



CITY OF LESLIE

602 W. Bellevue • P.O. Box 496 • Leslie, MI 49251-0496
Phone: 517-589-8236 • Fax: 517-878-6868 • Web Site: www.cityofleslie.org

LESLIE COUNCIL MEETING
7:00 PM TUESDAY, JUNE 15, 2021
LESLIE CITY HALL, 602 W. BELLEVUE STREET

AGENDA

- I. ROLL CALL.**
- PLEDGE OF ALLEGIANCE.**
- II. CONSENT AGENDA:**
 - A. Approval of the agenda.
Approval of the minutes of regular meeting on May 18, 2021.
 - B. Payment of Bills - June 2021. Affirm check disbursements totaling \$81,794.67 for June 2021.
 - C. Authorize Purchase of New City Hall AC Unit from Horn Heating and Cooling in the amount of \$6,684.
 - D. Authorize Effluent Sampler Purchase from USA Blue Book in the amount of \$6,267.
 - E. Communication:
 1. Manager's Report.
 2. May 2021 Financials.
 3. May 2021 Police Department Report.
 4. May 2021 Fire Department Report.
- III. PUBLIC COMMENT: Non-Agenda Items that cannot be handled During Regular Business Hours.**
- IV. COUNCIL COMMENT: Opportunity to respond to public comment period or make comments regarding items not on the agenda.**
- V. PUBLIC HEARING: None.**
- VI. ITEMS OF BUSINESS:**
 - A. Capital Area District Library Annual Report.
 - B. Revised Site Plan Review for Luxx, LLC Grow Facility.
 - C. Leslie Outreach Center Request for City Owned Land.
 - D. Resolution 2021-06 for General Counsel Services.
 - E. Resolution 2021-07 Adopt Budget, Fiscal Year July 1, 2021 through June 30, 2022.
 - F. Determine City Manager Annual Review Process.
- VII. ITEMS OF DISCUSSION:**
 - A. City Engineer Proposal.

This institution is an equal opportunity provider, and employer.



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VIII. COUNCIL AGENDA:

- A. Committee Reports
- B. Manager's Report
- C. Closed Session – AFSCME Union Contract modification.
- C. Motion to Adjourn

Boards and Commissions Openings:

Downtown Development Authority – term expires July 1, 2021.
Planning Commission – term expires November 1, 2023.
Zoning Board of Appeals – term expires June 30, 2021.

Next City Council meeting is scheduled for **Monday July 19, 2021** at 7:00 p.m.

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
MAY 18, 2021**

Present: Babin, Beegle, Johnson, Doane, Owen & Fox

Excused:

Also Present: CM Montenegro, Chelsea Cox, Carrie Howe, Anna Centofanti, Mike Centofanti, Jason Canvasser, Christian Emery, Michael Mitchell, Patrick Mitchell, Barb Winslow, Karl Knoneberg & Norman Albrecht.

Item 1 **Consent Agenda**

- A. Approval of the agenda.
 - Approval of the minutes of regular meeting on April 20, 2021.
 - Approval of the minutes of budget workshop on April 20, 2021.
- B. Payment of Bills - May 2021. Affirm check disbursements totaling \$63,019.58 for May 2021.
- C. Communication:
 - 1. Manager's Report.
 - 2. April 2021 Financials.
 - 3. April 2021 Police Department Report.
 - 4. April-May 2021 Fire Department Report.
 - 5. April 2021 ICSO Report.

Moved by Babin, seconded by Owen to approve consent agenda.

**ALL YEAS
MOTION CARRIED**

Item 2 **Public Comment**

- A. Katie Stewart, Ingham County Homeless Street Outreach Coordinator.
- B. Mike Mitchell
- C. Pat Mitchell

Item 4 **Council Comment**

None

Item 5 **Public Hearing**

- A. Ordinance Amendment No. 222 to Amend Sections of Chapter 19 Medical Marihuana. Conduct a Public Hearing to receive citizen comments regarding proposed changes to Chapter 19 of the Leslie Code of Ordinances.

Mayor Pro Tem Beegle opened the Public Hearing. Public comment from Mike Centofanti & Jason Canvasser were received.

Mayor Pro Tem closed the Public Hearing.

Moved by Babin, seconded by Johnson to approve Ordinance Amendment No. 222.

ROLL CALL VOTE

Babin-Yes
Beegle-Yes
Doane-Yes
Johnson-Yes
Owen-Yes
Fox-Yes

MOTION CARRIED

- B. Ordinance Amendment No. 223 to Amend Chapter 98, Section 27a Uses Permitted by Special Use Permit. Conduct a Public Hearing to receive citizen comments regarding proposed changes to Chapter 98, Section 27a of the Leslie Code of Ordinances.

Mayor Pro Tem Beegle opened the Public Hearing. No Public comment was received. Mayor Pro Tem closed the Public Hearing.

Moved by Fox, seconded by Owen to approve Ordinance Amendment No. 223.

ROLL CALL VOTE

Babin-Yes
Beegle-Yes
Doane-Yes
Johnson-Yes
Owen-Yes
Fox-Yes

MOTION CARRIED

- C. Ordinance Amendment No. 224 to Amend Chapter 98, Sections 571 - 618 Signs. Conduct a Public Hearing to receive citizen comments regarding proposed changes to Chapter 98, Section 575 of the Leslie Code of Ordinances.

Mayor Pro Tem Beegle opened the Public Hearing. Public comment from Mike Centofanti was received.

Mayor Pro Tem closed the Public Hearing.

Moved by Babin, seconded by Fox to approve Ordinance Amendment No. 224.

ROLL CALL VOTE

Babin-Yes
Beegle-Yes
Doane-Yes
Johnson-Yes
Owen-Yes
Fox-Yes

MOTION CARRIED

- D. Ordinance Amendment No. 225 to Amend Chapter 14, Section 123 Property Maintenance Code. Conduct a Public Hearing to receive citizen comments regarding proposed changes to Chapter 14, Section 123 of the Leslie Code of Ordinances.

Mayor Pro Tem Beegle opened the Public Hearing. Public comment from Mike Centofanti was received.

Mayor Pro Tem closed the Public Hearing.

Moved by Babin, seconded by Fox to approve Ordinance Amendment No. 225.

ROLL CALL VOTE

Babin-Yes

Beegle-Yes

Doane-Yes

Johnson-Yes

Owen-Yes

Fox-No

MOTION CARRIED

- E. Ordinance Amendment No. 226 to Amend Chapter 34 Nuisances. Conduct a Public Hearing to receive citizen comments regarding proposed changes to Chapter 34 of the Leslie Code of Ordinances.

Mayor Pro Tem Beegle opened the Public Hearing. No Public Comment was received.

Mayor Pro Tem closed the Public Hearing.

Moved by Fox, seconded by Johnson to approve Ordinance Amendment No. 226.

ROLL CALL VOTE

Babin-Yes

Beegle-Yes

Doane-Yes

Johnson-Yes

Owen-No

Fox-No

MOTION CARRIED

- F. 2021 – 2022 Budget. Conduct a Public Hearing to receive citizen comments regarding the proposed 2021-2022 Budget.

Mayor Pro Tem Beegle opened the Public Hearing. No Public Comment was received.

Mayor Pro Tem closed the Public Hearing.

No action was taken.

Item 6

Items of Business

- A. South Main Street Resurfacing Project. A proposal to do a single course or two-course “Mill & Fill” resurfacing project on S. Main from Bellevue to Carney Street.

Discussion took place; council would like to receive more quotes to reconfigure for

full replacement of streets down to gravel.

- B. Memorial Day Parade Request. Request from the American Legion to hold the annual Memorial Day Parade.

Moved by Johnson, seconded by Doane to approve Memorial Day Parade.

ALL AYES
MOTION CARRIED

Items of Discussion

None

Item 7

Adjournment

Moved by Johnson, seconded by Doane to adjourn.

ALL YEAS
MOTION CARRIED
Time: 8:30 pm.


Clerk Chelsea Cox

INVOICE SUMMARY

Date: 06/11/21

Page: 1

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
BRUCE HOWE	LFD SUPPLIES	93.48	Paid	Y
ROBERT ANTEKEIER, JR	CODE ENFORCEMENT	800.00	Paid	Y
AT&T	WWTP UTILITIES	946.31	Paid	Y
MML WORKERS' COMP FUND	QTRLY WORKERS' COMP PREMIUM	2,953.00	Paid	Y
DARLEY	HOSE AND NOZZLE	136.15	Paid	Y
FOGG OIL COMPANY	DPW GAS	423.36	Paid	Y
INDEPENDENT BANK	2021-2022 SAFE DEPOSIT	35.00	Paid	Y
DARLEY	HOSE NOZZLE	28.27	Paid	Y
APOLLO FIRE EQUIPMENT	HELMET AND LETTERING	410.59	Paid	Y
AM-PAK MEDICAL EXPRESS	DPW SUPPLIES	161.95	Paid	Y
USA BLUEBOOK	DPW SUPPLIES	127.25	Paid	Y
FOGG OIL COMPANY	DPW GAS	78.86	Paid	Y
MICHIGAN RURAL WATER ASSOCIA'	JOHN HOLLAND OIC APRIL 21	300.00	Paid	Y
DORNBOS SIGN & SAFETY INC.	MAJOR STREETS SUPPLIES	164.31	Paid	Y
RIETH-RILEY CONSTRUCTION CO.	WATER SUPPLIES	908.86	Paid	Y
MICHIGAN AGRIBUSINESS SOLUTIO	WWTP	15,554.00	Paid	Y
MUNICIPAL SUPPLY CO.	WATER SUPPLIES	4,019.41	Paid	Y
WEST SHORE FIRE, INC.	SERVICE AND EQUIPMENT FOR RE:	1,201.50	Paid	Y
CALEDONIA FARMERS ELEVATOR C	TIRE BOOT	37.00	Paid	Y
LANSING-MASON AMBULANCE	LPD CONTRACTED SERVICES	200.00	Paid	Y
HORN HEATING & COOLING	REPLACE LCO CENTRAL AC COMPRI	6,684.00	Paid	Y
U.S. POSTAL SERVICE	AUGUST 2021 AV APPS POSTAGE :	170.28	Paid	Y
WOODLAWN CEMETERY ASSOC.	QUARTERLY ALLOCATION	6,250.00	Paid	Y
BOUNDARY ASSESSING	MONTHLY ASSESSOR	2,800.00	Paid	Y
RICOH USA, INC.	LCO LEASE COPY/SCANNER/FAX	138.11	Paid	Y
WIGHTMAN	WWTP SYSTEMS IMPROVEMENT	9,397.50	Paid	Y
GRACON SERVICES, INC.	EXCHANGE ONLINE RENEWAL, OFF:	4,250.23	Paid	Y
CITY SLICKERS	MOWING VIOLATIONS MAY 21	1,200.00	Paid	Y
GRUA, TUPPER & YOUNG, PLC	ATTY FEES	3,680.35	Paid	Y
ETNA SUPPLY COMPANY	WATER SUPPLIES	1,120.00	Paid	Y
FOGG OIL COMPANY	LFD 1/2 TWP MONTHLY GAS SLIP:	232.59	Paid	Y
SPARKLE WINDOW CLEANING	WINDOW CLEANING	105.00	Paid	Y
FOGG OIL COMPANY	DPW DIESEL	1,255.73	Paid	Y
LOWES BUSINESS ACCOUNT	LOWES-DPW CAPITOL EXP	293.54	Paid	Y
ALADDIN	FIRE DEPT GENERATOR	4,992.00	Paid	Y
BRUCE HOWE	LFD SUPPLIES	31.14	Paid	Y
MITCHELL'S DEPT. STORE	DPW CLOTHING ALLOWANCE	171.86	Paid	Y
PITNEY BOWES CREDIT CORP	QTRLY POSTG MTR LEASE	239.38	Paid	Y
R.S. DALE CO. INC	RESCUE TOOLS	3,050.00	Paid	Y
MUNICIPAL CODE CORPORATION	ADMIN SUPPORT FEE	225.00	Paid	Y
MICHIGAN DEPT OF ENVIRONMENT	WATER CONTRACTED SERV	15.00	Paid	Y
MICHIGAN COMPANY INC.	DPW SUPPLIES	120.34	Paid	Y
CALEDONIA FARMERS ELEVATOR C	PARKS SUPPLIES	82.48	Paid	Y
HENRY FORD ALLEGIANCE HEALTH	HUNTER ARNETT-DPW PHYSICAL	110.00	Paid	Y

INVOICE SUMMARY

Date: 06/11/21

Page: 2

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
LESTER BROTHERS EXCAVATING	WATER SUPPLIES	738.00	Paid	Y
ALADDIN	WATER CAPITOL EXP	3,290.00	Paid	Y
DELUXE FOR BUSINESS	PURCHASE ORDERS	982.54	Paid	Y
TIMOTHY RYAN	DPW CLOTHING ALLOWANCE	210.90	Paid	Y
CLINT RICHMOND	DPW CLOTHING ALLOWANCE	289.61	Paid	Y
QUILL CORPORATION	LCO SUPPLIES	154.97	Paid	Y
ABSOPURE	WWTP SUPPLIES	12.00	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	25.82	Paid	Y
MML PROP & LIABILITY	RR EASEMENT ENDORSEMENT-WASHI	897.00	Paid	Y
	Total:	81,794.67		

**HORN
HEATING & COOLING**
2697 Rolfe Road
MASON, MICHIGAN 48854
(517) 676-2083

PROPOSAL SUBMITTED TO LESLIE CITY HALL		PHONE 589-8236	DATE 5/21/21
STREET 602 W. Bellevue		JOB NAME	
CITY, STATE and ZIP CODE Leslie M		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

BYRANT 113 ANAD 60 13 SEEN CONDENSING UNIT WITH MATCHING EVAPORATOR COIL, NEEDED SHEET METAL TO CONNECT, EXPOSED LINESET IN LINE HIDE ON CEILING OF BASMENT MEETING ROOM, PAD FOR CONDENSOR RE CONNECT TO PRESENT ELECTRICAL, DISPOSAL OF OLD UNIT FROM JOB SITE AND ALL LABOR FOR ABOVE WORK

TOTAL \$6684.00

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).

IN Full on Complete

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 20 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____



MURN
HEATING & COOLING
2697 Rolfe Road
MASON, MICHIGAN 48854

INVOICE

(517) 676-2083

2468

TO

LESLIE CITY HALL
602 W. BELLEVUE
LESLIE MI

DATE

6/4/21

CUSTOMER ORDER NO.

SALESPERSON

VIA

TERMS:

QUANTITY

DESCRIPTION

PRICE

AMOUNT

BRYANT 113 ANA060 CENTRAL
A/C AS PER EST.

\$6684.00

THANK YOU



CITY OF LESLIE

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Date: June 8, 2021

To: Mayor Pro-Tem Beegle and City Council Members

From: Susan Montenegro, City Manager
Ron Bogart, DPW Director

Subject: Emergency purchase of Effluent Sampler for the WWTP

WWTP staff limped the effluent sampler along as far as they could, but it is not controlling the temperature of the samples any longer. The hope was to include this replacement in the upgrade/renovation project for the WWTP as the current sampler is from 2012.

A new effluent sampler from USA Blue Book is \$6267 (includes price to overnight it). HESCO has one for \$7500 (including shipping) but will take 3-4 weeks to arrive. A new coil for the current sampler is \$2500, which may or may not fix the problem, and will also take 3-4- weeks to arrive.

The city is required to do samplings every day, which are pulled directly from the effluent line, if samplings are not done the city will not stay compliant with EGLE requirements and will be fined or worse. A new effluent sampler was ordered and installed even though it is above my \$5,000 cap because of the urgent nature and because we cannot stop doing samplings.



City Manager's Report: For the 6-15-2021 City Council meeting

OPERATIONS AND COMMUNITY RELATIONS

- Police – See report in packet. Chief Bennehoff attended Train the Trainer for new radio system.
- Administrative – includes finance, clerk, and city manager. CM has attended various webinar sessions. Chelsea and Carrie attended required continuing education courses for clerks.
- Staffing Updates: New mowing hires are working out great!

COVID-19 update

- City hall is open again to the public. Masks are required for entrance.

Project Update

- The decorative railing for the Mill Street bridge is complete and closeout of the project has started. MDOT will audit the project as part of their process.
- IPP – EGLE has extended the deadline for the IPP process from 8/31/2021 to 2/28/2022 as requested. Mark has been working on the agreement with Wildlife Gallery and is reviewing the contract with Fleis & Vandenbrink to do the IPP.
- Land Bank property – Conceptual drawings have been submitted to the Land Bank for proposed water tower, underground utilities, and roadway. MDOT said the city can place a road entrance on Hull Road to access the property.
- Grant submission to Ingham County for ARP funds – two grant applications were submitted. One asking for \$3 million towards a \$4.5 million project for water tower, road, and underground utilities. The second asks for \$4 million towards a \$7.3 million WWTP/Collection systems renovations and upgrades.

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH ACCOUNT	1,296,261.41
101-000-004.000	INVESTMENT	621.26
101-000-010.000	TUTTLE PARK MAINTENANCE FUND	22,878.03
101-000-011.000	PETTY CASH - TREAS OFFICE	250.00
101-000-012.000	PETTY CASH - FRONT OFFICE	200.00
101-000-014.000	302 JUSTICE TRAINING FUND	716.62
101-000-015.000	POLICE FORFEITURE FUND	1,142.17
101-000-017.000	MBIA-CLASS INVESTMENTS	1,268.64
101-000-035.000	ACCOUNTS RECEIVABLE	7,237.19
101-000-078.000	DUE FROM STATE	23,394.00
101-000-084.000	DUE FROM OTHER FUNDS	259.95
101-000-084.248	DUE FROM DDA	8,055.95
101-000-084.250	DUE FROM LDFA	51,876.75
101-000-090.000	ADVANCE TO PAYROLL	5,000.00
101-000-091.000	ADVANCE TO FSA ACCT	1,568.54
101-000-123.000	PREPAID EXPENSES	23,245.61
Total Assets		1,443,976.12
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	68,352.89
101-000-214.000	DUE TO OTHER FUNDS	4,123.21
101-000-228.002	DUE TO STATE OF MICHIGAN SITW	(5,180.45)
101-000-257.000	ACCRUED SALARIES	23,734.81
101-000-307.248	NOTE PAYABLE TO DDA	93,846.49
101-484-307.248	NOTE PAYABLE TO DDA	(7,296.58)
101-484-308.248	INTEREST ON DDA NOTE	(3,896.93)
Total Liabilities		173,683.44
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	756,875.41
101-000-396.000	302 JUSTICE TRAINING FUND BAL	466.62
101-000-397.000	POLICE FORFEITURE FUND BAL	1,142.10
Total Fund Balance		758,484.13
Beginning Fund Balance		758,484.13
Net of Revenues VS Expenditures		511,808.55
Ending Fund Balance		1,270,292.68
Total Liabilities And Fund Balance		1,443,976.12

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAXES	629,649.00	629,649.00	614,251.46	403.35	15,397.54	97.55
101-000-423.000	TRAILER TAXES	432.00	432.00	525.00	0.00	(93.00)	121.53
101-000-441.000	LOCAL COMM STAB SHARE TAX	75,750.00	81,210.00	168,457.86	87,246.93	(87,247.86)	207.43
101-000-445.000	PENALTIES/INT ON PROP TAXES	4,300.00	4,300.00	2,741.56	0.00	1,558.44	63.76
101-000-447.000	ADMIN FEES ON PROP TAXES	25,250.00	25,250.00	20,584.37	0.00	4,665.63	81.52
101-000-451.000	LICENSES & PERMITS	303.00	303.00	54.00	0.00	249.00	17.82
101-000-460.000	CABLE TV FRANCHISE FEE	11,110.00	11,110.00	9,933.38	2,217.33	1,176.62	89.41
101-000-504.000	TWP REIMBURSEMENT-FIRE	61,000.00	61,000.00	26,835.36	0.00	34,164.64	43.99
101-000-528.000	FEDERAL GRANTS-OTHER	0.00	40,819.00	40,819.00	0.00	0.00	100.00
101-000-567.000	STATE GRANT - 302 JUSTICE TRAI	0.00	0.00	250.00	0.00	(250.00)	100.00
101-000-574.000	STATE SHARED REVENUE	241,470.00	241,470.00	192,715.00	0.00	48,755.00	79.81
101-000-580.000	WOODLAWN CEM REIMBURSEMENT	57,726.00	57,726.00	38,732.00	0.00	18,994.00	67.10
101-000-587.000	DDA ADMIN CONTRIBUTION	13,250.00	13,250.00	0.00	0.00	13,250.00	0.00
101-000-589.000	LDFA ADMIN CONTRIBUTION	23,250.00	23,250.00	0.00	0.00	23,250.00	0.00
101-000-590.000	LDFA CONTRIB TO FIRE	14,000.00	14,000.00	14,000.00	0.00	0.00	100.00
101-000-591.000	W/S ADMIN CONTRIBUTION	60,000.00	60,000.00	30,000.00	0.00	30,000.00	50.00
101-000-592.000	LDFA CONTRIB TO POLICE	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00
101-000-664.000	INTEREST EARNED	10,000.00	10,000.00	1,462.09	0.00	8,537.91	14.62
101-000-673.001	SALE OF LAND IN BUSINESS/IND P	150,000.00	237,492.00	355,432.60	0.00	(117,940.60)	149.66
101-000-677.000	LESLIE PUBLIC SCHOOL-XING GUAR	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000-678.000	MISC REIMBURSEMENTS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-694.000	MISC OTHER	1,800.00	16,773.00	55,647.67	354.97	(38,874.67)	331.77
101-000-695.000	LIQUOR CONTROL FEE	1,800.00	1,800.00	1,589.50	0.00	210.50	88.31
Total Dept 000		1,429,090.00	1,577,834.00	1,584,030.85	90,222.58	(6,196.85)	100.39
TOTAL REVENUES		1,429,090.00	1,577,834.00	1,584,030.85	90,222.58	(6,196.85)	100.39
Expenditures							
Dept 101 - COUNCIL							
101-101-703.000	SALARIES/WAGES-COUNCIL	6,500.00	6,500.00	5,895.00	0.00	605.00	90.69
101-101-714.000	FICA EXPENSE	497.00	497.00	450.98	0.00	46.02	90.74
101-101-744.000	SUPPLIES	398.00	398.00	0.00	0.00	398.00	0.00
101-101-915.000	MEMBERSHIPS	1,500.00	1,500.00	2,277.38	2,046.00	(777.38)	151.83
101-101-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 101 - COUNCIL		10,895.00	10,895.00	8,623.36	2,046.00	2,271.64	79.15
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES/WAGES-MANAGER	75,800.00	75,800.00	63,322.60	5,539.22	12,477.40	83.54
101-172-714.000	FICA EXPENSE	5,988.00	5,988.00	4,800.19	423.76	1,187.81	80.16
101-172-720.000	FRINGES	15,244.00	15,244.00	5,668.58	448.00	9,575.42	37.19
101-172-915.000	MEMBERSHIPS	1,000.00	1,000.00	699.34	60.00	300.66	69.93
101-172-920.000	UTILITIES	500.00	500.00	649.15	0.00	(149.15)	129.83
101-172-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
101-172-960.000	TRAINING	2,000.00	2,000.00	2,614.00	1,995.00	(614.00)	130.70
Total Dept 172 - CITY MANAGER		100,632.00	100,632.00	77,753.86	8,465.98	22,878.14	77.27
Dept 210 - CITY ATTORNEY							
101-210-802.000	ATTORNEY	30,000.00	30,000.00	19,107.86	6,741.90	10,892.14	63.69

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 210 - CITY ATTORNEY		30,000.00	30,000.00	19,107.86	6,741.90	10,892.14	63.69
Dept 215 - CITY CLERK							
101-215-703.000	SALARIES/WAGES-CITY CLERK	47,322.00	47,322.00	41,564.10	3,640.02	5,757.90	87.83
101-215-714.000	FICA EXPENSE	3,186.00	3,186.00	2,897.16	257.74	288.84	90.93
101-215-720.000	FRINGES	18,000.00	18,000.00	15,214.52	80.00	2,785.48	84.53
101-215-959.000	MISCELLANEOUS	206.00	206.00	0.00	0.00	206.00	0.00
101-215-960.000	TRAINING	1,000.00	1,000.00	(163.22)	0.00	1,163.22	(16.32)
Total Dept 215 - CITY CLERK		69,714.00	69,714.00	59,512.56	3,977.76	10,201.44	85.37
Dept 247 - BOARD OF REVIEW							
101-247-703.000	SALARIES/WAGES	500.00	500.00	430.00	130.00	70.00	86.00
101-247-714.000	FICA EXPENSE	40.00	40.00	32.92	9.95	7.08	82.30
Total Dept 247 - BOARD OF REVIEW		540.00	540.00	462.92	139.95	77.08	85.73
Dept 253 - FINANCE DIRECTOR/TREAS							
101-253-703.000	SALARIES/WAGES-FIN DIR/TREAS	46,800.00	46,800.00	39,448.01	3,439.95	7,351.99	84.29
101-253-714.000	FICA EXPENSE	3,553.00	3,553.00	2,704.48	243.37	848.52	76.12
101-253-720.000	FRINGES	21,890.00	21,890.00	19,058.25	0.00	2,831.75	87.06
101-253-960.000	TRAINING	2,000.00	2,000.00	364.00	0.00	1,636.00	18.20
Total Dept 253 - FINANCE DIRECTOR/TREAS		74,243.00	74,243.00	61,574.74	3,683.32	12,668.26	82.94
Dept 257 - CITY ASSESSOR							
101-257-744.000	SUPPLIES	1,000.00	1,000.00	944.27	0.00	55.73	94.43
101-257-810.000	CONTRACTED SERVICES	16,800.00	16,800.00	12,600.00	0.00	4,200.00	75.00
Total Dept 257 - CITY ASSESSOR		17,800.00	17,800.00	13,544.27	0.00	4,255.73	76.09
Dept 262 - ELECTIONS							
101-262-703.000	SALARIES/WAGES-ELECTIONS	2,000.00	3,500.00	3,467.50	0.00	32.50	99.07
101-262-744.000	SUPPLIES	800.00	800.00	3,428.72	0.00	(2,628.72)	428.59
101-262-810.000	CONTRACTED SERVICES	1,000.00	1,000.00	906.50	0.00	93.50	90.65
101-262-959.000	MISCELLANEOUS	400.00	400.00	284.00	0.00	116.00	71.00
101-262-960.000	TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 262 - ELECTIONS		4,300.00	5,800.00	8,086.72	0.00	(2,286.72)	139.43
Dept 265 - CITY HALL							
101-265-703.000	SALARIES/WAGES-CITY HALL	500.00	500.00	817.85	65.94	(317.85)	163.57
101-265-714.000	FICA EXPENSE	29.00	29.00	58.60	4.53	(29.60)	202.07
101-265-744.000	SUPPLIES	10,000.00	10,000.00	6,442.13	343.64	3,557.87	64.42
101-265-745.000	BANK FEES	618.00	618.00	735.40	58.72	(117.40)	119.00
101-265-810.000	CONTRACTED SERVICES	40,000.00	40,000.00	55,267.63	9,014.14	(15,267.63)	138.17
101-265-811.000	CITY HALL PUBLISHING	2,000.00	2,000.00	325.24	0.00	1,674.76	16.26
101-265-912.000	INSURANCE	1,700.00	1,700.00	1,940.57	265.77	(240.57)	114.15
101-265-920.000	UTILITIES	11,000.00	11,000.00	9,316.68	0.00	1,683.32	84.70
101-265-930.000	BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

User: CARRIE

DB: Leslie

PERIOD ENDING 05/31/2021
% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
101-265-940.000	EQUIPMENT RENTAL	100.00	100.00	12.72	0.00	87.28	12.72
101-265-959.000	MISCELLANEOUS	100.00	100.00	45.50	0.00	54.50	45.50
101-265-970.000	CAPITAL EXPENDITURES	6,000.00	6,000.00	4,214.65	0.00	1,785.35	70.24
Total Dept 265 - CITY HALL		73,047.00	73,047.00	79,176.97	9,752.74	(6,129.97)	108.39
Dept 276 - CEMETERY							
101-276-703.000	SALARIES/WAGES-CEMETERY	53,790.00	53,790.00	51,326.05	5,517.00	2,463.95	95.42
101-276-714.000	FICA EXPENSE	4,115.00	4,115.00	3,936.98	422.06	178.02	95.67
101-276-744.000	SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
101-276-912.000	INSURANCE	1,200.00	1,200.00	1,230.03	324.83	(30.03)	102.50
101-276-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	255.61	0.00	744.39	25.56
101-276-959.338	CEMETERY CHARGES	0.00	0.00	150.00	0.00	(150.00)	100.00
101-276-965.000	CONTRIBUTIONS TO OTHER	25,000.00	25,000.00	18,750.00	0.00	6,250.00	75.00
Total Dept 276 - CEMETERY		85,205.00	85,205.00	75,648.67	6,263.89	9,556.33	88.78
Dept 299 - CONTINGENCIES							
101-299-959.000	MISCELLANEOUS	2,000.00	2,000.00	3,851.46	1,279.91	(1,851.46)	192.57
101-299-965.000	CONTRIBUTIONS TO OTHER	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 299 - CONTINGENCIES		6,000.00	6,000.00	3,851.46	1,279.91	2,148.54	64.19
Dept 301 - POLICE SAFETY							
101-301-703.000	SALARIES/WAGES-POLICE	240,464.00	240,464.00	221,400.72	16,534.09	19,063.28	92.07
101-301-703.003	SALARIES POLICE PT	14,500.00	14,500.00	8,131.44	398.60	6,368.56	56.08
101-301-705.000	CROSSING GUARD WAGES	13,500.00	13,500.00	9,087.50	1,150.00	4,412.50	67.31
101-301-714.000	FICA EXPENSE	19,694.00	19,694.00	17,899.84	1,358.15	1,794.16	90.89
101-301-720.000	FRINGES	58,000.00	58,000.00	52,753.94	330.23	5,246.06	90.96
101-301-721.000	UNIFORMS & CLEANING	1,200.00	1,200.00	4,881.10	588.75	(3,681.10)	406.76
101-301-741.000	GAS & OIL	3,000.00	3,000.00	3,755.28	44.36	(755.28)	125.18
101-301-744.000	SUPPLIES	3,000.00	3,000.00	2,857.69	63.82	142.31	95.26
101-301-745.000	CROSSING GUARD SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
101-301-810.000	CONTRACTED SERVICES	6,500.00	6,500.00	2,507.96	200.00	3,992.04	38.58
101-301-820.000	LABOR ATTORNEY	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
101-301-912.000	INSURANCE	11,000.00	11,000.00	13,044.37	856.37	(2,044.37)	118.59
101-301-920.000	UTILITIES	6,000.00	6,000.00	8,184.19	0.00	(2,184.19)	136.40
101-301-931.000	VEHICLE MAINTENANCE	5,000.00	5,000.00	2,180.70	487.00	2,819.30	43.61
101-301-940.000	EQUIPMENT RENTAL	2,000.00	2,000.00	226.89	25.22	1,773.11	11.34
101-301-960.000	TRAINING	1,500.00	1,500.00	200.00	0.00	1,300.00	13.33
101-301-970.000	CAPITAL EXPENDITURES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 301 - POLICE SAFETY		389,708.00	389,708.00	347,111.62	22,036.59	42,596.38	89.07
Dept 336 - FIRE							
101-336-703.000	SALARIES/WAGES-FIRE	19,500.00	35,500.00	32,127.52	330.00	3,372.48	90.50
101-336-714.000	FICA EXPENSE	1,500.00	2,800.00	3,681.54	25.25	(881.54)	131.48
101-336-721.000	UNIFORMS & CLEANING	1,000.00	1,000.00	3,041.66	205.29	(2,041.66)	304.17
101-336-741.000	GAS & OIL	1,800.00	1,800.00	884.16	61.57	915.84	49.12
101-336-744.000	SUPPLIES	14,000.00	14,000.00	8,283.27	1,297.33	5,716.73	59.17
101-336-810.000	CONTRACTED SERVICES	6,000.00	6,000.00	10,972.88	650.00	(4,972.88)	182.88
101-336-912.000	INSURANCE	6,000.00	6,000.00	6,555.19	2,711.99	(555.19)	109.25

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE		% BGDG USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
101-336-920.000	UTILITIES	7,000.00	7,000.00	4,755.94	0.00	2,244.06		67.94
101-336-930.000	BUILDING MAINTENANCE	9,000.00	9,000.00	573.86	0.00	8,426.14		6.38
101-336-931.000	VEHICLE MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00		0.00
101-336-941.000	HYDRANT RENTAL	7,100.00	7,100.00	7,130.30	0.00	(30.30)		100.43
101-336-959.000	MISCELLANEOUS	200.00	200.00	200.00	0.00	0.00		100.00
101-336-959.336	TWP FIRE DEPT	61,000.00	61,000.00	41,031.09	2,227.64	19,968.91		67.26
101-336-960.000	TRAINING	3,000.00	3,000.00	1,700.00	0.00	1,300.00		56.67
101-336-970.000	CAPITAL EXPENDITURES	20,000.00	20,000.00	0.00	0.00	20,000.00		0.00
101-336-999.001	TRANSFER TO PIF	6,000.00	6,000.00	6,000.00	0.00	0.00		100.00
101-336-999.661	TRANSFER TO MVP	6,000.00	6,000.00	6,000.00	0.00	0.00		100.00
Total Dept 336 - FIRE		171,600.00	188,900.00	132,937.41	7,509.07	55,962.59		70.37
Dept 441 - DEPT OF PUBLIC WORKS								
101-441-703.000	SALARIES/WAGES-DPW	42,900.00	42,900.00	47,577.23	6,616.21	(4,677.23)		110.90
101-441-703.002	DPW DOWNTOWN MAINT	3,500.00	3,500.00	3,318.00	263.06	182.00		94.80
101-441-714.000	FICA EXPENSE	3,825.00	3,825.00	3,752.61	518.47	72.39		98.11
101-441-720.000	FRINGES	12,017.00	12,017.00	17,300.75	356.95	(5,283.75)		143.97
101-441-741.000	GAS & OIL	6,500.00	6,500.00	3,584.13	78.86	2,915.87		55.14
101-441-744.000	SUPPLIES	8,000.00	8,000.00	5,736.70	855.37	2,263.30		71.71
101-441-810.000	CONTRACTED SERVICES	4,000.00	4,000.00	2,803.80	0.00	1,196.20		70.10
101-441-820.000	LABOR ATTORNEY	2,500.00	2,500.00	82.50	0.00	2,417.50		3.30
101-441-912.000	INSURANCE	7,500.00	7,500.00	10,239.05	147.65	(2,739.05)		136.52
101-441-920.000	UTILITIES	13,000.00	13,000.00	14,867.46	0.00	(1,867.46)		114.37
101-441-930.000	BUILDING MAINTENANCE	1,000.00	1,000.00	657.42	0.00	342.58		65.74
101-441-940.000	EQUIPMENT RENTAL	10,000.00	10,000.00	7,861.36	3,225.83	2,138.64		78.61
101-441-959.000	MISCELLANEOUS	500.00	500.00	394.63	0.00	105.37		78.93
101-441-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
101-441-970.000	CAPITAL EXPENDITURES	5,000.00	5,000.00	619.14	205.49	4,380.86		12.38
Total Dept 441 - DEPT OF PUBLIC WORKS		121,242.00	121,242.00	118,794.78	12,267.89	2,447.22		97.98
Dept 448 - STREET LIGHTS								
101-448-920.000	UTILITIES	33,500.00	33,500.00	30,838.34	0.00	2,661.66		92.05
Total Dept 448 - STREET LIGHTS		33,500.00	33,500.00	30,838.34	0.00	2,661.66		92.05
Dept 600 - CITY SIDEWALKS								
101-600-810.000	CONTRACTED SERVICES	4,000.00	4,500.00	4,095.00	0.00	405.00		91.00
Total Dept 600 - CITY SIDEWALKS		4,000.00	4,500.00	4,095.00	0.00	405.00		91.00
Dept 601 - SIDEWALK MAINTENANCE								
101-601-703.000	SALARIES/WAGES	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
101-601-714.000	FICA EXPENSE	79.00	79.00	0.00	0.00	79.00		0.00
101-601-940.000	EQUIPMENT RENTAL	750.00	750.00	0.00	0.00	750.00		0.00
Total Dept 601 - SIDEWALK MAINTENANCE		1,829.00	1,829.00	0.00	0.00	1,829.00		0.00
Dept 721 - PLANNING COMMISSION								
101-721-960.000	TRAINING	500.00	500.00	419.00	419.00	81.00		83.80

