

**CITY OF LESLIE  
REGULAR COUNCIL MEETING  
MINUTES  
SEPTEMBER 6, 2016**

Present: Beegle, Fox, Neu Shuster and Zamora.

Absent: Morrison (excused), Motes (excused).

Also Present: City Manager Aaron Desentz, City Clerk Chelsea Cox, Deputy Clerk Carrie Howe, Finance Director Sue Korson, Fire Chief Bruce Howe, Attorney Carrie Ihrig, Joyce Kranz, Larry Hook, Paul Pavlica, Todd Wixson, Tim Ryan, and Adam Layne.

The meeting was called to order at 7:00 p.m. by Mayor Zamora. The meeting was held at Leslie City Hall, 107 E. Bellevue Street, Leslie.

**Item 1** **Approval of the Agenda**

Moved by Beegle, seconded by Neu to approve agenda with the addition of line item “A” under New Business—Approval of Adam Layne to Planning Commission.

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**Item 2** **Consent Agenda**

- A. Approve the minutes of the August 1, 2016 Council Meeting
- B. Approve Payment of Bills as Presented
- C. Consideration of Trick or Treat Hours on October 31, 2016 from 5:30pm to 7:30pm
- D. Request to Approve Fill the Boot Application
- E. Approve Homecoming Parade Route

Moved by Neu, seconded by Shuster to approve the consent agenda.

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# INVOICE SUMMARY

Date: 08/31/16

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| VENDOR                        | DESCRIPTION                  | AMOUNT    | STATUS | JNLIZED? |
|-------------------------------|------------------------------|-----------|--------|----------|
| CHARLES S ZEMLA               | MONTHLY ASSESSOR CONTRACT    | 1,400.00  | Paid   | Y        |
| INFRASTRUCTURE ALTERNATIVES   | WWTP MONTHLY CONTRACT        | 15,064.34 | Paid   | Y        |
| COUNTY OF INGHAM              | RADIO FEES                   | 756.69    | Paid   | Y        |
| JETT PUMP & VALVE, LLC        | PUMP REPLACEMENT             | 3,927.10  | Paid   | Y        |
| LAKESIDE EQUIPMENT CORPORATIO | DODGE NON-EXPANSION BEARING  | 1,866.00  | Paid   | Y        |
| SLC METER LLC                 | METERS FOR WORTHINGTON PLACE | 822.29    | Paid   | Y        |
| PRINTING SYSTEMS              | AV SUPPLIES                  | 145.73    | Paid   | Y        |
| GRUA, TUPPER & YOUNG, PLC     | ATTY FEES                    | 700.00    | Paid   | Y        |
| C2AE                          | PART II ICE APPLICATION ASSI | 3,488.18  | Paid   | Y        |
| VERIZON WIRELESS              | JULY 2016 VERIZON            | 108.62    | Paid   | Y        |
| LANSING UNIFORM COMPANY       | UNIFORM SUPPLIES             | 239.50    | Paid   | Y        |
| ASSOCIATED GOVERNMENT SERVICE | PRMITS & INSPEC MAY-JULY     | 3,910.00  | Paid   | Y        |
| WILD SANITATION               | BALLFIELDS PORTABLE TOILET   | 290.00    | Paid   | Y        |
| MICHIGAN.COM                  | PUBLISHINGS                  | 310.92    | Paid   | Y        |
