

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
February 7, 2017**

Present: Beegle, Fox, Morrison, Motes, Shuster, Wixson and Zamora.

Absent: None

Also Present: City Manager Aaron Desentz, City Clerk Chelsea Cox, Deputy Clerk Carrie Howe, Police Chief Bob Delamarter, DPW Director Rob Antekeier, Finance Director Sue Korson and Joyce Kranz.

The meeting was called to order at 7:00 p.m. by Mayor Zamora. The meeting was held at Leslie City Hall, 107 E. Bellevue Street, Leslie.

Item 1 **Approval of the Agenda**

Moved by Fox, seconded by Beegle to approve the agenda.

MOTION CARRIED

Item 2 **Consent Agenda**

- A. Approve the minutes of the January 3, 2017 Council Meeting
- B. Approve Payment of Bills as Presented

Moved by Morrison, seconded by Wixson to approve the consent agenda.

ALL YEAS

MOTION CARRIED

INVOICE SUMMARY

Date: 01/31/17

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED
CONSUMERS ENERGY	FACILITIES DEC 2016	5,554.67	Paid	Y
I.T. RIGHT	SERVICE CONTRACT	4,000.00	Paid	Y
VERIZON WIRELESS	DEPT PHONES	115.85	Paid	Y
SOUTH CENTRAL MICHIGAN WATER	2017 SPRING MEETING-7 ATTENDI	245.00	Paid	Y
WOW! BUSINESS	DEC PHONES	517.71	Paid	Y
HAPPY CLEAN	DEC CLEANING	570.00	Paid	Y
VERIZON WIRELESS	MODEM-LPD	108.62	Paid	Y
AT&T	MONTHLY PHONE BILLS	11.96	Paid	Y
GRUA, TUPPER & YOUNG, PLC	ATTY FEES	1,831.25	Paid	Y
ROBERT DELAMARTER	REIMBURSEMENT--SUPPLIES LPD	99.73	Paid	Y
MINUTEMAN SEWER CLEANING	PD SEWER CLEAN OUT	185.00	Paid	Y
U.S. POSTAL SERVICE	OCT-DEC WATER BILL POSTAGE	202.07	Paid	Y
LANSING UNIFORM COMPANY	FAIRBOTHAM UNIFORM	85.90	Paid	Y
MICHIGAN.COM	CDBG & PEERLESS MIDWEST MEET	107.00	Paid	Y
CINTAS CORPORATION	DEC 16 MATS	147.95	Paid	Y
CINTAS CORPORATION	DEC 2016 UNIFORMS	169.96	Paid	Y
CHARLES S ZEMLA	MONTHLY ASSESSOR CONTRACT	1,400.00	Paid	Y
INFRASTRUCTURE ALTERNATIVES	WWTP MONTHLY CONTRACT	15,064.34	Paid	Y
WOODLAWN CEMETERY ASSOC.	QUARTERLY ALLOCATION	5,000.00	Paid	Y
FIRETOOLS SOFTWARE	ANNUAL UPDATE AND SUPPORT FEE	400.00	Paid	Y
MICHIGAN ASSOC.MUNICIPAL CLE	HOWE/COX 2017 MAMC INSTITUTE	1,200.00	Paid	Y
MITCHELL'S DEPT. STORE	ROB A FRINGE	93.57	Paid	Y
CINTAS CORPORATION	3X10 BLACK MAT	49.15	Paid	Y
RILEY'S APPARATUS SERV LLC	ENG 740 REPAIR	307.50	Paid	Y
APEX SOFTWARE	MAINTENANCE RENEWAL	575.00	Paid	Y
CAPITAL AREA MUN. CLERK'S AS	COX/HOWE MEMBERSHIPS/LUNCHEON	60.00	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	70.06	Paid	Y
JACKSON & LANSING RAILROAD CO	ANNUAL RAILCROSSING MAINTENAN	6,777.00	Paid	Y
LANSING UNIFORM COMPANY	LPD BOOTS	149.00	Paid	Y
SHERRELL'S EXCAVATING INC.	40 YRDS SAND	300.00	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	215.00	Paid	Y
PEERLESS-MIDWEST INC	AERATION & DETENTION ADDITIO	79,000.00	Paid	Y
USA BLUEBOOK	MECHANICAL CONVECTION OVEN	2,014.00	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	517.00	Paid	Y
MML WORKERS' COMP FUND	QTRLY WORKERS' COMP PREMIUM	322.00	Paid	Y
GLOBAL CHECMICALS, INC.	TANK SAVER LFD	389.81	Paid	Y
MCDONALD ROOFING & SHEET MET	CHANGE ORDER TO WWTP ROOFING	829.00	Paid	Y
CITY OF LESLIE	OCT-DEC 2016 W/S	2,616.20	Paid	Y
BYRUM HARDWARE	BYRUM HARDWARE LFD	169.51	Paid	Y
BYRUM HARDWARE	DEC 2016 DPW	271.05	Paid	Y
AT&T LONG DISTANCE	WELL ALARM	10.24	Paid	Y
WEX BANK	MONTHLY GAS CHARGES DPW, LPD	1,333.96	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	59.14	Paid	Y
BRUCE HOWE	REIMBURSE-SUPPLIES	87.51	Paid	Y