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 721 - PLANNING COMMISSION		500.00	500.00	419.00	419.00	81.00	83.80	
Dept 751 - PARKS								
101-751-703.000	SALARIES/WAGES-PARKS	14,758.00	14,758.00	9,379.00	1,242.29	5,379.00	63.55	
101-751-714.000	FICA EXPENSE	1,148.00	1,148.00	679.19	90.66	468.81	59.16	
101-751-720.000	FRINGES	1,200.00	1,200.00	1,087.54	0.00	112.46	90.63	
101-751-744.000	SUPPLIES	3,000.00	3,000.00	493.67	23.70	2,506.33	16.46	
101-751-810.000	CONTRACTED SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-751-810.002	TUTTLE PARK MAINTENANCE	1,000.00	1,000.00	37.78	0.00	962.22	3.78	
101-751-912.000	INSURANCE	1,200.00	1,200.00	1,200.64	88.59	(0.64)	100.05	
101-751-920.000	UTILITIES	2,500.00	2,500.00	2,975.52	0.00	(475.52)	119.02	
101-751-930.000	BUILDING MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	
101-751-940.000	EQUIPMENT RENTAL	7,000.00	7,000.00	2,103.18	580.11	4,896.82	30.05	
Total Dept 751 - PARKS		33,306.00	33,306.00	17,956.52	2,025.35	15,349.48	53.91	
Dept 756 - POOL								
101-756-703.000	SALARIES/WAGES-POOL	250.00	250.00	0.00	0.00	250.00	0.00	
101-756-714.000	FICA EXPENSE	20.00	20.00	0.00	0.00	20.00	0.00	
101-756-744.000	SUPPLIES	0.00	0.00	6.29	6.29	(6.29)	100.00	
101-756-912.000	INSURANCE	1,200.00	1,200.00	1,258.50	59.06	(58.50)	104.88	
101-756-920.000	UTILITIES	800.00	800.00	793.87	0.00	6.13	99.23	
101-756-940.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00	
101-756-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00	
Total Dept 756 - POOL		2,870.00	2,870.00	2,058.66	65.35	811.34	71.73	
Dept 790 - LIBRARY								
101-790-703.000	SALARIES/WAGES	513.00	513.00	186.09	0.00	326.91	36.27	
101-790-714.000	FICA EXPENSE	70.00	70.00	13.71	0.00	56.29	19.59	
101-790-810.000	CONTRACTED SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	
101-790-912.000	INSURANCE	750.00	750.00	762.98	0.00	(12.98)	101.73	
101-790-930.000	BUILDING MAINTENANCE	1,500.00	1,500.00	47.17	23.64	1,452.83	3.14	
101-790-940.000	EQUIPMENT RENTAL	500.00	500.00	138.38	0.00	361.62	27.68	
Total Dept 790 - LIBRARY		4,533.00	4,533.00	1,148.33	23.64	3,384.67	25.33	
Dept 851 - INSURANCE & BONDS								
101-851-912.000	INSURANCE	10,000.00	10,000.00	9,519.25	118.12	480.75	95.19	
Total Dept 851 - INSURANCE & BONDS		10,000.00	10,000.00	9,519.25	118.12	480.75	95.19	
TOTAL EXPENDITURES		1,245,464.00	1,264,764.00	1,072,222.30	86,816.46	192,541.70	84.78	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,429,090.00	1,577,834.00	1,584,030.85	90,222.58	(6,196.85)	100.39	
TOTAL EXPENDITURES		1,245,464.00	1,264,764.00	1,072,222.30	86,816.46	192,541.70	84.78	

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND								
NET OF REVENUES & EXPENDITURES		183,626.00	313,070.00	511,808.55	3,406.12	(198,738.55)		163.48

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH ACCOUNT	391,801.69
202-000-017.000	MBIA-CLASS INVESTMENTS	1,429.45
202-000-035.000	ACCOUNTS RECEIVABLE	23,970.99
202-000-123.000	PREPAID EXPENSES	44.65
Total Assets		417,246.78
*** Liabilities ***		
202-000-202.000	ACCOUNTS PAYABLE	2,610.24
Total Liabilities		2,610.24
*** Fund Balance ***		
202-000-390.000	FUND BALANCE	341,579.30
Total Fund Balance		341,579.30
Beginning Fund Balance		341,579.30
Net of Revenues VS Expenditures		73,057.24
Ending Fund Balance		414,636.54
Total Liabilities And Fund Balance		417,246.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE
 PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-546.000	GAS & WEIGHT TAX	150,000.00	150,000.00	162,183.98	15,302.13	(12,183.98)	108.12
202-000-610.000	BUILD MICHIGAN	3,200.00	3,200.00	3,198.76	290.79	1.24	99.96
202-000-664.000	INTEREST EARNED	3,500.00	3,500.00	414.34	0.00	3,085.66	11.84
Total Dept 000		156,700.00	156,700.00	165,797.08	15,592.92	(9,097.08)	105.81
TOTAL REVENUES		156,700.00	156,700.00	165,797.08	15,592.92	(9,097.08)	105.81
Expenditures							
Dept 463 - ROUTINE MAINTENANCE							
202-463-703.000	SALARIES/WAGES-MS RM	30,000.00	30,000.00	28,765.75	1,528.38	1,234.25	95.89
202-463-714.000	FICA EXPENSE	2,295.00	2,295.00	2,074.78	109.79	220.22	90.40
202-463-720.000	FRINGES	10,000.00	10,000.00	8,514.24	0.00	1,485.76	85.14
202-463-744.000	SUPPLIES	6,000.00	6,000.00	8,436.06	164.31	(2,436.06)	140.60
202-463-810.000	CONTRACTED SERVICES	0.00	3,000.00	5,009.25	0.00	(2,009.25)	166.98
202-463-810.000-RR CROSSIN	CONTRACTED SERVICES	0.00	0.00	3,388.50	0.00	(3,388.50)	100.00
202-463-940.000	EQUIPMENT RENTAL	15,000.00	15,000.00	11,589.40	671.10	3,410.60	77.26
Total Dept 463 - ROUTINE MAINTENANCE		63,295.00	66,295.00	67,777.98	2,473.58	(1,482.98)	102.24
Dept 474 - TRAFFIC SERVICE							
202-474-703.000	SALARIES/WAGES-MS TR	1,281.00	8,000.00	5,480.19	0.00	2,519.81	68.50
202-474-714.000	FICA EXPENSE	106.00	106.00	396.41	0.00	(290.41)	373.97
202-474-744.000	SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
202-474-810.000	CONTRACTED SERVICES	1,500.00	1,500.00	1,340.63	0.00	159.37	89.38
202-474-940.000	EQUIPMENT RENTAL	3,000.00	6,000.00	7,418.13	0.00	(1,418.13)	123.64
Total Dept 474 - TRAFFIC SERVICE		7,887.00	17,606.00	14,635.36	0.00	2,970.64	83.13
Dept 478 - WINTER MAINTENANCE							
202-478-703.000	SALARIES/WAGES-MS WM	5,307.00	5,307.00	3,031.17	0.00	2,275.83	57.12
202-478-714.000	FICA EXPENSE	479.00	479.00	218.66	0.00	260.34	45.65
202-478-720.000	FRINGES	1,500.00	1,500.00	1,755.91	0.00	(255.91)	117.06
202-478-744.000	SUPPLIES	5,000.00	5,000.00	204.15	0.00	4,795.85	4.08
202-478-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	1,866.19	0.00	(866.19)	186.62
Total Dept 478 - WINTER MAINTENANCE		13,286.00	13,286.00	7,076.08	0.00	6,209.92	53.26
Dept 484 - ADMINISTRATION							
202-484-810.000	CONTRACTED SERVICES	3,200.00	3,200.00	3,250.42	354.36	(50.42)	101.58
202-484-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-484-965.000	CONTRIBUTIONS TO OTHER	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 484 - ADMINISTRATION		29,200.00	29,200.00	3,250.42	354.36	25,949.58	11.13
TOTAL EXPENDITURES		113,668.00	126,387.00	92,739.84	2,827.94	33,647.16	73.38

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE
 PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		156,700.00	156,700.00	165,797.08	15,592.92	(9,097.08)	105.81
TOTAL EXPENDITURES		113,668.00	126,387.00	92,739.84	2,827.94	33,647.16	73.38
NET OF REVENUES & EXPENDITURES		43,032.00	30,313.00	73,057.24	12,764.98	(42,744.24)	241.01

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH ACCOUNT	66,470.44
203-000-035.000	ACCOUNTS RECEIVABLE	8,416.45
203-000-123.000	PREPAID EXPENSES	44.65
	Total Assets	74,931.54
*** Liabilities ***		
203-000-202.000	ACCOUNTS PAYABLE	2,142.00
	Total Liabilities	2,142.00
*** Fund Balance ***		
203-000-390.000	FUND BALANCE	112,159.42
	Total Fund Balance	112,159.42
	Beginning Fund Balance	112,159.42
	Net of Revenues VS Expenditures	(39,369.88)
	Ending Fund Balance	72,789.54
	Total Liabilities And Fund Balance	74,931.54

PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-546.000	GAS & WEIGHT TAX	53,000.00	53,000.00	56,940.81	5,372.28	(3,940.81)	107.44
203-000-556.000	OTHER STATE GRANTS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
203-000-610.000	BUILD MICHIGAN	7,500.00	7,500.00	1,123.04	102.09	6,376.96	14.97
203-000-653.000	METRO ACT MAINTENANCE FEE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-000-664.000	INTEREST EARNED	0.00	0.00	82.59	0.00	(82.59)	100.00
203-000-699.000	CONTRIBUTIONS FROM OTHER FND	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		87,700.00	87,700.00	58,146.44	5,474.37	29,553.56	66.30
TOTAL REVENUES		87,700.00	87,700.00	58,146.44	5,474.37	29,553.56	66.30
Expenditures							
Dept 463 - ROUTINE MAINTENANCE							
203-463-703.000	SALARIES/WAGES-LS RM	20,000.00	20,000.00	18,037.46	688.85	1,962.54	90.19
203-463-714.000	FICA EXPENSE	1,530.00	1,530.00	1,305.20	49.35	224.80	85.31
203-463-720.000	FRINGES	7,000.00	7,000.00	6,820.15	0.00	179.85	97.43
203-463-744.000	SUPPLIES	5,000.00	5,000.00	7,125.58	0.00	(2,125.58)	142.51
203-463-810.000	CONTRACTED SERVICES	10,000.00	34,000.00	37,238.05	0.00	(3,238.05)	109.52
203-463-940.000	EQUIPMENT RENTAL	8,000.00	8,000.00	7,824.45	140.16	175.55	97.81
Total Dept 463 - ROUTINE MAINTENANCE		51,530.00	75,530.00	78,350.89	878.36	(2,820.89)	103.73
Dept 474 - TRAFFIC SERVICE							
203-474-703.000	SALARIES/WAGES-LS TR	1,500.00	6,000.00	5,529.35	0.00	470.65	92.16
203-474-714.000	FICA EXPENSE	103.00	400.00	400.44	0.00	(0.44)	100.11
203-474-744.000	SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
203-474-940.000	EQUIPMENT RENTAL	500.00	5,000.00	7,418.13	0.00	(2,418.13)	148.36
Total Dept 474 - TRAFFIC SERVICE		3,603.00	12,900.00	13,347.92	0.00	(447.92)	103.47
Dept 478 - WINTER MAINTENANCE							
203-478-703.000	SALARIES/WAGES-LS WM	4,500.00	4,500.00	1,800.29	0.00	2,699.71	40.01
203-478-714.000	FICA EXPENSE	412.00	412.00	129.08	0.00	282.92	31.33
203-478-720.000	FRINGES	1,500.00	1,500.00	1,499.96	0.00	0.04	100.00
203-478-744.000	SUPPLIES	4,000.00	4,000.00	204.15	0.00	3,795.85	5.10
203-478-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	808.61	0.00	191.39	80.86
Total Dept 478 - WINTER MAINTENANCE		11,412.00	11,412.00	4,442.09	0.00	6,969.91	38.92
Dept 484 - ADMINISTRATION							
203-484-810.000	CONTRACTED SERVICES	2,500.00	2,500.00	1,375.42	354.36	1,124.58	55.02
Total Dept 484 - ADMINISTRATION		2,500.00	2,500.00	1,375.42	354.36	1,124.58	55.02
TOTAL EXPENDITURES		69,045.00	102,342.00	97,516.32	1,232.72	4,825.68	95.28

Fund 203 - LOCAL STREET FUND:

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
	TOTAL REVENUES	87,700.00	87,700.00	58,146.44	5,474.37	29,553.56	66.30
	TOTAL EXPENDITURES	69,045.00	102,342.00	97,516.32	1,232.72	4,825.68	95.28
	NET OF REVENUES & EXPENDITURES	18,655.00	(14,642.00)	(39,369.88)	4,241.65	24,727.88	268.88

Fund 245 PUBLIC IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
245-000-001.000	CASH ACCOUNT	172,558.87
245-000-017.000	MBIA-CLASS INVESTMENTS	1,989.95
Total Assets		174,548.82
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
245-000-390.000	Fund Balance	168,349.27
Total Fund Balance		168,349.27
Beginning Fund Balance		168,349.27
Net of Revenues VS Expenditures		6,199.55
Ending Fund Balance		174,548.82
Total Liabilities And Fund Balance		174,548.82

User: CARRIE

PERIOD ENDING 05/31/2021

DB: Leslie

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 245 - PUBLIC IMPROVEMENT FUND							
Revenues							
Dept 000							
245-000-664.000	INTEREST EARNED	2,000.00	2,000.00	199.55	0.00	1,800.45	9.98
245-000-699.250	CONTRIBUTION FROM LDFA	0.00	0.00	6,000.00	0.00	(6,000.00)	100.00
245-000-699.751	CONTRIBUTION FOR PARKS & REC	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		8,000.00	8,000.00	6,199.55	0.00	1,800.45	77.49
TOTAL REVENUES		8,000.00	8,000.00	6,199.55	0.00	1,800.45	77.49
Fund 245 - PUBLIC IMPROVEMENT FUND:							
TOTAL REVENUES		8,000.00	8,000.00	6,199.55	0.00	1,800.45	77.49
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		8,000.00	8,000.00	6,199.55	0.00	1,800.45	77.49

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH ACCOUNT	(69,990.29)
590-000-004.000	INVESTMENTS	428.70
590-000-016.000	BOND & INT REDEMPTION-2012 SEWER	74,546.62
590-000-016.010	BOND RESERVE ACCT - 2012 SEWER	1,592.01
590-000-016.020	REPAIR, REPLACE, IMPROVE ACCT-201	130,760.68
590-000-017.000	MBIA-CLASS INVESTMENTS	65,207.34
590-000-035.000	ACCOUNTS RECEIVABLE	3,022.75
590-000-123.000	PREPAID EXPENSES	5,000.09
590-000-152.000	FIXED ASSETS	5,882,903.04
590-000-153.000	ACCUMULATED DEPRECIATION	(2,929,212.44)
Total Assets		3,164,258.50
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	32,146.14
590-000-251.000	ACCRUED INTEREST	5,683.00
590-000-300.100	USDA RD BOND PAYABLE	1,240,000.00
Total Liabilities		1,277,829.14
*** Fund Balance ***		
590-000-390.000	FUND BALANCE	1,978,716.09
Total Fund Balance		1,978,716.09
Beginning Fund Balance		1,978,716.09
Net of Revenues VS Expenditures		(92,286.73)
Ending Fund Balance		1,886,429.36
Total Liabilities And Fund Balance		3,164,258.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE
 PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-636.000	SEWER TAP FEES	0.00	0.00	3,040.00	0.00	(3,040.00)	100.00
590-000-637.000	LAB FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-000-648.000	SEWER SALES	390,000.00	390,000.00	281,237.95	3,485.87	108,762.05	72.11
590-000-657.000	SEWER PENALTIES	7,500.00	7,500.00	6,687.04	1,595.52	812.96	89.16
590-000-664.002	INT EARNED-SEWER	1,000.00	1,000.00	66.67	0.00	933.33	6.67
Total Dept 000		401,500.00	401,500.00	291,031.66	5,081.39	110,468.34	72.49
TOTAL REVENUES		401,500.00	401,500.00	291,031.66	5,081.39	110,468.34	72.49
Expenditures							
Dept 528 - SEWER PLANT							
590-528-703.000	SALARIES/WAGES	84,000.00	84,000.00	69,565.47	6,328.84	14,434.53	82.82
590-528-714.000	FICA EXPENSE	6,246.00	6,246.00	8,183.65	828.71	(1,937.65)	131.02
590-528-720.000	FRINGES	8,629.00	8,629.00	289.75	142.08	8,339.25	3.36
590-528-744.000	SUPPLIES	10,000.00	10,000.00	16,226.66	416.35	(6,226.66)	162.27
590-528-810.000	CONTRACTED SERVICES	25,000.00	25,000.00	45,306.93	15,854.00	(20,306.93)	181.23
590-528-912.000	INSURANCE	6,300.00	6,300.00	6,360.81	0.00	(60.81)	100.97
590-528-920.000	UTILITIES SEWER PLANT	35,000.00	35,000.00	50,262.91	946.31	(15,262.91)	143.61
590-528-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	896.91	0.00	2,103.09	29.90
590-528-959.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-528-960.000	TRAINING	3,000.00	3,000.00	310.00	0.00	2,690.00	10.33
590-528-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	28,828.76	0.00	21,171.24	57.66
Total Dept 528 - SEWER PLANT		232,175.00	232,175.00	226,231.85	24,516.29	5,943.15	97.44
Dept 529 - SEWER COLLECTION							
590-529-703.000	SALARIES/WAGES	35,000.00	35,000.00	27,244.30	2,587.57	7,755.70	77.84
590-529-714.000	FICA EXPENSE	2,600.00	2,600.00	1,969.36	190.32	630.64	75.74
590-529-720.000	FRINGES	13,000.00	13,000.00	15,816.67	9.44	(2,816.67)	121.67
590-529-744.000	SUPPLIES	7,000.00	7,000.00	1,732.40	12.00	5,267.60	24.75
590-529-810.000	CONTRACTED SERVICES	40,000.00	76,500.00	89,296.25	901.25	(12,796.25)	116.73
590-529-912.000	INSURANCE	1,000.00	1,000.00	624.54	29.53	375.46	62.45
590-529-940.000	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
590-529-959.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
590-529-960.000	TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-529-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	3,353.02	0.00	46,646.98	6.71
Total Dept 529 - SEWER COLLECTION		154,100.00	190,600.00	140,036.54	3,730.11	50,563.46	73.47
Dept 558 - ADMINISTRATIVE							
590-558-965.010	ADMIN SUPPORT	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00
590-558-993.011	2012 WWTP DEBT SERVICE-PRIN	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
590-558-995.000	INT ON BOND DEBT	33,000.00	33,000.00	17,050.00	0.00	15,950.00	51.67
Total Dept 558 - ADMINISTRATIVE		91,500.00	91,500.00	17,050.00	0.00	74,450.00	18.63
TOTAL EXPENDITURES		477,775.00	514,275.00	383,318.39	28,246.40	130,956.61	74.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 590 - SEWER FUND								
Fund 590 - SEWER FUND:								
TOTAL REVENUES		401,500.00	401,500.00	291,031.66	5,081.39	110,468.34		72.49
TOTAL EXPENDITURES		477,775.00	514,275.00	383,318.39	28,246.40	130,956.61		74.54
NET OF REVENUES & EXPENDITURES		(76,275.00)	(112,775.00)	(92,286.73)	(23,165.01)	(20,488.27)		81.83

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH ACCOUNT	424,937.65
591-000-004.000	INVESTMENTS	511.89
591-000-006.010	2012 WATER BOND & INTEREST REDEMP	5,552.08
591-000-017.000	MBIA-CLASS INVESTMENTS	1,356.39
591-000-035.000	ACCOUNTS RECEIVABLE	15,642.71
591-000-123.000	PREPAID EXPENSES	2,621.00
591-000-152.000	FIXED ASSETS	5,173,222.22
591-000-153.000	ACCUMULATED DEPRECIATION	(1,292,011.20)
Total Assets		4,331,832.74
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	5,241.29
591-000-251.000	ACCRUED INTEREST	7,313.00
591-000-256.000	DEPOSIT ON HYDRANT RENTAL	15.00
591-000-300.000	REVENUE BONDS PAYABLE	1,512,277.00
Total Liabilities		1,524,846.29
*** Fund Balance ***		
591-000-390.000	FUND BALANCE	2,811,657.73
Total Fund Balance		2,811,657.73
Beginning Fund Balance		2,811,657.73
Net of Revenues VS Expenditures		(4,671.28)
Ending Fund Balance		2,806,986.45
Total Liabilities And Fund Balance		4,331,832.74

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-609.000	WATER METERS	0.00	0.00	2,967.73	0.00	(2,967.73)	100.00
591-000-635.000	WATER TAP FEES	1,500.00	1,500.00	3,040.00	0.00	(1,540.00)	202.67
591-000-640.000	WATER TURN ON	1,500.00	1,500.00	385.00	385.00	1,115.00	25.67
591-000-647.000	WATER SALES	400,000.00	400,000.00	314,755.14	3,957.25	85,244.86	78.69
591-000-656.000	WATER PENALTIES	9,000.00	9,000.00	8,723.23	2,575.94	276.77	96.92
591-000-664.001	INT EARNED-WATER	4,500.00	4,500.00	508.57	0.00	3,991.43	11.30
591-000-669.000	HYDRANT RENTAL	7,200.00	7,200.00	5,035.56	0.00	2,164.44	69.94
591-000-669.001	TOWNSHIP HYDRANT RENTAL	7,200.00	7,200.00	7,120.16	0.00	79.84	98.89
Total Dept 000		430,900.00	430,900.00	342,535.39	6,918.19	88,364.61	79.49
TOTAL REVENUES		430,900.00	430,900.00	342,535.39	6,918.19	88,364.61	79.49
Expenditures							
Dept 556 - WELLS & IRON REMOVAL							
591-556-703.000	SALARIES/WAGES	25,000.00	25,000.00	19,985.19	1,415.31	5,014.81	79.94
591-556-714.000	FICA EXPENSE	2,000.00	2,000.00	1,437.34	101.38	562.66	71.87
591-556-720.000	FRINGES	8,500.00	8,500.00	7,690.50	12.60	809.50	90.48
591-556-744.000	SUPPLIES	10,000.00	10,000.00	7,155.01	1,008.00	2,844.99	71.55
591-556-810.000	CONTRACTED SERVICES	0.00	13,500.00	17,617.20	0.00	(4,117.20)	130.50
591-556-812.000	SDWA FEES	3,000.00	3,000.00	3,250.05	0.00	(250.05)	108.34
591-556-912.000	INSURANCE	2,200.00	2,200.00	2,505.68	59.06	(305.68)	113.89
591-556-920.000	UTILITIES	15,000.00	15,000.00	16,974.15	0.00	(1,974.15)	113.16
591-556-930.000	BUILDING MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-556-940.000	EQUIPMENT RENTAL	1,500.00	1,500.00	882.92	0.00	617.08	58.86
591-556-959.000	MISCELLANEOUS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-556-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	15,951.27	0.00	34,048.73	31.90
Total Dept 556 - WELLS & IRON REMOVAL		121,200.00	134,700.00	93,449.31	2,596.35	41,250.69	69.38
Dept 557 - WATER DISTRIBUTION							
591-557-703.000	SALARIES/WAGES	54,000.00	54,000.00	45,945.29	5,104.85	8,054.71	85.08
591-557-714.000	FICA EXPENSE	4,200.00	4,200.00	3,318.15	372.10	881.85	79.00
591-557-720.000	FRINGES	18,000.00	18,000.00	19,754.77	76.60	(1,754.77)	109.75
591-557-744.000	SUPPLIES	30,000.00	30,000.00	17,941.85	5,660.54	12,058.15	59.81
591-557-744.001	BULK SUPPLIES FOR RESALE	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
591-557-810.000	CONTRACTED SERVICES	20,000.00	20,000.00	22,764.30	138.00	(2,764.30)	113.82
591-557-912.000	INSURANCE	2,000.00	2,000.00	1,956.50	59.06	43.50	97.83
591-557-920.000	UTILITIES	1,500.00	1,500.00	2,924.03	0.00	(1,424.03)	194.94
591-557-940.000	EQUIPMENT RENTAL	10,000.00	10,000.00	4,245.61	898.68	5,754.39	42.46
591-557-960.000	TRAINING	3,500.00	3,500.00	35.00	0.00	3,465.00	1.00
591-557-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	621.86	0.00	49,378.14	1.24
Total Dept 557 - WATER DISTRIBUTION		196,700.00	196,700.00	119,507.36	12,309.83	77,192.64	60.76
Dept 558 - ADMINISTRATIVE							
591-558-965.010	ADMIN SUPPORT	32,500.00	32,500.00	30,000.00	0.00	2,500.00	92.31
591-558-993.012	2012 WATER PROJ DEBT SERVICE	75,000.00	75,000.00	75,000.00	0.00	0.00	100.00
591-558-995.000	INT ON BOND DEBT	31,000.00	31,000.00	29,250.00	0.00	1,750.00	94.35
Total Dept 558 - ADMINISTRATIVE		138,500.00	138,500.00	134,250.00	0.00	4,250.00	96.93

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Expenditures							
TOTAL EXPENDITURES		456,400.00	469,900.00	347,206.67	14,906.18	122,693.33	73.89
Fund 591 - WATER FUND:							
TOTAL REVENUES		430,900.00	430,900.00	342,535.39	6,918.19	88,364.61	79.49
TOTAL EXPENDITURES		456,400.00	469,900.00	347,206.67	14,906.18	122,693.33	73.89
NET OF REVENUES & EXPENDITURES		(25,500.00)	(39,000.00)	(4,671.28)	(7,987.99)	(34,328.72)	11.98

Fund 661 MOTOR VEHICLE POOL FUND

GL Number	Description	Balance
*** Assets ***		
661-000-001.000	CASH ACCOUNT	197,053.13
661-000-004.000	INVESTMENT	421.14
661-000-017.000	MBIA-CLASS INVESTMENTS	1,800.93
661-000-152.000	FIXED ASSETS	2,165,600.46
661-000-153.000	ACCUMULATED DEPRECIATION	(1,146,831.96)
Total Assets		1,218,043.70
*** Liabilities ***		
661-000-202.000	ACCOUNTS PAYABLE	2,135.39
Total Liabilities		2,135.39
*** Fund Balance ***		
661-000-390.000	FUND BALANCE	1,245,716.17
Total Fund Balance		1,245,716.17
Beginning Fund Balance		1,245,716.17
Net of Revenues VS Expenditures		(29,807.86)
Ending Fund Balance		1,215,908.31
Total Liabilities And Fund Balance		1,218,043.70

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 661 - MOTOR VEHICLE POOL FUND							
Revenues							
Dept 000							
661-000-664.000	INTEREST EARNED	6,800.00	6,800.00	228.71	0.00	6,571.29	3.36
661-000-668.001	ALL EQUIP RENTAL	70,000.00	70,000.00	52,823.49	5,541.10	17,176.51	75.46
661-000-668.002	POLICE EQUIP RENTAL	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
661-000-668.003	FIRE DEPT EQUIP RENTAL	0.00	0.00	6,000.00	0.00	(6,000.00)	100.00
Total Dept 000		82,800.00	82,800.00	59,052.20	5,541.10	23,747.80	71.32
TOTAL REVENUES		82,800.00	82,800.00	59,052.20	5,541.10	23,747.80	71.32
Expenditures							
Dept 301 - POLICE SAFETY							
661-301-931.000	VEHICLE MAINTENANCE	3,399.00	3,399.00	0.00	0.00	3,399.00	0.00
661-301-970.000	CAPITAL EXPENDITURES	5,000.00	41,345.00	41,345.00	0.00	0.00	100.00
Total Dept 301 - POLICE SAFETY		8,399.00	44,744.00	41,345.00	0.00	3,399.00	92.40
Dept 441 - DEPT OF PUBLIC WORKS							
661-441-703.000	SALARIES/WAGES-DPW MVP	17,044.00	17,044.00	12,196.41	1,981.49	4,847.59	71.56
661-441-714.000	FICA EXPENSE	1,526.00	1,526.00	852.95	136.39	673.05	55.89
661-441-720.000	FRINGES	7,000.00	7,000.00	6,967.74	0.00	32.26	99.54
661-441-741.000	GAS & OIL	6,500.00	6,500.00	4,404.07	423.36	2,095.93	67.75
661-441-744.000	SUPPLIES	15,000.00	15,000.00	2,909.85	(174.35)	12,090.15	19.40
661-441-810.000	CONTRACTED SERVICES	8,000.00	8,000.00	4,389.51	97.00	3,610.49	54.87
661-441-940.000	EQUIPMENT RENTAL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
661-441-960.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
661-441-970.000	CAPITAL EXPENDITURES	15,000.00	15,000.00	15,794.53	0.00	(794.53)	105.30
Total Dept 441 - DEPT OF PUBLIC WORKS		72,070.00	72,070.00	47,515.06	2,463.89	24,554.94	65.93
TOTAL EXPENDITURES		80,469.00	116,814.00	88,860.06	2,463.89	27,953.94	76.07
Fund 661 - MOTOR VEHICLE POOL FUND:							
TOTAL REVENUES		82,800.00	82,800.00	59,052.20	5,541.10	23,747.80	71.32
TOTAL EXPENDITURES		80,469.00	116,814.00	88,860.06	2,463.89	27,953.94	76.07
NET OF REVENUES & EXPENDITURES		2,331.00	(34,014.00)	(29,807.86)	3,077.21	(4,206.14)	87.63
TOTAL REVENUES - ALL FUNDS		2,624,671.00	2,773,415.00	2,549,517.59	138,170.15	223,897.41	91.93
TOTAL EXPENDITURES - ALL FUNDS		2,575,405.00	2,727,066.00	2,351,946.13	139,338.65	375,119.87	86.24
NET OF REVENUES & EXPENDITURES		49,266.00	46,349.00	197,571.46	(1,168.50)	(151,222.46)	426.27

Fund 248 DDA Fund

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH ACCOUNT	219,173.15
248-000-017.000	MBIA-CLASS INVESTMENTS	1,461.90
248-000-060.101	NOTE RECEIVABLE FROM GEN FUND	93,846.49
Total Assets		314,481.54
*** Liabilities ***		
248-000-214.101	DUE TO GENERAL FUND	8,055.95
Total Liabilities		8,055.95
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	317,625.85
Total Fund Balance		317,625.85
Beginning Fund Balance		317,625.85
Net of Revenues VS Expenditures		(11,200.26)
Ending Fund Balance		306,425.59
Total Liabilities And Fund Balance		314,481.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE
 PERIOD ENDING 05/31/2021
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021	MONTH 05/31/21	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 248 - DDA Fund							
Revenues							
Dept 000							
248-000-400.101	NOTE PAYMENT FOR 602 W BELLEVU	0.00	0.00	7,296.58	0.00	(7,296.58)	100.00
248-000-405.000	TIF CAPTURE	5,586.00	5,586.00	0.00	0.00	5,586.00	0.00
248-000-664.000	INTEREST EARNED	2,000.00	2,000.00	2,134.96	0.00	(134.96)	106.75
248-000-696.000	MERCHANT BANNER SALES	1,000.00	1,000.00	400.00	400.00	600.00	40.00
Total Dept 000		8,586.00	8,586.00	9,831.54	400.00	(1,245.54)	114.51
TOTAL REVENUES		8,586.00	8,586.00	9,831.54	400.00	(1,245.54)	114.51
Expenditures							
Dept 898 - DDA ACTIVITY							
248-898-703.000	SALARIES/WAGES DDA	0.00	0.00	350.00	0.00	(350.00)	100.00
248-898-714.000	FICA EXPENSE	0.00	0.00	498.85	30.61	(498.85)	100.00
248-898-944.000	PUBLIC RELATIONS	10,000.00	10,000.00	249.72	0.00	9,750.28	2.50
248-898-946.000	CHRISTMAS DECORATIONS	3,000.00	3,000.00	68.82	0.00	2,931.18	2.29
248-898-947.000	DOWNTOWN MAINTENANCE	3,000.00	3,000.00	3,790.00	0.00	(790.00)	126.33
248-898-949.000	FACADE GRANTS	4,000.00	4,000.00	4,206.28	0.00	(206.28)	105.16
248-898-959.010	SPECIAL PROJECTS CONTINGENCY	23,175.00	23,175.00	5,347.45	0.00	17,827.55	23.07
248-898-959.030	BANNER EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
248-898-965.010	ADMIN SUPPORT	13,250.00	13,250.00	6,520.68	400.02	6,729.32	49.21
Total Dept 898 - DDA ACTIVITY		56,925.00	56,925.00	21,031.80	430.63	35,893.20	36.95
TOTAL EXPENDITURES		56,925.00	56,925.00	21,031.80	430.63	35,893.20	36.95
Fund 248 - DDA Fund:							
TOTAL REVENUES		8,586.00	8,586.00	9,831.54	400.00	(1,245.54)	114.51
TOTAL EXPENDITURES		56,925.00	56,925.00	21,031.80	430.63	35,893.20	36.95
NET OF REVENUES & EXPENDITURES		(48,339.00)	(48,339.00)	(11,200.26)	(30.63)	(37,138.74)	23.17

User: CARRIE

Period Ending 05/31/2021

DB: Leslie

AFTER AUDITORS ADJUSTING ENTRIES

Fund 250 LDFA Fund

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH ACCOUNT	200,997.27
250-000-017.000	MBIA-CLASS INVESTMENTS	3,135.00
Total Assets		204,132.27
*** Liabilities ***		
250-000-202.000	ACCOUNTS PAYABLE	12,853.90
250-000-214.101	DUE TO GENERAL FUND	51,876.75
Total Liabilities		64,730.65
*** Fund Balance ***		
250-000-390.000	FUND BALANCE	366,816.19
Total Fund Balance		366,816.19
Beginning Fund Balance		366,816.19
Net of Revenues VS Expenditures		(227,414.57)
Ending Fund Balance		139,401.62
Total Liabilities And Fund Balance		204,132.27

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 250 - LDFA Fund							
Revenues							
Dept 000							
250-000-405.000	TIF CAPTURE	1,292.00	1,292.00	0.00	0.00	1,292.00	0.00
250-000-664.000	INTEREST EARNED	7,983.00	7,983.00	381.08	0.00	7,601.92	4.77
250-000-694.000	MISC OTHER	0.00	0.00	100.00	0.00	(100.00)	100.00
Total Dept 000		9,275.00	9,275.00	481.08	0.00	8,793.92	5.19
TOTAL REVENUES		9,275.00	9,275.00	481.08	0.00	8,793.92	5.19
Expenditures							
Dept 897 - LDFA ACTIVITY							
250-897-703.000	SALARIES/WAGES LDFA	0.00	0.00	170.00	0.00	(170.00)	100.00
250-897-714.000	FICA EXPENSE	0.00	0.00	402.11	30.59	(402.11)	100.00
250-897-942.000	INGHAM COUNTY EDC	9,500.00	9,500.00	8,685.30	0.00	814.70	91.42
250-897-943.000	SPECIAL PROJECTS	500.00	500.00	11,934.95	0.00	(11,434.95)	2,386.99
250-897-943.000-BRIDGE MIL	SPECIAL PROJECTS	0.00	0.00	173,120.44	0.00	(173,120.44)	100.00
250-897-944.000	PUBLIC RELATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
250-897-959.000	MISCELLANEOUS	1,500.00	1,500.00	937.50	0.00	562.50	62.50
250-897-959.000-RR CROSSIN	MISCELLANEOUS	0.00	0.00	3,388.50	0.00	(3,388.50)	100.00
250-897-965.010	ADMIN SUPPORT	23,250.00	23,250.00	5,256.85	400.00	17,993.15	22.61
250-897-965.020	FIRE DEPT CONTRIBUTION	14,000.00	14,000.00	14,000.00	0.00	0.00	100.00
250-897-965.050	POLICE DEPT CONTRIBUTION	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 897 - LDFA ACTIVITY		63,750.00	63,750.00	227,895.65	430.59	(164,145.65)	357.48
TOTAL EXPENDITURES		63,750.00	63,750.00	227,895.65	430.59	(164,145.65)	357.48
Fund 250 - LDFA Fund:							
TOTAL REVENUES		9,275.00	9,275.00	481.08	0.00	8,793.92	5.19
TOTAL EXPENDITURES		63,750.00	63,750.00	227,895.65	430.59	(164,145.65)	357.48
NET OF REVENUES & EXPENDITURES		(54,475.00)	(54,475.00)	(227,414.57)	(430.59)	172,939.57	417.47

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000-001.000	CASH ACCOUNT	12,958.20
	Total Assets	12,958.20
*** Liabilities ***		
249-000-202.000	ACCOUNTS PAYABLE	350.00
	Total Liabilities	350.00
*** Fund Balance ***		
249-000-390.000	Fund Balance	1,351.50
	Total Fund Balance	1,351.50
	Beginning Fund Balance	1,351.50
	Net of Revenues VS Expenditures	11,256.70
	Ending Fund Balance	12,608.20
	Total Liabilities And Fund Balance	12,958.20

User: CARRIE

PERIOD ENDING 05/31/2021

DB: Leslie

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2021 NORM (ABNORM)	MONTH 05/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 000							
249-000-607.000	CHARGES FOR SERVICES	4,120.00	4,120.00	32,411.80	8,939.60	(28,291.80)	786.69
249-000-699.000	CONTRIBUTIONS FROM OTHER FND	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		10,120.00	10,120.00	32,411.80	8,939.60	(22,291.80)	320.27
TOTAL REVENUES		10,120.00	10,120.00	32,411.80	8,939.60	(22,291.80)	320.27
Expenditures							
Dept 371 - INSPECTORS							
249-371-703.000	SALARIES/WAGES-INSPECTORS	3,600.00	3,600.00	3,302.52	291.54	297.48	91.74
249-371-714.000	FICA EXPENSE	309.00	309.00	252.58	22.30	56.42	81.74
249-371-810.000	CONTRACTED SERVICES	8,000.00	8,000.00	17,600.00	1,670.00	(9,600.00)	220.00
Total Dept 371 - INSPECTORS		11,909.00	11,909.00	21,155.10	1,983.84	(9,246.10)	177.64
TOTAL EXPENDITURES		11,909.00	11,909.00	21,155.10	1,983.84	(9,246.10)	177.64
Fund 249 - BUILDING DEPARTMENT FUND:							
TOTAL REVENUES		10,120.00	10,120.00	32,411.80	8,939.60	(22,291.80)	320.27
TOTAL EXPENDITURES		11,909.00	11,909.00	21,155.10	1,983.84	(9,246.10)	177.64
NET OF REVENUES & EXPENDITURES		(1,789.00)	(1,789.00)	11,256.70	6,955.76	(13,045.70)	629.22



**Leslie Police Department
Police Log/Information Summary
May 2021**



There were 44 log entries for the month of May 2021.

