



CITY OF LESLIE

602 W. Bellevue • P.O. Box 496 • Leslie, MI 49251-0496
Phone: 517-589-8236 • Fax: 517-878-6868 • Web Site: www.cityofleslie.org

LESLIE COUNCIL MEETING
7:00 PM MONDAY, AUGUST 17, 2021
LESLIE CITY HALL, 602 W. BELLEVUE STREET

AGENDA

I. ROLL CALL.

PLEDGE OF ALLEGIANCE.

II. CONSENT AGENDA:

- A. Approval of the agenda.
Approval of the minutes of regular meeting on July 19, 2021.
- B. Payment of Bills – August 2021. Affirm check disbursements totaling \$45,626.69 for August 2021.
- C. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions Appointments.

Name	Board/Commission	Term Expires
John Stewart	Zoning Board of Appeals	06-30-2022
Bill Hinkle	Zoning Board of Appeals	06-30-2023
Wayne Babin	Zoning Board of Appeals	06-30-2023
Barbara Winslow	Zoning Board of Appeals	06-30-2024

- D. Approval of Street closure request for Leslie Festivals.
- E. Relay for Life purple ribbon request.
- F. Jaftica Scholarship Foundation Frightening 5K and half marathon request and street closure request.
- G. Boss Cider sidewalk use request.
- H. Resolution No. 2021-12 Grant for Shared Use Path- Hull to Cameo.
- I. Resolution No. 2021-13 Grant submission for Shared Use Path – Middle School to Russell Park
- J. Resolution No. 2021-14 Grant submission for Shared Use Path – Russell Park to Woodlawn Cemetery.
- K. Communication:
 - 1. Manager's Report.
 - 2. July 2021 Financials.
 - 3. July 2021 Police Department Report.

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4. July 2021 Fire Department Report.
5. Email from Kevin Murad regarding Atlas Grove property.

III. CITIZEN COMMENTS AND QUESTIONS.

IV. COUNCIL COMMENT.

V. PUBLIC HEARING: None.

VI. ITEMS OF BUSINESS:

- A. Eligibility of Candidate for Council, definition of 'official' and 'officer' and 'nepotism'.
- B. 126 N. Main curb cut application.
- C. IDEXX Quanti-Tray System purchase.
- D. Resolution No. 2021-11 Establishing a Social District.
- E. Sherwood Leslie/Atlas Grove property determination.

VII. ITEMS OF DISCUSSION:

- A. None.

VIII. CITIZEN COMMENTS AND QUESTIONS.

IX. COUNCIL AGENDA:

- A. Committee Reports
- B. Manager's Report
- C. Motion to Adjourn

Boards and Commissions Openings:

Downtown Development Authority – term expires July 1, 2025.
Planning Commission – term expires November 1, 2023.
Zoning Board of Appeals – term expires June 30, 2024.

Next City Council meeting is scheduled for Tuesday September 21, 2021 at 7:00 p.m.

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
JULY 19, 2021**

Present: Babin, Beegle, Johnson, Doane (arrived 7:19pm), Owen (arrived 7:48pm) & Fox
Excused:

Also Present: CM Montenegro, Chelsea Cox, Carrie Howe, Richard Floyd, Robert Stacy, Craig Whipple, Evan Bennehoff, Richie Ryan, Tim Ryan, Jeff Faustman, Greg, Ron Bogart, Alan Smaka, & Daryl Motes.

Item 1 **Consent Agenda**

A. Approval of the agenda as amended—moving City Manager review from closed session to Items of Business D.

Approval of the minutes of regular meeting on June 15, 2021.

Approval of the minutes of workshop meeting on June 15, 2021

Approval of the minutes of end of fiscal year meeting on June 29, 2021

B. Communication:

1. Manager's Report.
2. June 2021 Financials.
3. June 2021 Police Department Report.
4. June 2021 Fire Department Report.
5. Rental Properties and Code Enforcement Map.

Moved by Babin, seconded by Johnson to approve consent agenda.