| BS&A                          | ANNUAL SERV/SUPPORT          | 2,174.00  | Paid   | Y        |
| RILEY'S APPARATUS SERV LLC    | ENGINE REPAIR                | 601.74    | Paid   | Y        |
| RILEY'S APPARATUS SERV LLC    | FIX AC LEAK                  | 817.50    | Paid   | Y        |
| CMP DISTRIBUTORS, INC         | NIGHTSTICK/HELMET MOUNT      | 489.65    | Paid   | Y        |
| AT&T LONG DISTANCE            | LONG DIST BILL               | 15.95     | Paid   | Y        |
| DAMON'S ASPHALT MAINTENANCE   | PATCH SHERMAN FOR SEWER REPA | 1,800.00  | Paid   | Y        |
| GOV'T FINANCE OFFICERS ASSOC  | ANNUAL GAAP UPDATE WEBINAR   | 135.00    | Paid   | Y        |
| WEX BANK                      | JULY MONTHLY GAS CHARGES DPW | 857.92    | Paid   | Y        |
| LARRY TODD                    | MILEAGE REIMBURSEMENT FOR TR | 27.22     | Paid   | Y        |
| SHERWOOD CONSTRUCTION         | FACADE GRANT                 | 68,800.00 | Paid   | Y        |
| SUSAN KORSON                  | MILEAGE TO BSA               | 36.18     | Paid   | Y        |
| CHELSEA COX                   | MILEAGE TO BSA               | 36.18     | Paid   | Y        |
| BYRUM HARDWARE                | JULY HARDWARE CHARGES LFD    | 16.72     | Paid   | Y        |
| MML WORKERS' COMP FUND        | QTRLY WORKERS' COMP PREMIUM  | 2,300.00  | Paid   | Y        |
| BLUE CROSS BLUE SHIELD OF MI  | EMPLOYEE HEALTH INS          | 3,069.32  | Paid   | Y        |
| BLUE CROSS BLUE SHIELD OF MI  | EMPLOYEE HEALTH INS          | 2,140.88  | Paid   | Y        |
| FREDDIE R PUGH                | REIMBURSE MILEAGE FOR CROSSI | 23.76     | Paid   | Y        |
| I.T. RIGHT                    | CAT6 PATCH CORD              | 1.75      | Paid   | Y        |
| CRYSTAL HUNTER                | FLOWER BEDS                  | 150.00    | Paid   | Y        |
| QUILL CORPORATION             | SUPPLIES                     | 199.43    | Paid   | Y        |
| QUILL CORPORATION             | SUPPLIES                     | 151.13    | Paid   | Y        |
| QUILL CORPORATION             | SUPPLIES                     | 182.17    | Paid   | Y        |
| ELECTIONSOURCE                | TESTING                      | 370.00    | Paid   | Y        |
| RELIABLE AUTO SALES & SERVICE | CAR #82 MAINTENANCE          | 46.47     | Paid   | Y        |
| B & T EXCAVATING              | TOPSOIL                      | 160.00    | Paid   | Y        |
| RIETH-RILEY CONSTRUCTION CO.  | ASPHALT FOR ROAD CUTS        | 473.83    | Paid   | Y        |
| BS&A                          | TIMESHEET TRAINING           | 2,700.00  | Paid   | Y        |
| JACK DOHENY SUPPLIES, INC.    | RENTAL FOR VALVE TURNER      | 850.00    | Paid   | Y        |
| SCHAFER'S LAWN & SNOW, INC.   | STREET SWEEP                 | 750.00    | Paid   | Y        |
| SLC METER LLC                 | METER READERS                | 2,547.97  | Paid   | Y        |

