

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
January 3, 2017**

Present: Beegle, Fox, Morrison, Motes, Shuster, Wixson and Zamora.

Absent: None

Also Present: City Manager Aaron Desentz, City Clerk Chelsea Cox, Police Chief Bob Delamarter, Sandy Gower, Joyce Kranz, Matt Chalmers and Dan Berry.

The meeting was called to order at 7:00 p.m. by Mayor Zamora. The meeting was held at Leslie City Hall, 107 E. Bellevue Street, Leslie.

Item 1 **Approval of the Agenda**

Moved by Fox, seconded by Beegle to approve agenda with modification of “New Business” items “I” and “J” moved to ALL YEAS beginning.

MOTION CARRIED

Item 2 **Consent Agenda**

- A. Approve the minutes of the December 1, 2016 Council Meeting
- B. Approve Payment of Bills as Presented
- C. Correspondence

Moved by Beegle, seconded by Morrison to approve the consent agenda.

ALL YEAS

MOTION CARRIED

INVOICE SUMMARY

Date: 12/22/16

Page: 1

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
MICHIGAN.COM	SILVERADO BID PUBLISHING	53.50	Paid	Y
RELIABLE AUTO SALES & SERVIC	REPAIR OF FAULTY HEADGASKET (1,806.92	Paid	Y
JEFFORY BROUGHTON LLC	PORTABLE RADIO MIC REPAIR	53.00	Paid	Y
COUNTY OF INGHAM	INGHAM COUNTY RADIO FEE	176.11	Paid	Y
MICHIGAN POLICE EQUIPMENT CO	HANDCUFFS, BADGE RIBBON	88.50	Paid	Y
AARON'S NUISANCE ANIMAL CONT	RACCOON WRANGING-CURVES	185.00	Paid	Y
VERIZON WIRELESS	MODEM--LPD	108.62	Paid	Y
MICHIGAN MUNICIPAL EXECUTIVE	AARON DESENTZ MME MEMBERSHIP	110.00	Paid	Y
CARRIE FANCHER-HOWE	HOLIDAY DECOR	186.31	Paid	Y
MUNICIPAL SUPPLY CO.	WATER MAIN REPLIAR CLAMPS	1,233.30	Paid	Y
R & W MYERS CONST. CO., INC.	CONCRETE DECORATIVE CAP REPL	1,755.00	Paid	Y
INFRASTRUCTURE ALTERNATIVES	REPAIR PARTS FOR WASHINGTON :	157.99	Paid	Y
MICHIGAN COMPANY INC.	PAPER PRODUCTS	118.21	Paid	Y
STATE OF MICHIGAN-DEQ	WATER LICENSE RENEWAL FOR T 1	95.00	Paid	Y
RILEY'S APPARATUS SERV LLC	ANNUAL P UMP TESTS-ALL TRUCK:	300.00	Paid	Y
BIG J'S SMALL ENGINE SHOP	FIX GENERATOR	80.00	Paid	Y
CHARLES S ZEMLA	MONTHLY ASSESSOR CONTRACT	1,400.00	Paid	Y
INFRASTRUCTURE ALTERNATIVES	WWTP MONTHLY CONTRACT	15,064.34	Paid	Y
CHELSEA COX	MILEAGE (ELECTION/RECOUNT)	52.38	Paid	Y
SHERYL HEMSTREET	TAYLOR--SEWEING REPAIR	20.00	Paid	Y
CONSUMERS ENERGY	NOV FACILITIES	3,361.21	Paid	Y
WILLIS & JURASEK, P.C.	ANNUAL AUDIT FY END JUNE 30,	15,100.00	Paid	Y
INGHAM COUNTY DRAIN COMMISSI	COUNTY DRAIN ASSESSMENTS AT :	946.47	Paid	Y
U.S. POSTAL SERVICE	2017 PO BOX 496 RENTAL	70.00	Paid	Y
ARGUS-HAZCO	NEW AIR PACK FACE MASKS	535.04	Paid	Y
CLARKCOMM	NEW PAGERS--CITY OF LESLIE	1,500.00	Paid	Y
COUNTY OF INGHAM	RADIO SYSTEM (ANNUAL CHARGE)	779.92	Paid	Y
C2AE	ENGINEER SERVICES, ICE GRANT	5,985.23	Paid	Y
QUILL CORPORATION	SUPPLIES	85.67	Paid	Y
CONSUMERS ENERGY	DECEMBER AREA LIGHTS	2,622.73	Paid	Y
CINTAS CORPORATION	3X10 BLUE MAT-CITY HALL	26.23	Paid	Y
BYRUM HARDWARE	NOV DPW INVOICE	136.39	Void	N
PITNEY BOWES CREDIT CORP	QTRLY POSTG MTR LEASE	133.80	Paid	Y
TOWNSHIP OF LESLIE	PUBLICATION REIMBURSEMENT--E	354.99	Paid	Y
STATE OF MICHIGAN	2017 NDPES ANNUAL PERMIT FEE	1,950.00	Paid	Y
PEERLESS-MIDWEST INC	AERATION AND DETENTION	226,543.85	Paid	Y
TIMOTHY RYAN	REIMBURSE-DPW SUPPLIES	91.16	Paid	Y
BRUCE HOWE	REIMBURSE-SUPPLIES	109.08	Paid	Y
BRUCE HOWE	REIMBURSE-SUPPLIES	29.96	Paid	Y
BYRUM HARDWARE	DPW NOV 16	136.39	Paid	Y
MULLINS AUTO PARTS & TOWING	OIL CHANGES SERVICE	76.60	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	184.00	Paid	Y
TRUCK & TRAILER SPECIALTIES	MOTOR FOR SALT SPREADER	186.95	Paid	Y
AI5 CONSTRUCTION EQUIP. CORP	PARST FOR VACTOR	130.33	Paid	Y