Date: 01/31/17

INVOICE SUMMARY

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
INT'L INSTITUTE OF MUN. CLER.	COX/HOWE MEMBERSHIPS	260.00	Paid	Y
MCDONALD ROOFING & SHEET MET.	WWTP ROOF	23,455.00	Paid	Y
QUILL CORPORATION	OFFICE SUPPLIES	50.35	Paid	Y
LAW ENFORCEMENT SUPPLY	PORTACLIP RADIO HOLDER	185.46	Paid	Y
INGHAM COUNTY HAZMAT TEAM	2017 HAZMAT DUES	250.00	Paid	Y
BLUE CROSS BLUE SHIELD OF MI	EMPLOYEE HEALTH INS DPW FMO	4,975.24	Paid	Y
BLUE CROSS BLUE SHIELD OF MI	EMPLOYEE HEALTH INS COL FMO	2,450.70	Paid	Y
MICHIGAN POLICE EQUIPMENT CO	HANDCUFF CASE	103.50	Paid	Y
FIRST DUE FIRE SUPPLY	BOOTS	680.80	Paid	Y
TASER INTERNATIONAL	BLACKHAW TASER HOLSTER	87.48	Paid	Y
CARDMEMBER SERVICE	DECEMBER CREDIT CARD	1,153.00	Paid	Y
SHARE CORPORATION	GARAGE SUPPLIES	993.16	Paid	Y
INGHAM CO DEPT OF TRANS & RO.	COLD PATCH + SNOW BLADES	881.93	Paid	Y
NAPA AUTO PARTS	VEHICLE SUPPLIES	294.12	Paid	Y
JFP BENEFIT MANAGEMENT, INC.	JFP MONTHLY BILLING	18.00	Paid	Y
CONSUMERS ENERGY	JAN 17 AREA LIGHTS	2,521.75	Paid	Y
SUSAN KORSON	REIMBURSE FOR MILEAGE	30.38	Paid	Y
VERIZON WIRELESS	JAN 2017 LPD MODEM	108.62	Paid	Y
GRUA, TUPPER & YOUNG, PLC	ATTY FEES	1,712.50	Paid	Y
UPS FREIGHT	FREIGHT CHARGES	95.00	Paid	Y
WOW! BUSINESS	JAN 2017 WOW BILLS	516.25	Paid	Y
THE STANDARD INSURANCE COMPAN	EMPL LIFE & DISABILITY	381.25	Paid	Y
CITY OF MASON	FIREFIGHTERS I & II CLASSES-	1,000.00	Paid	Y
SOUTH CENTRAL MICHIGAN WATER	2017 MEMBERSHIP FEES	25.00	Paid	Y
RELIABLE AUTO SALES & SERVICE	LUBE OIL FILTER CAR 82	28.77	Paid	Y
ROBERT DELAMARTER	REIMBURSE-MILEAGE	152.48	Paid	Y
MICHIGAN DOWNTOWN ASSOCIATION	2017 DUES	200.00	Paid	Y
AT&T	MONTHLY PHONE BILLS	11.96	Paid	Y
CARRIE FANCHER-HOWE	REIMBURSE--MILEAGE	30.49	Paid	Y
RILEY'S APPARATUS SERV LLC	ENG 740 REPAIR	1,120.38	Paid	Y
HAPPY CLEAN	JANUARY CLEANING	480.00	Open	N
ELHORN ENGINEERING CO.	WELLS CHEMICALS, PUMP SUPPLI	713.00	Open	N
MORTON SALT, INC.	ROAD SALT	2,021.32	Open	N
QUILL CORPORATION	OFFICE SUPPLIES	305.07	Open	N
VERIZON WIRELESS	JAN 2017 CELL PHONES	114.78	Open	N
CINTAS CORPORATION	DPW UNIFORMS--JAN 17	169.96	Open	N
CINTAS CORPORATION	JAN 2017 MATS	223.33	Open	N

Total: 181,033.74

Item 3**Public Comment**

- Joyce Kranz, 108 Adams Street

Item 4**Unfinished Business****1. Water Update**

- A. City Manager Desentz presented the following water update from his Manager's Report:

"During the week of 1/26/2017 the City of Leslie conducted the necessary cleaning and testing of the new aeration and detention treatment system. The new system will officially go online on Monday, February 6th. Bob Masters of Peerless Midwest and our Department of Public Works (DPW) personnel agreed that it would be best to start the system on Monday. This way we have staff on all week to monitor the system and to make any changes or corrections to the system if needed."