**ALL YEAS
MOTION CARRIED**

Item 2 **Citizen Comments and Questions**

None

Item 3 **Council Comment**

None

Item 4 **Public Hearing**

None

Item 5 **Items of Business**

A. Leslie Pool Building Demolition Quote.

Moved by Fox, seconded by Babin to approve demolition quote of \$35,363 for City DPW to raze the pool building and remove both pools.

**ALL AYES
MOTION CARRIES**

B. Michigan Municipal League Workers' Compensation Fund Official Ballot

Moved by Johnson, seconded by Babin to authorize vote casting to select five Trustees to serve on the Workers' Compensation Fund Board and authorize Mayor Pro Tem to sign ballot.

ALL AYES
MOTION CARRIES

C. City Engineer Proposal

Council was in favor to engage in more research and a draft proposal from Alan Smaka for City engineer services.

D. City Manager Review

Council discussed City Manager evaluations.

Moved by Owen, seconded by Doane to authorize a 4% raise to City Manager's salary, retro-dated for July 1, 2021

ALL AYES
MOTION CARRIES

Item 6

Items of Discussion

None

Item 7

Citizen Comments and Questions

Tim Ryan, DPW Foreman

Evan Bennehoff, LPD Chief

Robert Stacy, LFD Firefighter & Resident

Rich Floyd, Worthington Place Apartments Owner/Developer

Item 8

Adjournment

Moved by Johnson, seconded by Babin to adjourn.

Time: 9:03 pm.



Clerk Chelsea Cox

INVOICE SUMMARY

Date: 08/13/21

Page: 1

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
ROBERT ANTEKEIER, JR	JULY 2021 CODE ENFORCEMENT	875.00	Paid	Y
ASSOCIATED GOVERNMENT SERVICE	PRMITS & INSPEC	14,858.00	Paid	Y
BRIAN JEWELL	HAPPY OURS FACADE REIMBURSE	1,332.79	Paid	Y
LOWES BUSINESS ACCOUNT	DPW JULY	331.50	Paid	Y
AT&T LONG DISTANCE	WWTP PLANT	850.73	Paid	Y
VERIZON WIRELESS	LPD MODEMS	188.64	Paid	Y
CITY OF LESLIE	APR-JUNE 2021	3,674.30	Paid	Y
RICOH USA, INC.	LCO LEASE COPY/SCANNER/FAX	138.11	Paid	Y
CRAIG WHIPPLE	CLOTHING ALLOWANCE	196.08	Paid	Y
JACK DOHENY SUPPLIES, INC.	MVP CAPITOL EXP	174.05	Paid	Y
STATE OF MICHIGAN	SOR	30.00	Paid	Y
GRACON SERVICES, INC.	MANAGED IT SERVICES	1,194.30	Paid	Y
WIGHTMAN	WWTP SYSTEM IMPROVEMENTS	819.00	Paid	Y
JOHN DEERE CREDIT	MVP SUPPLIES	466.34	Paid	Y
NORTH CENTRAL LABORATORIES	WWTP SUPPLIES	281.82	Paid	Y
WEST SHORE FIRE, INC.	FEDERAL SIREN CONTROLLER AND	2,235.15	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	70.49	Paid	Y
USA TODAY NETWORK	NOMINATING PETITIONS NOTICE	620.00	Paid	Y
FOGG OIL COMPANY	LFD 1/2 TWP MONTHLY GAS SLIP:	300.81	Paid	Y
F.D. SIGNWORKS, LLC	TAGS AND NAME PLATES	374.91	Paid	Y
MICHAEL R. KLUCK	LABOR ATTORNEY	111.00	Paid	Y
SPARKLE WINDOW CLEANING	WINDOW CLEANING	105.00	Paid	Y
CALEDONIA FARMERS ELEVATOR CO	MAJOR STREET SUPPLIES	107.46	Paid	Y
ABSOPURE	WWTP SUPPLIES	50.50	Paid	Y
SUPERIOR SAW	MVP SUPPLIES	87.48	Paid	Y
ELHORN ENGINEERING CO.	WELLS CHEMICALS	977.00	Paid	Y
T.T. TECHNOLOGIES, INC.	WATER SUPPLIES	521.64	Paid	Y
DR LAB SERVICES, LLC	WWTP CONTRACTED SERVICES	1,335.00	Paid	Y
NORTH CENTRAL LABORATORIES	WWTP SUPPLIES	792.85	Paid	Y
MICHIGAN RURAL WATER ASSOCIA'	JOHN HOLLAND OIC CHARGES	1,200.00	Paid	Y
AQUIONICS INC	WWTP CAPITAL EXP	2,418.76	Paid	Y
MUNICIPAL SUPPLY CO.	WATER SUPPLIES	922.15	Paid	Y
ETNA SUPPLY COMPANY	WATER SUPPLIES	560.00	Paid	Y
USA BLUEBOOK	WWTP CAPITOL EXP	1,697.83	Paid	Y
USA BLUEBOOK	WATER SUPPLIES	955.85	Paid	Y
NORTHERN CONCRETE PIPE INC.	INDUSTRIAL PARK SEWER SUPPLI	465.00	Paid	Y
MICHIGAN PIPE AND VALVE	INDUSTRIAL PARK SEWER **LDFA	3,840.18	Paid	Y
FOGG OIL COMPANY	DPW GAS	124.18	Paid	Y
VERIZON WIRELESS	CITY OF LESLIE CELL PHONES	342.79	Paid	Y

