEREFORE, BE IT RESOLVED that the City of Leslie City Council hereby authorizes the City of Leslie to submit an Ingham County Trails and Parks Program application.

ROLL CALL VOTE.

AYES: Beegle, Fox, Morrison, Motes, Neu, Shuster and Zamora.

NOES: None.

ABSENT: None.

ABSTAIN: None.

MOTION APPROVED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a

regular council meeting held on Tuesday, November 1, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Chelsea Cox, City Clerk

November 1, 2016

8. Proclamation Honoring Retiring Officer Clyde Smith.

Moved by Neu, seconded by Motes to approve, honor and congratulate Officer Clyde Smith in recognition of his service and retirement.

ALL YEAS
MOTION CARRIED

CITY OF LESLIE

PROCLAMATION
Honoring Officer Clyde Smith

WHEREAS; Clyde Smith has been employed by the Leslie Police Department since September 19, 2006.

WHEREAS; he has worked devotedly on behalf of the people of the City of Leslie, regardless of the peril or hazard to himself; and

WHEREAS; by the enforcement of our laws, he has safeguarded lives and property; and

WHEREAS; he has set an example and demonstrated his leadership abilities as a Leslie Police Officer.

WHEREAS; the City of Leslie acknowledges the dedication and talent Clyde Smith has invested in the community; and

WHEREAS; the year 2016 marks the occasion of his retirement;

NOW, THEREFORE, I, Pete Zamora, by virtue of the authority vested in me as Mayor, and on behalf of the Leslie City Council, do hereby tender this proclamation of recognition, and congratulate Officer Clyde Smith on his retirement and encourage all our citizens to extend to him their best wishes.

Pete Zamora
Leslie City Mayor

Item 6

Council Agenda

1. Committee Reports

- a. Councilmember Beegle reminded the council that the next Chamber luncheon would be held at Leslie High School and Small Business Saturday would take place the Saturday after Thanksgiving.
- b. Councilmember Neu reported that the next Parks & Recreation Committee meeting would be 12/8/16.
- c. Councilmember Motes advised that a date would be set for the next cemetery board soon.
- d. Attorney Mark Grua updated Council that he has been working on zoning issues and correlating resolutions.
- e. Mayor Zamora explained his Board of Directors role in the MML.

2. Manager's Report

- a. City Manager Desentz advised Council of the Len Grants and gave detail on how to retrieve the applications on www.cityofleslie.org. Application deadline is November 22nd.

Item 7


Adjournment

Moved by Fox, seconded by Motes to adjourn.

ALL YEAS

MOTION CARRIED

Time: 8:30 p.m.


Chelsea Cox
Leslie City Clerk