# INVOICE SUMMARY

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| VENDOR                        | DESCRIPTION                   | AMOUNT    | STATUS | JNLIZED? |
|-------------------------------|-------------------------------|-----------|--------|----------|
| RIETH-RILEY CONSTRUCTION CO.  | ASPHALT FOR RAOD CUTS         | 292.32    | Paid   | Y        |
| ELHORN ENGINEERING CO.        | WELLS CHEMICAL                | 418.00    | Paid   | Y        |
| BYRUM HARDWARE                | LCO                           | 1,018.57  | Paid   | Y        |
| STATE OF MICHIGAN             | DRINKING WATER SAMPLES        | 64.00     | Paid   | Y        |
| NAPA AUTO PARTS               | GARAGE/VEHICLE SUPPLIES       | 242.81    | Paid   | Y        |
| DENNIS CRAFT                  | STREET REPAIRS                | 3,346.50  | Paid   | Y        |
| SLC METER LLC                 | METER INSETTERS               | 1,168.25  | Paid   | Y        |
| PHYLLIS PIERCE                | MILEAGE REIMBURSE             | 11.23     | Paid   | Y        |
| DAWN KIBBEY                   | ELECTION MILEAGE              | 11.23     | Paid   | Y        |
| MEGAN KIBBEY                  | ELECTIONS                     | 11.23     | Paid   | Y        |
| KEESHA SMITH                  | ELECTIONS                     | 11.23     | Void   | N        |
| VALERIE MEIRNDORF             | ELECTIONS                     | 11.23     | Paid   | Y        |
| RICOH USA INC                 | MONTHLY PER COPY FEE          | 65.06     | Paid   | Y        |
| CARDMEMBER SERVICE            | AUGUST CREDIT CARD            | 1,256.17  | Paid   | Y        |
| VICKI SMITH                   | ELECTION REIMBURSE            | 11.23     | Paid   | Y        |
| WEX BANK                      | MONTHLY GAS CHARGES DPW, LPD  | 857.92    | Void   | N        |
| CONSUMERS ENERGY              | LIGHTS AUGUST 16              | 2,493.74  | Paid   | Y        |
| I.T. RIGHT                    | RAM UPGRADE AND SSD FOR TIME  | 198.00    | Void   | N        |
| AT&T                          | MONTHLY PHONE BILLS           | 11.96     | Paid   | Y        |
| I.T. RIGHT                    | SSD FOR TIMESHEET WORKSTATION | 135.00    | Paid   | Y        |
| JEFFORY BROUGHTON LLC         | PORTABLE RADIO REPAIRS        | 382.90    | Paid   | Y        |
| WOW! BUSINESS                 | CONSOLIDATED JULY 16          | 518.58    | Paid   | Y        |
| CONSUMERS ENERGY              | JULY 2016 FACIL               | 3,334.99  | Paid   | Y        |
| CONSUMERS ENERGY              | AUGUST IA BILL                | 3,138.58  | Paid   | Y        |
| SHERWOOD CONSTRUCTION         | FACADE GRANT MITCHELLS AND C  | 40,400.00 | Paid   | Y        |
| JEFFORY BROUGHTON LLC         | BELT CLIP                     | 28.00     | Paid   | Y        |
| DAVIS CONSTRUCTION, INC       | REPAIR SEWER MAIN ON SHERMAN  | 4,305.49  | Open   | N        |
| JEFFORY BROUGHTON LLC         | RADIO REPAIR                  | 110.00    | Open   | N        |
| MULLINS AUTO PARTS & TOWING   | BATTERY FOR 745 TRUCK         | 132.36    | Open   | N        |
| VERIZON WIRELESS              | LPD MODEM                     | 108.62    | Open   | N        |
| ASSOCIATED GOVERNMENT SERVICE | PRMITS & INSPEC               | 1,874.00  | Open   | N        |
| HAPPY CLEAN                   | AUGUST CLEAN                  | 570.00    | Open   | N        |
| HAPPY CLEAN                   | JULY CLEAN                    | 480.00    | Open   | N        |
| C2AE                          | WATER MAP UPDATE AND ADA REV  | 813.04    | Open   | N        |
| GRUA, TUPPER & YOUNG, PLC     | ATTY FEES                     | 3,430.75  | Open   | N        |
| U.S. POSTAL SERVICE           | FIRST-CLASS PRESORT PERMIT    | 215.00    | Open   | N        |
| CINTAS CORPORATION #725       | AUGUST 2016                   | 184.38    | Open   | N        |
| CINTAS CORPORATION #725       | MATS                          | 261.27    | Open   | N        |
| STATE OF MICHIGAN             | TOKEN FEE                     | 33.00     | Open   | N        |
| EATON FARM BUREAU COOP        | 08302016 COOP                 | 27.80     | Open   | N        |
| SUPERIOR IND. SALES, INC.     | SUPPLIES                      | 175.71    | Open   | N        |
| ELHORN ENGINEERING CO.        | WELLS CHEMICALS               | 63.00     | Open   | N        |
| D & G EQUIPMENT, INC.         | DPW SUPPLIES                  | 89.99     | Open   | N        |
| USA BLUEBOOK                  | REAGENT PILLOWS               | 515.48    | Open   | N        |

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| VENDOR                       | DESCRIPTION                  | AMOUNT     | STATUS | JNLIZED? |
|------------------------------|------------------------------|------------|--------|----------|
| DAVIS CONSTRUCTION, INC      | REPAIRED WATER MAIN AT RUSSE | 2,974.50   | Open   | N        |
| RIETH-RILEY CONSTRUCTION CO. | ASPHALT FOR ROAD CUTS        | 589.87     | Open   | N        |
| JACK DOHENY SUPPLIES, INC.   | MONTHLY VALVE EXERCISER RENT | 850.00     | Open   | N        |
| WOLVERINE SEALCOATING        | CRACK SEALING                | 17,826.00  | Open   | N        |
| Total:                       |                              | 220,023.13 |        |          |