Date: 12/22/16

INVOICE SUMMARY

Page: 2

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
MID MICHIGAN EMERGENCY EQUIP	CAR 82 SIREN SWITCH BOX REPL	550.00	Paid	Y
CINTAS CORPORATION	INVOICE 725231962	60.86	Paid	Y
MICHIGAN ASSOCIATION OF MAYO	PETE ZAMORA MAM MEMBERSHIP	85.00	Paid	Y
FIRST DUE FIRE SUPPLY	EQUIPMENT SUPPLIES	349.91	Paid	Y
BRUCE HOWE	REIMBURSE SUPPLIES	31.61	Paid	Y
WEX BANK	MONTHLY GAS CHARGES DPW, LPD	1,440.00	Paid	Y
MITCHELL'S DEPT. STORE	DPW FRINGE	122.38	Paid	Y
BLUE CROSS BLUE SHIELD OF MI	EMPLOYEE HEALTH INS DPW FMO	4,975.24	Paid	Y
BLUE CROSS BLUE SHIELD OF MI	EMPLOYEE HEALTH INS OFFICE S'	3,248.04	Paid	Y
CHELSEA COX	MILEAGE--RECOUNT	34.02	Paid	Y
STATE OF MICHIGAN-MDM&B	2017 MIDEAL MEMBERSHIP	180.00	Paid	Y
BRUCE HOWE	REIMBURSE-SUPPLIES	37.27	Paid	Y
CARDMEMBER SERVICE	DECEMBER 2016	1,028.31	Paid	Y
THE STANDARD INSURANCE COMPA	EMPL LIFE & DISABILITY	381.25	Open	N
QUILL CORPORATION	OFFICE SUPPLIES--LPD	236.81	Open	N
MORTON SALT, INC.	ROAD SALT	2,167.33	Open	N
ULTRAMAX AMMUNITION	PRACTICE AMMO	927.00	Open	N
MICHIGAN POLICE EQUIPMENT CO	POLICE SUPPLIES	1,823.90	Open	N
RICOH USA INC	MONTHLY PER COPY FEE	70.06	Open	N
AM-PAK MEDICAL EXPRESS	RESTOCK FIRST AID KIT	44.85	Open	N
ROBERT ANTEKEIER, JR	REIMBURSE-MEETING SUPPLIES	46.64	Open	N
Total:		301,960.66		

Item 3**Public Comment**

- Joyce Kranz, 108 Adams Street
- Dan Berry, 208 Searle St.

Item 4**Public Hearing**

- Closeout of the Façade Improvements at Crossroads Grill, 152 & 154 S. Main Street and Mitchells Department Store 101 S. Main Street
--No public input--

Item 5**Unfinished Business****1. Water Update**

A. City Manager Desentz presented the following water update from his Manager's Report:

"On 12/20/2016 the City of Leslie hosted a public information forum on the aeration and detention treatment system that we have been working on over the past few months. Department of Public Works (DPW) Director Rob Antekeier, Bob Masters of Peerless Midwest, and I gave a roughly 30 minute presentation followed by about 15-20 minutes of taking questions and discussing the water quality issues. We anticipate that the aeration and detention unit will be online by mid to late January. There was a hold up regarding the electrical and controls issues which are still being worked on and will continue to be

our focus for the next few weeks. Following that, the State has a series of mandated tests that we will have to submit before the system is online.”