On 5/1 at 3pm Officer Sweet responded to the 100 block of S Main on a Domestic Complaint.

On 5/1 at 3pm Officer Sweet responded to 4100 block of Hull on a Private Property Accident.

On 5/1 at 6pm Officer Sweet responded to Church and Maple for a down wire across the roadway.

On 5/1 at 11pm Officer Mentink Assisted all agencies at Edru Skating with multiple subjects fighting / weapons.

On 5/4 at 9am Chief Bennehoff responded to the 700 block of Mill on a 3-month-old child not breathing. Medical assistance was given to allow the child to breath again. Stood by until ambulance arrived. Child transported to U of M for further medical follow up.

On 5/4 at 2pm Officer Service responded to the Leslie Middle School for an Assault between students. Contact made by Parents and interviews conducted at the Police Department.

On 5/4 at 11pm Officer Service responded to the 200 block of Butler for a Verbal Domestic between adults.

On 5/6 at 12pm Officer Sweet and Chief Bennehoff assisted the County Sheriff on a pursuit that started in Delhi, the subjects tried to ram the sheriff's patrol car causing an accident to the Deputy. The suspect car crashed at Meridian and Kinneville. We were able to catch one suspect that fled on foot and the county was able to catch the second subject. The subjects were wanted on several warrants including drugs, weapons. The driver was arrested for multiple felonies and OWI. The passenger was arrested on warrants.

On 5/7 at 12:30pm in the 200 block of Church St., Chief Bennehoff and Officer Service apprehended male juvenile that was wanted on several felony and misd warrants. He was transported to Ingham County Youth Home.

On 5/7 at 2:30pm in the 200 block of Church St., Officer Service located a vape pen on a juvenile. Subject cited and parent advised.

On 5/8 at 12:00pm at Bellevue and Hull, Officer Service stood by for Conaty Ride. He conducted traffic and made contact for the benefit.

On 5/9 at 3:42pm Officer Butski responded to the 100 block of Woodworth. Officer Butski assisted rescue with an elderly lady that had fallen and had injury. Butski stood by until the ambulance arrived.

On 5/10 at 9:30am Chief Bennehoff responded to the 4300 block of Hull Rd. Chief Bennehoff took a threats complaint that followed up with a PPO complaint.

On 5/10 at 11am Chief Bennehoff responded to the 300 block of Railroad St. on a check welfare complaint. Checked the residence exterior but found no reasonable belief that anything was wrong inside the house.

On 5/10 at 12:20pm at the Leslie Middle School, Chief Bennehoff responded to a Truancy complaint. The student ran out the doors when faced with discipline with the school. I drove the area and was unable to locate. The parents were notified by the school and by Leslie Police.

On 5/10 at 3pm in the 100 block of Race St., Chief Bennehoff took a Run-a-way complaint. The child was located the follow day.

On 5/12 at 11am Chief Bennehoff was able to obtain a lost wallet. The owner was located by phone and the property was returned.

On 5/12 at 12:30pm Chief Bennehoff responded to the 300 block of S Main on a suicidal subject. It was determined the subject was just upset over a breakup and not suicidal.

On 5/12 at 1:45pm Chief Bennehoff responded to the 300 block of S Main for an injured deer in the backyard. The deer had two broken front legs that appeared to get stuck in the fence. The deer was dispatched and then removed by DPW.

On 5/12 at 8:55pm Officer Mentink responded to a vehicle fire on Jackson Rd. Assisted the fire department with traffic control.

On 5/13 at 9:15pm Officer Mentink responded to the 200 block of N Main St on a Threats involving a knife. Juveniles were located and parents notified.

On 5/14 at 7am Chief Bennehoff responded to the 400 block of Kirby St on a CPS report. Active investigation that CPS has active plan in place.

On 5/14 at 9am Chief Bennehoff responded to the Leslie Middle School on an abandon vehicle complaint. The vehicle owner was located, and the vehicle was removed by family.

On 5/16 at 12pm Officer Sweet responded to the 300 block of S Main St on a subject not breathing and not responsive. Sweet arrived and gave CPR for approx. 10 minutes until the ambulance arrived. The elderly female passed away on scene.

On 5/17 at 5pm Officer Sweet responded to the 4400 block of Hull Rd on a check welfare. He was able to obtain keys to enter the apartment and located a male that was deceased for several days. He was turned over to the medical examiner for identification.

On 5/17 at 8:20pm Officer Sweet responded to the 200 block of Maple St on a verbal domestic. He was able to calm both parties without incident.

On 5/17 at 10:30pm Officer Sweet responded to the 300 block of Sherman St on a suspicious light. He was able to make contact and determine the light was on a flashing mode and the homeowner turned it off.

On 5/18 at 5pm Officer Service responded to the 200 block of Butler St on a civil dispute. It was determined the subjects are going through a divorce and arguing over marital property.

On 5/20 at 2am Officer Mentink responded to Edgar and Bellevue to assist ICSO with a weapons complaint. Both subjects were arrested for felonious assault with a gun.

On 5/20 at 11:45am Chief Bennehoff responded to the 100 block of S Main on a possible dog left in the vehicle. The dog was in the vehicle, the window was down, and the owner was inside getting a haircut. The dog's welfare was okay.

On 5/21 at 3:45pm Officer Service responded to the 700 block of S Main St on a late report of larceny of tools. The owner advised his chainsaw was missing and no suspect.

On 5/21 at 5pm Officer Service responded to Divine Nest on a 911 check welfare complaint. Subject turned over to Lansing Mason Ambulance.

On 5/22 at 3pm Officer Service responded to the 300 block of N Main St on a Family Trouble complaint. He was able to calm the situation down.

On 5/22 at 3:30pm Officer Service responded back to the 300 block of N Main St on a Hit and run complaint. Warrant report sent to prosecutor's office.

On 5/24 at 1:30pm Officer Sweet responded to the 200 block of Maple St on a Family Trouble complaint. The male subject was intoxicated, and they were arguing. Officer Sweet was able to calm the two and separate them.

On 5/25 at 1:15pm Officer Sweet responded to the Leslie Middle School for a student with vape pen. Student cited and suspended.

On 5/25 at 4:30pm Officer Mentink responded to the Dollar General to check a subject looking in vehicles. Officer Mentink contacted a male subject that was homeless and attempting to get out of state. The subject had warrants out of state and were not extraditable, so he was transported to Jackson.

3

On 5/28 at 12:40pm Officer Sweet responded to the Leslie Middle School on a threat complaint over Snap Chat. Threat of shooting Principal Roach and the school. ICSO assisted Officer Sweet with interviews. The suspect was located in Jackson, interviewed and a complaint sent to prosecutor's office for charges.

On 5/28 at 8:35pm Officer Mentink responded to the 600 block of Bellevue on a residential alarm. The residence was checked and was secure.

On 5/29 at 12:20am Officer Mentink responded to the 700 block of E Bellevue on a unwanted subject. The male half was intoxicated and refusing to leave. Officer Mentink advised he would be trespassing if he returned due to him be uncooperative. The male walked home.

On 5/29 at 1:45am Officer Mentink responded to the 600 block of Rice St on a family trouble complaint. The male subject refused to exit the vehicle to allow female to leave. The male exited when Officer Mentink arrived.

On 5/29 at 1pm Officer Sweet responded to 714 Mill St on a medical complaint. He arrived and assisted the female until Lansing Mason Ambulance arrived.

On 5/29 at 4:45pm Officer Sweet responded to the 400 block of E Race St on a family trouble complaint. The juvenile male was out of control breaking things in the house. Officer Sweet arrived and the male stopped.

On 5/29 at 5:25pm Officer Sweet responded to the 300 block of Armstrong St for late report of Malicious Destruction of lights that were cut down. No suspects

On 5/29 at 10:20pm Officer Sweet responded to the Wheel Inn Campground for a man with a gun threatening people. He assisted MSP due to no other units available. The subject was located and turned over to MSP.

Leslie Fire Department Report
May 2021

SCBA testing- (yearly required test on air packs and air cylinders) was done.

All air packs and cylinders in the packs – all passed! We had 3 older cylinders past date we could use (we had not used these), we turned in to replace. I ordered three new air cylinders to keep us in Full compliance! The cylinders will be here in the next couple of weeks or so!

Pump testing- again a yearly required items to have done. This will take place in August. Both of these items, pump and SCBA testing is done a by a company from Grand Rapids, Mi.

New fire personal. Chris Evans (lives in town) had passed his practical and his written Test for fireman 1 and 2 class. Chris is now installed on the duty roster on Leslie Fire!

Covid update - I am continuing to clean inside trucks and around station on a weekly basis (sanitizing). No issues around fire dept. with any Covid issues!

Trucks- all fire units are 100% in service. No issues or repairs ongoing for any truck items!!

I have a crew involved in looking into a new or demo tanker for the township.

They have and continue to make calls and have put the dept. needs together for a truck that will fit our community and fire safety needs!

RUNS for month:

Brush fire in Rives Twp. assist to Rives fire.

Barn fire- assist to East Lansing fire on a large barn fire on campus area.

Power lines down- tractor pulled power lines out of an electrical pole!

House fire- assist to Rives Fire on a house fire in Rives twp.

Tree limb/power line issues – On Main St. in city.

Illegal Burn- on Hawley Road in township.

CO2 alarm – at Speedway gas station in city.

PI car accident – on Fitchburg Road near Wright road - 8 people were transported to hospital.

Ambulances from Mason, Stockbridge, Delhi in Holt, Meridian Township assisted.

Training- trained on new fire nozzles and truck operation.

Bruce @ Leslie Fire Dept.

LESLIE FIRE DEPARTMENT

(517) 589-8670

leslifire@hotmail.com

PROJECT CONTACTS:

DEVELOPER
LUXX HOLDINGS LLC
PO BOX 493
LESLIE, MI 49251
724-554-5456

SURVEYOR
FAUSER LAND SURVEYING
2756 W KINNEVILLE RD
517-589-0225

ARCHITECT
HD ARCHITECTS
1221 BOWERS ST, #807
BIRMINGHAM, MI 48012
248-207-0179

CIVIL ENGINEER
TRI-COUNTY ENGINEERING CONSULTANTS
48701 HAYES ROAD
SHELBY, MI 48315
810-394-7887

UTILITY CONTACTS:

CITY OF LESLIE
BUILDING DEPARTMENT
602 W BELLEVUE ST
LESLIE, MI 49251
517-589-8236

DETROIT EDISON
800-477-4747

SEMCO ENERGY
800-624-2019

CONSUMERS ENERGY
800-477-5050

AT&T
844-723-0252

VERIZON WIRELESS
586-977-6500

COMCAST
888-266-2278

WOW
866-496-9669

INGHAM COUNTY ROAD COMMISSION
517-676-9722

INGHAM COUNTY DRAIN
COMMISSIONER OFFICE
517-676-8395

THE UTILITY LOCATIONS AS SHOWN ARE BASED ON FIELD OBSERVATIONS AND REVIEW OF MUNICIPAL AND UTILITY RECORDS. ACTUAL CONDITIONS MAY VARY. WE CANNOT GUARANTEE OR IMPLY THE ACCURACY AND COMPLETENESS OF UNDERGROUND / OVERHEAD UTILITY INFORMATION AS SHOWN. CONTRACTOR SHALL BE RESPONSIBLE TO FIELD VERIFY ALL INFORMATION PRIOR TO CONSTRUCTION. MAKE EVERY EFFORT TO PROTECT AND SUPPORT AS REQUIRED AT NO COST TO THE OWNER. CONTRACTOR SHALL NOTIFY ENGINEER PROMPTLY OF ALL FOUND DISCREPANCIES.

ENGINEERING PLANS FOR:
LUXX PHASE 1

(Vacant) Rice Street, Leslie, MI 49251

CITY OF LESLIE, INGHAM COUNTY, MICHIGAN

STANDARD NOTES

1. Notify all jurisdictional agencies a minimum of 72-hours prior to the start of construction.
2. All construction must be conforming to the current standards and specifications adopted by the jurisdictional agencies.
3. Call MISS DIG (1-800-482-7171) a minimum of 72-hours prior to the start of construction.
4. All soil erosion and silt must be controlled and contained onsite.
5. All excavation under or within 3-feet of public pavement, existing or proposed, shall be backfilled and compacted with sand (Class II MDOT - minimum).
6. The Contractor is responsible for all damage to existing utilities.
7. The Contractor is responsible for obtaining all permits including a permit to occupy public utility easements and public rights-of-way.

PRECEDENCE NOTE

IF ANY DISCREPANCY BETWEEN THESE PLANS AND THE JURISDICTIONAL AGENCY STANDARDS OCCURS, THE AGENCY STANDARDS SHALL GOVERN.

PERMITS

AGENCY	PERMIT NO.	DATE ISSUED
LESLIE BUILDING	UNDER REVIEW	NOT ISSUED



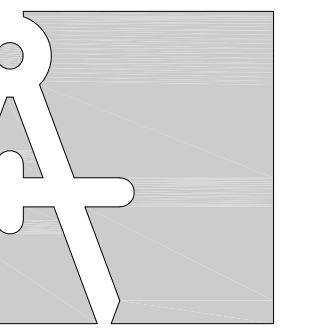
SHEET INDEX

- CO-1 COVER SHEET
- TP-1 TOPO SURVEY
- UT-1 UTILITY & GEOMETRY PLAN
- GP-1 PAVING & GRADING PLAN
- SE-1 SOIL EROSION & SEDIMENTATION CONTROL PLAN

ENGINEER'S CERTIFICATION

I hereby certify that I have read the Municipality Development Ordinance (and its related Engineering Standards), and I have prepared these plans in conformity with the requirements of said Ordinance.

SERMED K. SAIF
SERMED K. SAIF, PE #51411



TRI-COUNTY
Engineering Consultants

48701 Hayes Road
Shelby Twp, MI 48315
TEL: (810) 394-7887
FAX: (586) 566-4642

www.Tri-CountyEng.com
info@Tri-CountyEng.com

CLIENT NAME:

LUXX LLC
Karl L. Knoneberg
PO Box 493
Leslie, MI 49251
724-554-5456
Karl@xtinctllc.com

3 WORKING DAYS
800-482-7171



Know what's below.
Call before you dig.

PRIOR TO CONSTRUCTION, ALL EXISTING UTILITIES LOCATION AND DEPTH WITHIN THE PROJECT AREA SHALL BE FIELD VERIFIED. CALL MISS DIG SYSTEM 3 WORKING DAYS PRIOR TO CONSTRUCTION.

UTILITY INFORMATION SHOWN ON THIS DRAWING IS APPROXIMATE AND MAY BE ACCORDING TO AVAILABLE RECORD OR DISCLOSED INFORMATION BY VARIOUS UTILITY COMPANIES, PUBLIC AGENCIES, OR OTHER SOURCES AND THIS MAY NOT NECESSARILY REFLECT ACTUAL FIELD LOCATIONS AND NO GUARANTEE IS GIVEN TO COMPLETENESS OR ACCURACY.

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PROJECT NAME:

LUXX PHASE 1
Site Development
Rice St. (Vacant)
Leslie, MI 49251

COVER SHEET

PROJECT LOCATION:

SEC 27, T01N, R01E
CITY OF LESLIE
INGHAM COUNTY

Drawn By: FH
Checked By: SS
Approved By: SS

REVISIONS:

1. PRELIM PLANS 04/04/21
2. AGENCY REVIEWS 04/05/21
3. PER CITY 04/08/21
4. PER OWNER 04/13/21
5. PER OWNER 05/06/21
6. PER OWNER 05/14/21



SCALE VERIFICATION:

0 0.5
BAR IS ONE-INCH
ADJUST SCALES ACCORDINGLY IF NOT

SCALE:

NONE

PROJECT NO:

XM21001

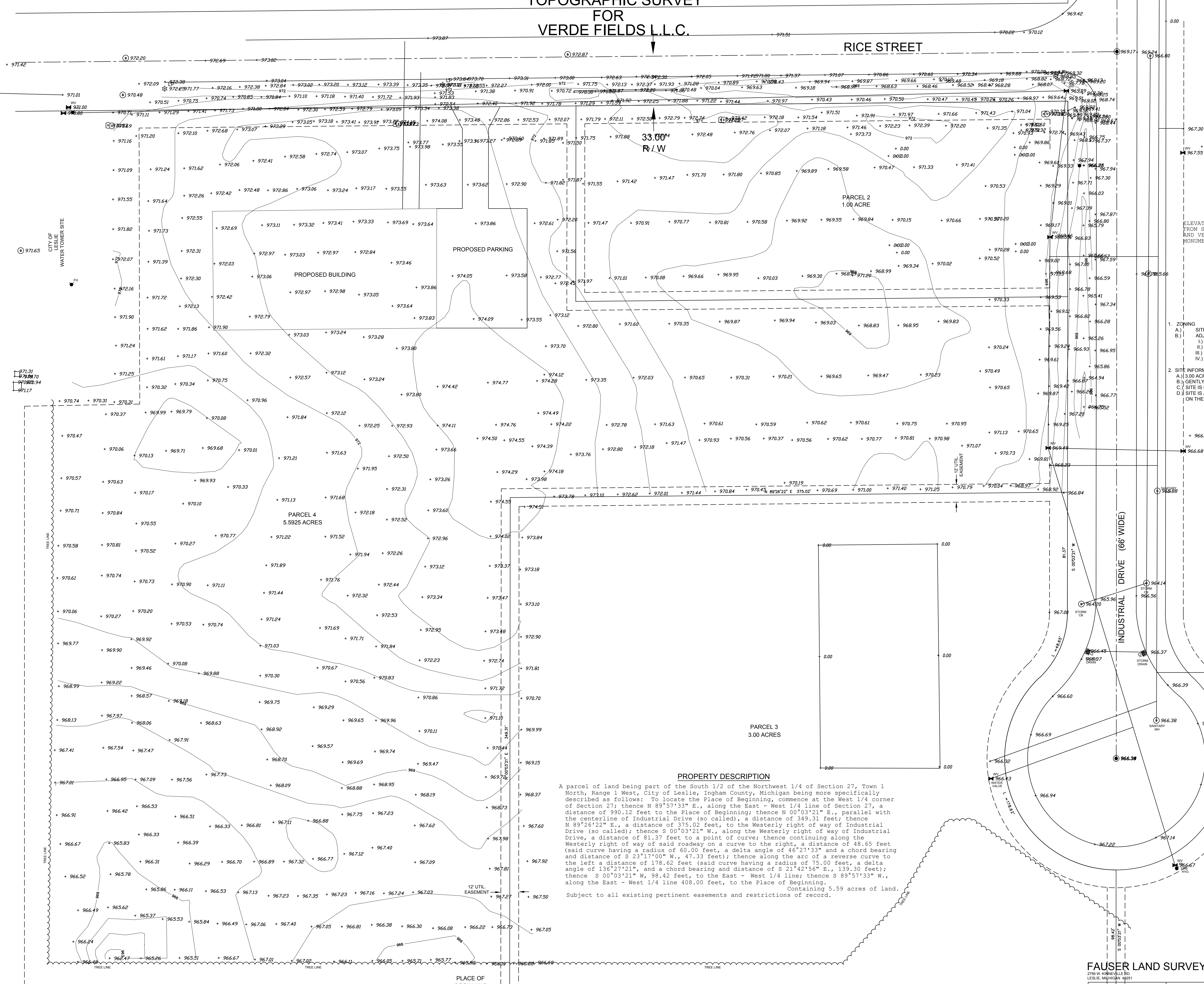
DRAWING NO:

XM21001CO

CO-1

TOPOGRAPHIC SURVEY
FOR
VERDE FIELDS L.L.C.

RICE STREET



SCALE 1" = 30 FOOT

ELEVATION DATA

ELEVATIONS CITED ON THIS DRAWING WERE DERIVED FROM SATELLITE OBSERVATIONS BROUGHT TO THE SITE AND VERIFIED AGAINST U.S.C.S. VERTICAL CONTROL MONUMENTS. CONTINENTAL-US GEOID 18.

CONTOUR INTERVAL = 1 FOOT

SITE DATA

- ZONING: SITE: GENERAL INDUSTRIAL (M-1)
- ADJACENT PARCELS:
 - NORTH (VACANT LAND) (5.59 ACRE EXISTING PARCEL) (SAME AS ITEM IV.)
 - SOUTH (VACANT LAND) TAX ID# (33-14-14-27-300-005) SINEMAN TRUST.
 - EAST (WESTERLY ROW OF INDUSTRIAL DRIVE)
 - WEST (VACANT LAND) (5.59 ACRE EXISTING PARCEL (ZONED M-1))
- SITE INFORMATION:
 - 3.00 ACRE OF LAND (VACANT LAND, SURVEYED AND DESCRIBED)
 - GENTLY ROLLING TERRAIN (PREVIOUSLY CULTIVATED WITH SOY BEANS)
 - SITE IS LOCATED IN THE CITY OF LESLIE M-1 INDUSTRIAL DISTRICT
 - SITE IS ACCESSED BY BLACKTOP ASPHALTED ROADWAYS WITH CONCRETE CURB/GUTTER ON THE EAST BEING INDUSTRIAL DRIVE.

***** NOTE *****

THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND FACILITIES AS SHOWN ON THE DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT UTILITY LOCATIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE VARIOUS UTILITY OWNERS IN ACCORDANCE WITH MICHIGAN P.A. NO. 174 OF 2013.

BASIS OF BEARINGS

BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM OF 1983, SOUTH ZONE.

PROPERTY DESCRIPTION

A parcel of land being part of the South 1/2 of the Northwest 1/4 of Section 27, Town 1 North, Range 1 West, City of Leslie, Ingham County, Michigan being more specifically described as follows: To locate the Place of Beginning, commence at the West 1/4 corner of Section 27; thence N 89°57'33" E., along the East - West 1/4 line of Section 27, a distance of 990.12 feet to the Place of Beginning; thence N 00°03'21" E., parallel with the centerline of Industrial Drive (so called), a distance of 349.31 feet; thence N 89°26'22" E., a distance of 375.02 feet, to the Westerly right of way of Industrial Drive (so called); thence S 00°03'21" W., along the Westerly right of way of Industrial Drive, a distance of 91.37 feet to a point of curve; thence continuing along the Westerly right of way of said roadway on a curve to the right, a distance of 48.65 feet (said curve having a radius of 60.00 feet, a delta angle of 46°27'33" and a chord bearing and distance of S 23°17'00" W., 47.33 feet); thence along the arc of a reverse curve to the left a distance of 178.62 feet (said curve having a radius of 75.00 feet, a delta angle of 136°27'21", and a chord bearing and distance of S 21°42'56" E., 139.30 feet); thence S 00°03'21" W., 98.42 feet, to the East - West 1/4 line; thence S 89°57'33" W., along the East - West 1/4 line 408.00 feet, to the Place of Beginning.

Containing 5.59 acres of land.

Subject to all existing pertinent easements and restrictions of record.

DESIGN
DEVELOPMENT
NOT FOR
CONSTRUCTION
PLOT DATE: 02/22/21

FAUSER LAND SURVEYING

MARK A. FAUSER, PS

5.59 PARCEL 4

TOPOGRAPHY FIGURE A

DRAWN: FAUSER DATE: 10/20/2020 APPROVED: MAF SCALE: 1"=30' FEET PROJECT NO.: TS 190203

408.00'
S 89°57'33" W
EAST - WEST 1/4 LINE SECTION 27

GENERAL NOTES

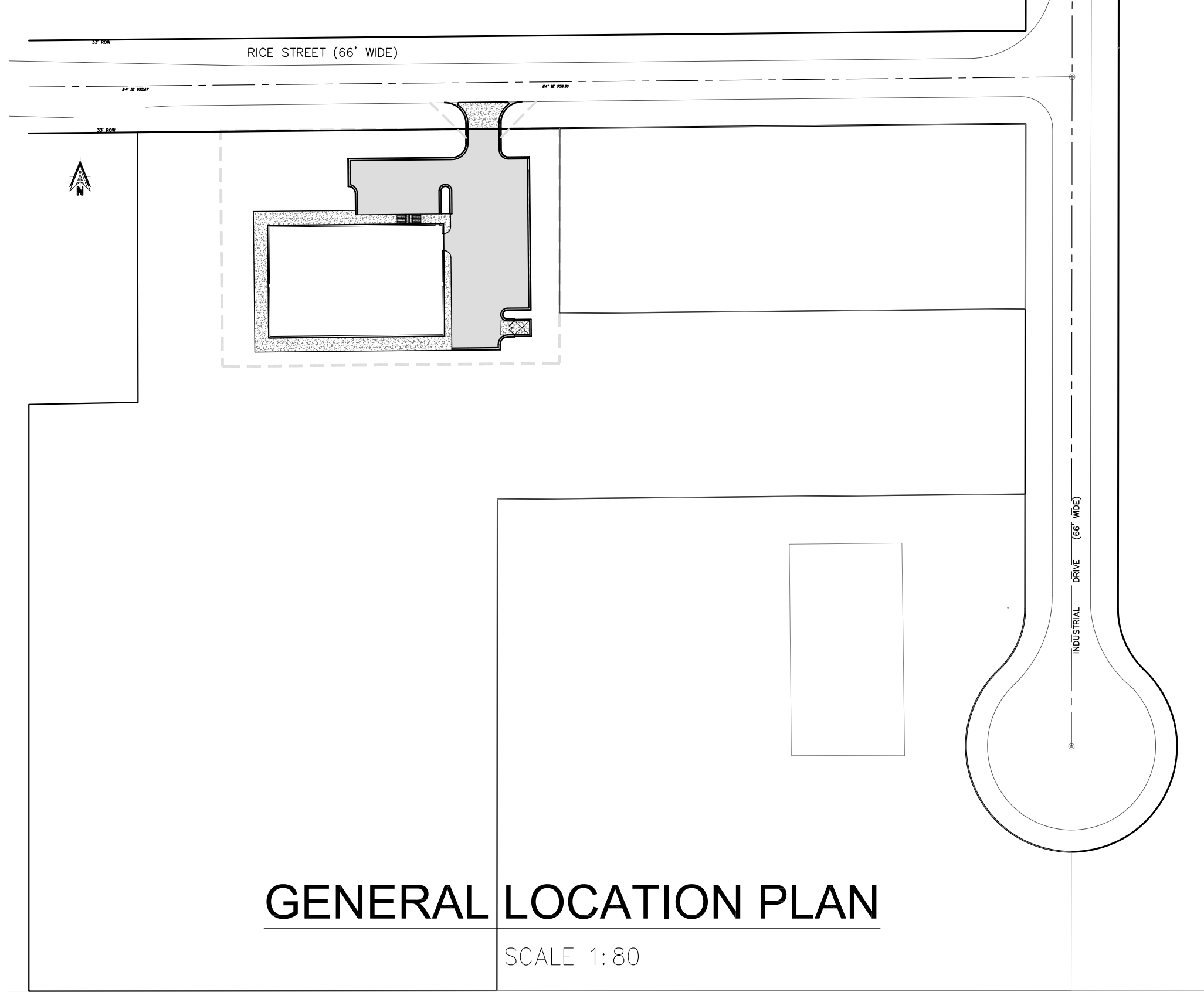
1. ALL SITE DEMOLITION ACTIVITIES AND DISPOSAL DEBRIS SHALL COMPLY WITH THE CONTRACT SPECIFICATIONS AND APPLICABLE JURISDICTIONAL AGENCY STANDARDS AND REGULATIONS. DEBRIS AND FILL MATERIAL EXCAVATED FROM THE SITE SHALL BE HAULED TO AN APPROVED DISPOSAL SITE. CONTRACTOR MAY BE REQUIRED TO PROVIDE PROOF OF THE PROPOSED DUMP SITE IS PERMITTED.
2. THE CONTRACTOR SHALL VISIT THE SITE TO VERIFY ALL SITE CONDITIONS ILLUSTRATED TO BE DEMOLISHED AND IF THERE ARE QUESTIONS OR PERCEIVED & REAL CONFLICTS REGARDING CONSTRUCTION DOCUMENTS COMPARED TO ACTUAL FIELD CONDITIONS, SAID CONTRACTOR SHALL NOTIFY THE ENGINEER OF RECORD OR OWNER PRIOR TO BIDDING.
3. THE CONTRACTOR SHALL NOT INTERRUPT EXISTING UTILITIES DURING THE DEMOLITION. IF A UTILITY INTERRUPTION IS REQUIRED, THE CONTRACTOR SHALL COORDINATE THE INTERRUPTION WITH THE OWNER AND PROPER NOTIFICATIONS WILL BE ISSUED TO THE JURISDICTIONAL AGENCY. NOTIFICATIONS ARE THE RESPONSIBILITY OF THE CONTRACTOR.
4. THE CONTRACTOR SHALL RESTORE ANY STRUCTURES, UTILITY, PAVEMENT, CURBS, SIDEWALKS, LANDSCAPED AREAS, ETC. WITHIN ADJOINING PROPERTIES DISTURBED OR DAMAGED DURING CONSTRUCTION ACTIVITIES.
5. THE CONTRACTOR SHALL BE RESPONSIBLE TO INSTALL AND MAINTAIN TRAFFIC CONTROL DEVICES FOR PROTECTION OF PEDESTRIANS AND VEHICULAR TRAFFIC. CONTROLS MAY CONSIST OF, BUT NOT BE LIMITED TO: FLAGGERS, DRUMS, BARRIERS, SIGNS, LIGHTS, AND FENCING. COST OF TRAFFIC CONTROL SHALL BE BORNE BY THE CONTRACTOR.
6. SITE UTILITIES ILLUSTRATED ON THE CONTRACT DRAWINGS ARE APPROXIMATE AND SHALL NOT BE CONSIDERED AS 100% ACCURATE. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION SHOWN THEREON. THE CONTRACTOR SHALL FIELD LOCATE DEPTH AND LOCATION OF ALL UTILITIES LOCATED WITHIN THE LIMITS OF SITE EXCAVATION. CONTRACTOR SHALL CALL MISS-DIG PRIOR TO EXCAVATING AND LOCAL UTILITIES SHALL BE MARKED OR CLEARED BY UTILITY OWNER PRIOR TO EXCAVATING.
7. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REMOVE AND LEGALLY DISPOSE OF ANY EXCESS FILL MATERIAL GENERATED DURING GRADING AND CONSTRUCTION OPERATIONS.
8. CLEAR AREAS REQUIRED FOR ACCESS TO SITE AND EXECUTION OF WORK. REMOVE TREES, SHRUBS, STUMPS AND ROOTS WITHIN CONSTRUCTION AREAS AS INDICATED. CLEAR UNDERGROWTH AND DEADWOOD, WITHOUT DISTURBING SUBSOIL.
9. MAINTAIN 10' MIN HORIZONTAL SEPARATION BETWEEN UTILITIES AND 18" CLEARANCE AT CROSSINGS.
10. IF BASEMENTS ARE INVOLVED, ALL WATER MAIN SERVICE LEADS SHALL BE PRE-TAPPED PRIOR TO BASEMENT EXCAVATION.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL JURISDICTIONAL AGENCIES PERMIT COSTS.