**Item 3**

**Public Comment**

- Joyce Kranz, 108 Adams Street

**Item 4**

**Unfinished Business**

**1. Water Update**

- a. City Manager Desentz presented the following water update from his Manager's Report:

*"The City of Leslie Department of Public Works (DPW) personnel completed the last round of planned directional flushing in coordination with use of the BD-2000 additive. We have utilized the last of the BD-2000 and will continue to monitor the water issue situation and move forward with the aeration and detention treatment project."*

*"Bob Masters from Peerless Midwest emailed me an update on the project. Our Department of Environmental Quality (DEQ) District Engineer Bethel Skinker has reviewed our permit application for the aeration and detention project. She has requested more information from Peerless which they have provided as of Monday (08/30/2016). Rob and I met with Bethel on 08/30/2016 to further discuss the project and a series of extra tests that will be required of the City in moving forward with the project. She is hoping to have a complete review of the project and give final approval of the permit early next week."*

**Item 5**

**New Business**

**1. Approval of Adam Layne for Planning Commission**

Moved by Neu, seconded by Beegle to approve Adam Layne for Planning Commission

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## **2. Budget Overview by City Manager Aaron Desentz**

a. City Manager Desentz presented the following Budget Overview:



# **THE CITY OF LESLIE**

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## **MEMORANDUM**

**TO: Leslie City Council**

**FROM: Aaron Desentz, City Manager**

**DATE: 08/31/2016**

**RE: Budget Overview**

While we are only two (2) months into the current fiscal year, the City of Leslie has programmed a number of large scale capital improvements and expenditures that were not originally captured in the Fiscal Year 2016-2017 budget. These items include:

- The purchase of new air packs and a concrete driveway for the Fire Department
- An expansion of the current sewer system on North Main Street
- The replacement of the roof on one of the buildings at the Wastewater Treatment Plant
- The City's matching contribution to a \$1,000,000 grant through the State of Michigan for the replacement of water mains and repair of several streets
- The addition of an aeration and detention water treatment system at our current iron removal plant

There have also been some changes in fund balance outcome and revenue collection since the budget was drafted and adopted. The City of Leslie water and sewer rates in the budget were calculated based on a recommended 7% increase. The City instead chose to not increase rates passed the ordained automatic 3.5% increase. Also, the Local Streets Fund did not need to draw down on fund balance to the level that was originally predicted. Therefore, the fund will not likely require a transfer of cash from the General Fund in order to maintain a positive fund balance.

The following sections of this report will provide further financial information on the effect these changes will likely have on the City's finances. I have separated out those funds and department/activity line items that are effected by the proposed changes.



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## General Fund

Revenues in the General Fund are not expected to change beyond what was already budgeted. However, there are some changes to expenditures based on the projects indicated above. Below you will find a breakdown of the departments/activities that will be effected:

| Expenditures      | FY 2016-2017          |                       |                 |
|-------------------|-----------------------|-----------------------|-----------------|
|                   | Original Budget       | Amended Budget        | Change          |
| Council           | 21,750.00             | 21,750.00             |                 |
| City Manager      | 85,542.50             | 85,542.50             |                 |
| City Attorney     | 22,000.00             | 22,000.00             |                 |
| City Clerk        | 55,254.28             | 55,254.28             |                 |
| Board of Review   | 635.00                | 635.00                |                 |
| Finance Director  | 77,351.00             | 77,351.00             |                 |
| Assessor          | 18,000.00             | 18,000.00             |                 |
| Elections         | 11,295.00             | 11,295.00             |                 |
| City Hall         | 57,240.00             | 57,240.00             |                 |
| Cemetery          | 56,337.00             | 56,337.00             |                 |
| Contingency       | 31,000.00             | 16,000.00             | (15,000.00)     |
| Police            | 310,162.00            | 310,162.00            |                 |
| Fire              | 79,713.00             | 97,713.00             | 18,000.00       |
| Public Works      | 121,921.20            | 121,921.20            |                 |
| Street Lights     | 34,000.00             | 34,000.00             |                 |
| Sidewalks         | 12,000.00             | 12,000.00             |                 |
| Sidewalk - Snow   | 1,862.00              | 1,862.00              |                 |
| Planning Comm.    | 1,000.00              | 1,000.00              |                 |
| City Parks        | 50,831.00             | 50,831.00             |                 |
| Community Pool    | 5,153.00              | 5,153.00              |                 |
| City Library      | 6,527.00              | 6,527.00              |                 |
| Insurance & Bonds | 9,700.00              | 9,700.00              |                 |
| <b>Total</b>      | <b>\$1,069,273.98</b> | <b>\$1,072,273.98</b> | <b>3,000.00</b> |