Total: 45,626.69

MEMO FROM LESLIE FESTIVALS

TO: LESLIE CITY COUNCIL
FROM: CHELSEA COX
SUBJECT: LESLIE FALL FESTIVAL STREET CLOSURES
DATE: AUGUST 17, 2021

2021 FESTIVAL STREET CLOSURES

Leslie Festivals is requesting the Leslie City Council to approve the following street closures on September 11, 2021:

- N. Main St from Bellevue St to Baggerly St for car show.
- Baggerly St from Pennsylvania to N. Main St
- Commercial Drive (access to parking lot available)

Thank you for your continued support of our annual festival. Hope to see you all there!



From: [Chelsea Cox](#)
To: [Waskiewicz, Michelle](#)
Cc: [Susan Montenegro](#)
Subject: RE: Relay for Life
Date: Wednesday, July 28, 2021 8:57:22 AM
Attachments: [image003.png](#)
[image005.png](#)
[image006.png](#)
[image001.png](#)

Hi Michelle-

I CC'd Sue, our city manager, on this email.

We will put the request on the consent agenda for our August council meeting for approval.

I don't foresee any issues with the approval.

Have a great day 😊



Leslie City Clerk, CMC, CMMC
clerk@cityofleslie.org
City of Leslie
602 W. Bellevue St., PO Box 496
Leslie, MI 49251-0496
Phone: 517.589.8236 ext.101
Fax: 517.878.6868



This institution is an equal opportunity provider and employer.

From: Waskiewicz, Michelle [mailto:MWaskiewicz@ibcp.com]
Sent: Wednesday, July 28, 2021 8:53 AM
To: Chelsea Cox <clerk@cityofleslie.org>
Subject: Relay for Life

Hi Chelsea,

We are hosting Relay for Life Greater Lansing's event September 24th and 25th at Spartan Speedway. In the past we have been able to put up purple ribbons throughout town on the

light poles in order to advertise the event locally beforehand. Would it be possible for us to do the same this year starting Sunday, September 12th and taking them down the day after the event, Sunday, September 26th? Just let me know what we can do.

Thank you,

Michelle Waskiewicz

Commercial Documentation Specialist

Independent Bank

2900 West Road

East Lansing, MI 48823

Phone: 517-581-9249

Email: mwaskiewicz@ibcp.com



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July 31, 2021

Dear Leslie City Council:

On behalf of the Jaftica Scholarship Foundation I would like to request permission to hold our annual fundraiser the Frightening 5K, October 16, 2021.

We request to close Main Street at 5:00 pm for event set up and the streets for the race at 6:15 pm. We will have a rolling start from 6:30 to 7:00pm to allow for social distancing. The start and finish line for the race will be on Main St. near the Bellevue intersection. The course will remain the same this year, I have attached a map to illustrate the required closures. We will supply the traffic control and volunteers to direct traffic.

If you have any questions, ideas or comments I can be reached at donate@hallowedhalf.com or (248)935-1654.