Item 6

New Business

1. Resignation of Leslie City Council Member Cheri Neu

Moved by Beegle, seconded by Motes to accept the resignation of Council Member Neu with regret.

ALL YEAS
MOTION CARRIED

2. Letter of Intent to Serve on Leslie City Council: Jean Wixson

Council were in support of Wixson onboarding but would like to implement a procedure for impending resignations. Council member Shuster would like interview processes for future council appointments.

Moved by Fox, seconded by Beegle to approve Wixson’s request to serve on Leslie City Council.

Roll Call Vote:

Beegle—Yes
Fox—Yes
Morrison—Yes
Motes—Yes
Shuster—Yes
Zamora—Yes

MOTION CARRIED

3. Single Audit Presentation

Single Audit Presentation information was passed to councilmembers. No discussion.

4. Presentation of Redevelopment Ready Communities by Michigan Economic Development Corporation Representative, Nate Scramlin

Nate Scramlin provided details regarding the RRC programs and how they can benefit the City of Leslie.

5. City Manager’s Report on 2015-2016 Audit

City Manager Desentz presented his report and discussed Business Type Activities and Pensions.

6. Parks and Recreation Plan: Resolution 2017-01

Moved by Beegle, seconded by Morrison to approve Resolution 2017-01.

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Wixson—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2017-1

ADOPT PARKS AND RECREATION MASTER PLAN 2016-2021

WHEREAS, the City of Leslie Parks and Recreation has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2016 through 2021, and

WHEREAS, the City of Leslie Parks and Recreation began the process of developing a Parks and Recreation Master Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the City of Leslie were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan of the Parks and Recreation Master Plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on January 5, 2016 at Leslie's G.A.R. Hall (107 E. Bellevue St.) to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Parks and Recreation Master Plan, and

WHEREAS, the City of Leslie Parks and Recreation has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Leslie, and

WHEREAS, after the public hearing, the Leslie City Council voted to adopt said 2016-2021 Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED, the Leslie City Council hereby adopts the 2016-2021 Parks and Recreation Master Plan.

ROLL CALL VOTE.

AYES:

NOES:

ABSENT:

ABSTAIN:

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, January 3, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

7. Zoning Ordinance Amendment 2017-01

Moved by Beegle, seconded by Morrison to approve Resolution 2017-01

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Wixson—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

ALL YEAS

MOTION CARRIED

**CITY OF LESLIE
ORDINANCE 2017 – 01**

To amend certain provisions of the Zoning Chapter of the Code of Ordinances, City of Leslie, Ingham County, Michigan, pertaining to Section 98-5, Enforcement; Violations and Penalties and to authorize issuance of municipal civil infraction citations by the zoning administrator for violations of this Chapter.

PREAMBLE

AN ORDINANCE TO REVISE SECTION 98-5 ENFORCEMENT; VIOLATIONS AND PENALTIES OF CHAPTER 98 ("ZONING") OF THE CODE OF ORDINANCES, CITY OF LESLIE, INGHAM COUNTY, MICHIGAN, TO PROVIDE FOR ISSUANCE AND SERVICE OF MUNICIPAL CIVIL INFRACTION CITATIONS AS AN AVAILABLE ENFORCEMENT REMEDY FOR VIOLATIONS OF THE ZONING CHAPTER; TO REPEAL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT OR INCONSISTENT WITH THE ORDINANCE; AND TO PROVIDE AN EFFECTIVE DATE FOR THIS ORDINANCE.

THE CITY OF LESLIE ORDAINS:

SECTION ONE: Section 98-5 of the Leslie City Code is hereby amended to read in its entirety as follows:

Sec. 98-5. - Enforcement; violations and penalties.

The zoning administrator shall enforce the provisions of this chapter. It shall be considered unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code. Any and all building or land use activities considered possible violations of the provisions of this chapter observed or communicated to police and fire department employees or to any city officials shall be reported to the zoning administrator.

- (1) *Inspection & Notice of violation.* The zoning administrator shall inspect each alleged violation and shall order correction, in writing, of all conditions found to be in violation of this chapter. The written notice of such violations shall include a description of the property sufficient for identification, a statement of the violation and why the notice is being issued, a correction order allowing a reasonable time to make repairs or improvements required to bring the violation back into compliance with the provisions of this code as described in 98-5 (2) below, inform the property owner of the right to appeal, and include a statement of the right to file a lien in accordance with 98-5 (3), below.