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A further breakdown of those activities is indicated in the following charts:

| Contingency<br>Expenditures | FY 2016-2017       |                    |                    |
|-----------------------------|--------------------|--------------------|--------------------|
|                             | Original<br>Budget | Amended<br>Budget  | Change             |
| CONTRACTED SERVICES         | 1,000.00           | 1,000.00           |                    |
| MISCELLANEOUS               | 15,000.00          | 15,000.00          |                    |
| MISC FIRE DEPT CHARGES      | 0.00               | 0.00               |                    |
| CONTRIBUTIONS TO OTHER      | 15,000.00          | 0.00               | (15,000.00)        |
| <b>Total</b>                | <b>\$31,000.00</b> | <b>\$16,000.00</b> | <b>(15,000.00)</b> |

The Contributions to Other line items was for a planned transfer of funds from the General Fund to the Local Streets Fund. We started fiscal year 2016-2017 with the assumption that a transfer of \$15,000 would be required in order to keep the Local Streets fund balance positive. However, as you will see in the following section on fund balance, I do not anticipate that this will be required.

| Fire Department<br>Expenditures | FY 2016-2017       |                    |                  |
|---------------------------------|--------------------|--------------------|------------------|
|                                 | Original<br>Budget | Amended<br>Budget  | Change           |
| SALARIES/WAGES-FIRE             | 24,000.00          | 24,000.00          |                  |
| FICA EXPENSE                    | 1,760.00           | 1,760.00           |                  |
| UNIFORMS & CLEANING             | 200.00             | 200.00             |                  |
| GAS & OIL                       | 2,500.00           | 2,500.00           |                  |
| SUPPLIES                        | 5,500.00           | 5,500.00           |                  |
| CONTRACTED SERVICES             | 4,000.00           | 4,000.00           |                  |
| INSURANCE                       | 5,700.00           | 5,700.00           |                  |
| UTILITIES                       | 8,700.00           | 8,700.00           |                  |
| BUILDING MAINTENANCE            | 3,000.00           | 3,000.00           |                  |
| VEHICLE MAINTENANCE             | 2,000.00           | 2,000.00           |                  |
| HYDRANT RENTAL                  | 7,053.00           | 7,053.00           |                  |
| MISCELLANEOUS                   | 300.00             | 18,300.00          | 18,000.00        |
| TRAINING                        | 3,000.00           | 3,000.00           |                  |
| TRANSFER TO PIF                 | 6,000.00           | 6,000.00           |                  |
| TRANSFER TO MVP                 | 6,000.00           | 6,000.00           |                  |
| <b>Total</b>                    | <b>\$79,713.00</b> | <b>\$97,713.00</b> | <b>18,000.00</b> |



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On the agenda for our 09/06/2016 Council meeting, Leslie Fire Chief Bruce Howe is going to discuss a request to purchase five (5) new air packs for the Fire Department. A separate report for that request is in your Council packet. The cost to the City would be roughly \$18,300. I have added this expense to this report so that the City Council can see the impact of this expenditure on our overall budget. Since our planned transfer of General Fund money to the Local Street Fund will not likely be required, the total effect on the General Fund budget for these proposed changes would be only \$3,000.