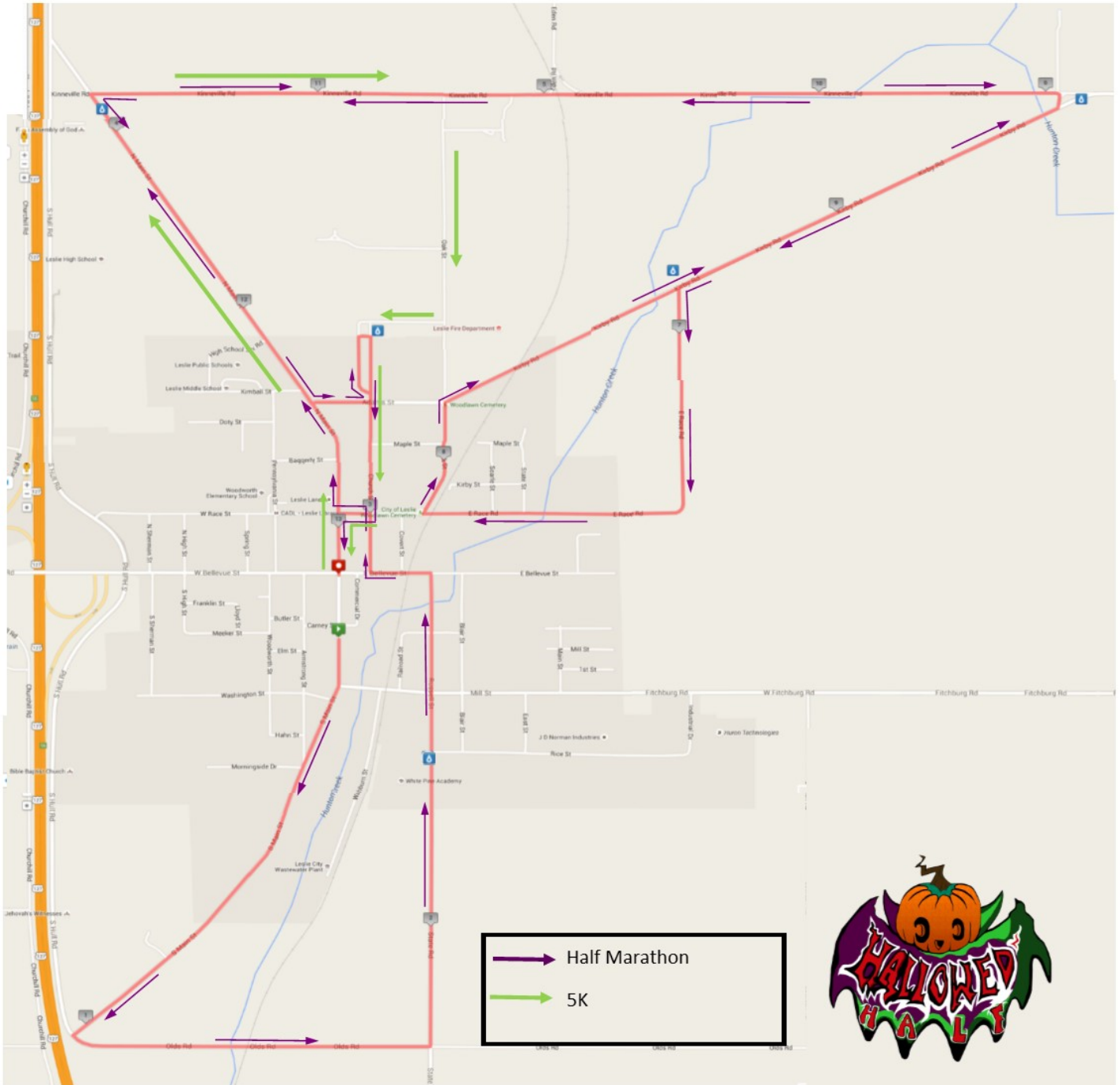
Thank you for your time

Respectfully,

Martha Owen

Hallowed Half Race Director

HALLOWED HALF MARATHON & FRIGHTENING 5K COURSE MAP



James Every requests permission from Leslie City Council to place a 10 x 10 tent on the sidewalk in front of Boss Cider during the weekends from August 21, 2021 through October 31, 2021 for a small farmers market produce stand.