CITY NOTES

1. NOTE 1

PROPOSED LEGEND

• TC 000.00	TOP OF CURB ELEVATION
• G 000.00	GUTTER ELEVATION
• TP 000.00	TOP OF PAVEMENT ELEVATION
• TW 000.00	TOP OF WALK ELEVATION
• FG 000.00	FINISH GRADE ELEVATION
→	FLOW DIRECTION
	CONC PAVEMENT
	ASPH PAVEMENT
	GRAVEL
	COMPACTED SAND BACKFILL
	WATERMAIN
	SANITARY SEWER
	STORM SEWER
	GAS MAIN
	ELECTRIC LINE
	HYDRANT
	GATE VALVE & WELL
	TAPPING SLEEVE VALVE & WELL
	REAR YARD CATCH BASIN
	STORM MANHOLE
	CATCH BASIN
	INLET
	END SECTION
	SANITARY MANHOLE
	STRUCTURE TYPE
	STRUCTURE ID NO

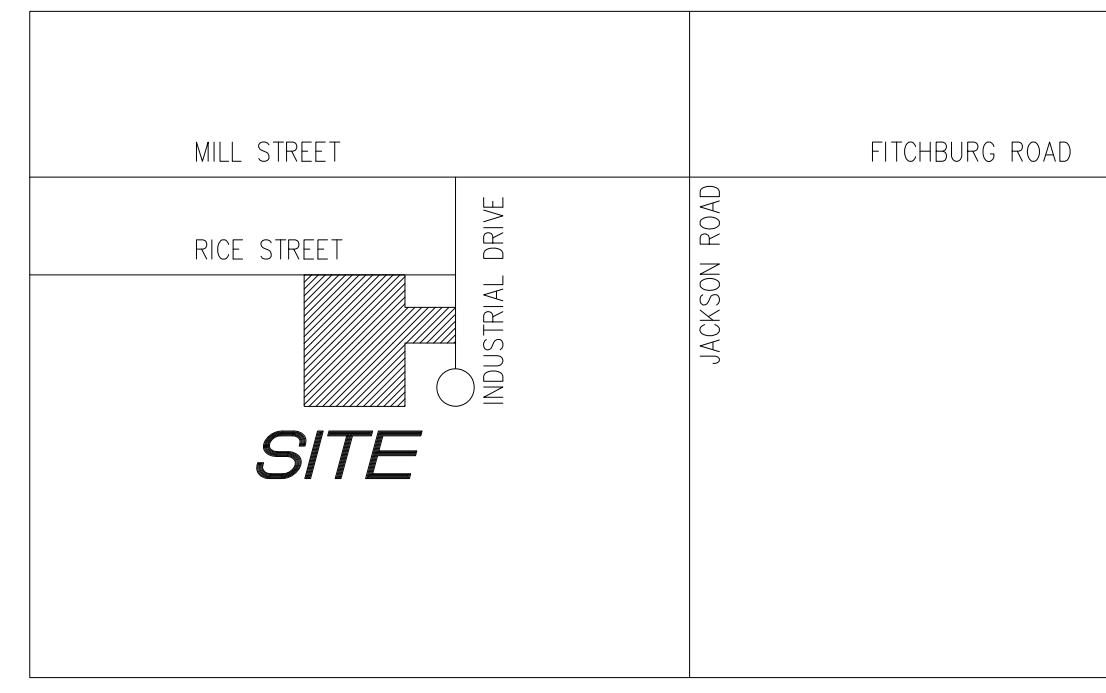
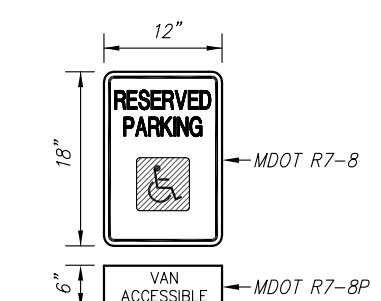
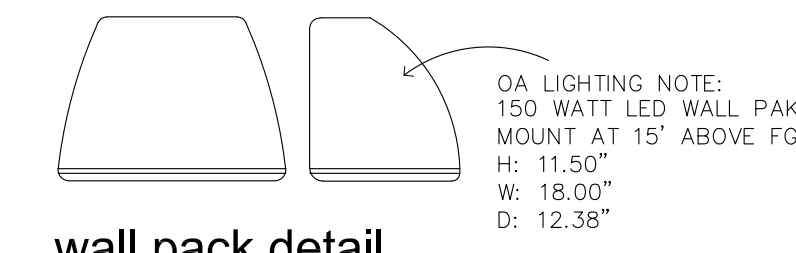


SITE DATA

GOVERNING CODE: 2012 MGC & CITY OF LESLIE ZONING ORDINANCE
 PARCEL ID: 33-17-14-27-152-020
 EX ZONING: M-1 INDUSTRIAL
 EX USE: VACANT
 PROP USE: MEDICAL MARIJUANA
 MIN BUILDING SIZE: N/A
 PROP BUILDING: 10,000 SF
 MIN LOT SIZE: 1 ACRE
 PROP LOT SIZE: 0.92 ACRE (PHASE 1)
 MIN LOT WIDTH: 300 FT
 PROP LOT WIDTH: 300 FT
 MIN FRONT SETBACK: 50 FT
 MIN SIDE SETBACK: 20 FT
 MIN REAR SETBACK: 40 FT
 LOCATION:
 NEAREST SCHOOL: WHITE PINE 1,900 FT (MIN 1,200 FT)
 NEAREST CHURCH: LESLIE UNITED 3,500 FT (MIN 500 FT)
 MAX BLDG HT: 35 FT HIGH
 PROP BLDG HT: 24 FT HIGH
 MIN PARKING: 1 SPACE PER 400 SF GROSS FLOOR AREA
 10,000 / 400 = 25 SPACES
 PROVIDED PARKING: 18 SPACES INCLUDING 2 BARRIER FREE
 IRRIGATION NOT PROPOSED FOR PHASE 1
 ALL LOCAL, STATE, AND FEDERAL PERMITS SHALL BE SECURED PRIOR TO START.
 ALL ELECTRICAL, TEL, GAS, AND UTILITY SERVICE LINES SHALL BE INSTALLED UNDERGROUND.
 ALL ROOFTOP MECHANICAL EQUIPMENT SHALL BE ARCHITECTURALLY SCREENED.
 LANDSCAPING PLAN WILL BE PROVIDED WITH FUTURE PHASES.
 BUILDING MOUNTED SIGN DETAILS WILL BE PROVIDED SEPARATELY.

ESTIMATED QUANTITIES THIS SHEET

ITEM	UNIT	QUANTITY
6" SAN SERVICE (PVC SDR 23.5)	LF	103
2" WM SERVICE (TYPE K COPPER)	LF	70
6" ROOF LEAD (PVC SCH 40)	LF	133
8" EDGE DRAIN (PERF CORR PVC)	LF	80
6" CLEAN-OUT	EA	1



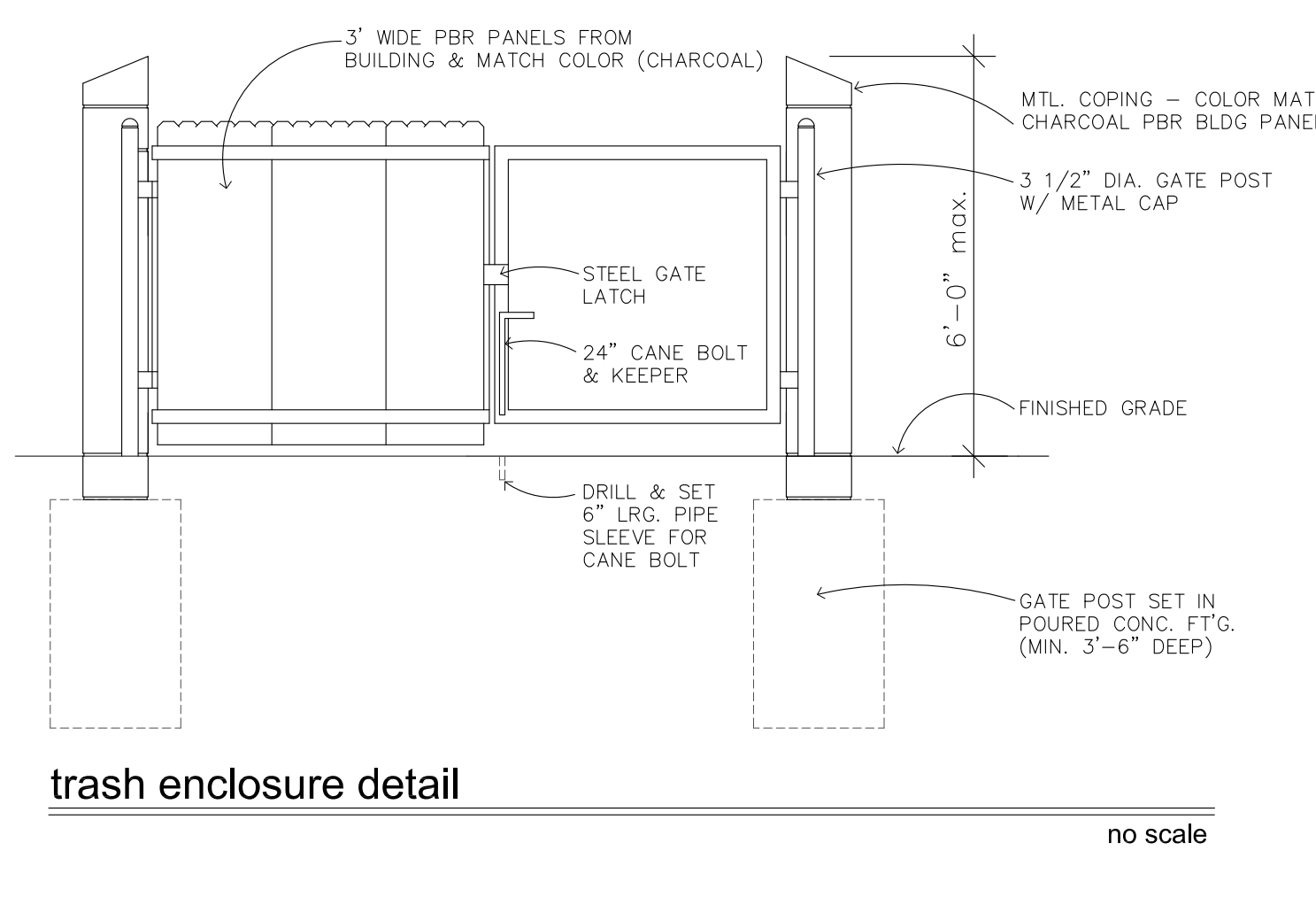
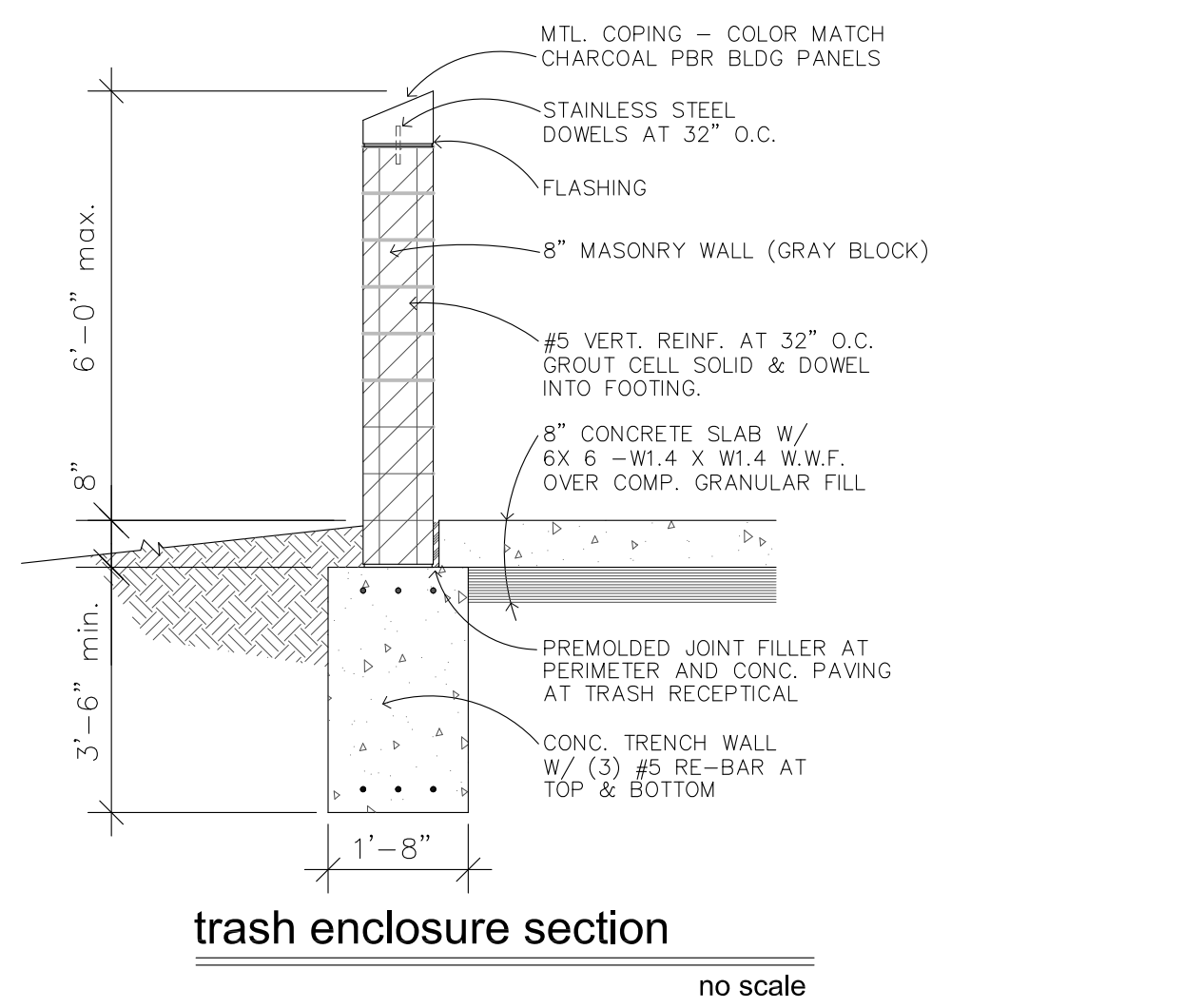
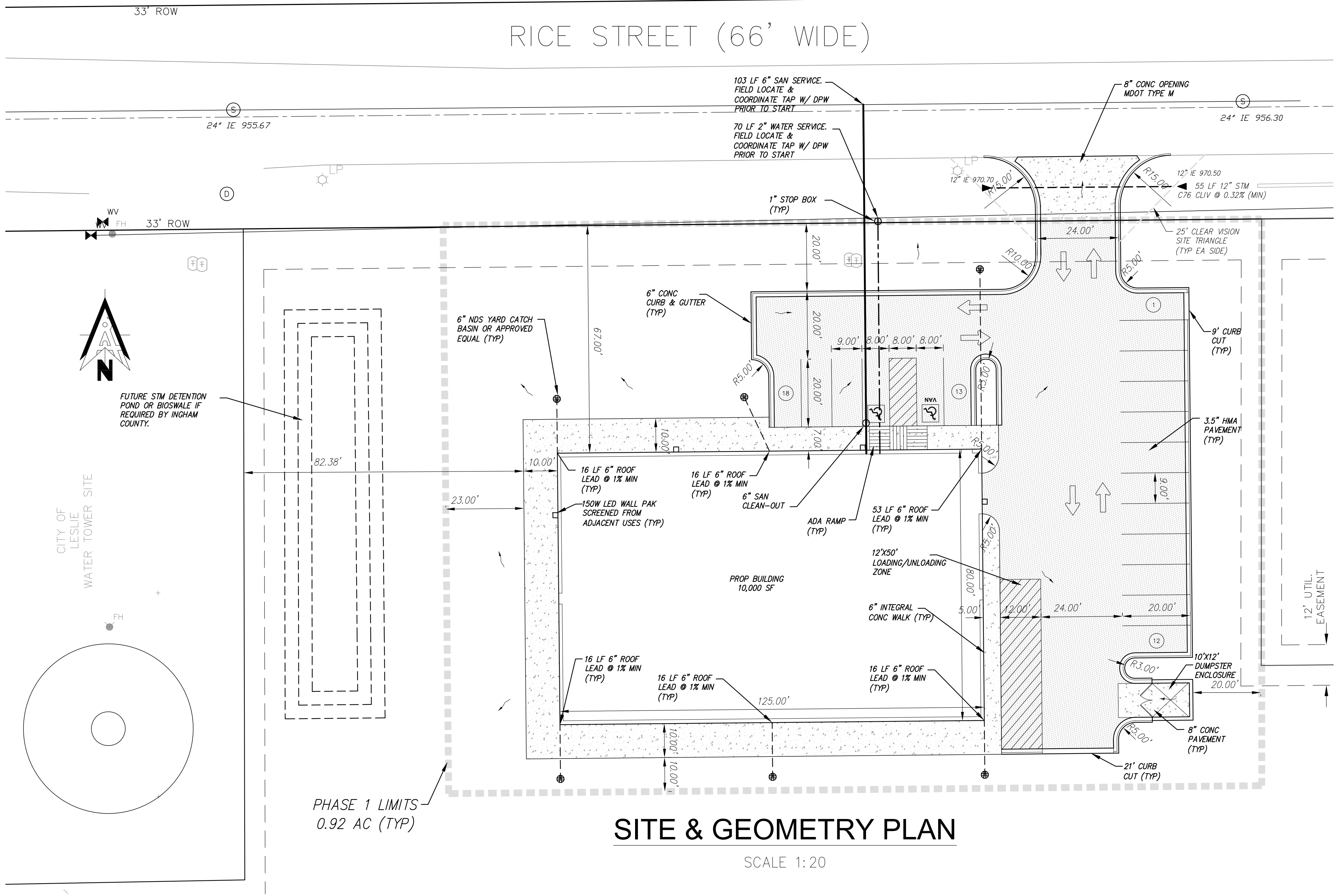
LOCATION MAP

NOT TO SCALE

PROPERTY DESCRIPTION

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NOTE: SURVEY PROVIDED BY DEVELOPER. FAUSER LAND SURVEYING JOB NO. TS 10/2020. TRI-COUNTY ENGINEERING DID NOT PROVIDE FIELD VERIFICATION AND SHALL NOT BE HELD LIABLE FOR ANY ERRORS OR DISCREPANCIES OF ACTUAL DATA.



TRI-COUNTY
Engineering Consultants

48701 Hayes Road
Shelby Twp, MI 48315
TEL: (810) 394-7887
FAX: (810) 686-4642

www.Tri-CountyEng.com
info@Tri-CountyEng.com

CLIENT NAME:
LUXX LLC
Karl L. Knoneberg
PO Box 493
Leslie, MI 49251
724-554-5456
Karl@xtinctllc.com

3 WORKING DAYS
800-482-7171

811

Know what's below.
Call before you dig.

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PROJECT NAME:
LUXX PHASE 1
Site Development
Rice St. (Vacant)
Leslie, MI 49251

SITE & GEOMETRY PLAN

PROJECT LOCATION:
SEC 27, T01N, R01E
CITY OF LESLIE
INGHAM COUNTY

Drawn By: FH
Checked By: SS
Approved By: SS

- REVISIONS:
1. PRELIM PLANS 04/04/21
 2. AGENCY REVIEWS 04/05/21
 3. PER CITY 04/08/21
 4. PER OWNER 04/13/21
 5. PER OWNER 05/06/21
 6. PER OWNER 05/14/21

STATE OF MICHIGAN
SERMED K. SAIF
ENGINEER
PROFESSIONAL ENGINEER
5141

SCALE VERIFICATION:
0.5
BAR IS ONE-INCH
ADJUST SCALES ACCORDINGLY IF NOT

SCALE:
1" = 20'

PROJECT NO:
XM21001

DRAWING NO:
XM21001SP

SP-1

PAVING AND GRADING NOTES

1. EARTHWORK AND PAVEMENT CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH CURRENT MDOE STANDARD SPECIFICATIONS FOR CONSTRUCTION UNLESS OTHERWISE NOTED IN THE FOLLOWING ITEMS.

2. REMOVE ANY EXISTING TOPSOIL, VEGETATION, TREES AND OTHER DELETERIOUS MATERIALS TO EXPOSE THE SUBGRADE SOIL. TREE ROOTS SHALL BE COMPLETELY REMOVED.

3. EXCAVATE TO THE DEPTH OF THE FINAL SUBGRADE ELEVATION TO ALLOW FOR GRADE CHANGES AND THE PLACEMENT OF THE RECOMMENDED PAVEMENT SYSTEM.

4. THE TOP 12 INCHES OF THE EXPOSED SUBGRADE SHALL BE COMPACTED TO ACHIEVE A 95 PERCENT COMPACTION LEVEL (MODIFIED PROCTOR - ASTM D 1557-91).

5. SUBGRADE SHALL BE THOROUGHLY PROFFERED UNDER THE OBSERVATION OF THE JURISDICTIONAL AGENCY AND/OR GEOCHEMICAL ENGINEER. SUBGRADE UNDERCUTTING TO BE PERFORMED AS NECESSARY TO REMOVE AND REPLACE UNSUITABLE MATERIAL, ON AN "AS NEEDED" BASIS AND AS DIRECTED IN ACCORDANCE WITH CURRENT MDOE STANDARD SPECIFICATIONS.

6. THE AGGREGATE BASE SHALL BE COMPACTED TO ACHIEVE A 95 PERCENT COMPACTION LEVEL (MODIFIED PROCTOR - ASTM D 1557-91). THE BASE SHALL EXCEED A MINIMUM OF 1 FOOT BEYOND THE PAVED EDGE.

7. ON SITE FILL MATERIAL CAN BE USED IF THE SPECIFIED COMPACTION REQUIREMENTS CAN BE ACHIEVED. IF ON SITE MATERIAL IS USED, SHOULD BE CLEAN AND FREE OF FROZEN SOIL, ORGANIC, OR OTHER DELETERIOUS MATERIALS.

8. CONSTRUCTION ACCESS SHALL BE KEPT CLEAN AND MAINTAINED IN GOOD CONDITION THROUGHOUT THE CONSTRUCTION PERIOD.

9. THE CONTRACTOR SHALL GRADE THE SITE TO THE SUB-GRADE BASED ON THE GRADES AND CROSS-SECTIONS SHOWN ON THESE PLANS AND ANY OTHER ACCOMPANYING PLANS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO GRADE THE SITE SO THAT THE BUILDING PAD REMAINS DRY AND FREE FROM OBSTRUCTION AT ALL TIMES.

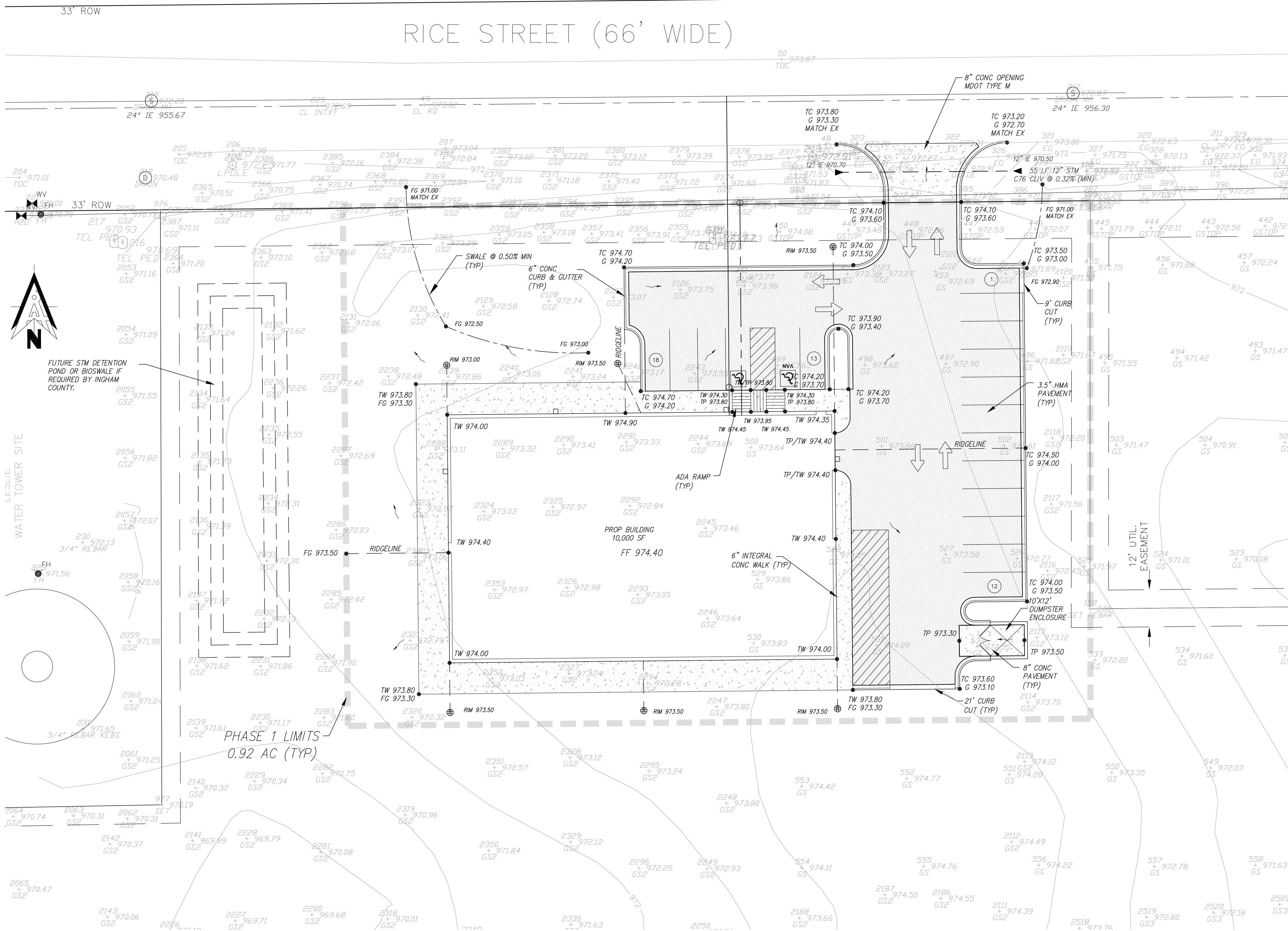
10. SITE SHALL FIRST BE ROUGH-GRADED, THEN CONTRACTOR SHALL RETURN UPON COMPLETION OF UTILITIES TO FINE GRADE THE SITE FOR PAVEMENT CONSTRUCTION.

11. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE EARTHWORK QUANTITIES FOR THE PROJECT. THE CONTRACTOR'S BID SHALL INCLUDE ANY REQUIRED IMPORT OR EXPORT OF MATERIALS TO OR FROM THE SITE.

12. STRIPING AND MARKINGS SHALL BE FURNISHED USING GUIDE LINES, FORMS STENCILS AND TEMPLATES PER CURRENT MDOE STANDARDS. FREE HAND PAINTING NOT ALLOWED.

13. REMOVE PAVEMENT, DRIVEWAYS, CURB, GUTTERS, SIDEWALK, TO AN EXISTING JOINT OR SAVED JOINT. BITUMINOUS AND CONCRETE SHALL BE SAVED FULL DEPTH. ADJACENT CUT SOILS OR BASE MATERIALS REMOVED WHEN REMOVING CONCRETE SHALL BE REPLACED WITH IN-KIND ACCEPTABLE MATERIAL.

14. IT SHALL BE UNLAWFUL FOR ANY PERSON TO INTERFERE WITH OR OBSTRUCT FLOW OF SURFACE WATER OVER EASEMENTS FOR PUBLIC UTILITIES OR TO IMPEDING THE FLOW OF SURFACE WATER ACROSS PRIVATE PROPERTY IN A MANNER DIFFERENT FROM THE APPROVED GRADING PLAN AND DRAINAGE PATTERN.



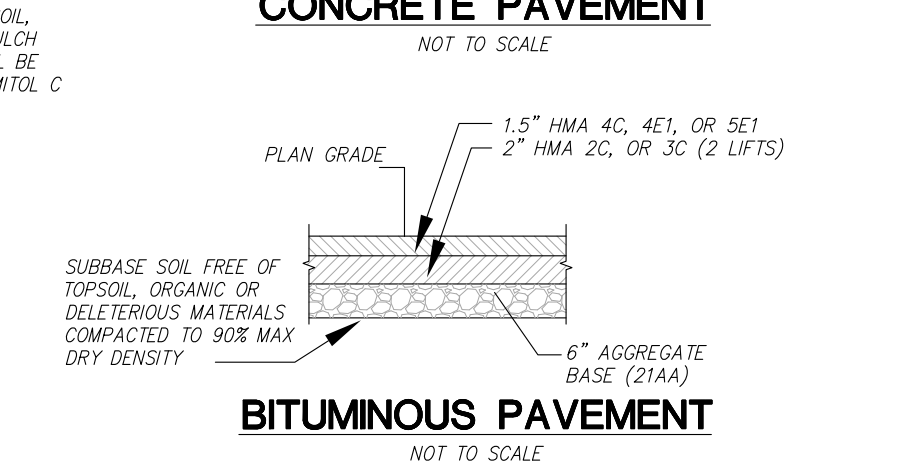
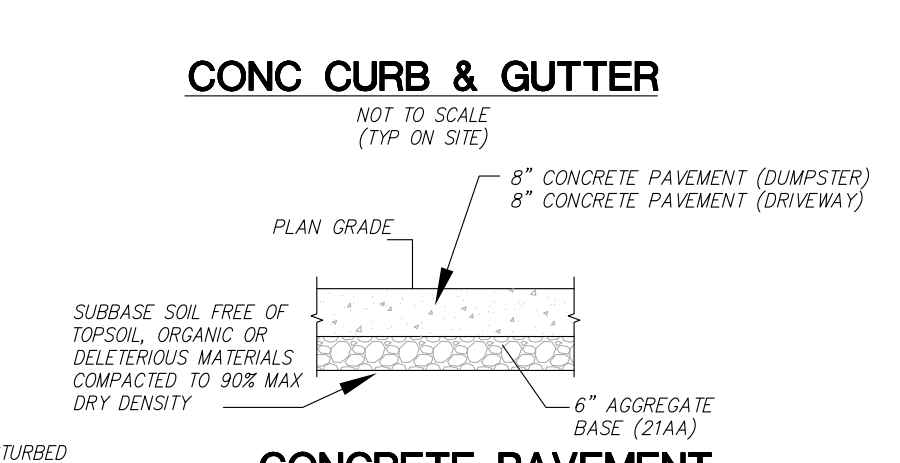
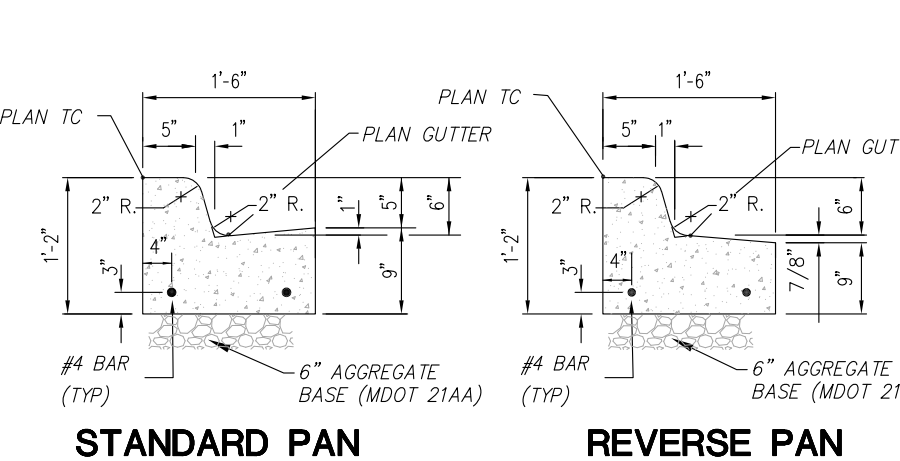
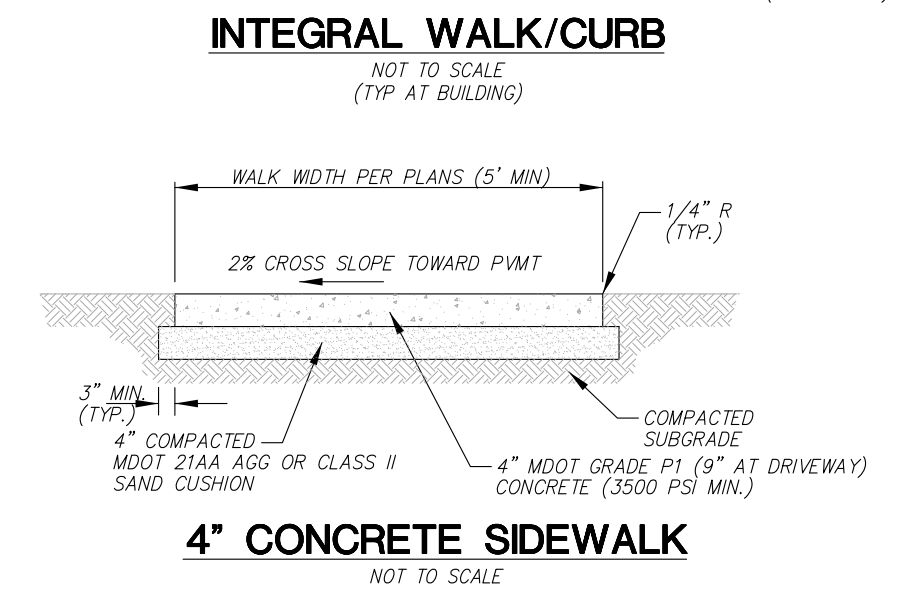
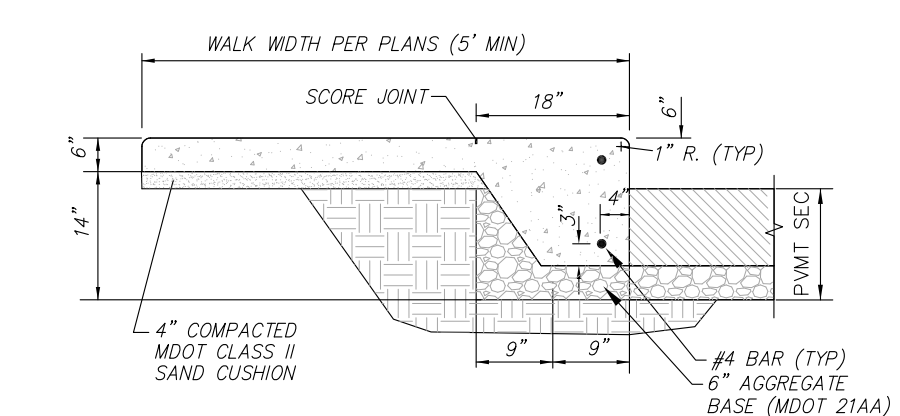
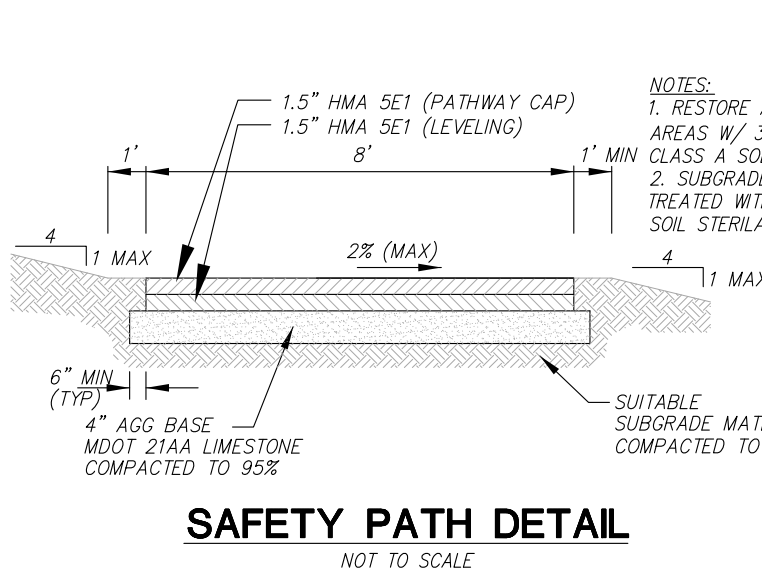
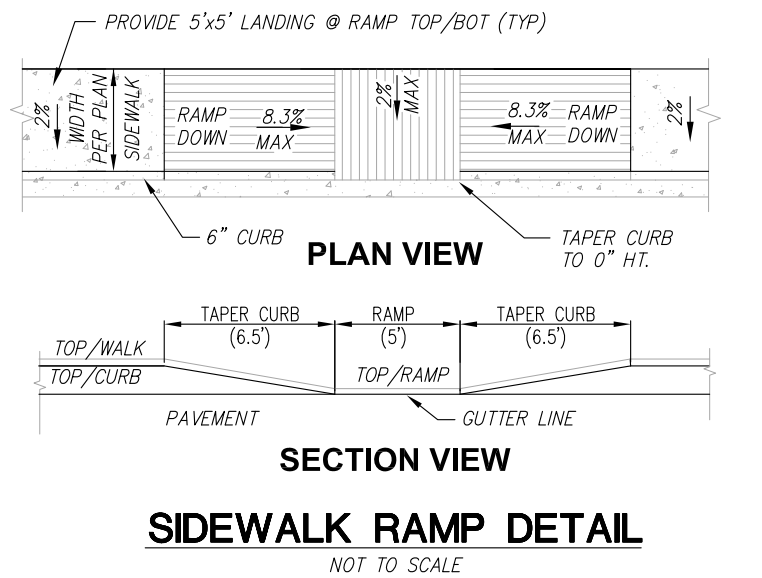
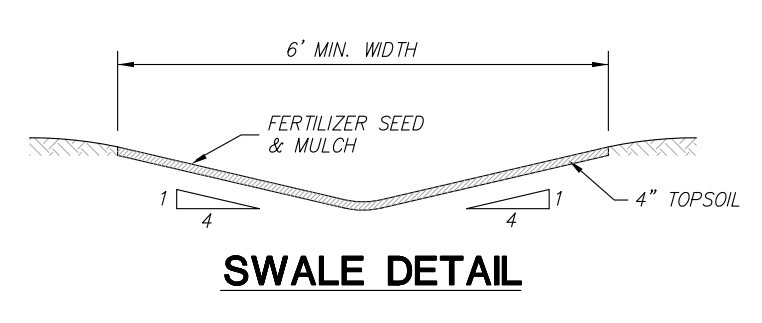
PROPOSED LEGEND

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- G 000.00 GUTTER ELEVATION
- TP 000.00 TOP OF PAVEMENT ELEVATION
- TW 000.00 TOP OF WALK ELEVATION
- FG 000.00 FINISH GRADE ELEVATION
- FLOW DIRECTION
- CONCRETE
- GRAVEL
- COMPACTED SAND BACKFILL
- WATERMAIN
- SANITARY SEWER
- STORM SEWER
- GAS MAIN
- ELECTRIC LINE
- HYDRANT
- GATE VALVE & WELL
- TAPPING SLEEVE VALVE & WELL
- REAR YARD CATCH BASIN
- STORM MANHOLE
- CATCH BASIN
- INLET
- END SECTION
- SANITARY MANHOLE
- STM STRUCTURE TYPE
- MH STRUCTURE ID NO

ESTIMATED QUANTITIES THIS SHEET		
ITEM	UNIT	QUANTITY
3.5" HMA PAVEMENT (PARKING)	SY	1,100
6" 21AA AGGREGATE BASE (PARKING)	SY	1,100
8" CONCRETE PAVEMENT (DRIVEWAY)	SY	55
6" 21AA AGGREGATE BASE (DRIVEWAY)	SY	55
8" CONCRETE PAVEMENT (DUMPSTER)	SY	23
6" 21AA AGGREGATE BASE (DUMPSTER)	SY	23
4" CONCRETE SIDEWALK	SY	415
4" SAND BASE MDOE CLII (SIDEWALK)	SY	415
6" CURB & GUTTER	LF	650
6" GUARD POST	EA	4
TRAFFIC CONTROL	LS	1
PAVEMENT MARKINGS	LS	1
ADA RAMPS	EA	1

PAVING & GRADING PLAN

SCALE 1:20



LOCATION MAP

NOT TO SCALE

PROPERTY DESCRIPTION

A parcel of land being part of the South 1/2 of the Northwest 1/4 of Section 27, Town 1 North, Range 1 West, City of Leslie, Ingham County, Michigan being more specifically described as follows: To locate the Place of Beginning, commence at the West 1/4 corner of Section 27; thence N 89°57'33\"/>

Containing 5.5925 acres of land. Subject to all existing pertinent easements and restrictions of record.