## Local Street Fund

The only change to the Local Street Fund is reflected in the chart below. The fund will not require the transfer of money from the General Fund as we originally planned.

| Local Street Fund         | FY 2016-2017       |                    |                    |
|---------------------------|--------------------|--------------------|--------------------|
|                           | Original           | Amended            |                    |
| Revenues                  | Budget             | Budget             | Change             |
| GAS & WEIGHT TAX          | 45,632.00          | 45,632.00          |                    |
| BUILD MICHIGAN            | 1,300.00           | 1,300.00           |                    |
| METRO ACT MAINTENANCE FEE | 6,200.00           | 6,200.00           |                    |
| INTEREST EARNED           | 100.00             | 100.00             |                    |
| MISC OTHER                | 0.00               | 0.00               |                    |
| CONTRIBUTIONS FROM OTHER  | 40,000.00          | 25,000.00          | (15,000.00)        |
| <b>Total</b>              | <b>\$93,232.00</b> | <b>\$78,232.00</b> | <b>(15,000.00)</b> |

## Public Improvement Fund

At the time the budget was drafted, I did not plan a lot of activity for the Public Improvement Fund. However, the additional cost of aeration and detention to the Water Fund (discussed later in this report) requires the City to look at varying sources of revenue for a match for our Infrastructure Capacity Enhancement (ICE) grant. The City's match for this grant based on our current assumptions is \$110,000. The City of Leslie has roughly \$340,000 in the Public Improvement Fund with \$243,000 of that assigned to the Water Fund (the funds were raised through water fund activities). I propose that the City utilize this money for the \$110,000 grant match as indicated in the following chart:





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| Public Improvement Fund   | FY 2016-2017    |                     |                     |
|---------------------------|-----------------|---------------------|---------------------|
|                           | Original Budget | Amended Budget      | Change              |
| <b>Expenditures</b>       |                 |                     |                     |
| CAP. EXP. - PUBLIC SAFETY | 0.00            | 0.00                |                     |
| CAP. EXP. - FIRE DEPT.    | 0.00            | 20,000.00           | 20,000.00           |
| CAP. EXP. - WATER         | 0.00            | 110,000.00          | 110,000.00          |
| <b>Total</b>              | <b>\$0.00</b>   | <b>\$130,000.00</b> | <b>\$130,000.00</b> |

Later this year, the Fire Department will be submit a request to install a concrete driveway leading to the apparatus bay. This is because the current asphalt does not hold up to the weight of the new ladder truck. Leslie Township has agreed to pay for ½ of the project with an estimated total price tag of \$40,000. The City's \$20,000 share is shown in the above chart.

## Sewer Fund

As stated in the introductory section of this report, both the Sewer and Water Fund revenues were built on a recommended 7% increase in utility rates. Due to the current water issues, the City has decided to not increase utility rates passed the ordained automatic 3.5%. The following chart shows the new sewer department revenue figures based on this change:

| Sewer Fund       | FY 2016-2017        |                     |                    |
|------------------|---------------------|---------------------|--------------------|
|                  | Original Budget     | Amended Budget      | Change             |
| <b>Revenues</b>  |                     |                     |                    |
| SEWER TAP FEES   | 1,500.00            | 1,500.00            |                    |
| SEWER SALES      | 294,975.00          | 284,650.88          | (10,324.13)        |
| SEWER PENALTIES  | 6,500.00            | 6,500.00            |                    |
| INT EARNED-SEWER | 600.00              | 600.00              |                    |
| MISC OTHER       | 41,000.00           | 41,000.00           |                    |
| <b>Total</b>     | <b>\$344,575.00</b> | <b>\$334,250.88</b> | <b>(10,324.13)</b> |



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Later on the agenda at the September 6<sup>th</sup> Council meeting, Department of Public Works (DPW) Director Rob Antekeier will discuss a request to replace a roof at one of the buildings at the Wastewater Treatment Plant. The cost of this project is indicated in the following chart:

| Sewer Plant<br>Expenditures | FY 2016-2017        |                     |                    |
|-----------------------------|---------------------|---------------------|--------------------|
|                             | Original<br>Budget  | Amended<br>Budget   | Change             |
| SALARIES/WAGES              | 3,500.00            | 3,500.00            |                    |
| FICA EXPENSE                | 295.00              | 295.00              |                    |
| SUPPLIES                    | 1,000.00            | 1,000.00            |                    |
| CONTRACTED SERVICES         | 200,000.00          | 200,000.00          |                    |
| INSURANCE                   | 5,000.00            | 5,000.00            |                    |
| MISCELLANEOUS               | 300.00              | 300.00              |                    |
| CAPITAL EXPENDITURES        | 25,000.00           | 45,000.00           | 20,000.00          |
| <b>Total</b>                | <b>\$235,095.00</b> | <b>\$255,095.00</b> | <b>\$20,000.00</b> |