James Every requests permission from Leslie City Council to place a 10 x 10 tent on the sidewalk in front of Boss Cider during the weekends from August 21, 2021 through October 31, 2021 for a small farmers market produce stand.

CITY OF LESLIE

RESOLUTION NO. 2021-12

APPROVAL OF SUBMITTAL OF LESLIE SHARED USE PATH

HULL ROAD TO CAMEO DRIVE

AN INGHAM COUNTY TRAILS AND PARKS PROGRAM APPLICATION

WHEREAS, the City of Leslie and Leslie Township have been invited **by Ingham County Parks to submit an application for a \$300,000 grant; and**

WHEREAS, the City of Leslie desires to use the grant funds for the construction of a 1600 foot path that would connect the Hull Road trail to Cameo Drive; and

WHEREAS, The City of Leslie Council agrees to contribute 1/2 of the \$8,608 toward the project cost dollars to the development of this plan, **a cost of \$4,304 to The City of Leslie**, with the remaining \$4,304 to be paid by Leslie Township.

THEREFORE, BE IT RESOLVED that the Leslie City Council hereby authorizes and desires the city manager to submit an Ingham County Trails and Parks Program Application.

ROLL CALL VOTE:

AYES:

NOES:

ABSENT

MOTION _____

I _____, _____ do hereby certify that this is a true copy passed by the City of Leslie Council at its regular meeting held _____, 2021.

Ingham County Trails and Parks Program Application



Ingham County Parks
Attn: Nicole Wallace: nwallace@ingham.org
P.O. Box 178
121 E. Maple Street, Suite 102
Mason, MI 48854

Trails and Parks Program Application

The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds may be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a **resolution (s) of support** for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: trail, blueway, boardwalk, bridge, planning & engineering. This includes rehabilitation and new project applications.

Project applications must be received by **5:00pm July 30** for funding consideration in the following year. Projects deemed worthy of funding may be approved at the November Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

APPLICANT			
Agencies:		Contact Person:	
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	Email:	
PROJECT SUMMARY			
Project Title:			
Total Millage Funds Requested (round to nearest 100): \$			
Distance of repaired/new construction in feet/miles:			
Trail:	Boardwalk:	Bridge:	
Categories: Blueway Trail	Planning & Engineering Boardwalk	Bridge Other Project	
Small grant: Requests up to \$300,000 for municipalities contributing less than 5% of total county millage revenue collected to date. See Attachment A.			

Ingham County Trails and Parks Program Application

If you have applied for *multiple projects*, please prioritize and rank your projects in order of your community's highest priority to lowest priority:

Rank: 1, 2, 3, etc.:

Town, Range and Section Numbers of Site Location

(Town):

(Range):

(Section):

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)

Ingham County Trails and Parks Program Application

ESTIMATED COSTS/BUDGET		
<i>Provide each scope/budget item and how the budgeted amount was calculated, List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.</i>		
EXPENSES		
Scope Item(s):	Quantity	Amount
1-Acquisition/Right-of-Way/Easement/Permits		
2-Design Engineering		
3-Construction		
4-Construction Engineering		
5-Wayfinding/Signage		
6-Contingency		
7-Other		
Other Fees (i.e., Permitting, etc...)		
Total Project Expenses		\$
Please attached a detailed cost estimate for Project if applicable		
APPLICANT FUNDS		
<i>When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years. See attachment C concerning match.</i>		
<u>Local Contribution</u>		Amount \$ _____
<u>Other Grant Contributions</u>		
Name of Grantor(s)		Amount \$ _____ \$ _____
Name of Partner(s)		Amount \$ _____ \$ _____
Name of Donor(s)		Amount \$ _____ \$ _____
<u>In-Kind Support</u>		
Name of Organization	Description	Value \$ _____ \$ _____
<u>Other</u>		Amount \$ _____
Total Applicant Funds (includes all non-millage funding)		\$ _____
*Millage Funds REQUESTED (round to nearest 100)		\$ _____
*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses		
Total % of matching Funds (millage requested /total project)		% _____ Match

Ingham County Trails and Parks Program Application

DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)

Provide a (detailed) description of the project you are proposing, with reference to specific scope items and deliverables. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)). (No minimum word count-attachments as needed).