TRI-COUNTY
Engineering Consultants

48701 Hayes Road
Shelby Twp, MI 48315
TEL: (810) 394-7487
FAX: (586) 866-4682
www.Tri-CountyEng.com
info@Tri-CountyEng.com

CLIENT NAME:
LUXX LLC
Karl L. Kroneberg
PO Box 493
Leslie, MI 49251
724-554-5456
Karl@tinctllc.com

3 WORKING DAYS
800-482-7171

Know what's below.
Call before you dig.

PRIOR TO CONSTRUCTION, ALL EXISTING UTILITIES LOCATION AND DEPTH WITHIN THE PROJECT AREA SHALL BE FIELD VERIFIED. CALL MISS DIG SYSTEM 3 WORKING DAYS PRIOR TO CONSTRUCTION.

UTILITY INFORMATION SHOWN ON THIS DRAWING IS APPROXIMATE AND MAY BE ACCORDING TO AVAILABLE RECORD OR DISCLOSED INFORMATION BY VARIOUS UTILITY COMPANIES, PUBLIC AGENCIES, OR OTHER SOURCES AND THIS MAY NOT NECESSARILY REFLECT ACTUAL FIELD LOCATIONS AND NO GUARANTEE IS GIVEN TO COMPLETENESS OR ACCURACY.

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PROJECT NAME:
LUXX PHASE 1
Site Development
Rice St. (Vacant)
Leslie, MI 49251

PAVING & GRADING PLAN

PROJECT LOCATION:
SEC 27, T01N, R01E
CITY OF LESLIE
INGHAM COUNTY

Drawn By: FH
Checked By: SS
Approved By: SS

- REVISIONS:
1. PRELIM PLANS 04/04/21
 2. AGENCY REVIEWS 04/05/21
 3. PER CITY 04/08/21
 4. PER OWNER 04/13/21
 5. PER OWNER 05/06/21
 6. PER OWNER 05/14/21

SCALE VERIFICATION:
0.5
BAR IS ONE-INCH
ADJUST SCALES ACCORDINGLY IF NOT

SCALE:
1" = 20'

PROJECT NO:
XM21001

DRAWING NO:
XM21001GP

GP-1

GENERAL NOTES

1. INSTALL SILT FENCE AROUND DEFINED PERIMETER AS SHOWN, INSTALL TREE PROTECTION & CONSTRUCT TEMPORARY CONSTRUCTION ACCESS.
2. CLEAR, GRUB & STRIP TOPSOIL IN AREAS OF EARTH DISRUPTION.
3. COMPLETE LAND BALANCING OPERATIONS.
4. INSTALL UNDERGROUND UTILITIES & PLACE INLET FILTERS WHERE INDICATED.
5. PERFORM PAVING OPERATIONS, FINE GRADING, LANDSCAPING.
6. EROSION CONTROL MEASURES ARE NOT TO BE REMOVED UNTIL THE LOCAL MUNICIPALITY AND/OR COUNTY GRANTS ITS APPROVAL.
7. EROSION CONTROL MEASURES SHALL BE PERIODICALLY INSPECTED & MAINTAINED WEEKLY & AFTER EVERY STORM EVENT.
8. PERSON(S) RESPONSIBLE FOR THE MAINTENANCE OF ALL SOIL EROSION CONTROL MEASURES: PROJECT OWNER LISTED.
9. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED APPROXIMATELY ACCORDING TO THE FOLLOWING SCHEDULE:

- SCHEDULE**
- A. INSTALL SILT FENCE AS SHOWN ON PLANS.
 - B. STRIP, STOCKPILE TOPSOIL, ROUGH GRADE.
 - C. INSTALL UNDERGROUND UTILITIES.
 - D. FINE GRADE SITE, PAVE, LANDSCAPING & ESTABLISH VEGETATION.
 - E. CLEAN PAVEMENTS, WALKS, CULVERTS, WATERCOURSES OF ALL ACCUMULATED SEDIMENT IN CONJUNCTION WITH REMOVING ALL TEMPORARY DEVICES.
 - F. RE-ESTABLISHMENT OF PERMANENT VEGETATION REQUIRED PRIOR TO FINAL BUILDING INSPECTION.

- SOIL TYPES**
(FOR SOIL EROSION CONTROL PURPOSES)
- OCcaB - Capae Loam, 0% to 4% slopes
 - MaB - Marlette Fine Sandy Loam, 2% to 6% slopes
 - OWB - Owosso-Marlette Sandy Loams, 2% to 6% slopes (PER USDA SOIL SURVEY)

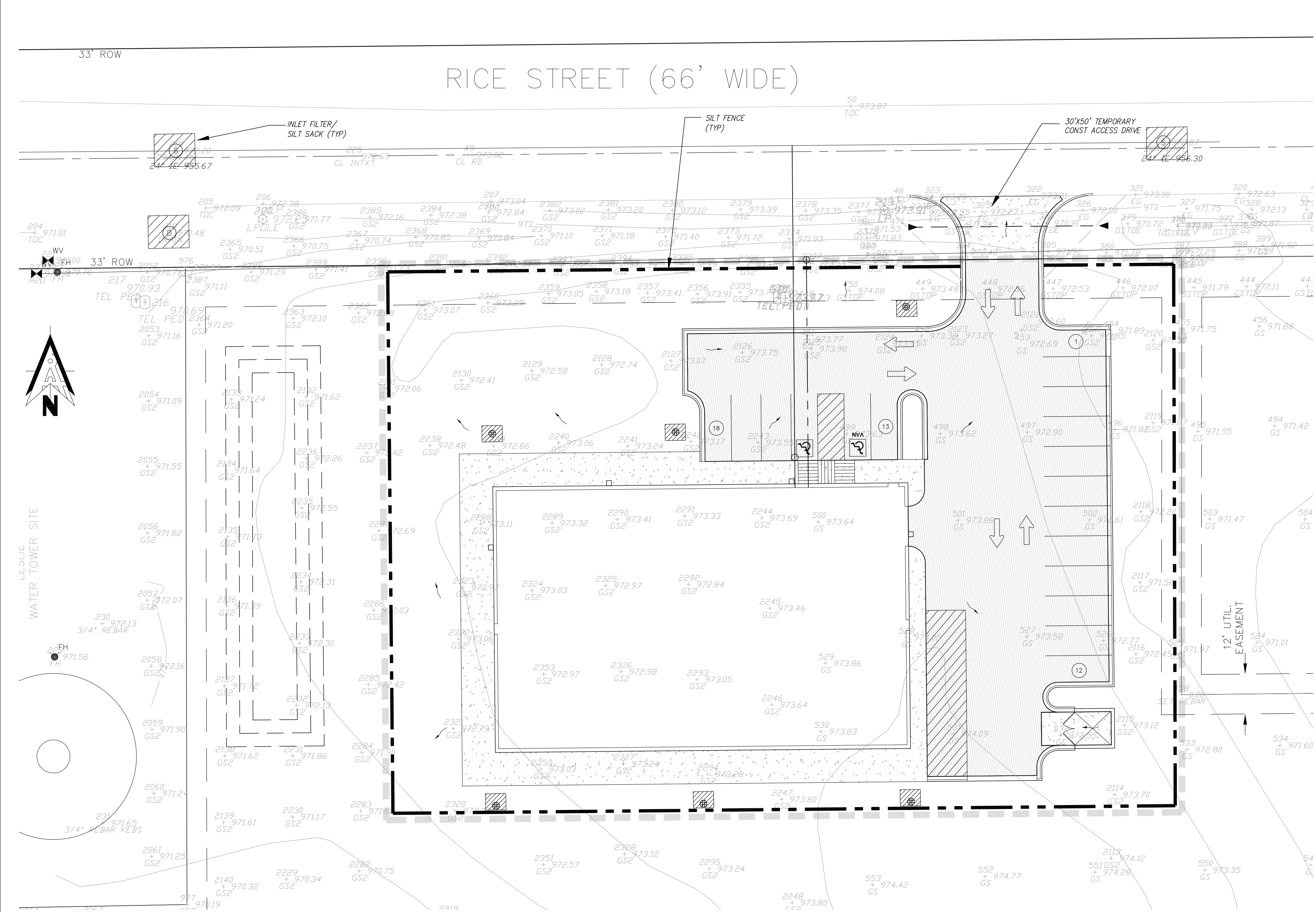
NEAREST WATER COURSE:
LESLIE INTERCOUNTY DRAIN (10800) ±2,000 FT
APPROX GROSS ACREAGE DISTURBED: 0.92 ACRE
DOMINANT EX LAND FEATURES: VACANT LAND

SOIL EROSION CONTROL LEGEND

- [Symbol] INLET FILTER
- [Symbol] DITCH SEDIMENT TRAP
- [Symbol] SOIL EROSION CONTROL FENCE

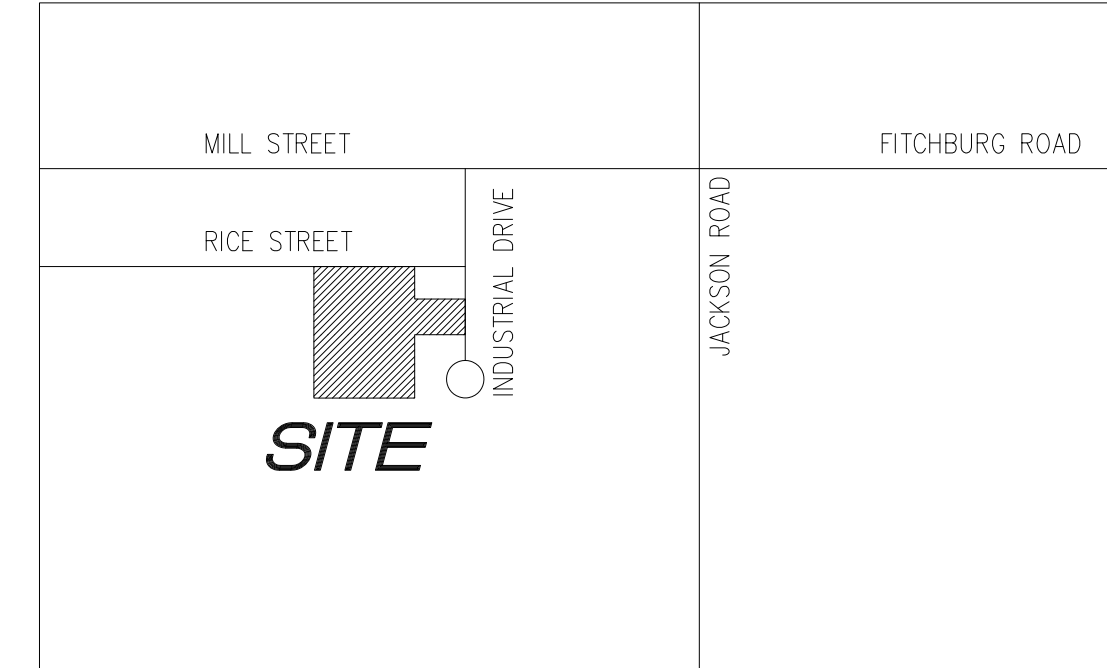
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- STORM MANHOLE
- CATCH BASIN
- INLET
- END SECTION
- SANITARY MANHOLE
- STRUCTURE TYPE
- STRUCTURE ID NO



SOIL EROSION & SEDIMENTATION CONTROL PLAN

SCALE 1:20



LOCATION MAP

NOT TO SCALE

PROPERTY DESCRIPTION

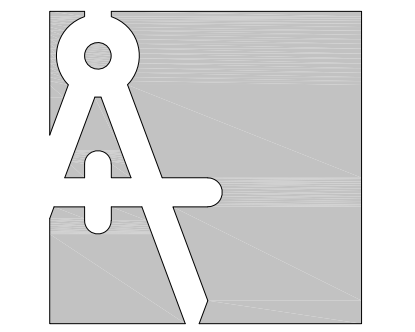
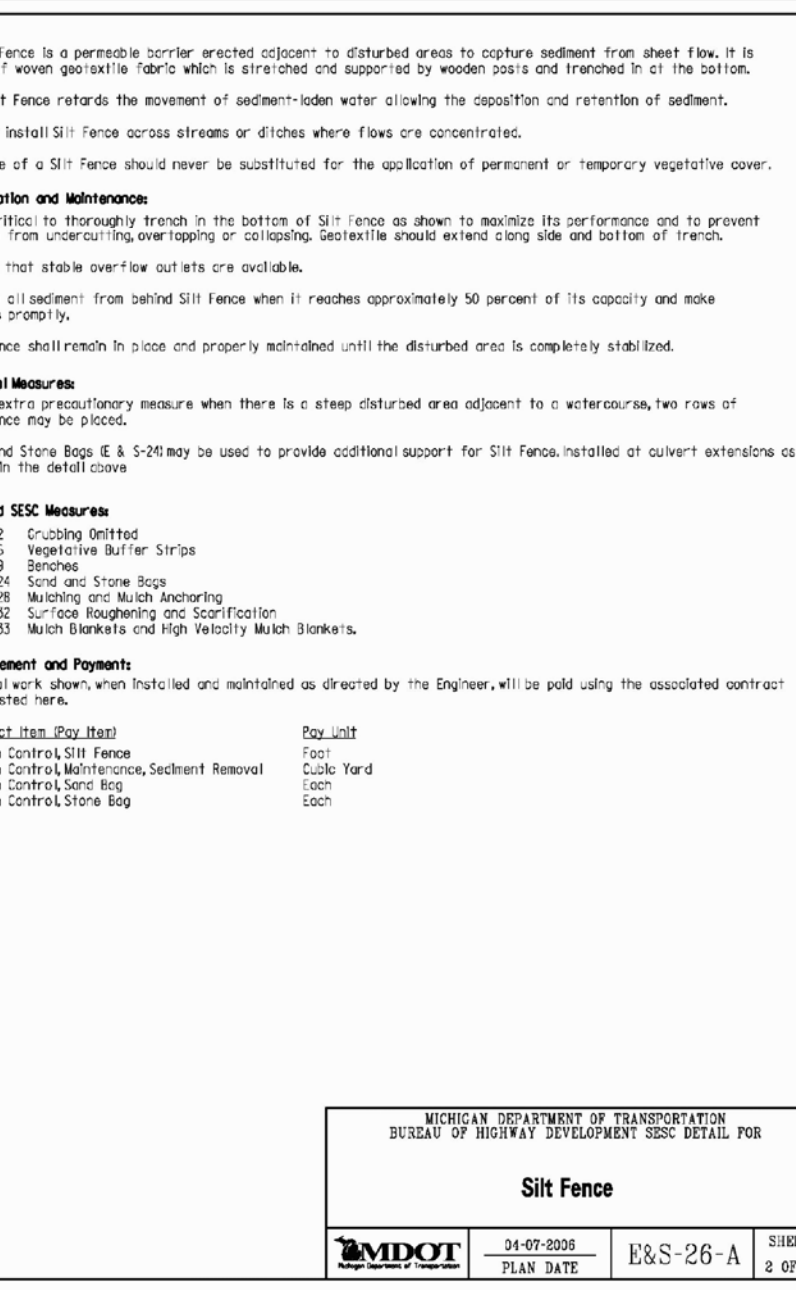
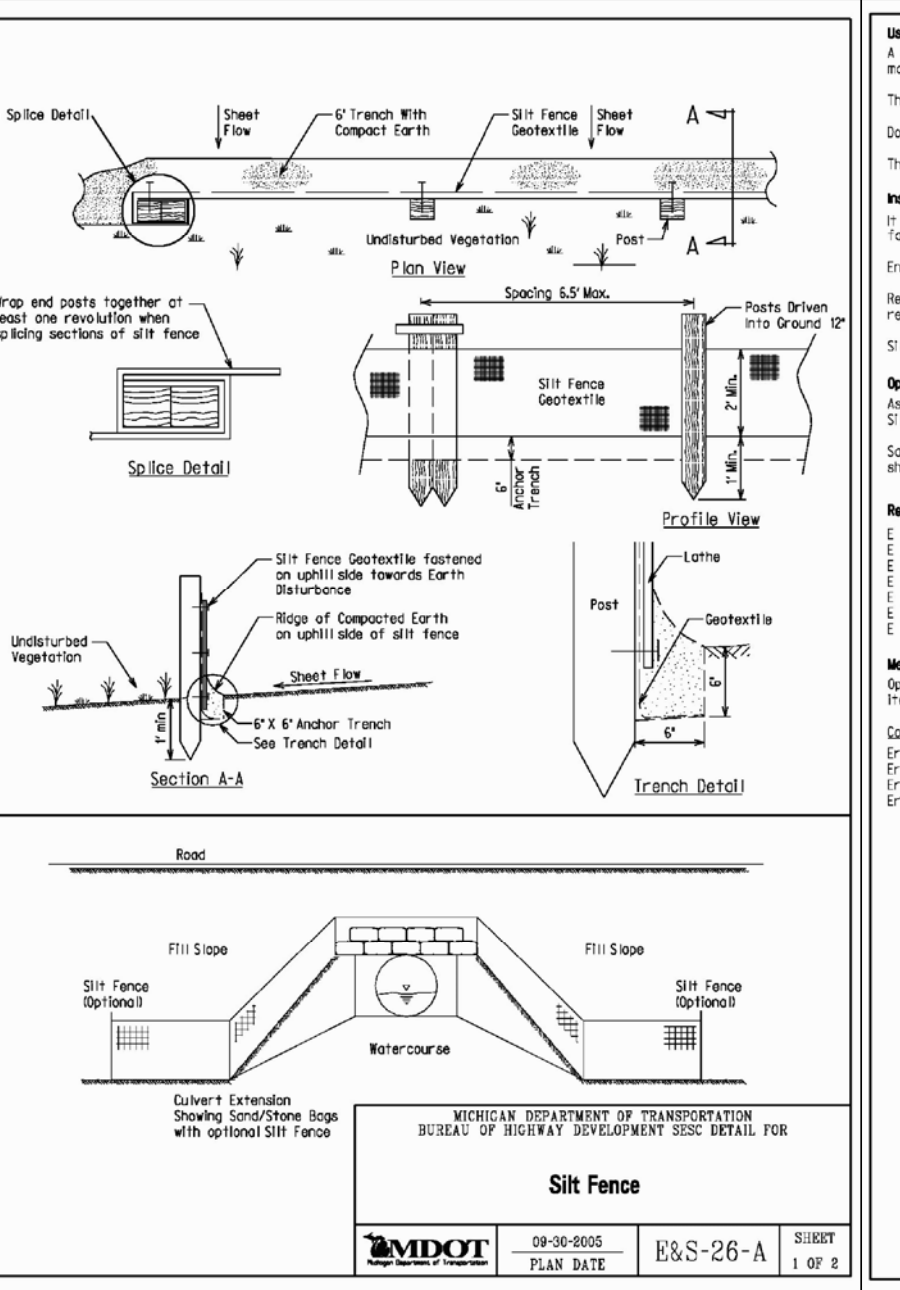
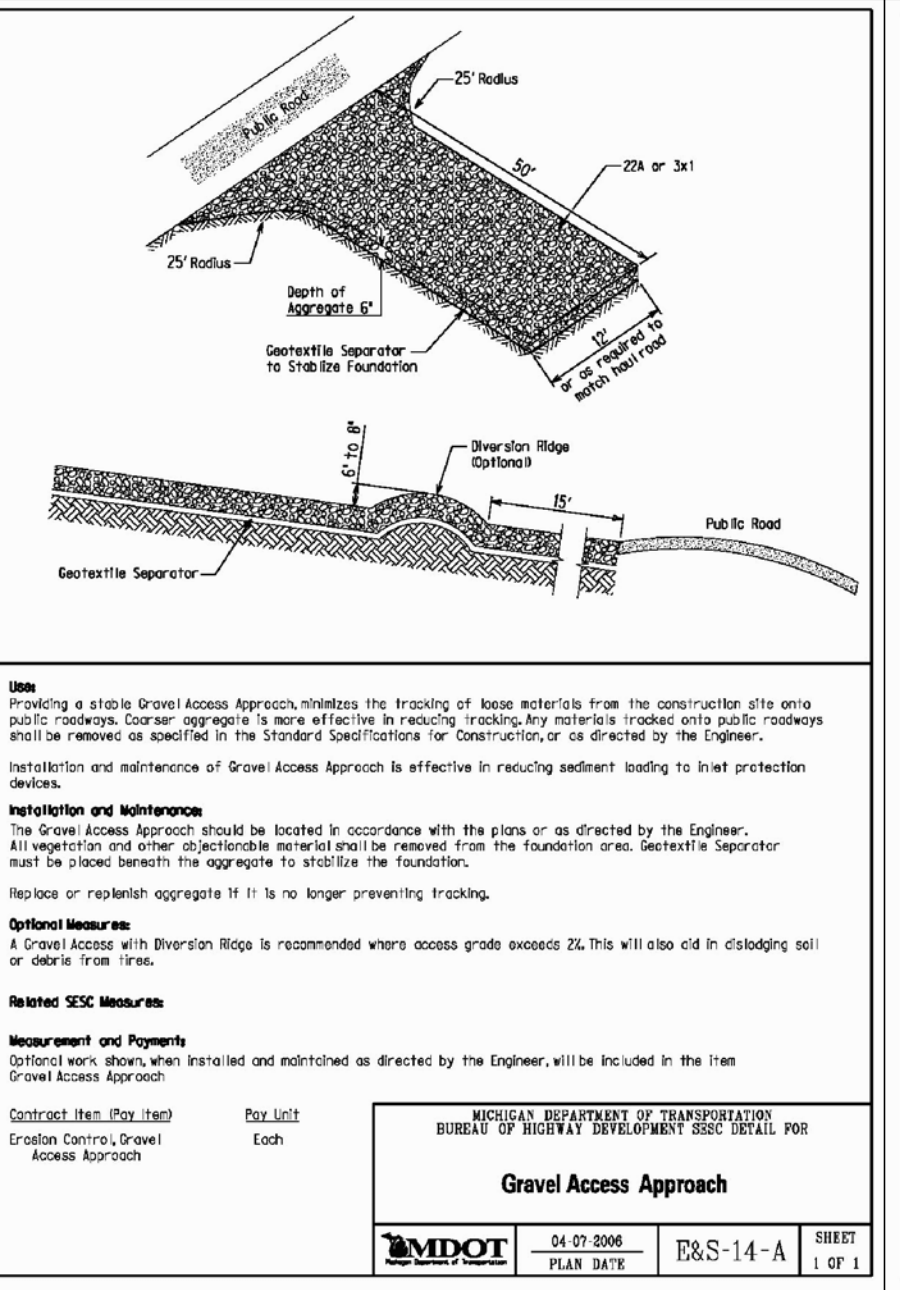
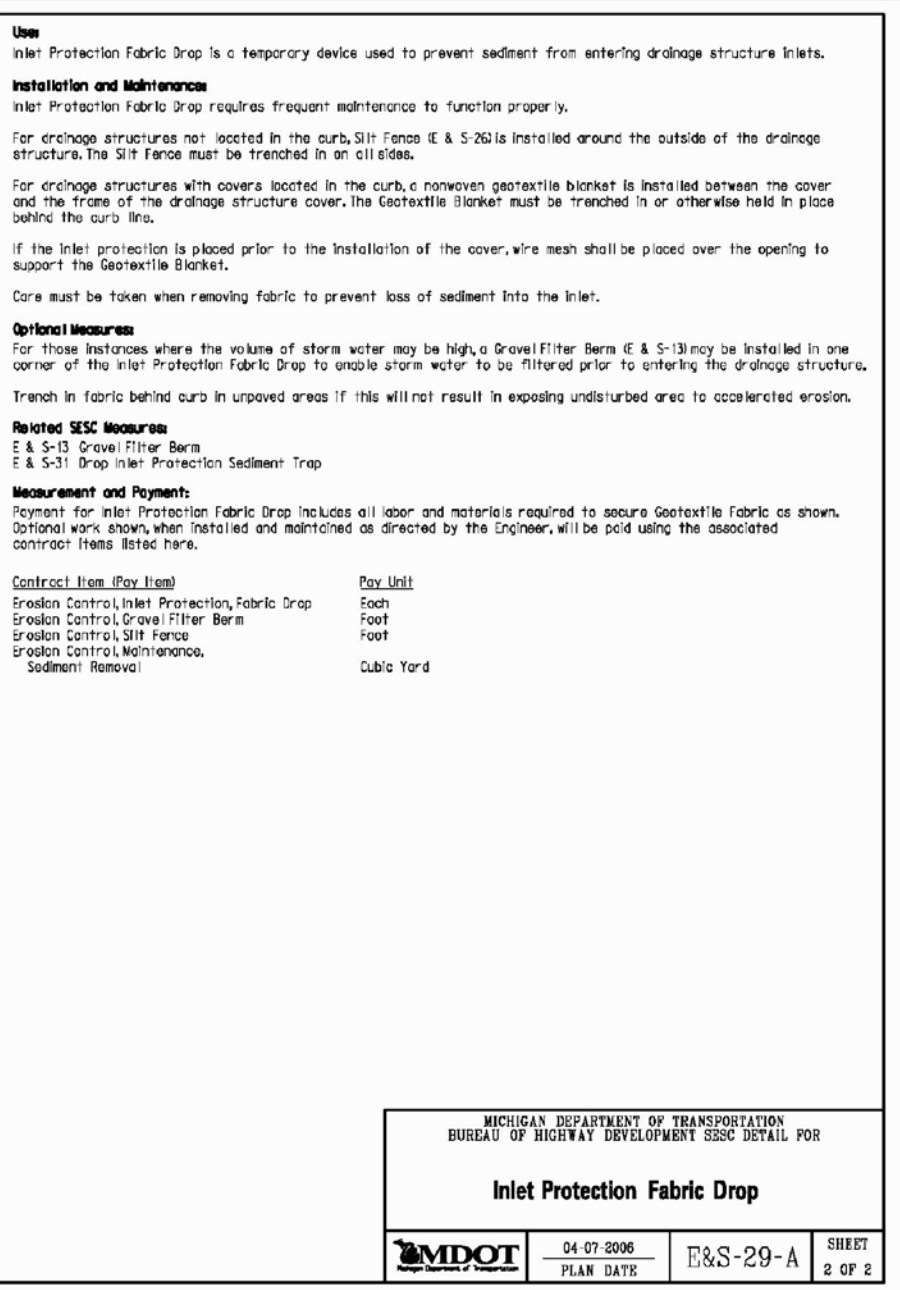
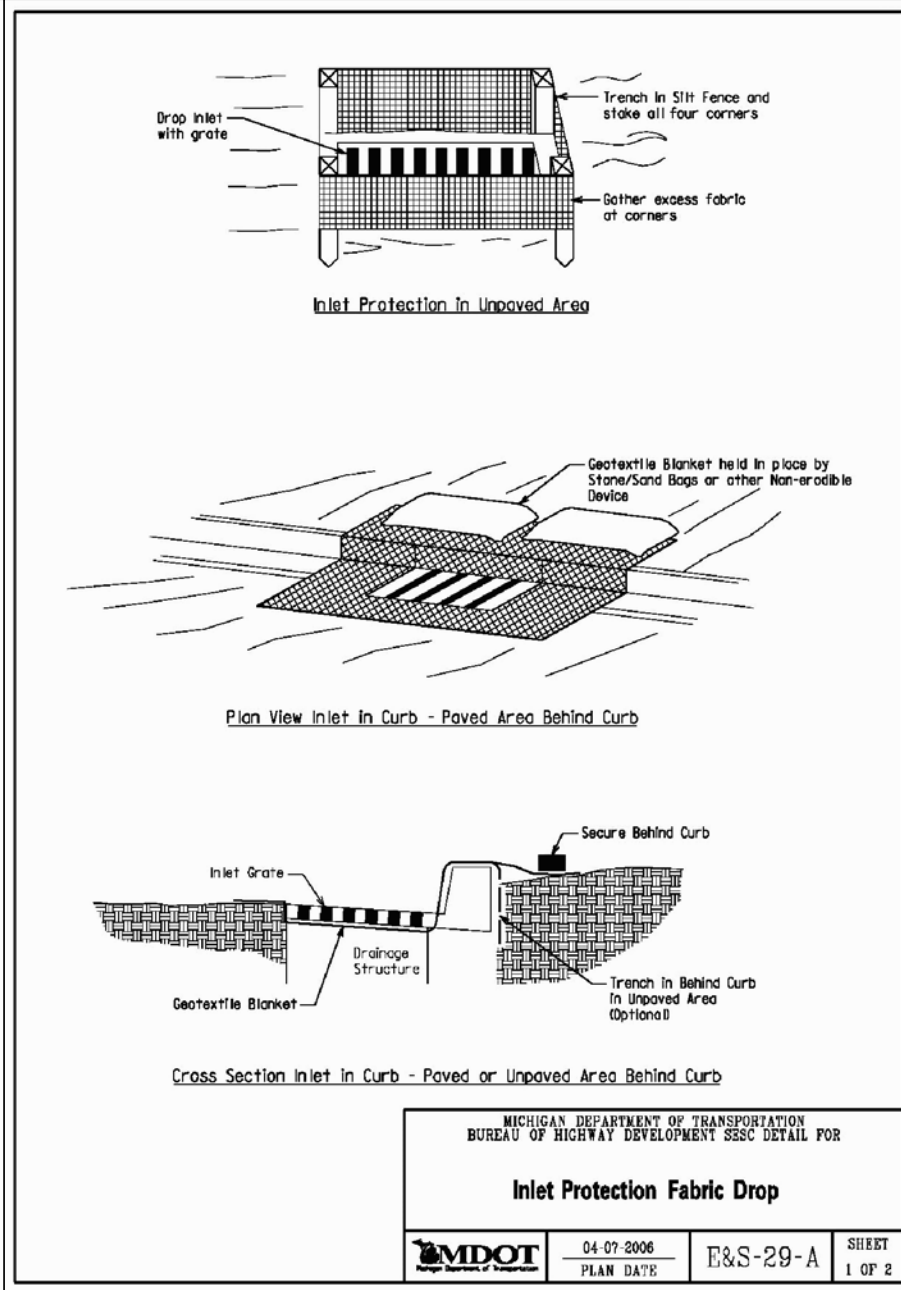
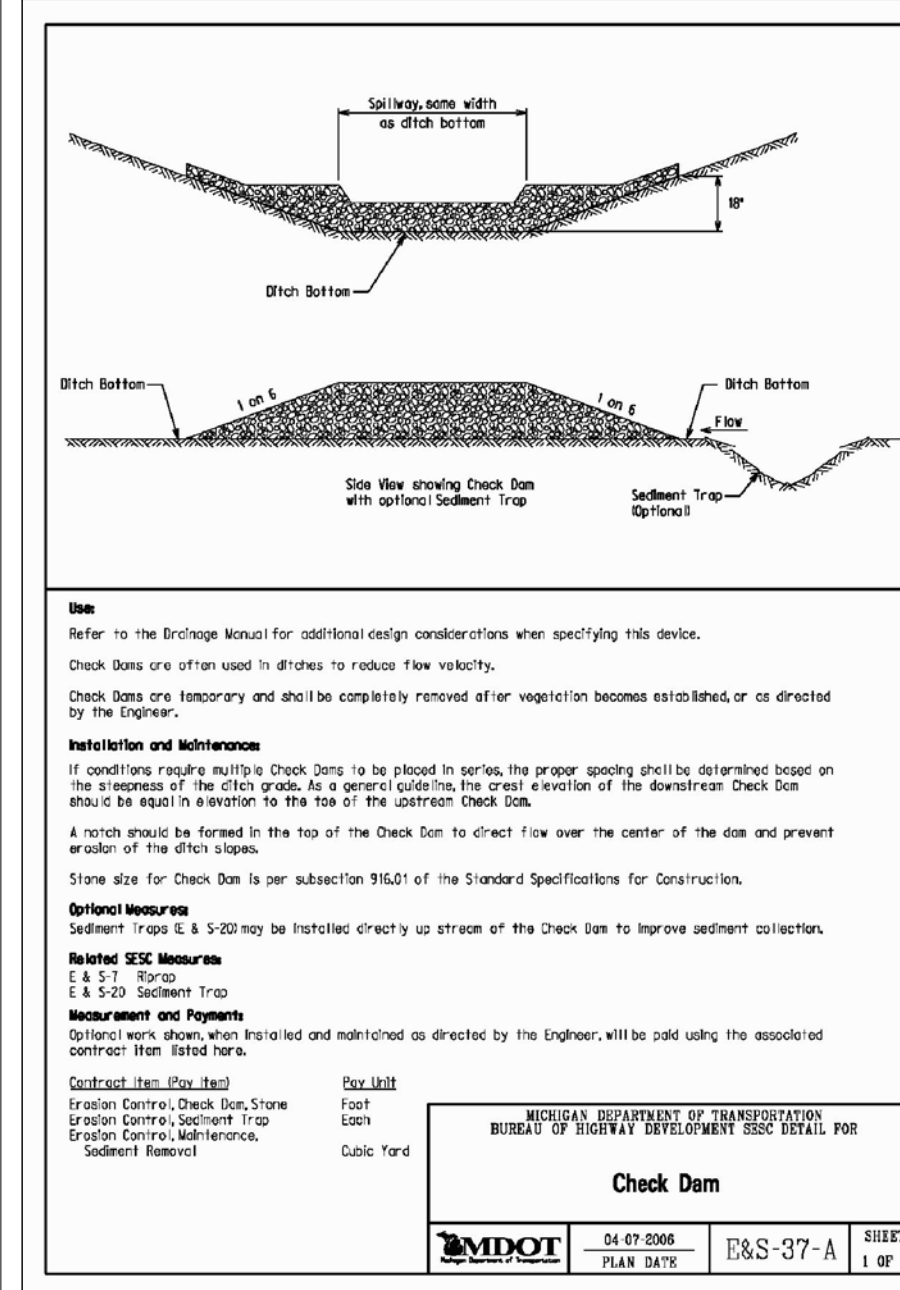
A parcel of land being part of the South 1/2 of the Northwest 1/4 of Section 27, Town 1 North, Range 1 West, City of Leslie, Ingham County, Michigan being more specifically described as follows: To locate the Place of Beginning, commence at the West 1/4 corner of Section 27; thence N 89°57'33" E, along the East - West 1/4 line of Section 27, a distance of 657.64 feet to the Place of Beginning; thence N 00°00'12" W, 416.96 feet; thence N 88°56'36" E, 77.58 feet; thence N 00°08'10" E, 191.85 feet to the Southerly right of way line of Rice Street; thence N 89°26'22" E, along the Southerly right of way of Rice Street, a distance of 300.00 feet; thence S 00°03'21" W, 131.60 feet; thence N 89°26'22" E, 331.02 feet, to the Westerly right of way line of Industrial Drive (so called); thence S 00°03'21" W, along the Westerly right of way of Industrial Drive, a distance of 131.60 feet; thence S 89°26'22" W, 375.02 feet; thence S 00°03'21" W, along the East - West 1/4 line of Section 27; thence S 89°57'33" W, along the East - West 1/4 line 332.48 feet, to the Place of Beginning. Containing 5.5925 acres of land. Subject to all existing pertinent easements and restrictions of record.