## Water Department

The Water Fund will likely see less revenue due to the lower utility rates as explained in the above Sewer Fund example. Those lower rates are reflected in the following chart:

| Water Fund<br>Revenues  | FY 2016-2017        |                     |                    |
|-------------------------|---------------------|---------------------|--------------------|
|                         | Original<br>Budget  | Amended<br>Budget   | Change             |
| WATER TAP FEES          | 1,500.00            | 1,500.00            |                    |
| WATER TURN ON           | 1,000.00            | 1,000.00            |                    |
| WATER SALES             | 315,675.00          | 304,626.38          | (11,048.63)        |
| WATER PENALTIES         | 6,000.00            | 6,000.00            |                    |
| WATER METER PENALTIES   | 0.00                | 0.00                |                    |
| INT EARNED-WATER        | 1,200.00            | 1,200.00            |                    |
| HYDRANT RENTAL          | 7,053.00            | 7,053.00            |                    |
| TOWNSHIP HYDRANT RENTAL | 7,053.00            | 7,053.00            |                    |
| MISC OTHER              | 0.00                | 0.00                |                    |
| <b>Total</b>            | <b>\$339,481.00</b> | <b>\$328,432.38</b> | <b>(11,048.63)</b> |



# THE CITY OF LESLIE

106 E. BELLEVUE • P.O. BOX 496 • LESLIE, MI 49251-0496  
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The City has opted to add an aeration and detention treatment process to the current iron removal plant. The not to exceed cost of this project (\$368,000) has been added to the list of expenditures below:

| Wells and Iron Removal<br>Expenditures | FY 2016-2017        |                     |                     |
|--|---------------------|---------------------|---------------------|
|  | Original<br>Budget  | Amended<br>Budget   | Change              |
| SALARIES/WAGES                         | 26,000.00           | 26,000.00           |                     |
| FICA EXPENSE                           | 2,000.00            | 2,000.00            |                     |
| FRINGES                                | 7,650.00            | 7,650.00            |                     |
| GAS & OIL                              | 1,600.00            | 1,600.00            |                     |
| SUPPLIES                               | 3,000.00            | 3,000.00            |                     |
| CONTRACTED SERVICES                    | 40,000.00           | 408,000.00          | 368,000.00          |
| SDWA FEES                              | 16,000.00           | 16,000.00           |                     |
| INSURANCE                              | 2,000.00            | 2,000.00            |                     |
| UTILITIES                              | 28,000.00           | 28,000.00           |                     |
| BUILDING MAINTENANCE                   | 2,000.00            | 2,000.00            |                     |
| EQUIPMENT RENTAL                       | 5,000.00            | 5,000.00            |                     |
| SPECIAL ASSESSMENT                     | 1,940.00            | 1,940.00            |                     |
| MISCELLANEOUS                          | 1,000.00            | 1,000.00            |                     |
| <b>Total</b>                           | <b>\$136,190.00</b> | <b>\$504,190.00</b> | <b>\$368,000.00</b> |

## Change in Fund Balances

At the time the budget for fiscal year 2016-2017 was adopted, the City was operating on assumed fund balances for end of fiscal year 2015-2016. At this point, we have the actual fund balances.

### **3. Request to Purchase Air Packs for Leslie Fire Department**

- a. Fire Chief Bruce Howe of the Leslie Fire Department has provided a brief report to the City Council requesting the purchase of five (5) new air packs. He has also provided quotes from different companies for the purchase of these packs. Leslie Township has agreed to pay ½ of the cost of the air packs. The City of Leslie would need to pay for the other half.

Moved by Neu, seconded by Beegle to approve the purchase of five air packs for the LFD.

ALL YEAS

MOTION CARRIED

### **4. Request to Purchase New Leaf Vac**

- a. The City of Leslie has planned to replace our aging leaf vac machine with a new machine. This purchase has already been programmed in the City of Leslie Capital Improvements Plan (CIP). Our anticipated price for this piece of equipment was \$65,000. After the City programmed this purchase in the CIP, the DPW personnel were able to go to other communities to test a model that they were interested in. They found that the ride in model that they are proposing was the model that they liked best. The ride in feature is safer than the leaf vac machine that the City currently uses.

Moved by Shuster, seconded by Beegle to approve the purchase of a new leaf vac.