Ingham County Trails and Parks Program Application

PROJECT INFORMATION & DETAILED DESCRIPTION *(as applicable)*

1. Describe in detail any other available funders and partners.

Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.

2. Discuss how the project is improving regional connectivity.

Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 (<http://cms3.revize.com/revize/inghamparks/Documents/MillageDocs/IngCtyTPCompReportAdopted.pdf>) of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.

Ingham County Trails and Parks Program Application

3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. Reference Figure 18 - Attachment D. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

*You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency— Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained. The County will review on a case by case basis.); considers low impact development techniques that protect and enhance significant natural features; and any other related information. **Please review Attachment B- BOC Resolution #18-054 for design standard clarification.** 250 word limit.*

Ingham County Trails and Parks Program Application

5. Explain how the project is feasible and ready for implementation or development.

Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.

The overall Ingham County Strategic Plan includes the following Goal: A: Service to Residents: Provide easy access to quality, innovation, cost-effective services that promote well-being and quality of life for the residents of Ingham County. Since the onset of the Covid epidemic, parks across the world have seen large increase in use by persons wishing to partake in safe, outdoor activities for both health and mental revitalization. Your discussion should address how your project increases or improves access provides low cost transportation and recreation options for low income populations; is located in a high use area, is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.

Ingham County Trails and Parks Program Application

7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.

Ingham County Trails and Parks Program Application

ATTACHMENTS - REQUIREMENTS

1. Project Location Map & Photos. *Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).*
2. Site Plan. *The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.*
3. Documentation of Other Funding Sources. *You must provide documentation for all the funding sources you indicated on your application form, as outlined in Attachment C.*
4. Certified Resolution. *The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).*
5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County. You are required to document with photos pre-project, during and completed and submit with your final reimbursement request.
6. After completion of the project, entities must agree to participate and provide approved signage in the County wide wayfinding signage plan. Communities should budget for necessary signage to be installed for approved projects.

CERTIFICATION

Signature of Applicant:

Susan Montenegro

Date: July 30, 2021

ATTACHMENT A.

Ingham County Trails and Parks Millage Estimated Revenue by Municipality

Municipality	2014 – 2020 Estimated Revenue Total	Percent of total collected to date
Alaeidon Township	595,518	2.7%
Aurelius Township	421,582	1.9%
Bunkerhill Township	225,460	1.0%
Delhi Township	2,146,321	9.8%
Ingham Township (including Dansville)	218,277	1.0%
Lansing Township	832,831	3.8%
Leroy Township (including Webberville)	353,418	1.6%
Leslie Township	267,936	1.2%
Locke Township	212,190	1.0%
Meridian Township	4,895,257	22.3%
Onondaga Township	260,622	1.2%
Stockbridge Township	691,717	3.1%
Vevay Township	381,186	1.7%
Wheatfield Township	212,977	1.0%
White Oak Township	207,460	0.9%
Williamstown Township	681,392	3.1%
East Lansing (City)	2,608,155	11.9%
Lansing (City)	5,712,413	26.0%
Leslie (City)	102,877	0.5%
Mason (City)	641,118	2.9%
Williamston (City)	312,274	1.4%
Total	21,980,980	100.0%

Updated 1-26-21

*Estimated revenue is actual revenue due to current year tax collections, Payments in Lieu of Taxes, Industrial Facilities Tax, Delinquent Personal Property Tax and adjustments to prior year taxable values proportioned each year by taxable value. This overstates the collections in municipalities with substantial Tax Increment Financing plans and understates the collections in other municipalities.

Ingham County Trails and Parks Program Application

ATTACHMENT B.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig **Nays:** None **Absent:** Naeyaert
Approved 02/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Ingham County Trails and Parks Program Application

ATTACHMENT C.

Match Requirement for Ingham County Trails & Parks Millage

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant's employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant.
Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.

ATTACHMENT D.