ESTIMATED QUANTITIES THIS SHEET

ITEM	UNIT	QUANTITY
SILT FENCE	LF	780
INLET FILTER	EA	9
TEMP CONST ACCESS DRIVE	EA	1

SOIL EROSION & SEDIMENTATION CONTROL CONSTRUCTION & MAINTENANCE SCHEDULE

CONSTRUCTION SEQUENCE 2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. TEMPORARY SESC MEASURES												
2. STRIP & STOCKPILE TOPSOIL												
3. DEMOLISH EX PAVEMENT												
4. UNDERGROUND UTILITIES												
5. PAVEMENT INSTALLATION												
6. PERMANENT SESC MEASURES												
7. FINAL GRADING												
8. LANDSCAPING												



TRI-COUNTY
Engineering Consultants

48701 Hayes Road
Shelby Twp, MI 48315
TEL: (810) 394-7487
FAX: (586) 686-4642

CLIENT NAME:
LUXX LLC
Karl L. Kroneberg
PO Box 493
Leslie, MI 49251
724-554-5456
Karl@xtinctllc.com

3 WORKING DAYS
800-482-7171



Know what's below.
Call before you dig.

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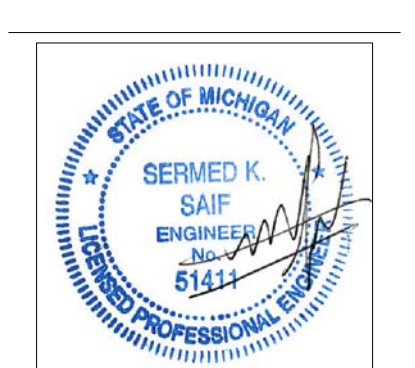
PROJECT NAME:
LUXX PHASE 1
Site Development
Rice St. (Vacant)
Leslie, MI 49251

SOIL EROSION & SEDIMENTATION CONTROL PLAN

PROJECT LOCATION:
SEC 27, T01N, R01E
CITY OF LESLIE
INGHAM COUNTY

Drawn By: FH
Checked By: SS
Approved By: SS

- REVISIONS:
1. PRELIM PLANS 04/04/21
 2. AGENCY REVIEWS 04/05/21
 3. PER CITY 04/08/21
 4. PER OWNER 04/13/21
 5. PER OWNER 05/06/21
 6. PER OWNER 05/14/21



SCALE VERIFICATION:
0 0.5
BAR IS ONE-INCH
ADJUST SCALES ACCORDINGLY IF NOT

SCALE:
1" = 20'

PROJECT NO:
XM21001

DRAWING NO:
XM21001SE

SE-1

CITY OF LESLIE PLANNING COMMISSION STAFF REPORT

DATE: May 21, 2021
TO: Planning Commission
FROM: Susan Montenegro, City Manager and Zoning Administrator
SUBJECT: Revised Site Plan – Luxx, LLC. Phase

Background & Building Information

Lux, LLC, has submitted a revised site plan review request for a Marihuana Grow Facility shrinking the parking lot from the previously approved 46 spots to 18 with two handicap accessible spots and changing how drainage and surface water is handled.

Zoning and Zoning Use

	CURRENT LAND USE	ZONING
Site	Vacant	M-1
North	Industrial - Vacant	M-1
South	Township	Agricultural
East	Industrial	M-1
West	Industrial	M-1

	REQUIRED	EXISTING	PROPOSED
Zoning	M-1	M-1	No change
Gross Lot Area	vacant	5.5925 acres = 24,609.3 sq ft	No change
Max. Height of Structure	---	---	17.6'
Setbacks – Front Yard Side Yard Rear Yard	35' 30' 30'	--- --- ---	79.5' 20' E. side 39' W. side Well within required setback
Parking	1 space for every 2 employees for industries using 2 or more shifts; 1 space for every 3 employees for industries using 1 shift only; or 1 space for every 400 square feet of gross floor area, whichever is greater	None	18 with 2 handicap parking spots

Principal Uses Permitted

Per Section 19.31 of the Leslie Code of Ordinances, Medical Marihuana grow facilities are subject to the following conditions:

- (B) All Medical Marihuana Safety Compliance Facilities, Medical Marihuana Processor Facilities, Medical Marihuana Grower Facilities and Medical Marihuana Secure Transporter Facilities shall be subject to subsection (A) and shall be limited to the M-1 Industrial Districts as provided by the zoning provisions of the Leslie Codified Ordinances, Chapter 98- Zoning, Article V. District Requirements, Division 7.- M-1 Industrial Districts.

- (C) All Medical Marihuana Safety Compliance Facilities, Medical Marihuana Processor Facilities, Medical Marihuana Grower Facilities and Medical Marihuana Secure Transporter Facilities shall be subject to the established Covenants of the Industrial Park if the Licensed Facility is located in the Industrial Park.

Off-Street Parking

18 parking spaces are indicated on the site plan, with three (2) of those spaces designated as handicap accessible. The size of the proposed building equals 10,000 square feet and requires a minimum of 25 parking spaces. Parking as shown does not meet this requirement.

Loading Space

One loading space is indicated and complies with requirements.

Outdoor Storage

No outdoor storage is indicated on the plan.

Waste Material

One fenced dumpster area is indicated on site plan on the southwest corner of the building.

Utilities and Mechanical Equipment

Plan states all utilities will be installed underground but. Plan states screening of mechanical equipment installed on rooftops of buildings will be architecturally screened. Sanitary and water are indicated on the north side of the building.

Surface Water

Arrows on site plan indicate flow patterns toward curb cuts in the top right corner of the parking area (parking space 1) and at the back end of the parking lot. Downspouts show three draining into grassy areas of the lot and one extended to the ditch along the road. A bioswale or detention/retention pond is indicated on site plan and will need to be removed as it is too close to the City water tower.

Building Construction

Building will consist of metal finishes.

Landscaping

Plan indicates landscaping will be done in future development plan.

Easement

A 12' utility easement is recorded along the property edges on the north, east and west portions.

Signs

Plan states a building mounted sign will be applied for separately from the site plan.

Fences and Walls

Fencing is shown around the perimeter of the project on the site plan.

Staff Recommendations

Staff recommend approval of site plan at the planning commission level and forwarding to City Council for legislative approval with the following conditions:

1. That construction of proposed building will require a building permit and full construction plans.
2. The bioswale or detention/retention pond as currently indicated on the site plan dated 5/14/2021 shall be removed as it is too close to the City water tower.
3. Any future buildings on this parcel, whether split or not, will require a retention/detention pond to address all drainage and surface water.
4. Any signs will require a sign permit.
5. Any fence installation will require a fence permit.

Motion by _____, seconded by _____, to approve the site plan with the four conditions listed above for a 10,000 square foot marihuana grow facility located in the Business Park as depicted on the plan submitted by Sermed Saif, PE of Tri-County Engineering Consultants, last dated 5/14/2021.

Leslie City Planning Commission

Regular meeting was held at 6:00 PM on
Wednesday June 2, 2021

Meeting Minutes

1. Meeting called to order by Acting Chair Winslow at 6:00 pm. Roll Call.

Present: Babin, Winslow, Muenzenmaeier, Beegle, Stacy & Chamberlain.

Absent: Mitchell, Williams.

Also Present: City Manager/Zoning Administrator Susan Montenegro, Karl Knoneberg.

2. Pledge of Allegiance.

Acting Chairperson Winslow led those present in the pledge of allegiance.

3. Approve the Agenda.

Motion by Babin, seconded by Stacy to approve the agenda.

All ayes, motion carried.

4. Public Comment – None.

5. Public Hearing – None.

6. Items of Business:

a. Site Plan Review – Revised plan for Luxx, LLC Phase 1 of Development for a Medical Marihuana Grow Facility.

Revised site plan was received from the applicant for reducing parking from the 46 approved to 18 with two handicap accessible spots and changing how drainage and surface water is handled.

Motion by Babin, seconded by Stacy to recommend approval of the proposed site plan with the five conditions listed below for a 10,000 square foot medical marihuana grow facility located in the Business Park as depicted on the plan submitted by Sermed Saif, PE of Tri-County Engineering Consultants, last dated 5/14/2021 and forward to City Council for legislative approval with the following conditions:

1. That construction of proposed building will require a building permit and full construction plans.
2. The bioswale or detention/retention pond as currently indicated on the site plan dated 5/14/2021 shall be removed as it is too close to the City water tower.
3. Any future buildings on this parcel, whether split or not, will require a retention/detention pond to address all drainage and surface water.
4. Any signs will require a sign permit.
5. Any fence installation will require a fence permit.

All ayes, motion carried.

7. Items of Discussion. None.

8. Motion to adjourn meeting by Stacy seconded by Babin at 6:18 pm.

All ayes, motion carried.

Respectfully submitted,

Susan Montenegro,
Acting Secretary.

CITY OF LESLIE

RESOLUTION NO. 2021-06

A RESOLUTION AUTHORIZING THE RETENTION OF GRUA, TUPPER & YOUNG, PLC, TO ACT AS GENERAL COUNSEL FOR THE CITY OF LESLIE

WHEREAS, the City of Leslie retains Grua, Tupper and Young, PLC (The Firm) to act as general counsel for the City in all legal matters deemed appropriate and to represent the City in all civil matters and Michigan Tax Tribunal matters.

WHEREAS, the parties agree that, unless otherwise directed by the City, The Firm will not represent the City in the areas of bonding, or labor and employment matters, these areas having been assigned to special counsel. The Firm agrees to cooperate with special counsel whenever necessary and/or appropriate.

WHEREAS, for and in consideration of the fees hereinafter described, the parties agree that The Firm shall perform City Attorney legal services as outline in Section 10.9 of the City Charter.

WHEREAS, fees for the legal services shall be billed and paid monthly by the City at the rate of one hundred and forty dollars (\$140.00) per hour.

WHEREAS, the effective date shall be June 15, 2021, and shall continue until terminated by either party as provided herein. The City may terminate its relationship with The Firm at any time upon written notice to The Firm for any reason or for reason at all, and The Firm may terminate its relationship at any time upon at least sixty (60) days written notice to the City for any reason or no reason at all. In the event of termination, the parties agree to cooperated in the transition to successor legal counsel in conformance with State Bar of Michigan ethical guidelines to protect the public interests of the City.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Leslie, Ingham County, Michigan, that the City of Leslie has determined that it is advisable, necessary and in the public interest to employ the firm of Grua, Tupper & Young, PLC, to provide general counsel services for the City of Leslie.

CITY OF LESLIE

RESOLUTION NO. 2021-07

Adopt Budget, Fiscal Year July 1, 2021 through June 30, 2022

WHEREAS, the Leslie City Manager and Administrative Staff have prepared and submitted the proposed Fiscal Year 2021-2022 budget for Leslie City Council consideration; and

WHEREAS, a public hearing to consider public comment on the proposed budget was held on Tuesday, May 18 2021; and

WHEREAS, Section 12.3 of the Leslie City Charter requires adoption of the City Budget annually.

NOW, THEREFORE, BE IT RESOLVED, that the Leslie City Council does hereby adopt the budget at a functional level for City Fiscal Year July 1, 2021 through June 30, 2022 as such budget is summarized below:

<u>Fund</u>	<u>2021-2022 Revenues</u>
General Fund	\$1,280,497
Major Streets	\$196,840
Local Streets	\$105,026
Public Improvement	\$2,000
DDA Fund	\$25,925
Building Department	\$10,620
LDFA Fund	\$12,669
Sewer Fund	\$398,500
Water Fund	\$430,900
Motor Vehicle Pool	\$76,800
Total Revenues	\$2,543,777

<u>Fund</u>	<u>2021-2022 Expenditures</u>
General Fund	\$1,27,476
Major Streets	\$122,980
Local Streets	\$76,342
Public Improvement	\$0
DDA Fund	\$15,956
Building Department	\$11,909
LDFA Fund	\$41,356
Sewer Fund	\$400,508
Water Fund	\$425,817
Motor Vehicle Pool	\$72,900
Total Expenditures	\$2,445,244

NOW, THEREFORE, BE IT RESOLVED FURTHER, that the adopted budget be available at Leslie City Offices 602 W. Bellevue Street, Leslie, MI 49251 during regular business hours, Monday - Friday 8:00 AM - 4:30 PM for public inspection.



Chelsea Cox
Leslie City Clerk



2021-2022 Budget

Adopted Budget – June 15, 2021

Table of Contents

City Administration3

City of Leslie Organizational Chart4

Manager’s Budget Message.....6

Financial Policies8

City Fund Structure9

Process for Preparing the Annual Budget10

Overview of Significant Budgeting Items11

Consolidated Financial Schedule12

 Revenues13

 Expenditures.....14

Fund Balance Information.....15

Estimated Fund Balance for End of Fiscal Year 2020-2021.....16

Estimated Fund Balance for End of Fiscal Year 2021-202217

Revenue18

 Property Taxes.....18

 Utility Rates19

 State Revenue Sharing.....20

 Street Funds20

Debt Data20

Personnel Summary24

 Wages and Benefits25

2021-2022 Budget Summary of Revenues, Expenditures and Fund Balance for All Funds26

General Fund Revenues27

General Fund Expenditures.....28

General Fund.....29

Special Revenue36

Enterprise Fund.....41

City Administration

City Council

Vacant, Mayor

Pam Beegle, Mayor Pro-Tempore

Martha Owen

Grady Doane

Wayne Babin

Matt Johnson

Randy Fox

City Administration

Susan Montenegro, City Manager

Carrie Fancher-Howe, Finance Director/Treasurer/Deputy Clerk

Chelsea Cox, City Clerk, Deputy Treasurer

Denae Davenport, Utility Billing Clerk/Executive Assistant

Ron Bogart, Director of Public Works

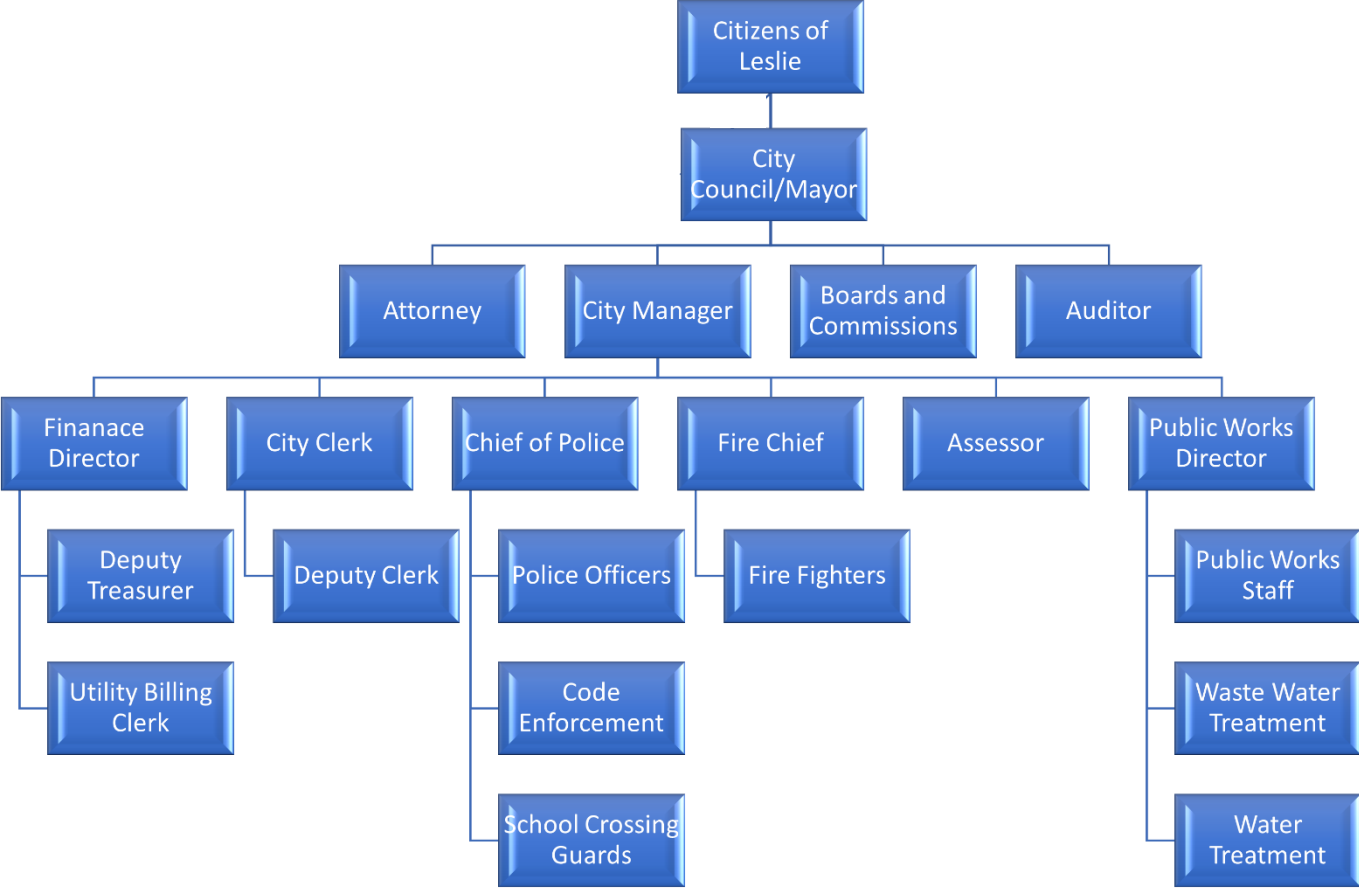
Evan Bennehoff, Police Chief

Rob Antekeier, Code Enforcement

Bruce Howe, Fire Chief

Caitlyn Zemla, Assessor

City of Leslie Organizational Chart



Manager's Budget Message

Mayor Pro-Tem Beegle and Leslie City Council Members,

The City Administration is proud to present this budget document for Fiscal Year 2021-2022. The proposed FY 21-22 budget is a living document, subject to amendments compliant with the Home Rule City Act and in accordance with the requirements of the City Charter. City staff will make budgetary decisions and prioritize projects and purchases according to the direction of Council.

The closing fiscal year (2020-2021) turned out quite differently than expected, largely because of the COVID-19 pandemic. The pandemic led to reduced staffing for a time in some departments and necessitated creativity on the part of our department heads and employees to continue to deliver services. Temporary furloughs and layoffs led to modest savings in some departments while additional funds were spent on safety equipment to give us the flexibility to safely serve the public. Several departments experienced staffing shortages as members contracted COVID-19. Quarantining, cleaning, and social distancing have helped reduce the spread.

The coming budget year has projects once again on track for starting and/or completing that were delayed due to the pandemic. Council identified three priorities: (1) WWTP renovation and collection system; (2) replacing lead service lines, and (3) funding for projects. DPW staff, in conjunction with Wightman (engineering firm), are gearing up to take on the first two of these projects. Administration will seek funding opportunities to help pay for the upcoming projects.

The City continues to be plagued by the failing municipal revenue system in Michigan. Michigan ranks last in the nation for state financial support for local government. Headlee and Proposal A continue to hamstring our ability to get ahead of our expenses and we struggle to maintain the status quo. It is unknown what the long-term result of the pandemic will be on the state's revenue, but gratefully the impact has been less than initially estimated so far.

Our ability to continue to deliver superior services to our residents requires having difficult conversations with our residents and focusing on the tough decisions that must be made. This will require raising water and sewer rates higher than the established 3.5% each year to be able to pay back a loan from the USDA for the repairs/renovations at the WWTP and within the storm sewer system.

This budget proposal includes information that is geared to assist in providing a better understanding of our financial position (Revenue and Cost Drivers, Hidden Liabilities); development of a strategic response to the financial reality the City of Leslie has; implementing a budget plan to reflect a strategic, proactive response; and providing long-term sustainability based on the community's desire for the services to be provided.

I would like to give special thanks to City staff for their dedication to the community and citizens

of Leslie, it shows in all they do. Additionally, I would like to thank them for their input and help in crafting this budget, which is truly appreciated, they are a great team to be a part of and I humbly serve with them. Finally, I would like to thank City Council for their time and thoughtful consideration of the proposed budget. Together, we are moving the City of Leslie forward, truly making it the place to be!

Respectfully,

Susan Montenegro,
City Manager

Financial Policies:

The budgeting and accounting policies of the City of Leslie conform to all Generally Accepted Accounting Principles (GAAP) as applicable to units of government. The following are other significant budget laws and guidelines that the City follows:

Charter Provisions

The City Charter has several articles that govern the financial activities of the City:

- Article 10 – Administrative Officers
- Article 11 – Contracts and Purchasing
- Article 12 – General Finance
- Article 13 – Taxation
- Article 14 – Special Assessments
- Article 15 – Borrowing Power
- Article 16 – Public Utilities and Franchises

Uniform Budgeting Act

The City is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 known as the Uniform Budgeting Act. The following statements represent a brief synopsis of the major provisions of the Uniform Budgeting Act:

- Budgets must be adopted for the General Fund and all Special Revenue Funds.
- The budget must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before the budget is adopted.

While the Uniform Budgeting Act only requires that budgets are adopted for the General Fund and Special Revenue Funds, budgets are prepared and adopted for capital improvement, and enterprise funds as well.

Uniform Chart of Accounts

The Michigan Department of Treasury publishes a Uniform Chart of Accounts of Counties and Local Units of Government. The City uses these standards to maintain and update its own chart of accounts.

Other City Policies

The City has a set general financial administration policies and procedures. These policies provide guidelines for the financial decision-making process and represent long-standing principles and practices that have helped to maintain the City's current financial stability. The City has also adopted several purchase control and reserve policies such as the Purchasing Policy, Credit Card Policy, and the Investment Policy.

City Fund Structure

Fund Accounting

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. Each fund is designated by the revenue and purpose of the specific activities or objectives of the City in accordance with special regulations or restrictions. Funds are grouped into generic fund types in three (3) categories:

Governmental Funds

- **General Fund:** The General Fund activities are financed by revenue from general government collections. Most of these revenues are derived from property tax collections. Other sources of revenue include permit fees, state revenue sharing, and contributions from other funds. The General Fund contains accounting for activities such as police protection, government administration, fire suppression, and parks and recreation.
- **Special Revenue Funds:** Special Revenue Funds are used to account for proceeds of revenue from financing activities requiring a separate accounting because of legal or regulatory requirements. The City has several Special Revenue Funds including Major Streets Fund, Local Streets Fund, Public Improvement Fund, Building Inspection Fund, Downtown Development Authority (DDA) Fund, and Local Development Finance Authority (LDFA) Fund.
- **Debt Service Funds:** Debt Service Funds are used to account for the annual payment of debt; both principal as well as interest. Enterprise Fund debt is accounted for in the Enterprise Funds.

Proprietary Funds

- **Enterprise Funds:** The Sewer Fund and Water Fund both account for the results of operations that provide water and wastewater treatment services to the residents of the City and nearby customers connected to those systems. The rates charged for these services are set each year by the City Council.

Fiduciary Funds

Fiduciary Funds are those funds that are held in escrow for individuals, organizations, other governments, or other funds. The City does not include these funds in the annual budget.

Process for Preparing the Annual Budget

The budget process for the City of Leslie is cyclical. The City staff regularly monitors the City finances throughout the year and recommendations for amendments are made as needed. The Finance Director/Treasurer provides the City Council a quarterly update of the City finances and provides insight on the budget throughout the year. Halfway through the fiscal year, the six-month figures are used to estimate the City's position at the end of the current fiscal year.

In March, City Council convened for its annual goals and objectives meeting. The goals and objectives are the basis of financial planning for the next fiscal year. The City Manager has met with Department Heads to review the six-month figures and discuss their recommendations for the next fiscal year budget.

The first draft of the budget is prepared and then presented to Council in April at a budget workshop. The City Council offers their insight on the budget and changes are made as needed. The budget is then presented to the public at a hearing in May. The final version of the budget is presented to the City Council in June.

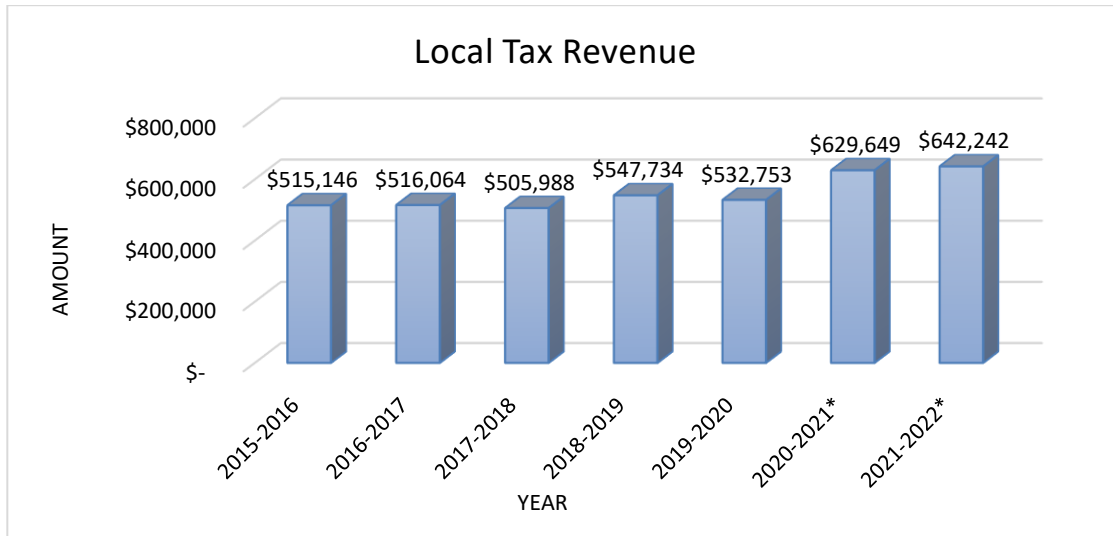
Fiscal Year 2020-2021 Budget Schedule:

Distribute and approve budget schedule	January 19, 2021
Goals and Objectives Setting	March 16, 2021
Department head submit budget requests	By March 9, 2021
2020 Proposed Budget to Council, 1 st Draft	April 19, 2021
Council budget workshop	April 20, 2021 - at 6 pm.
Public Hearing on budget	May 18, 2021
City Council adopts budget and End of Fiscal Year Special Meeting*	June 29, 2021

*The end of the fiscal year is to approve all bills before the fiscal year closes and make budget amendments for the fiscal year 2020-2021.

Overview of Significant Budgeting Items

Property Tax Information: The City is seeing some signs of recovery. Overall, growth for the 2021-2022 fiscal year is anticipated to continue as new developments continue within the City.



*Estimated Tax Revenue

Top 20 Taxpayers				
Business Name	Taxable Value	2020 City Taxes	Number of Parcels	% of Total Taxable Value
Consumers Energy	\$ 1,429,429	\$ 47,899	5	7.61%
JD Norman Leslie Bldg 1 LLC	\$ 1,150,650	\$ 38,269	2	6.08%
Bellevue Development LLC	\$ 680,398	\$ 22,800	3	3.62%
Lake to Lake Restoration	\$ 40,212	\$ 18,864	1	3.00%
Homestead Savings Bank	\$ 459,540	\$ 15,399	2	2.45%
Roberts Landco LLC	\$ 424,365	\$ 14,220	2	2.26%
Royal Wulff LLC	\$ 408,142	\$ 13,677	2	2.17%
MCM MI Leslie Estates	\$ 406,071	\$ 13,607	1	2.16%
Leslie Partners LLC	\$ 377,429	\$ 12,647	2	2.01%
114 S Main LLC	\$ 358,759	\$ 12,022	4	1.91%
Antler Development Comp	\$ 358,700	\$ 12,020	2	1.91%
Eaton Farm Bureau Cooperative	\$ 348,000	\$ 11,661	1	1.85%
JD Norman Leslie Bldg2 LLC	\$ 345,900	\$ 11,591	2	1.84%
Worthington Place Apartments LLC	\$ 319,097	\$ 10,693	1	1.70%
Leslie Management LLC	\$ 268,815	\$ 9,008	1	1.43%
Karns Management LLC	\$ 265,340	\$ 8,891	1	1.41%
Independent Bank	\$ 212,089	\$ 7,107	4	1.13%
Swan Residential LLC	\$ 184,000	\$ 6,166	2	0.98%
Fuller Christopher & Nanette	\$ 180,208	\$ 6,039	4	0.96%
Fleetwing 81 LLC	\$ 178,222	\$ 5,972	3	0.95%

Water/Sewer Revenue: Rates are raised 3.5% annually on July 1 by City Ordinance, which Council approved in 2009. Going forward, rates will need to be increased more to account for the WWTP renovation project that will initially be funded through revenue bonds and a loan from the USDA. The USDA requires a rate structure high enough to pay back any loans.

Infrastructure: The City is working on plans to coordinate several infrastructure projects that will include roads, water, and sewer maintenance. The City anticipates that these projects will require multiple funding sources. The City is still identifying required repair and replacement costs for these projects.

Road Funding: The City anticipates that we will receive \$265,000 in FY 2021-2022 for road funding. Minor road repairs continue to happen each year. However, the City will need to look at alternate funding sources to provide for major roads projects such as roads reconstruction.

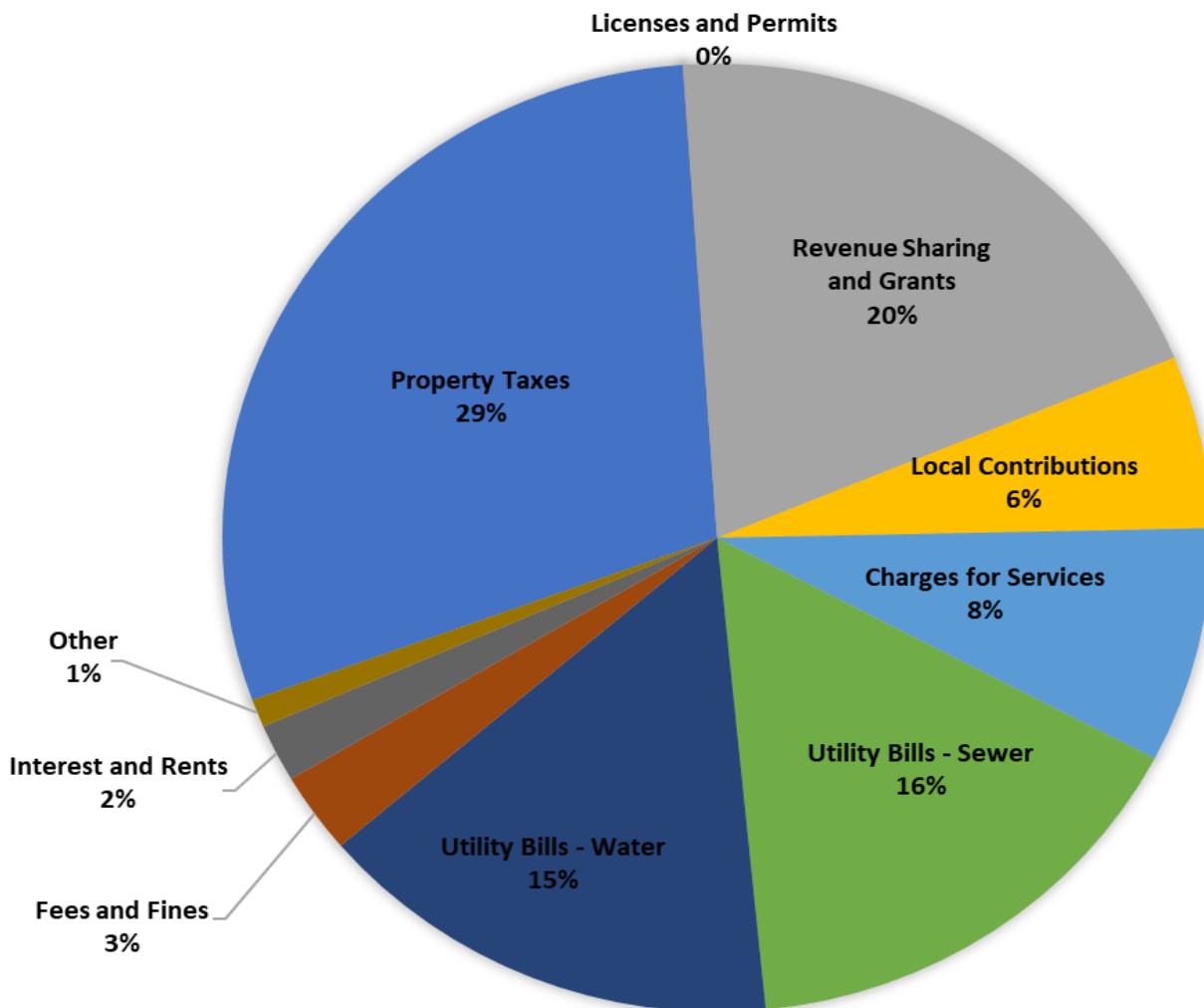
Consolidated Financial Schedule

The summary of revenues and expenditures of all funds of the City of Leslie displayed by revenue source and expenditure objective for Fiscal Year 2021-2022. Summary charts and tables are included to provide an overview of the total resources budgeted by the City of Leslie. The pie-chart shows the breakout of dollars for revenues and expenditures and show the percentage of the budget they occupy.