2. Ordinance Introduction

City Attorney Mark Grua and City Manager Desentz have been working on a process to permit work in the right of way on a street. Utilities such as telecommunications, electricity, and natural gas services are users of right of ways in order to set up the grid for their infrastructure system. A right of way (ROW) permit would require a contractor to contact the City of Leslie and inform us of any proposed work in a ROW. This permitting process allows the City of Leslie to check their records of any potentially dangerous conditions that could affect the work being proposed in that area.

Item 5

New Business

1. 2nd Quarter Finance Update—Sue Korson, Finance Director

Sue Korson provided council with financial reports.

2. Consideration of General Services Agreement Renewal with Engineering from C2AE

Postponed pending final agreement.

3. Consideration of Agreement to Amend Terms of Contract with Associated Government Services

Moved by Beegle, seconded by Morrison to approve the Agreement to Amend Terms of Contract with Associated Government Services pending new fee schedule and City Attorney's review.

ALL YEAS
MOTION CARRIED

4. Resolution 2017-03 Intent to Participate in Redevelopment Ready Communities Program

Moved by Wixson, seconded by Shuster to approve Resolution 2017-03.

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Wixson—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2017-03

Redevelopment Ready Communities

WHEREAS, opportunities for redevelopment of existing parcels and building are the future for major investment in the City, as there is limited open space for new development within the City limits; and,

WHEREAS, the Michigan Economic Development Corporation has created the Redevelopment Ready Communities (RRC) program to help identify and strengthen weak areas in a community's development process and highlight opportunities in the community; and,

WHEREAS, the City of Leslie wishes to join the program and further refine our development processes for future opportunities.

NOW, THEREFORE, BE IT RESOLVED, that the City Council supports Staff's efforts in the self-evaluation process of the RRC program and looks forward to the feedback from the MEDC on our processes and procedure and how to improve them.

ROLL CALL VOTE.

AYES:

NOES:

ABSENT:

ABSTAIN:

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, February 7, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Chelsea Cox, City Clerk

February 7, 2017

5. Resolution 2017-04 Designation of Woodlawn Signatory

Moved by Fox, seconded by Shuster to approve Resolution 2017-04, appointing Patti Wade as the Woodlawn Signatory.

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Wixson—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2017-04

Woodlawn Cemetery Signatory

WHEREAS, the City of Leslie owns the Woodlawn Cemetery accounts at Independent bank, and,

WHEREAS, the City of Leslie wishes to designate the Leslie Township Treasurer, Patti Wade, as a signatory to the Woodlawn Cemetery account.

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves Patti Wade as a signatory to the Woodlawn Cemetery account.

ROLL CALL VOTE.

AYES:

NOES:

ABSENT:

ABSTAIN:

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, February 7, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Chelsea Cox, City Clerk

February 7, 2017

6. Report on Police Department Scheduling and 24/7 Coverage

Motion to table business item by Shuster, seconded by Wixson.

MOTION CARRIED

7. Consideration of Reappointment to Planning Commission: Bill Muenzenmaier

Moved by Motes, seconded by Fox to approve Bill Muenzenmaier to Planning Commission.

ALL YEAS

MOTION CARRIED

8. Consideration of New Appointment to Planning Commission: Matthew Chamberlain

Moved by Beegle, seconded by Fox to approve Matthew Chamberlain to Planning Commission.

ALL YEAS

MOTION CARRIED

9. Special Land Use Permit Renewal: 101 N. Main St—Veterinary Hospital

Moved by Fox, seconded by Motes to approve 101 N. Main St. Special Land Use Permit for 5 years.

ALL YEAS

MOTION CARRIED

10. Special Land Use Permit Renewal: 213 Mill St—Duplex

Moved by Motes, seconded by Beegle to approve 213 Mill St. Special Land Use Permit.

ALL YEAS

MOTION CARRIED

11. LYBA Washburn Field Request

Moved by Motes, seconded by Shuster to approve Leslie Youth Baseball Association's Washburn Field Request.

ALL YEAS
MOTION CARRIED

Item 6

Council Agenda

- 1. Committee Reports**
- 2. Manager's Report**

Item 7

Adjournment

Moved by Motes, seconded by Fox to adjourn.

ALL YEAS
MOTION CARRIED
Time: 8:33p.m.

A handwritten signature in black ink, appearing to read "Chelsea Cox".

Chelsea Cox
Leslie City Clerk