Table 18. New Trail Preferences

New Trail Preferences	Highlighted Corridor*	South Lansing/Delhi Township	Meridian Township	East Lansing	North Lansing	Mason/Leslie/Dansville/Stockbridge	Williamston/Webberville	Total	Online Survey	Combined Total
MSU to Lake Lansing Parks	M	10	19	12	7	3	1	52	126	178
Holt to Mason	J	14	6	6	4	34	2	66	65	131
Lansing River Trail North Extension	P	3	0	3	0	0	0	6	89	95
Lansing River Trail South Extension	Q	2	0	0	0	0	0	2	92	94
Lansing River Trail to Northern Tier Trail	N	0	0	3	1	0	0	4	87	91
Lansing River Trail to Clinton County	O	0	0	0	0	0	0	0	74	74
Red Cedar Water Trail	R	1	12	6	1	0	11	31	44	75
RAM Trail to Burchfield Park	H	10	0	1	6	0	1	18	53	71
Grand River Water Trail	S	2	0	0	0	0	1	3	43	46
Hayhoe Trail to Vevay Twp. Hall	C	1	0	1	0	20	1	23	16	39
Holt RAM Trail Extension East	I	1	0	0	3	0	0	4	33	37
Meridian Township to Webberville	K	0	5	0	0	0	2	7	22	29
North-South artery along Onondaga Rd.	D	0	0	0	0	1	0	1	17	18
Mason west to Eaton County	G	0	0	0	3	1	0	4	11	15
Southwest connector to Eaton and Jackson counties	A	0	0	0	0	1	0	1	13	14
Mason East to M-52	F	0	0	1	0	4	0	5	7	12
M-52 connection -Stockbridge to Webberville	E	0	0	1	0	0	1	2	6	8
Bellevue Rd. Connection -Leslie to Eaton County	B	0	0	0	0	1	0	1	5	6
M-52 connection -Webberville to Shiawassee County	L	0	0	0	0	0	0	0	1	1

* The highlighted corridors are shown on Figure 32.

CITY OF LESLIE

RESOLUTION NO. 2021-13

APPROVAL OF SUBMITTAL OF LESLIE SHARED USE PATH

MIDDLE SCHOOL TO RUSSELL PARK

AN INGHAM COUNTY TRAILS AND PARKS PROGRAM APPLICATION

WHEREAS, the City of Leslie and Leslie Township have been invited **by Ingham County Parks to submit an application for a \$500,000 grant; and**

WHEREAS, the City of Leslie desires to use the grant funds for the construction of a 3200 foot path that would connect the middle school to Russell Park utilizing an existing undeveloped right-of-way along High Street and Cameo Drive following along the northern property limits of Woodworth Elementary and outlet onto Baggerly Street; and

WHEREAS, The City of Leslie Council agrees to contribute 1/2 of the \$16,502 toward the project cost dollars to the development of this plan, **a cost of \$8,251 to The City of Leslie**, with the remaining \$8,251 to be paid by Leslie Township.

THEREFORE, BE IT RESOLVED that the Leslie City Council hereby authorizes and desires the city manager to submit an Ingham County Trails and Parks Program Application.

ROLL CALL VOTE:

AYES:

NOES:

ABSENT

MOTION _____

I _____, _____ do hereby certify that this is a true copy passed by the City of Leslie Council at its regular meeting held _____, 2021.

Ingham County Trails and Parks Program Application



Ingham County Parks
Attn: Nicole Wallace: nwallace@ingham.org
P.O. Box 178
121 E. Maple Street, Suite 102
Mason, MI 48854

Trails and Parks Program Application

The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds may be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a **resolution (s) of support** for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: trail, blueway, boardwalk, bridge, planning & engineering. This includes rehabilitation and new project applications.

Project applications must be received by **5:00pm July 30** for funding consideration in the following year. Projects deemed worthy of funding may be approved at the November Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

APPLICANT			
Agencies:		Contact Person:	
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	Email:	
PROJECT SUMMARY			
Project Title:			
Total Millage Funds Requested (round to nearest 100): \$			
Distance of repaired/new construction in feet/miles:			
Trail:	Boardwalk:	Bridge:	
Categories: Blueway Trail	Planning & Engineering Boardwalk	Bridge Other Project	
Small grant: Requests up to \$300,000 for municipalities contributing less than 5% of total county millage revenue collected to date. See Attachment A.			