Revenues

Revenue Sources - All Funds

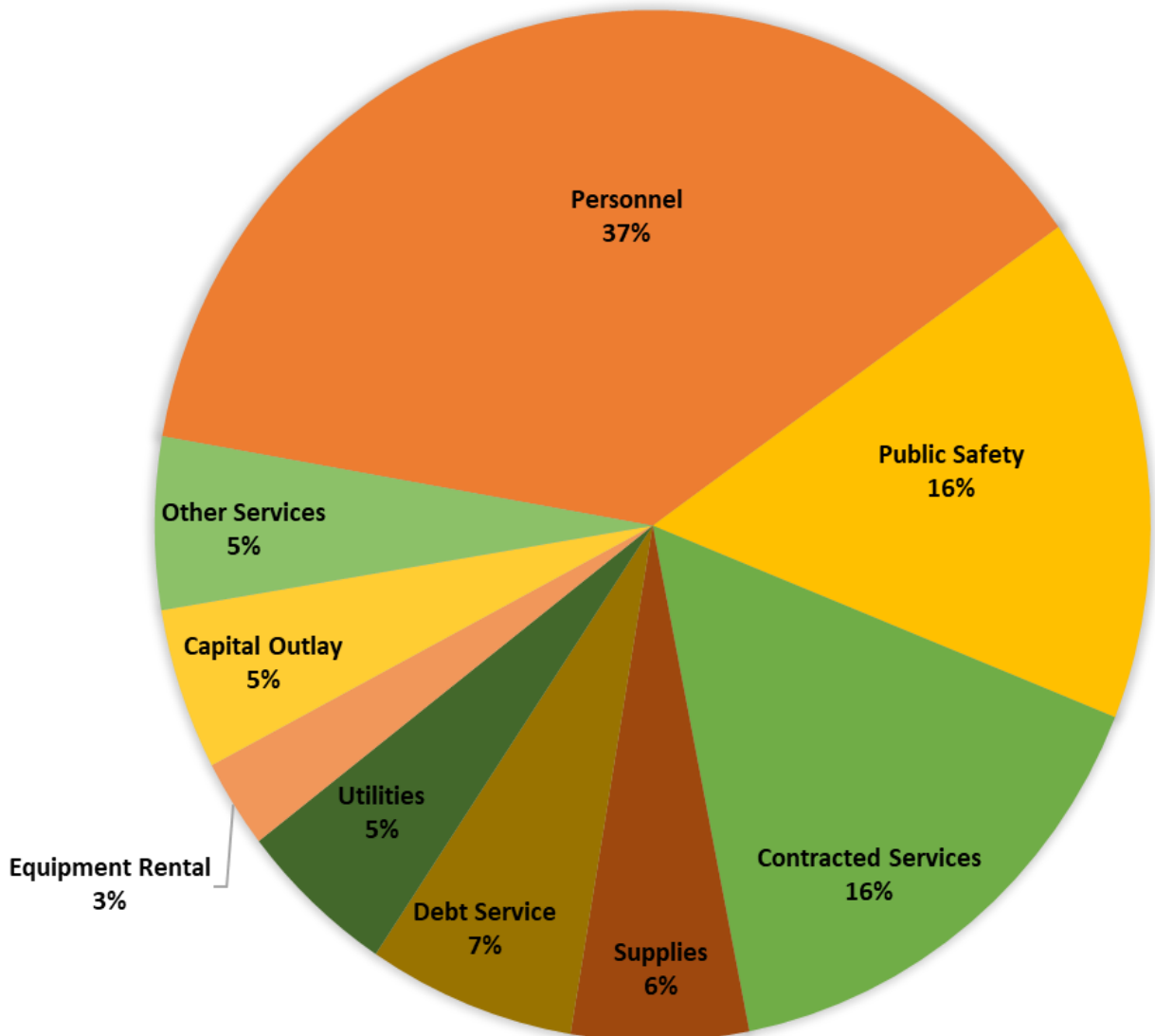
Source	Amount
Property Taxes	\$ 749,174
Licenses and Permits	\$ 300
Revenue Sharing and Grants	\$ 505,824
Local Contributions	\$ 149,620
Charges for Services	\$ 204,226
Utility Bills - Sewer	\$ 400,000
Utility Bills - Water	\$ 390,000
Fees and Fines	\$ 70,160
Interest and Rents	\$ 50,200
Other	\$ 24,273
Total Revenues	\$ 2,543,777



Expenditures

Expenditures All Funds

Function	Amount
Personnel	\$ 914,112
Public Safety	\$ 388,764
Contracted Services	\$ 387,068
Supplies	\$ 140,600
Debt Service	\$ 165,000
Utilities	\$ 125,500
Equipment Rental	\$ 68,100
Capital Outlay	\$ 124,000
Other Services	\$ 132,100
Total Expenditures	\$ 2,445,244



Fund Balance Information

Government units organize their accounting systems into separate funds. A fund is a set of accounting records segregated for carrying out a particular activity. The fund is established for accounting purposes to demonstrate that financial resources are being used for the permitted purposes of that resource. A fund balance is created when fund revenues exceed fund expenditures for a fiscal period or a series of fiscal periods. The difference between the fund's assets and liabilities equals the fund balance. The fund balance can increase or decrease from year to year depending on the difference between revenues and expenditures in that year.

Note that a fund balance is not the same as a cash account and does not correspond to the City's bank balance. A fund balance is an internal accounting system for cash and receivables as well as liabilities such as payables. In addition, a portion of the fund balance may be committed by Council or the City Administration for a specific project.

Some State and Federal mandates require the City to establish separate funds for specific funds. Special Revenue Funds such as the Major Street Fund and Local Street Fund are established based on these requirements. Any leftover balance must be used for projects related to the requirements of those revenues as set by the State and Federal government. The City's General Fund encompasses the City's activities not required to be separated into different funds. The balance of these funds can be used by the City for any general purpose.

How Much is Enough Fund Balance?

An appropriate fund balance is important for financial planning and for long term financial success. It is important to determine the amount of fund balance to meet the needs of the City and to not accumulate too large a balance without a specific purpose for doing so.

The Use of Fund Balance

The fund balance of a specific fund must be used on projects and objectives that the specific revenue is designated to fund. Furthermore, fund balance can be earmarked for specific purposes. The Governmental Accounting Standards Board (GASB) developed classifications for fund balances:

- **Non-spendable:** These classifications are generally from external sources such as legal or contract requirements. Non-spendable funds can also be non-cash items such as inventory or prepaid amounts.
- **Restricted:** Typically used for external restrictions by creditors, laws, or regulations. For example, bond reserve accounts are restricted funds.
- **Committed:** Amounts can be used for specific purposes imposed by formal action of the City Council such as a resolution or through an ordinance adopted by City Council.
- **Assigned:** This classification shows the governing body's intent to use funds for a specific purpose. This classification generally requires some action by the Council to indicate who is authorized to assign these funds on behalf of the City.

- Unassigned: This is the balance of the fund after all other allocations are made to the above classifications.

The City currently uses a designation of Restricted for some funds such as bond reserve funds. All other funds in the remaining fund balance are unassigned currently. The Cities current policy on fund balance was established in 2015-2016 at 20%. However, the City has been very responsible in keeping an extremely healthy fund balance above what the industry experts recommend as a minimum percentage of annual revenues or expenditures of at least 16.7%.

Estimated Fund Balance for End of Fiscal Year 2020-2021

We estimate that several of our funds will see a drawdown of fund balance by the end of the current fiscal year. These are anticipated, planned draw downs in which the money has been or is being used to fund various important projects.

The Water Fund has operated with expenditures exceeding revenues for a few years, despite the contribution from the PIF in previous fiscal years. However, the gap is much less this year. The fee structure increase currently in place is not sufficient to build the fund balance for future infrastructure replacement and repair, causing the City to continually dip into fund balance reserves.

Fund	Balance 7/1/2020	FY 2020-2021 Estimated Outcome	Estimated Balance 6/30/2021
101 - General	687,003	307,635	994,638
202 - Major Street	295,477	29,889	325,366
203 - Local Street	84,853	(5,682)	79,171
245 - Public Improv.	166,026	2,000	168,026
248 - DDA	239,682	(33,779)	205,903
249 - Building Dept.	1,098	(1,909)	(811)
250 - LDFA	399,461	(194,625)	204,836
590 - Sewer	1,939,466	(101,324)	1,838,142
591 - Water	2,792,571	(39,000)	2,753,571
661 - MVP	1,449,429	(20,300)	1,429,129
TOTAL	8,055,066	(57,095)	7,997,971

Estimated Fund Balance for End of Fiscal Year 2021-2022

Fund	Balance 7/1/2021	FY 2021-2022 Estimated Net Outcome	Estimated Fund Balance 6/30/2022
101 - General	994,638	3,021	997,659
202 - Major Street	325,366	73,860	399,226
203 - Local Street	79,171	28,684	107,855
245 - Public Improv.	168,026	2,000	170,026
248 - DDA	205,903	13,969	219,872
249 - Building Dept.	(811)	(1,289)	(2,100)
250 - LDFA	204,836	(28,687)	176,149
590 - Sewer	1,838,142	(2,008)	1,836,134
591 - Water	2,753,571	5,083	2,758,654
661 - MVP	1,429,129	3,900	1,433,029
TOTAL	7,997,971	98,533	8,096,504

The City has traditionally taken a conservative approach to budgeting. Revenues are often estimated with a conservative approach. Expenditures are estimated with a healthy amount (roughly 10% or more) overage contingency per line item.

The Major Street and Local Street Funds typically perform at or near even; meaning that revenues typically come near expenditures. The current revenue received from the State of Michigan in the form of Act 51 money is to be used to help the City to afford annual operations and maintenance costs.

The DDA and LDFA Funds are both budgeted to allow the respective controlling boards to finance annual operations. TIF capture has been significantly reduced for both and will require DDA and LDFA to use their fund balances for the foreseeable future until the tax captures increase.

Plans were originally made to renovate the WWTP starting in the 2020-2021 fiscal year; however, those were pushed off for a year as the economy felt the fallout of COVID-19. Capital improvement items that were pushed off cannot wait any longer and will have to be addressed at the WWTP.

The water tower needs to be painted, cleaned and inspected at a cost of approximated \$110,000.

The intent of administration is to apply for a grant/loan with the USDA to cover as much of these projects as possible and qualifies a grant for up to 35% of these costs. The remaining balance will be financed through a USDA loan will allow repayment spread up to 40 years.

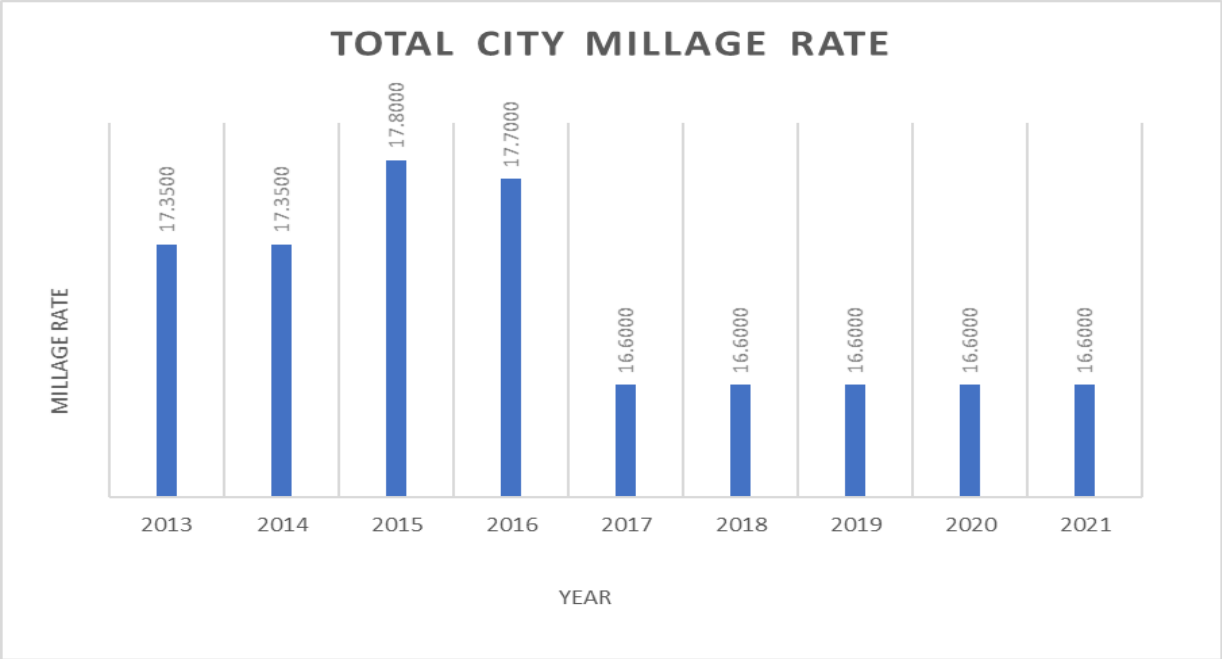
Revenue

Property Taxes

Property taxes are the largest source of revenue for the City General Fund. This revenue is mostly dependent on two (2) variables – the taxable value of all property in the City and the millage rate. The City Assessor determines the taxable value based on established assessing criteria. Millage rates in the City of Leslie are set by the City Council. The formula to determine property tax value is: $\text{Property Taxes} = (\text{Taxable Value} \times \text{Millage Rate}) / 1000$.

However, this does not account for all the variables when analyzing actual anticipated revenues. Certain factors affect how much the City of Leslie will collect including delinquent payments, new construction, and Board of Review challenges. According to a Treasury Report based on 2014 millage rates, Ingham County had the highest average millage, followed by Wayne County.

The City uses the above formula as a base and compares it to actual historic collections over a period of five (5) years when estimating the amount of property tax, it will collect. The Cities general operating mills will remain same at a rate of 16.6 for FY 2021-2022 as it has since 2006. Council will need to strongly evaluate raising the millage rate or look at cutting some of the services currently provided.



Proposal A – Created difference between Taxable Value and State Equalized Value because a growth cap was placed on taxable value. The growth on taxable value is limited to the lesser of inflation or five percent (5%). When properties are sold or there is new construction they are uncapped. Otherwise, the community is likely bound by inflation rates.

2021 City of Leslie Resident Tax Bill Distribution

Receiving Entity	Millage Rates		Approximate portion of every dollar	
	PRE	Non-PRE	PRE	Non-PRE
City of Leslie	16.6000	16.6000	\$0.32	\$0.24
Lansing Community College	3.7777	3.7777	\$0.07	\$0.05
State Education Tax	6.0000	6.0000	\$0.12	\$0.09
Ingham County Operating	6.8000	6.8000	\$0.13	\$0.10
Ingham County Non-Operating	5.1165	5.1165	\$0.10	\$0.07
Capital Region Airport Authority	0.6990	0.6990	\$0.01	\$0.01
Ingham Intermediate School	6.2384	6.2384	\$0.12	\$0.09
Leslie Public School Debt	2.0000	2.0000	\$0.04	\$0.03
Leslie Public School Sinking	2.9922	2.9922	\$0.06	\$0.04
Capital Area District Library	1.5567	1.5567	\$0.03	\$0.02
Leslie Public School	0.0000	17.9782	\$0.00	\$0.26
Total Millage for 2020	51.7805	69.7587	\$1.00	\$1.00

What is PRE? A Principal Residence Exemption (PRE) exempts a residence from the tax levied by a local school district for school operating purposes up to 18 mills. To qualify for a PRE, a person must be a Michigan resident who owns and occupies the property as a principal residence.

Utility Rates

The City of Leslie implemented the switch from a flat rate utility billing system to a usage-based system in Fiscal Year 2015-2016. A rate study was conducted by Umbaugh in conjunction with Michigan Rural Water Association and the rates proposed from that study were adopted in August of 2015.

Since then, most homeowners have seen a decrease in their quarterly amount because usage is metered (pay for what they use) rather than billed as a flat rate, which could be higher or lower than actual usage. As is mandated by the City of Leslie ordinances, rates increased three and one-half percent (3.5%) at the start of the next fiscal year. The City implemented the recommendations from the MRWA to phase in additional increases over the next 3-5 years for the water revenue to be able to fund future capital needs and replace aging infrastructure. The asset management plan has been completed as part of the SAW grant work. A capital improvements plan based on the findings within AMP shows the amount of work that must be accomplished. Sound financial planning is essential, along with rate increases to help cover costs. Grants are being applied for to assist in covering the City's associated costs.

State Revenue Sharing

Revenues received from the State of Michigan are very important to the City of Leslie. The annual estimates for revenue sharing from the State of Michigan are published by the Michigan Department of Treasury and can be found on their website. In past years, the State of Michigan decreased the amount that it gave to all municipalities. In very recent years, that amount has gradually increased.

Year	Constitutional	Statutory / CVTRS	Supplemental	Total Payment Received
2004	\$ 134,780	\$ 138,146		\$ 272,926
2005	\$ 137,996	\$ 131,955		\$ 269,951
2006	\$ 140,345	\$ 126,602		\$ 266,947
2007	\$ 137,429	\$ 121,568		\$ 258,997
2008	\$ 142,018	\$ 116,979		\$ 258,997
2009	\$ 133,940	\$ 116,979		\$ 250,919
2010	\$ 129,836	\$ 93,331		\$ 223,167
2011	\$ 124,877	\$ 98,290		\$ 223,167
2012	\$ 132,919	\$ 63,312		\$ 196,231
2013	\$ 135,671	\$ 67,836		\$ 203,507
2014	\$ 138,853	\$ 71,103		\$ 209,956
2015	\$ 141,034	\$ 73,275		\$ 214,309
2016	\$ 140,898	\$ 73,275		\$ 214,173
2017	\$ 149,019	\$ 73,275		\$ 222,294
2018	\$ 152,955	\$ 73,275	\$ 1,503	\$ 227,733
2019	\$ 159,931	\$ 73,275	\$ 1,495	\$ 234,701
2020	\$ 159,775	\$ 63,740		\$ 223,515
2021	\$ 167,604	\$ 76,490		\$ 244,094
2022	\$ 162,939	\$ 78,019		\$ 240,958
Totals:	\$ 2,722,819	\$ 1,730,725	\$ 2,998	\$ 4,456,542

Street Funds

Street funds come to the City of Leslie from the Michigan Department of Transportation. These funds are allocated through a formula as prescribed by Public Act 51. This formula is dependent on the community's population and the length of road that the community maintains. MDOT releases an annual worksheet that allows a municipality to estimate the amount of funds it will receive through this program.

Debt Data

The City of Leslie does not have any debt tied to any general obligation (GO) bonds nor to any of our tax increment financing (TIF) districts. The bulk of debt is currently held by the City's Enterprise Funds in the form of Revenue Bonds. The Sewage Disposal System Revenue Bonds, Series 2012 held a principal amount of \$1,470,000. The Water Supply System Revenue Bonds held a principal of \$1,657,723. Both bonds were used to finance upgrades to the wastewater treatment plant and to the drinking water iron removal plan respectively. The City was given a loan up to \$150,000 from the Downtown Development Authority (DDA) to purchase the building at 602 W. Bellevue.

The next several pages contain charts indicating the amount and years left to pay off both bonds and the loan from the DDA as well as the principal payments:

City of Leslie
Sewage Disposal System Revenue Bonds, Series 2012
Construction Loan - May 14, 2012
\$1,470,000

Debt service paid by sewer revenues

ESTIMATED DEBT SERVICE					
Years Ending	Principal		Interest		Total
2018	\$	24,000	\$	37,428	\$ 61,428
2019	\$	24,000	\$	36,768	\$ 60,768
2020	\$	25,000	\$	36,108	\$ 61,108
2021	\$	26,000	\$	35,420	\$ 61,420
2022	\$	26,000	\$	34,706	\$ 60,706
2023	\$	27,000	\$	33,990	\$ 60,990
2024	\$	28,000	\$	33,248	\$ 61,248
2025	\$	29,000	\$	32,478	\$ 61,478
2026	\$	29,000	\$	31,680	\$ 60,680
2027	\$	30,000	\$	30,882	\$ 60,882
2028	\$	31,000	\$	30,058	\$ 61,058
2029	\$	32,000	\$	29,206	\$ 61,206
2030	\$	33,000	\$	28,326	\$ 61,326
2031	\$	34,000	\$	27,418	\$ 61,418
2032	\$	35,000	\$	26,482	\$ 61,482
2033	\$	36,000	\$	25,520	\$ 61,520
2034	\$	37,000	\$	24,530	\$ 61,530
2035	\$	38,000	\$	23,512	\$ 61,512
2036	\$	39,000	\$	22,468	\$ 61,468
2037	\$	40,000	\$	21,396	\$ 61,396
2038	\$	41,000	\$	20,296	\$ 61,296
2039	\$	42,000	\$	19,168	\$ 61,168
2040	\$	43,000	\$	18,012	\$ 61,012
2041	\$	44,000	\$	16,830	\$ 60,830
2042	\$	45,000	\$	15,620	\$ 60,620
2043	\$	47,000	\$	14,382	\$ 61,382
2044	\$	48,000	\$	13,090	\$ 61,090
2045	\$	49,000	\$	11,770	\$ 60,770
2046	\$	51,000	\$	10,422	\$ 61,422
2047	\$	52,000	\$	9,020	\$ 61,020
2048	\$	53,000	\$	7,590	\$ 60,590
2049	\$	55,000	\$	6,132	\$ 61,132
2050	\$	56,000	\$	4,620	\$ 60,620
2051	\$	58,000	\$	3,080	\$ 61,080
2052	\$	54,000	\$	1,486	\$ 55,486
TOTAL	\$	1,384,000	\$	811,202	\$ 2,195,202

Construction Loan - June 26, 2012

\$1,657,723

Debt service paid by water revenues

ESTIMATED DEBT SERVICE			
Years Ending	Principal	Interest	Total
2018	\$ 70,000	\$ 26,181	\$ 96,181
2019	\$ 75,000	\$ 24,431	\$ 99,431
2020	\$ 75,000	\$ 22,556	\$ 97,556
2021	\$ 75,000	\$ 20,681	\$ 95,681
2022	\$ 80,000	\$ 18,806	\$ 98,806
2023	\$ 80,000	\$ 16,806	\$ 96,806
2024	\$ 85,000	\$ 14,806	\$ 99,806
2025	\$ 85,000	\$ 12,681	\$ 97,681
2026	\$ 90,000	\$ 10,556	\$ 100,556
2027	\$ 90,000	\$ 8,306	\$ 98,306
2028	\$ 90,000	\$ 6,056	\$ 96,056
2029	\$ 95,000	\$ 3,806	\$ 98,806
2030	\$ 95,000	\$ 1,431	\$ 96,431
2031	\$ 100,000	\$ (944)	\$ 99,056
2032	\$ 100,000	\$ (3,444)	\$ 96,556
2033	\$ 105,000	\$ (5,944)	\$ 99,056
TOTAL	\$1,460,000	\$ 204,702	\$1,664,702

City of Leslie
DDA Amortization Schedule
Repayment - Purchase of 602 W. Bellevue
\$150,000
2% Annual Interest

Date	Beginning Balance	Principal	Interest	Total	Ending Balance
12/1/2019	\$ 150,000.00	\$ 49,000.00	\$ -	\$ 49,000.00	\$ 101,000.00
12/1/2020	\$ 101,000.00	\$ 7,153.51	\$ 2,020.00	\$ 9,173.51	\$ 93,846.49
12/1/2021	\$ 93,846.49	\$ 7,296.58	\$ 1,876.93	\$ 9,173.51	\$ 86,549.91
12/1/2022	\$ 86,549.91	\$ 7,442.51	\$ 1,731.00	\$ 9,173.51	\$ 79,107.40
12/1/2023	\$ 79,107.40	\$ 7,591.36	\$ 1,582.15	\$ 9,173.51	\$ 71,516.04
12/1/2024	\$ 71,516.05	\$ 7,743.19	\$ 1,430.32	\$ 9,173.51	\$ 63,772.86
12/1/2025	\$ 63,772.86	\$ 7,898.05	\$ 1,275.46	\$ 9,173.51	\$ 55,874.81
12/1/2026	\$ 55,874.81	\$ 8,056.01	\$ 1,117.50	\$ 9,173.51	\$ 47,818.80
12/1/2027	\$ 47,818.80	\$ 8,217.13	\$ 956.38	\$ 9,173.51	\$ 39,601.67
12/1/2028	\$ 39,601.66	\$ 8,381.49	\$ 792.03	\$ 9,173.52	\$ 31,220.17
12/1/2029	\$ 31,220.19	\$ 8,549.10	\$ 624.40	\$ 9,173.50	\$ 22,671.09
12/1/2030	\$ 22,671.09	\$ 8,720.09	\$ 453.42	\$ 9,173.51	\$ 13,951.00
12/1/2031	\$ 13,951.00	\$ 8,894.49	\$ 279.02	\$ 9,173.51	\$ 5,056.51
12/1/2032	\$ 5,056.51	\$ 4,955.38	\$ 101.13	\$ 5,056.51	\$ -
TOTAL		\$ 149,898.89	\$ 14,239.74	\$ 164,138.63	

City of Leslie
L DFA Amortization Schedule
***Repayment - Engineering Service for WWTP Project**
\$184,500
2% Annual Interest

Date	Beginning Balance	Total	Principal	Interest	Ending Balance	Cumulative Interest
12/31/2020	\$ 184,500.00	\$ 39,143.22	\$ 35,453.22	\$ 3,690.00	\$ 145,356.78	\$ 3,690.00
12/31/2021	\$ 149,046.78	\$ 39,143.23	\$ 36,162.29	\$ 2,980.94	\$ 109,903.55	\$ 6,670.94
12/31/2022	\$ 112,884.49	\$ 39,143.22	\$ 36,885.53	\$ 2,257.69	\$ 73,741.27	\$ 8,928.63
12/31/2023	\$ 75,998.95	\$ 39,143.22	\$ 37,623.24	\$ 1,519.98	\$ 36,855.73	\$ 10,448.61
12/31/2024	\$ 38,375.71	\$ 38,375.71	\$ 37,608.20	\$ 767.51	\$ -	\$ 11,216.12

*Debt to be repaid with Bond Proceeds

Personnel Summary

The 2021-22 fiscal year proposes a total of 14 full-time employees.

Part time employees are utilized in DPW, the police department (including crossing guards) and the fire department.

On payroll, there are six (6) part time elected officials as well as members of the Board of Review. All other board and commission serve on a voluntary basis.

Full-Time Personnel Summary

	2017- 2018 Actual	2018- 2019 Actual	2019- 2020 Actual	2020- 2021 Actual
Administration	6	5	5.5	6
Police Department	2	2	2	3
Department of Public Works	3	3	3	3
Public Utilities	1	1	1	2

Part-Time Personnel Hours or Shifts Worked Summary

	2017- 2018 Actual	2018- 2019 Actual	2019- 2020 to 4-11-20	2020- 2021 Proposed
Police Department - hours	1420.5	1274.5	1274.5	1500
Crossing Guards - shifts	1069	764	764	1080
Seasonal Workers - DPW	0	0	0	1040

Wages and Benefits

The budget for Fiscal Year 2021-2022 shows a four (4%) percent increase for all department heads and non-union employees. Contractual increases under the current AFSCME and FOP Union contracts will continue with AFSCME receiving a 2.5% increase and FOP receiving a 3% for officers and 2.5% for sergeant respectively.

The City of Leslie is a participant in the Municipal Employees' Retirement System (MERS) of Michigan. The City introduced a defined contribution plan which closes off the defined benefit plan to new hires. The budget for Fiscal Year 2020-2021 is now at 17.66%, an increase of 2.76% from last year, and is based on information given to the City of Leslie from MERS regarding the growing unfunded portion of the plan. The increased contribution to the plan keeps the City on track to achieve 100% funding within 19 years. The City will continue to monitor the performance of the plan's assets and make adjustments as needed in future budgets.

The City does not offer any other post-employment benefits, nor does it carry any other unfunded liabilities.

2021-2022 Budget

Summary of Revenues, Expenditures, and Fund Balance Activity for All Funds

Fund	Estimated Balance 7/1/2021	FY 2021-2022 Revenues	FY 2021-2022 Total Appropriations	FY 2021-2022 Expenditures	Estimated Fund Balance 6/30/2022	Fund Balance +/-	Percentage of Fund Balance
101 - General	994,638	1,280,497	2,275,135	1,277,476	997,659	3,021	44%
202 - Major Street	325,366	196,840	522,206	122,980	399,226	73,860	76%
203 - Local Street	79,171	105,026	184,197	76,342	107,855	28,684	59%
245 - Public Improv.	168,026	2,000	170,026	0	170,026	2,000	100%
248 - DDA	205,903	29,925	235,828	15,956	219,872	13,969	93%
249 - Building Dept.	(811)	10,620	9,809	11,909	(2,100)	(1,289)	-21%
250 - LDFA	204,836	12,669	217,505	41,356	176,149	(28,687)	81%
590 - Sewer	1,838,142	398,500	2,236,642	400,508	1,836,134	(2,008)	82%
591 - Water	2,753,571	430,900	3,184,471	425,817	2,758,654	5,083	87%
661 - MVP	1,429,129	76,800	1,505,929	72,900	1,433,029	3,900	95%
TOTAL	7,997,971	2,543,777	10,541,748	2,445,244	8,096,504	98,533	77%

GENERAL FUND 101

Revenues

Revenues	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
PROPERTY TAXES	533,850	629,649	629,649	642,242	2.0%
TRAILER TAXES	140	432	432	400	-7.4%
LOC COMM STAB SHARE TAX	142,252	81,210	81,211	81,211	0.0%
PENALTIES/INT ON PROP TAXES	6,237	4,300	4,300	5,000	16.3%
ADMIN FEES ON PROP TAXES	21,042	25,250	25,250	25,250	0.0%
LICENSES & PERMITS	78	303	300	300	-1.0%
CABLE TV FRANCHISE FEE	9,942	11,110	11,000	11,110	0.0%
TWP REIMBURSEMENT-FIRE	27,745	61,000	61,000	61,000	0.0%
FEDERAL GRANTS-OTHER	0	40,819	40,819	0	-100.0%
STATE SHARED REVENUE	240,392	241,470	241,470	240,958	-0.2%
WOODLAWN CEM REIMB	65,415	57,726	57,726	57,726	0.0%
DDA ADMIN CONTRIBUTION	20,000	13,250	13,250	13,250	0.0%
LDFA ADMIN CONTRIBUTION	40,000	23,250	23,250	23,250	0.0%
LDFA CONTRIB TO FIRE	14,000	14,000	14,000	14,000	0.0%
W/S ADMIN CONTRIBUTION	60,000	60,000	60,000	60,000	0.0%
LDFA CONTRIB TO POLICE	10,000	10,000	10,000	10,000	0.0%
INTEREST EARNED	12,597	10,000	10,000	10,000	0.0%
SALE OF LAND IN BUSINESS PARK	20,900	237,492	237,492	0	-100.0%
LESLIE PUB SCHOOL-XING GUAR	12,000	8,000	8,000	8,000	0.0%
MISC OTHER	65,139	16,773	16,773	15,000	-10.6%
LIQUOR CONTROL FEE	1,609	1,800	1,762	1,800	0.0%
TOTAL	1,303,338	1,429,090	1,547,684	1,280,497	-10.4%

General Fund Expenditures

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
CITY COUNCIL	11,929	10,895	10,895	10,897	0.0%
CITY MANAGER	90,557	100,632	100,632	105,974	5.3%
CITY ATTORNEY	30,812	30,000	30,000	30,000	0.0%
CITY CLERK	64,676	69,714	69,714	73,342	5.2%
BOARD OF REVIEW	474	540	440	540	0.0%
FINANCE DIRECTOR	51,383	76,243	74,243	76,404	0.2%
ASSESSOR	17,739	17,800	16,900	17,800	0.0%
ELECTIONS	7,055	4,300	9,399	5,800	34.9%
CITY HALL	120,535	73,047	73,047	73,047	0.0%
CEMETERY	83,986	85,205	85,355	87,200	2.3%
CONTINGENCY	2,150	6,000	6,000	6,000	0.0%
POLICE	312,201	389,708	392,484	383,564	-1.6%
FIRE	98,513	171,600	156,677	189,300	10.3%
PUBLIC WORKS	114,507	121,242	127,225	124,941	3.1%
STREETLIGHTS	33,169	33,500	13,250	38,000	13.4%
SIDEWALKS	3,025	4,500	1,000	4,500	0.0%
SIDEWALKS-SNOW	0	1,829	1,829	1,829	0.0%
PLANNING COMMISSION	535	0	0	500	100.0%
CITY PARKS	22,276	33,306	33,306	31,748	-4.7%
COMMUNITY POOL	1,950	2,870	0	0	-100.0%
CITY LIBRARY	1,141	4,533	4,533	4,520	-0.3%
INSURANCE & BONDS	8,845	10,000	10,000	9,000	-10.0%
TOTAL	1,077,458	1,247,464	1,240,049	1,277,476	2.4%

CITY COUNCIL 101-101

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	8,540	6,500	6,500	6,500	0.0%
FICA EXPENSE	653	497	497	497	0.0%
SUPPLIES	384	398	398	400	0.5%
MEMBERSHIPS	2,102	1,500	1,500	1,500	0.0%
MISCELLANEOUS	250	0	0	0	0.0%
TRAINING	0	2,000	2,000	2,000	0.0%
TOTAL	11,929	10,895	10,895	10,897	0.0%

CITY MANAGER 101-172

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	69,549	75,800	75,800	78,074	2.9%
FICA EXPENSE	5,626	5,988	5,988	6,000	0.2%
FRINGES	9,681	15,244	15,244	16,100	5.3%
MEMBERSHIPS	843	1,000	1,000	1,000	0.0%
UTILITIES	665	500	500	700	28.6%
MISCELLANEOUS	19	100	100	100	0.0%
TRAINING	4,174	2,000	2,000	4,000	50.0%
TOTAL	90,557	100,632	100,632	105,974	5.0%

CITY ATTORNEY 101-210

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
ATTORNEY	30,812	30,000	30,000	30,000	0.0%
TOTAL	30,812	30,000	30,000	30,000	0.0%

CITY CLERK 101-215

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	45,644	47,322	47,322	48,742	2.9%
FICA EXPENSE	3,265	3,186	3,186	3,400	6.3%
FRINGES	14,582	18,000	18,000	19,000	5.3%
MISCELLANEOUS	0	206	206	200	-3.0%
TRAINING	1,185	1,000	1,000	2,000	50.0%
TOTAL	64,676	69,714	69,714	73,342	4.9%

BOARD OF REVIEW 101-247

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	440	500	500	500	0.0%
FICA EXPENSE	34	40	40	40	0.0%
TOTAL	474	540	540	540	0.0%

FINANCE DIRECTOR 101-253

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	43,136	46,800	46,800	48,204	2.9%
FICA EXPENSE	3,190	3,553	3,553	3,700	4.0%
FRINGES	2,355	21,890	21,890	22,500	2.7%
TRAINING	2,702	2,000	2,000	2,000	0.0%
TOTAL	51,383	76,243	74,243	76,404	0.2%

CITY ASSESSOR 101-257

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	939	1,000	100	1,000	0.0%
CONTRACTED SERVICES	16,800	16,800	16,800	16,800	0.0%
TOTAL	17,739	17,800	16,900	17,800	0.0%

ELECTIONS 101-262

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	1,880	3,500	3,500	3,500	0.0%
SUPPLIES	3,078	800	4,723	800	0.0%
CONTRACTED SERVICES	2,039	1,000	892	1,000	0.0%
MISCELLANEOUS	35	400	284	400	0.0%
TRAINING	23	100	0	100	0.0%
TOTAL	7,055	4,300	9,399	5,800	25.9%

CITY HALL 101-265

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	545	500	500	500	0.0%
FICA EXPENSE	40	29	29	29	0.0%
SUPPLIES	12,057	10,000	10,000	10,000	0.0%
BANK FEES	409	618	618	618	0.0%
CONTRACTED SERVICES	86,803	40,000	40,000	40,000	0.0%
CITY HALL PUBLISHING	3,122	2,000	2,000	2,000	0.0%
INSURANCE	1,908	1,700	1,700	1,700	0.0%
UTILITIES	9,847	11,000	11,000	11,000	0.0%
BUILDING MAINTENANCE	0	1,000	1,000	1,000	0.0%
EQUIPMENT RENTAL	29	100	100	100	0.0%
MISCELLANEOUS	60	100	100	100	0.0%
CAPITAL EXPENDITURES	5,715	6,000	6,000	6,000	0.0%
TOTAL	120,535	73,047	73,047	73,047	0.0%