- (2) *Correction period.* All violations shall be corrected within a period of thirty (30) days after the order to correct is issued or such longer period of time, not to exceed six (6) months, as the zoning administrator shall permit. A violation not corrected within this period shall be the subject of a Municipal Civil Infraction Action under the Leslie City Code or reported to the city attorney who is hereby authorized and empowered to initiate procedures to eliminate such violations.
- (3) *Prosecution of Violations.* Any person failing to comply with a notice of violation or order shall be issued and served with a Municipal Civil Infraction Citation or be deemed guilty of a misdemeanor as determined by the local municipality. Any violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the zoning administrator may institute the appropriate proceedings at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located, and shall be a lien upon such real estate.
- (4) *Violation Penalties.* Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be subject to the civil penalties and schedule of fines then in effect for Municipal Civil Infraction Violations or prosecuted within the limits provided by state or local laws. For each and every day the violation continues beyond the permissible grace period, a separate offense shall be declared.
- (5) *Abatement of Violation.* The imposition of penalties herein prescribed shall not preclude the legal officer of the jurisdiction or city attorney from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building structure or premises.

(Ord. No. 38, § 3.2.1, 3-11-1955)

SECTION TWO: REPEAL. All other ordinances or parts of ordinances in conflict or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION THREE: EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption and publication as required by law.



Chelsea Cox, City Clerk

January 3, 2016

8. Ordinance Introduction: Right of Way

Motion tabled for corrections per Attorney Mark Grua.

9. Goals and Objectives Meeting Date

Moved by Wixson, seconded by Morrison to approve Goals and Objectives meeting dates.

ALL YEAS

MOTION CARRIED

10. Consideration for Budget Schedule FY 2016-2017

Moved by Beegle, seconded by Motes to approve Budget Schedule.

ALL YEAS

MOTION CARRIED

11. Resolution 2017-02 Surplus Assistance

Moved by Beegle, seconded by Motes to approve Resolution 2017-02.

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Wixson—Yes

Motes—Yes

Shuster—Yes

Zamora—Yes

ALL YEAS

MOTION CARRIED

CITY OF LESLIE

RESOLUTION NO. 2017-2 FEDERAL SURPLUS ASSISTANCE PROGRAM

WHEREAS, the City of Leslie Police Department, State of Michigan has met all other State and Federal requirements for participation in the Federal Property Assistance Program under Public Law 94-519.

WHEREAS, it is a requirement that a resolution be adopted by the governing body specifically designating a coordinator as Surplus Property Donee and Custodian, to be responsible for the acceptance and accountability and authorized to sign for surplus property.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Governing Body for the City of Leslie Police Department of the State of Michigan, hereby designates Robert B. Delamarter who is the authorized coordinator as the person responsible for accepting Federal Surplus Property, with the power and full authority to sign for such surplus property.
2. The coordinator named above is to be held responsible for the accountability and will maintain the necessary records for all surplus property obtained for public purposes until relieved from accountability by State and/or Federal authorities.
3. That money is available to pay service charges for surplus property obtained.
4. That the coordinator is further hereby authorized to direct payment of service charges for surplus property to complete all transactions.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City of Leslie City Council hereby authorizes Robert B. Delamarter as the authorized coordinator for the State of Michigan's Federal Surplus Assistance Program.

ROLL CALL VOTE.

AYES:

NOES:

ABSENT:

ABSTAIN:

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing document is a true and complete copy of a resolution duly adopted by the City Council of the City of Leslie, County of Ingham, State of Michigan, at a regular council meeting held on Tuesday, January 3, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Chelsea Cox, City Clerk

January 3, 2017

12. Request for New Police Vehicle from LPD Chief Bob Delamarter.

Moved by Fox, seconded by Morrison to approve the purchase of a new Police vehicle.

Roll Call Vote:

Beegle—Yes

Fox—Yes

Morrison—Yes

Wixson—Yes

Motes—Yes

Shuster—Yes

Zamora—No

MOTION CARRIED

Item 7

Council Agenda

1. Committee Reports

2. Manager's Report

Item 8

Adjournment

Moved by Beegle, seconded by Motes to adjourn.

ALL YEAS

MOTION CARRIED

Time: 8:19p.m.



Chelsea Cox
Leslie City Clerk