ALL YEAS

MOTION CARRIED

### **5. Request to Purchase a Backhoe Loader**

- a. The DPW requested that the City include the cost of a new backhoe loader in the CIP. DPW Director Rob Antekeier has provided the City Council with a quote for a new backhoe loader from AIS Construction. The sticker price for the new machine is \$162,237. The City receives a steep discount as part of the MIDeal plan (-\$63,272.43). AIS is giving us a \$60,000 credit for the trade in of our old backhoe loader. The final price for this piece of equipment with our discount and trade in is \$40,264.57. The City budgeted \$50,000 for this piece of equipment in the CIP.

Moved by Fox, seconded by Shuster to approve the purchase of a new Backhoe Loader.

ALL YEAS

MOTION CARRIED

### **6. Consideration of Bids for Extension of Sewer Services on North Main Street**

- a. The City has received three (3) quotes for the work. The lowest quote is for \$12,845 from Lester Brothers. I am told that they are able to complete the work at a much cheaper cost because Lester Brothers has their own machine to bore for the new sewer line; the other two (2) companies do not and would need to contract this service. The City has not previously hired Lester Brothers however, Rob talked to other organizations that did. All of those organizations reported that Lester Brothers is a reputable company and that they did not have any issues with the work that they performed.

Moved by Fox, seconded by Beegle to approve the bid of \$12,845 from Lester Brothers for the extension of sewer services on North Main Street.

ALL YEAS  
MOTION CARRIED

**7. Consideration of Bids for Roof Replacement at Wastewater Treatment Plant**

- a. The City of Leslie advertised for bids on 08/21/2016 and also solicited bids from local contractors with the assistance of Garland Company. On 08/31/2016 we conducted a bid opening. All of the bids came in much higher than we originally anticipated. We will be working with the contractor to discuss possible modifications to the summary of work in order to get a 30 year roof for closer to the amount that we estimated.

MOTION TABLED

**8. Consideration of Fireworks Permit for Fall Festival on September 9, 2016**

- a. This year's Fall Festival will also be host to the Leslie All Class Reunion. As part of the festivities, they are proposing a fireworks show on Friday, September 9th to coordinate with a high school football game at home. The Leslie Area Historical Society will be sponsoring the event at the Leslie High School. I have been coordinating with Leslie Schools Superintendent Jeff Manthei for crowd control and other needs for the show.

Moved by Neu, seconded by Beegle to approve the Fireworks Permit for Fall Festival.

ALL YEAS  
MOTION CARRIED

**9. Request to Approve Election Commission Members Chelsea Cox, Carrie Fancher-Howe and Aaron Desentz.**

- a. The Election Commission is responsible for helping to oversee elections in the City of Leslie. They recommend the approval of election inspectors to the City Council and also oversee the equipment testing process for the elections.

Traditionally, the Clerk, Deputy Clerk, and City Manager have all served this role. All three (3) individuals are interested in continuing to serve on the Election Commission.

Moved by Neu, seconded by Beegle to approve the Fireworks Permit for Fall Festival.

ALL YEAS  
MOTION CARRIED

**10. Request for Light Pole Decorating Contest to Coordinate with Hallowed Half and Frightening 5K in October.**

- a. The group that is putting on the Hallowed Half and Frightening 5k is working with another group on a possible add on event. They are proposing to have a light pole decorating contest. The contest will be open to local residents and businesses. They are proposing a \$10 cost to enter the contest which would go to the educational foundation. A resident or business can decorate a downtown light pole for the Hallowed Half event during the first two weeks in October. The week of the event, people will be able to vote on their favorite display. They will announce winners at the Hallowed Half event.

Moved by Fox, seconded by Beegle to approve light pole decorating contest on condition that the foundation/ Hallowed Half is responsible for clean-up (*decorations must be removed by 11/5/2016*) and proper safety measures are ensured—no ladders can be leaned on light poles.

ALL YEAS  
MOTION CARRIED

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**Item 6** **Council Agenda**


- 1. Committee Reports**
- 2. Manager's Report**

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**Item 7** **Adjournment**

Moved by Fox, seconded by Beegle to adjourn

ALL YEAS  
MOTION CARRIED  
Time: 8:40 p.m.

  
\_\_\_\_\_  
Chelsea Cox  
Leslie City Clerk