CEMETERY 101-276

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	58,266	53,790	53,790	55,500	3.1%
FICA EXPENSE	4,468	4,115	4,115	4,300	4.3%
SUPPLIES	0	100	100	100	0.0%
INSURANCE	1,937	1,200	1,200	1,200	0.0%
EQUIPMENT RENTAL	194	1,000	1,000	1,000	0.0%
CEMETERY CHARGES	371	0	150	100	100.0%
CONTRIBUTIONS TO OTHER	18,750	25,000	25,000	25,000	0.0%
TOTAL	83,986	85,205	85,355	87,200	2.3%

CONTINGENCIES 101-299

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
MISCELLANEOUS	1,918	2,000	2,000	2,000	0.0%
MISC. FIRE DEPT. CHARGES	232	0	0	0	0.0%
CONTRIBUTIONS TO OTHER	0	4,000	4,000	4,000	0.0%
TOTAL	2,150	6,000	6,000	6,000	0.0%

PUBLIC SAFETY 101-301

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	169,574	240,464	240,464	240,464	0.0%
SALARIES POLICE PT	18,722	14,500	14,500	15,500	6.9%
CROSSING GUARD WAGES	13,496	13,500	13,500	13,500	0.0%
FICA EXPENSE	15,455	19,694	19,694	17,000	-13.7%
FRINGES	49,208	58,000	58,000	55,000	-5.2%
UNIFORMS & CLEANING	539	1,200	3,976	2,500	108.3%
GAS & OIL	3,332	3,000	3,000	3,000	0.0%
SUPPLIES	1,445	3,000	3,000	2,500	-16.7%
CROSSING GUARD SUPPLIES	54	100	100	100	0.0%
CONTRACTED SERVICES	16,645	6,500	6,500	5,500	-15.4%
LABOR ATTORNEY	0	1,250	1,250	1,000	-20.0%
INSURANCE	13,131	11,000	11,000	11,000	0.0%
UTILITIES	6,634	6,000	6,000	6,000	0.0%
VEHICLE MAINTENANCE	2,369	5,000	5,000	5,000	0.0%
EQUIPMENT RENTAL	171	2,000	2,000	1,000	-50.0%
MISCELLANEOUS	945	0	0	0	0.0%
TRAINING	481	1,500	1,500	1,500	0.0%
CAPITAL EXPENDITURES	0	3,000	3,000	3,000	0.0%
TOTAL	312,201	389,708	392,484	383,564	-1.6%

FIRE DEPARTMENT 101-336

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	13,469	35,500	35,500	35,500	0.0%
FICA EXPENSE	1,030	2,800	3,177	3,200	14.3%
UNIFORMS & CLEANING	0	1,000	1,000	1,000	0.0%
GAS & OIL	1,136	1,800	1,800	1,800	0.0%
SUPPLIES	11,778	14,000	1,400	14,000	0.0%
CONTRACTED SERVICES	9,539	6,000	6,000	6,000	0.0%
INSURANCE	6,614	6,000	6,000	6,000	0.0%
UTILITIES	4,289	7,000	7,000	7,000	0.0%
BUILDING MAINTENANCE	1,240	9,000	9,000	9,000	0.0%
VEHICLE MAINTENANCE	0	2,500	2,500	2,500	0.0%
EQUIPMENT RENTAL	0	0	0	0	0.0%
HYDRANT RENTAL	7,120	7,100	7,100	7,100	0.0%
MISCELLANEOUS	0	200	200	200	0.0%
MISC - TWP 1/2 FIRE DEPT	2,250	0	0	0	0.0%
TWP FIRE DEPT	24,185	61,000	61,000	61,000	0.0%
TRAINING	63	3,000	3,000	3,000	0.0%
CAPITAL EXPENDITURES	15,800	20,000	0	20,000	0.0%
TRANSFER TO PIF	0	6,000	6,000	6,000	0.0%
TRANSFER TO MVP	0	6,000	6,000	6,000	0.0%
TOTAL	98,513	171,600	156,677	189,300	10.3%

PUBLIC WORKS 101-441

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	42,507	42,900	42,900	44,616	3.8%
DPW DOWNTOWN MAINT	3,874	3,500	3,500	3,500	0.0%
FICA EXPENSE	3,511	3,825	3,825	3,825	0.0%
FRINGES	18,742	12,017	21,000	22,000	45.4%
GAS & OIL	6,034	6,500	6,500	5,000	-30.0%
SUPPLIES	4,566	8,000	7,000	5,000	-60.0%
CONTRACTED SERVICES	5,521	4,000	4,000	4,000	0.0%
LABOR ATTORNEY	0	2,500	500	1,000	-150.0%
INSURANCE	8,346	7,500	7,500	7,500	0.0%
UTILITIES	15,214	13,000	13,000	13,000	0.0%
BUILDING MAINTENANCE	805	1,000	1,000	1,000	0.0%
EQUIPMENT RENTAL	3,312	10,000	10,000	8,000	-25.0%
MISCELLANEOUS	233	500	500	500	0.0%
TRAINING	811	1,000	1,000	1,000	0.0%
CAPITAL EXPENDITURES	1,031	5,000	5,000	5,000	0.0%
TOTAL	114,507	121,242	127,225	124,941	3.0%

STREET LIGHTS 101-448

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
UTILITIES	33,169	33,500	33,500	38,000	11.8%
TOTAL	33,169	33,500	33,500	38,000	11.8%

CITY SIDEWALKS 101-600

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
CONTRACTED SERVICES	3,025	4,500	4,500	4,500	0.0%
TOTAL	3,025	4,500	1,000	4,500	0.0%

SIDEWALK MAINTENANCE 101-601

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	0	1,000	1,000	1,000	0.0%
FICA EXPENSE	0	79	79	79	0.0%
EQUIPMENT RENTAL	0	750	750	750	0.0%
TOTAL	0	1,829	1,829	1,829	0.0%

PLANNING COMMISSION 101-721

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
TRAINING	535	0	0	500	100.0%
TOTAL	535	0	0	500	100.0%

PARKS 101-751

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	10,983	14,758	14,758	15,200	2.9%
FICA EXPENSE	797	1,148	1,148	1,148	0.0%
FRINGES	1,176	1,200	1,200	1,200	0.0%
SUPPLIES	929	3,000	3,000	3,000	0.0%
CONTRACTED SERVICES	445	1,000	1,000	1,000	0.0%
TUTTLE PARK MAINTENANCE	45	1,000	1,000	1,000	0.0%
INSURANCE	1,142	1,200	1,200	1,200	0.0%
UTILITIES	2,928	2,500	2,500	2,500	0.0%
BUILDING MAINTENANCE	0	500	500	500	0.0%
EQUIPMENT RENTAL	3,831	7,000	7,000	5,000	-40.0%
TOTAL	22,276	33,306	33,306	31,748	-4.9%

POOL 101-756

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	43	250	250	200	-20.0%
FICA EXPENSE	3	20	20	20	0.0%
CONTRACTED SERVICES	0	0	0	0	0.0%
INSURANCE	1,215	1,200	1,200	1,200	0.0%
UTILITIES	632	800	800	800	0.0%
EQUIPMENT RENTAL	57	500	500	250	-50.0%
MISCELLANEOUS	0	100	100	100	0.0%
TOTAL	1,950	2,870	2,870	2,570	-10.5%

LIBRARY 101-790

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	168	513	513	500	-2.5%
FICA EXPENSE	12	70	70	70	0.0%
CONTRACTED SERVICES	33	1,200	1,200	1,200	0.0%
INSURANCE	756	750	750	750	0.0%
BUILDING MAINTENANCE	0	1,500	1,500	1,500	0.0%
EQUIPMENT RENTAL	172	500	500	500	0.0%
TOTAL	1,141	4,533	4,533	4,520	-0.3%

INSURANCE AND BONDS 101-851

Expenditures	Actual 2019-2020	Current Year 2020-2021		Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
INSURANCE	8,845	10,000	10,000	9,000	-10.0%
TOTAL	8,845	10,000	10,000	9,000	-10.0%

SPECIAL REVENUE

MAJOR ROADS FUND 202

Revenues	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
GAS & WEIGHT TAX	172,909	150,000	150,000	190,140	26.8%
BUILD MICHIGAN	3,490	3,200	3,500	3,200	0.0%
INTEREST EARNED	4,013	3,500	3,500	3,500	0.0%
TOTAL	180,412	156,700	157,000	196,840	25.6%

ROUTINE MAINTENANCE 202-463

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-MS RM	36,804	30,000	19,036	35,000	16.7%
FICA EXPENSE	2,792	2,295	1,373	2,295	0.0%
FRINGES	8,881	10,000	4,787	10,000	0.0%
SUPPLIES	5,877	6,000	2,826	6,000	0.0%
CONTRACTED SERVICES	8,364	0	2,909	3,000	100.0%
EQUIPMENT RENTAL	17,813	15,000	8,222	15,000	0.0%
TOTAL	80,531	63,295	39,153	71,295	12.6%

TRAFFIC SERVICES 202-474

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-MS TR	2,208	8,000	8,000	2,500	-68.8%
FICA EXPENSE	161	106	106	106	0.0%
SUPPLIES	0	2,000	2,000	2,000	0.0%
CONTRACTED SERVICES	0	1,500	1,500	1,500	0.0%
EQUIPMENT RENTAL	3,924	6,000	6,000	3,000	-50.0%
TOTAL	6,293	17,606	17,606	9,106	-48.3%

WINTER MAINTENANCE 202-478

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-MS WM	1,817	5,307	4,000	5,400	1.8%
FICA EXPENSE	132	479	265	479	0.0%
FRINGES	1,768	1,500	1,500	1,500	0.0%
SUPPLIES	3,468	5,000	3,000	5,000	0.0%
EQUIPMENT RENTAL	566	1,000	2,500	1,000	0.0%
TOTAL	7,751	13,286	11,265	13,379	0.7%

ADMINISTRATION 202-484

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021- 2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
CONTRACTED SERVICES	4,764	3,200	3,200	3,200	0.0%
TRAINING	0	1,000	1,000	1,000	0.0%
CONTRIBUTIONS TO OTHER	25,000	25,000	25,000	25,000	0.0%
TOTAL	29,764	29,200	29,200	29,200	0.0%

LOCAL ROADS FUND 203

Revenues	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
GAS & WEIGHT TAX	60,810	53,000	53,000	70,326	32.7%
OTHER STATE GRANTS	0	1,200	26,088	0	-100.0%
BUILD MICHIGAN	1,123	7,500	1,300	1,200	-84.0%
METRO ACT MAINTENANCE FEE	8,706	1,000	7,500	7,500	650.0%
INTEREST EARNED	1,021	0	0	1,000	100.0%
CONTRIBUTIONS FROM OTHER FND	25,000	25,000	25,000	25,000	0.0%
TOTAL	96,660	96,660	96,660	105,026	8.7%

ROUTINE MAINTENANCE 203-463

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-LS RM	21,231	20,000	12,158	20,000	0.0%
FICA EXPENSE	1,533	1,530	881	1,530	0.0%
FRINGES	7,344	7,000	3,952	7,000	0.0%
SUPPLIES	4,472	5,000	1,812	5,000	0.0%
CONTRACTED SERVICES	4,225	34,000	31,797	34,000	0.0%
EQUIPMENT RENTAL	10,291	8,000	6,333	8,000	0.0%
TOTAL	49,096	75,530	56,933	75,530	0.0%

TRAFFIC SERVICES 203-474

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-LS TR	2,009	6,000	6,000	6,000	0.0%
FICA EXPENSE	50	147	327	400	172.1%
SUPPLIES	541	0	0	1,500	100.0%
EQUIPMENT RENTAL	441	3,814	4,443	5,000	31.1%
TOTAL	1,714	5,970	9,302	12,900	116.1%

WINTER MAINTENANCE 203-478

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-LS WM	1,539	4,500	4,500	4,500	0.0%
FICA EXPENSE	110	412	412	412	0.0%
FRINGES	1,509	1,500	1,500	1,500	0.0%
SUPPLIES	2,217	4,000	4,000	4,000	0.0%
EQUIPMENT RENTAL	512	1,000	1,000	1,000	0.0%
TOTAL	5,887	11,412	11,412	11,412	0.0%

ADMINISTRATION 203-484

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
CONTRACTED SERVICES	2,887	2,500	2,500	2,500	0.0%
TRAINING	0	0	0	1,000	100.0%
TOTAL	2,887	2,500	2,500	3,500	40.0%

PUBLIC IMPROVEMENT FUND 245

Revenues	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
INTEREST EARNED	2,276	2,000	2,000	2,000	0.0%
TOTAL	2,276	2,000	2,000	2,000	0.0%

DDA FUND 248

	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
NOTE PYMT FOR 602 W BELLEVUE	56,154	0	7,297	9,173	100.0%
TIF CAPTURE	115,456	5,586	5,586	17,752	217.8%
INTEREST EARNED	4,105	2,000	2,043	2,000	0.0%
MERCHANT BANNER SALES	400	1,000	1,000	1,000	0.0%
TOTAL	176,115	0	0	9,340	100.0%

DDA ACTIVITY 248-898

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES DDA	13,119	0	350	0	0.0%
FICA EXPENSE DDA	920	0	330	0	0.0%
PUBLIC RELATIONS	200	10,000	5,000	3,000	-70.0%
CHRISTMAS DECORATIONS	188	3,000	100	0	-100.0%
DOWNTOWN MAINTENANCE	905	3,000	3,000	3,000	0.0%
FACADE GRANTS	0	4,000	4,000	4,000	0.0%
SPECIAL PROJECTS CONTINGENCY	6,710	23,175	23,175	500	-97.8%
BANNER EXPENSE	39	500	500	100	-80.0%
ADMIN SUPPORT*	33,077	13,250	13,250	5,356	-59.6%
TOTAL	55,158	56,925	49,705	15,956	-72.0%

BUILDING DEPT FUND 249

Revenues	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
CHARGES FOR SERVICES	14,476	4,120	4,000	4,120	0.0%
CONTRIBUTIONS FROM OTHER FND	0	6,000	6,000	6,500	8.3%
TOTAL	14,476	10,120	10,000	10,620	4.9%

INSPECTORS 249-371

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-INSPECTORS	3,661	3,600	3,600	3,600	0.0%
FICA EXPENSE	280	309	309	309	0.0%
CONTRACTED SERVICES	350	0	0	0	0.0%
TOTAL	9,931	8,000	8,000	8,000	0.0%

LDFA FUND 250

Revenues	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
TIF CAPTURE	41,380	1,292	1,292	7,569	485.8%
INTEREST EARNED	9,114	7,983	7,983	5,000	-37.4%
MISC OTHER	120	0	100	100	100.0%
TOTAL	50,614	9,275	9,375	12,669	36.6%

LDFA ACTIVITY 250-897

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-DPW	4,359	0	0	0	0.0%
FICA EXPENSE	306	0	0	0	0.0%
FRINGES	170	0	0	0	0.0%
INGHAM COUNTY EDC	17,540	9,500	9,500	9,500	0.0%
SPECIAL PROJECTS	0	0	145,250	500	100.0%
PUBLIC RELATIONS	0	500	0	500	0.0%
MISCELLANEOUS	4,601	5,000	500	1,500	-70.0%
TRANS TO OTHER FUNDS	120,000	1,500	1,500	0	-100.0%
ADMIN SUPPORT	44,359	23,250	23,250	5,356	-77.0%
FIRE DEPT CONTRIBUTION	14,000	14,000	14,000	14,000	0.0%
POLICE DEPT CONTRIBUTION	10,000	10,000	10,000	10,000	0.0%
TOTAL	215,335	63,750	204,000	41,356	-35.1%

ENTERPRISE FUNDS

SEWER FUND - 590

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SEWER TAP FEES	1,720	0	0	0	0.0%
LAB FEES	0	3,000	0	0	0.0%
SEWER SALES	362,257	390,000	390,000	390,000	0.0%
SEWER PENALTIES	7,457	7,500	7,500	7,500	0.0%
INT EARNED-SEWER	1,639	1,000	1,000	1,000	0.0%
MISC OTHER	20,346	0	0	0	0.0%
CONTRIBUTION FROM LDFA	120,000	0	0	0	0.0%
TOTAL	513,419	401,500	398,500	398,500	-0.7%

SEWER PLANT 590-528

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	77,765	84,000	84,000	90,000	7.1%
FICA EXPENSE	8,487	6,246	6,246	9,000	44.1%
FRINGES	4,000	8,629	8,629	8,629	0.0%
SUPPLIES	16,447	10,000	10,000	10,000	0.0%
CONTRACTED SERVICES	50,283	25,000	25,000	25,000	0.0%
INSURANCE	7,003	6,300	6,300	6,300	0.0%
UTILITIES	40,920	35,000	35,000	30,000	-14.3%
EQUIPMENT RENTAL	462	3,000	3,000	3,000	0.0%
MISCELLANEOUS	68	1,000	1,000	1,000	0.0%
TRAINING	1,585	3,000	3,000	3,000	0.0%
DEPRECIATION	71,680	0	0	0	0.0%
CAPITAL EXPENDITURES	37,924	50,000	62,748	0	-100.0%
TOTAL	316,624	232,175	244,923	185,929	-19.9%

SEWER COLLECTIONS 590-529

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	34,671	35,000	39,125	41,079	17.4%
FICA EXPENSE	2,555	2,600	2,993	3,000	15.4%
FRINGES	15,857	13,000	13,000	13,000	0.0%
SUPPLIES	3,673	7,000	7,000	7,000	0.0%
CONTRACTED SERVICES	63,080	76,500	76,399	40,000	-47.7%
INSURANCE	772	1,000	534	1,000	0.0%
EQUIPMENT RENTAL	4,860	3,500	3,500	3,500	0.0%
MISCELLANEOUS	0	500	200	500	0.0%
TRAINING	1,314	1,500	650	1,500	0.0%
DEPRECIATION	45,684	0	0	0	0.0%
CAPITAL EXPENDITURES	5,772	50,000	20,000	15,000	-70.0%
TOTAL	178,238	190,600	163,401	125,579	-34.1%

ADMINISTRATIVE 590-558

Expenditures	Current Year 2020-2021			Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
	Actual 2019-2020	Amended Budget	Estimated YE Position		
ADMIN SUPPORT	30,000	30,000	0	32,500	8.3%
2012 WWTP DEBT SERVICE	0	25,000	0	26,000	4.0%
INT ON BOND DEBT	35,338	34,789	17,050	33,000	-5.1%
TOTAL	65,338	89,789	17,050	91,500	1.9%

WATER FUND - 591

Revenues	Current Year 2020-2021			Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
	Actual 2019-2020	Amended Budget	Estimated YE Position		
WATER METERS	187	0	0	0	0.0%
WATER TAP FEES	1,620	1,500	1,500	1,500	0.0%
WATER TURN ON	1,680	1,500	1,500	1,500	0.0%
WATER SALES	403,625	400,000	400,000	400,000	0.0%
WATER PENALTIES	8,569	9,000	9,000	9,000	0.0%
INT EARNED-WATER	4,963	4,500	4,500	4,500	0.0%
HYDRANT RENTAL	6,714	7,200	7,200	7,200	0.0%
TWP HYDRANT RENTAL	7,120	7,200	7,200	7,200	0.0%
MISC OTHER	659	0	0	0	0.0%
TOTAL	434,478	430,900	430,900	430,900	0.0%

WELLS AND IRON REMOVAL 591-556

Expenditures	Current Year 2020-2021			Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
	Actual 2019-2020	Amended Budget	Estimated YE Position		
SALARIES/WAGES	20,820	25,000	25,000	27,894	11.6%
FICA EXPENSE	1,505	2,000	2,000	2,000	0.0%
FRINGES	8,344	8,500	8,500	8,500	0.0%
SUPPLIES	6,431	10,000	10,000	10,000	0.0%
CONTRACTED SERVICES	5,647	13,500	13,500	13,500	0.0%
SDWA FEES	373	3,000	3,000	3,000	0.0%
INSURANCE	2,192	2,200	2,200	2,200	0.0%
UTILITIES	14,785	15,000	15,000	15,000	0.0%
BUILDING MAINTENANCE	0	2,000	2,000	2,000	0.0%
EQUIPMENT RENTAL	464	1,500	1,500	1,500	0.0%
MISCELLANEOUS	140	2,000	2,000	2,000	0.0%
DEPRECIATION	9,282	0	0	0	0.0%
CAPITAL EXPENDITURES	17,232	50,000	50,000	30,000	-40.0%
TOTAL	87,215	134,700	134,700	117,594	-12.7%

WATER DISTRIBUTION 591-557

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES	51,281	54,000	54,000	56,523	4.7%
FICA EXPENSE	3,745	4,200	4,200	4,200	0.0%
FRINGES	19,631	18,000	18,000	18,000	0.0%
SUPPLIES	33,262	30,000	30,000	30,000	0.0%
BULK SUPPLIES FOR RESALE	0	3,500	3,500	3,500	0.0%
CONTRACTED SERVICES	8,913	20,000	20,000	15,000	-25.0%
INSURANCE	1,662	2,000	2,000	2,000	0.0%
UTILITIES	2,057	1,500	1,500	1,500	0.0%
EQUIPMENT RENTAL	6,865	10,000	10,000	8,000	-20.0%
TRAINING	5,657	3,500	3,500	3,500	0.0%
DEPRECIATION	126,254	0	0	0	0.0%
CAPITAL EXPENDITURES	11,190	50,000	50,000	30,000	-40.0%
TOTAL	270,517	196,700	196,700	172,223	-12.4%

ADMINISTRATION 591-558

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
ADMIN SUPPORT	30,000	32,500	32,500	30,000	-7.7%
2012 WATER PROJ DEBT SERVICE	75,000	75,000	75,000	75,000	0.0%
INT ON BOND DEBT	31,125	31,000	31,000	31,000	0.0%
TOTAL	136,125	138,500	138,500	136,000	-1.8%

MOTOR VEHICLE POOL FUND -661

Revenues	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
INTEREST EARNED	4,558	6,800	6,800	6,800	0.0%
ALL EQUIP RENTAL	52,522	70,000	75,000	70,000	0.0%
FIRE DEPT EQUIP RENTAL	0	6,000	6,000	0	-100.0%
SALE OF FIXED ASSETS	(62,514)	0	0	0	0.0%
MISC OTHER	0	0	2,500	0	0.0%
TOTAL	(5,434)	82,800	90,300	76,800	-7.2%

PUBLIC SAFETY 661-301

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
VEHICLE MAINTENANCE	0	3,399	3,399	3,400	0.0%
DEPRECIATION	9,488	0	0	0	0.0%
CAPITAL EXPENDITURES	0	41,345	40,000	5,000	-87.9%
TOTAL	9,488	44,744	43,399	8,400	-81.2%

DEPT OF PUBLIC WORKS 661-441

Expenditures	Actual 2019-2020	Current Year 2020-2021		Manager Proposed 2021-2022	% Change (Budget) 2021 to 2022
		Amended Budget	Estimated YE Position		
SALARIES/WAGES-DPW MVP	11,275	17,044	17,044	15,000	-12.0%
FICA EXPENSE	801	1,526	1,482	1,000	-34.5%
FRINGES	8,708	7,000	6,475	7,000	0.0%
GAS & OIL	6,485	6,500	8,000	6,500	0.0%
SUPPLIES	12,204	15,000	9,000	15,000	0.0%
CONTRACTED SERVICES	6,232	8,000	8,000	8,000	0.0%
EQUIPMENT RENTAL	0	1,500	1,700	1,500	0.0%
TRAINING	0	500	500	500	0.0%
DEPRECIATION	75,023	0	0	0	0.0%
CAPITAL EXPENDITURES*	9,578	15,000	15,000	10,000	-33.3%
TOTAL	130,306	72,070	67,201	64,500	-10.5%

Contract Agreement | City of Example

1. Contract Agreement

This Contract Agreement (Contract) is hereby made and entered into on this the **xst** day of **xxxx**, 2021, by and between the City of **xxxx**, hereinafter referred to as "City", and Alan C Smaka, PE, PLLC, a Michigan Professional Limited Liability Company, by and through its principal Member, Alan C. Smaka, hereinafter referred to as "ACSP", for independent contractor and consultant services for the benefit of the City as further described below.

2. Client Needs Appraisal

The City is a home rule city charged with a multitude of duties and responsibilities authorized under State law and within its Charter, and has utilized a council-manager form since the early 2000's.

Commented [A51]: "Client Needs Appraisal" section to be updated specifically to a given City situation

Prior to the council-manager form, the City was a cross between a strong and weak mayor form, utilized many commissioner lead committees, and was fortunate to have key long-serving staff and commissioners who sensed the overall cooperation needed to accomplish the City's programs, and informally proceeded to act for the City's betterment.

Since the institution of the council-manager form, the City has continually made strides in establishing clearer roles, responsibilities, and systems to permit the Council to act as policy makers while empowering the City administration and staff to implement tactical programs while guiding the development of Council and community driven strategic initiatives. Together, the Council and administration are to manage the affairs of the City across, among others, the technical, capital, public safety, operational, compliance, financial, legal, enforcement, and administrative realms.

During the timeframe of the council-manager form use, the City has experienced declining state revenue sharing, strains on local tax revenues and property valuations, departure and/or nearing retirement of long-term staff, loss of a major local manufacturer, and increased competition in a global marketplace. This has placed a heightened need and awareness to do more with less, which can only be achieved when the City understands its strategic goals, prioritizes its actions and resource allocation, and places good people in positions to make the best daily decisions to move the community towards those goals.

Despite some of the recent challenges, the City is poised better today than 20 years ago to move forward from a position of strength. A stable manager and staff continue to refine the day-to-day operations of the City. Budgets are being managed diligently. Significant capital improvements have been made to improve potable water quality and fire protection, parks, and road systems. Regional opportunities and growth projections, especially for west Michigan counties along the Lake Michigan shoreline, are more favorable than other parts of the State. And many of the same natural and logistical resources which resulted in the original settlement of the City will continue to present opportunities City leaders can leverage should they be so prepared.

Given the momentum the City is experiencing and the need to optimize resources in implementation of its tactical/asset management/capital improvement programs, the City can benefit from continuity across all its interests. This includes alignment between the Council, consultants (e.g., accountant, attorneys, engineering firms, rate consultants), contractors/vendors, and stakeholders (e.g., current residents, future residents and utility customers, neighboring governments), as well as a deeper understanding and consistent implementation of capital improvements that align with the Council's strategic initiatives. As such, it is paramount for the City's current and future councils to understand and commit to well understood short-term and long-term strategies and then organize resources, both internally and externally, to realize those desired outcomes.

3. Consultant Qualifications

Alan Smaka of ACSP is a licensed (Michigan) civil engineer. With over 20 years of experience in the municipal and commercial industries, with specialized focus in the wastewater, water, stormwater, transportation, and site development arenas, he has developed a strong resume in the design, commissioning, operation, and general management of capital assets for both private and municipal

clientele (wastewater, water, stormwater, transportation, recreational, etc.). Tangentially, through experience as a business leader and client principal, Alan can also advise on, find relationships between, and explain:

- **Administration** | Council/staffing organization; roles and responsibilities; contract operator evaluation and management; legal formations; facilitating and authoring contract terms; drafting and facilitating requests for proposals (RFPs); meeting facilitation; community engagement and outreach; enforcement
- **Legal** | Regulatory compliance comprehension; contract negotiations; mediation
- **Finance** | Budget interpretation; rate analysis; project estimation; budget creation; budget tracking
- **Operations** | Contract operator management; consultant management; strategic staffing plans
- **Project Implementation as Owner's Representative** | Review of detailed project plans, specifications, permit applications, basis of designs, etc.; attendance at project status meetings; review of contracts, pay applications, change orders, etc.; conflict resolution assistance; budget and funding coordination

Alan's unique breadth of experience and abilities allows him to distill and communicate relevant facts. In turn, the City's Council will have a deeper, more unified understanding allowing for more informed decisions.

4. Engagement Objectives

Ultimately, the City seeks an objective, skilled, third-party to evaluate, recommend, and implement agreed upon scopes of work on behalf of the City. Stated another way...to be your City Engineer, resource, and advocate for the City's interest without the need to directly employ an individual at a significantly increased cost. ACSP has identified opportunities for the City in the following areas and has categorized them into three levels of service.

Advisory | Working with the City's Council and manager as a backstage resource. In this capacity, ACSP will serve as the City's backstage resource, meeting with the City's primary team (to be identified by the City prior to beginning this engagement)/Council members. The role will include acting as a sounding board, playing devil's advocate, providing a third-party objective, and facilitating the process itself, meeting as often as needed, and without constraint. ACSP will also be accessible by phone and e-mail for review and advice. Specific examples of advisory services include:

- **Council meeting attendance**
- **Regulatory compliance comprehension** helps understand and react to regulatory requirements in relation to finances (e.g., EGLE, OSHA)
- **Strategic and general advisement session attendance** helps tie the technical, funding, operational and legal aspects of the City's capital plan to the goals of the team/Council.

Consultative | Working with the City and third parties on behalf of City to facilitate activities. ACSP will engage one-on-one with selected City team members; and be available to selected others outside of the City, as determined and authorized by the City. Specific examples of consultative services include:

- **Meeting attendance** with other consultants or contractors
- **Capital improvement and asset management plan review**, review the plan and represent City when determining actions for future planning
- **Rates and charges evaluation**, work with rate consultants and provide opinions on suggested strategies
- **Budget interpretation**
- **Explore funding options** (e.g., FDA, USDA, refinancing)
- **Review work prepared by others, as needed**

- **Governance and strategic management assistance to the City**, the goals and roles of the team/City, keep the City on task (project charters, the scope of the staff/Council vs. other resource activities), and strategic decision making.

Collaborative | Working on behalf of and alongside the City team/Council, and third parties, to do work. ACSP will create tangible work products for and on behalf of the City.

- **Meeting attendance** with customers
- **Facilitation with project partners**, bridging the gap of understanding between various stakeholders (e.g., engineering firm, contractor, property owners, prospective customers)
- **Drafting requests for proposals (RFPs)**, identify potential candidates, draft documents, suggest alternative ways to implement a project
- Evaluation and **work with legal counsel** on ordinance and contractual matters
- General/customer **response assistance**
- **Project facilitation and scoping**, cost estimates, meeting with stakeholders

5. Not Included in this Contract

- Project implementation as Owner's representative after an RFP is drafted –
 - This service can be provided as part of a subsequent agreement and through the designation of ACSP as the "Owner's representative"
 - Except this Contract **does** include such representation for the xxxx Project
 - Are there any projects you foresee in the next 6-12 months the Township would like me to act as an owner's rep?
- Public meeting facilitation
- Website development/monitoring
- Mailings

6. Joint Accountabilities

The City will be responsible for internal scheduling, reasonable access to key personnel, on-site administrative support, and reasonable access to past and current documentation that will aid a project. ACSP will sign all required nondisclosure and confidentiality agreements and will provide its own off-site administrative support.

Both parties agree to immediately notify each other of any intelligence or findings that will impact the success of this Contract so that appropriate and timely action can be considered.

7. Evaluation

Once per quarter or at regular or special meetings of the City Council, a summary of work in progress shall be prepared by ACSP and presented to the City within the agenda at Council meetings.

8. Ownership

ACSP acknowledges that all files, records, lists, books, computer printouts, manuals, financial information, and other documents relating to the City will be returned to the City upon the termination of this Contract, as necessary.

9. Contract Duration

This Contract shall be effective xxxx x, 2021, through xxxx x, 2021, a period of 6 months. Renewal shall be executed under a new contract. This Contract is for the services of Alan Smaka, personally, as an independent contractor, and hereunder, ACSP is an independent contractor/consultant. Because ACSP is engaged as an independent contractor, ACSP is not eligible for any employee benefits of the City. Additionally, no payroll or employment taxes of any kind shall be withheld or paid by the City with respect to payments to ACSP.

This Contract may not be modified except by written amendment/ agreement of the parties and signed by ACSP and ratified and signed by the City. The parties agree that this Contract is terminable by either party at any time upon 30 days written notice.

10. Compensation

On engagements of this nature, ACSP's philosophy is not to assess an hourly or daily fee, since the City should not have to make an investment decision every time assistance is needed, nor should City staff, team or Council members have to seek permission to spend money if they need assistance. This approach provides a higher overall value to the City.

This Contract's annual value is \$ xx,xxx to engage Alan C Smaka, PE, PLLC as a consultant of the City with assistance levels as outlined above. This rate will be reduced to \$ xx,xxx as an introductory trial rate for the Contract period of xxxx x, 2020 through xxxx x, 2021.

These fees include administrative, logistical, communication, and travel expenses within a 60-mile radius of the Greater South Haven area. Outside of that radius, usual, customary, and reasonable expenses apply.

11. Payment Terms

- \$x,000 is due on acceptance of this Contract.
- Thereafter, \$x,x00 shall be paid monthly, on the 1st of each month, for the remaining five months of this Contract.

12. Notices

All notices and other communications hereunder shall be sufficiently given and shall be deemed given when dispatched by regular, registered, or certified mail, postage prepaid, or by hand delivery address as follows:

If to City of xxxx:

City of xxxx
Address (xxxx Municipal Building)
City, Michigan xxxxx
Attention: City Manager

If to Alan C Smaka, PE, PLLC:

Alan C Smaka, PE, PLLC
P.O. Box 136
Covert, Michigan 49043
Attention: Alan Smaka, Member

The parties hereto may, by notice given pursuant to this Section 12, designate any further or different address or an e-mail address to which subsequent notices, certificates or other communications may be sent.

13. Governing Law

This Contract shall be construed in all respects in accordance with the laws of the State of Michigan

14. Severability

In the event any provision of this Contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

15. Binding Effect

The covenants herein contained shall bind, and the benefits and advantages shall inure to, the respective successors and assigns of the parties hereto.

16. Captions

The captions or headings in this Contract are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Contract.

17. Entire Contract

Except as otherwise indicated in this Contract, this Contract constitutes the entire agreement between the parties and there are no other representations, warranties, promises, guarantees or agreements, oral or written, express or implied, between the parties hereto with respect to this Contract.

18. Assignment

This Contract and all rights and obligations hereunder shall not be assignable unless all parties hereto agree in writing to such assignment.

19. Waiver

The waiver by any party hereto of a breach or violation of any provision of this Contract shall not be a waiver of any subsequent breach of the same or any other provision of this Contract.

20. Effective Date

This Contract shall be effective as of the date set forth in the first paragraph hereof.

21. Acceptance

The signatures below indicate acceptance of this Contract and the terms and conditions herein. Alternatively, the City's initial payment per the terms above will also represent acceptance of this Contract.

For Alan C Smaka, PE, PLLC:

Signature: _____
Name: Alan C. Smaka, PE
Title: Member

Date: _____

For City of **xxxx**:

Signature: _____
Name: _____
Title: _____

Date: _____

**CITY OF LESLIE NOTICE OF HYBRID ELECTRONIC MEETING
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JUNE 15, 2021 AT 7:00 PM**

Purpose of Meeting

Regular meeting of the Leslie City Council.

Reason for Electronic Meeting

In accordance with State Law, which has authorized remote participation in public meetings for a defined reason, it has been determined by the Mayor, in consultation with the City Manager (in accordance with Resolution 2021-05) that an electronic meeting is necessary to protect the public health.

Members of the public may view the meeting live at:

<https://cityofleslie.webex.com/cityofleslie/onstage/g.php?MTID=ebd62735e53b78cc3b20b44dabf392aab>

Or Dial In: 1-415-655-0001 and follow the prompts.

Members of the public may submit comments to be read aloud by the City Manager during public comment by e-mailing comments (Include your full name and address) in advance of the meeting to manager@cityofleslie.org or during the public comment portion of the meeting by submitting your full name, address, and comment on the live stream of the meeting. Comments should be limited to no more than three minutes. A broadcast of the meeting will also be available within eight business days on the City of Leslie website at www.cityofleslie.org.

Public Input and Questions on Business before the Leslie City Council Regular Meeting

Members of the public may contact the City Manager to provide input or ask questions regarding the Leslie City Council meeting by e-mail at manager@cityofleslie.org.

Persons with Disabilities Participation Instructions

The City of Leslie will provide reasonable accommodations to individuals with disabilities who want to electronically attend the meeting with twenty-four (24) hour notice to the City of Leslie.