Ingham County Trails and Parks Program Application

If you have applied for *multiple projects*, please prioritize and rank your projects in order of your community's highest priority to lowest priority:

Rank: 1, 2, 3, etc.:

Town, Range and Section Numbers of Site Location

(Town):

(Range):

(Section):

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)

Ingham County Trails and Parks Program Application

ESTIMATED COSTS/BUDGET		
<i>Provide each scope/budget item and how the budgeted amount was calculated, List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.</i>		
EXPENSES		
Scope Item(s):	Quantity	Amount
1-Acquisition/Right-of-Way/Easement/Permits		
2-Design Engineering		
3-Construction		
4-Construction Engineering		
5-Wayfinding/Signage		
6-Contingency		
7-Other		
Other Fees (i.e., Permitting, etc...)		
Total Project Expenses		\$
Please attached a detailed cost estimate for Project if applicable		
APPLICANT FUNDS		
<i>When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years. See attachment C concerning match.</i>		
<u>Local Contribution</u>		Amount \$ _____
<u>Other Grant Contributions</u>		
Name of Grantor(s)		Amount \$ _____ \$ _____
Name of Partner(s)		Amount \$ _____ \$ _____
Name of Donor(s)		Amount \$ _____ \$ _____
<u>In-Kind Support</u>		
Name of Organization	Description	Value \$ _____ \$ _____
<u>Other</u>		Amount \$ _____
Total Applicant Funds (includes all non-millage funding)		\$ _____
*Millage Funds REQUESTED (round to nearest 100)		\$ _____
*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses		
Total % of matching Funds (millage requested /total project)		% _____ Match

Ingham County Trails and Parks Program Application

DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)

Provide a (detailed) description of the project you are proposing, with reference to specific scope items and deliverables. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)). (No minimum word count-attachments as needed).

Ingham County Trails and Parks Program Application

PROJECT INFORMATION & DETAILED DESCRIPTION *(as applicable)*

1. Describe in detail any other available funders and partners.

Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.

2. Discuss how the project is improving regional connectivity.

Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 (<http://cms3.revize.com/revize/inghamparks/Documents/MillageDocs/IngCtyTPCompReportAdopted.pdf>) of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.

Ingham County Trails and Parks Program Application

3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. Reference Figure 18 - Attachment D. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

*You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency— Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained. The County will review on a case by case basis.); considers low impact development techniques that protect and enhance significant natural features; and any other related information. **Please review Attachment B- BOC Resolution #18-054 for design standard clarification.** 250 word limit.*

Ingham County Trails and Parks Program Application

5. Explain how the project is feasible and ready for implementation or development.

Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.

The overall Ingham County Strategic Plan includes the following Goal: A: Service to Residents: Provide easy access to quality, innovation, cost-effective services that promote well-being and quality of life for the residents of Ingham County. Since the onset of the Covid epidemic, parks across the world have seen large increase in use by persons wishing to partake in safe, outdoor activities for both health and mental revitalization. Your discussion should address how your project increases or improves access provides low cost transportation and recreation options for low income populations; is located in a high use area, is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.

Ingham County Trails and Parks Program Application

7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.

Ingham County Trails and Parks Program Application

ATTACHMENTS - REQUIREMENTS

1. Project Location Map & Photos. *Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).*
2. Site Plan. *The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.*
3. Documentation of Other Funding Sources. *You must provide documentation for all the funding sources you indicated on your application form, as outlined in Attachment C.*
4. Certified Resolution. *The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).*
5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County. You are required to document with photos pre-project, during and completed and submit with your final reimbursement request.
6. After completion of the project, entities must agree to participate and provide approved signage in the County wide wayfinding signage plan. Communities should budget for necessary signage to be installed for approved projects.

CERTIFICATION

Signature of Applicant:

Susan Montenegro

Date: July 30, 2021

ATTACHMENT A.

Ingham County Trails and Parks Millage Estimated Revenue by Municipality

Municipality	2014 – 2020 Estimated Revenue Total	Percent of total collected to date
Alaeidon Township	595,518	2.7%
Aurelius Township	421,582	1.9%
Bunkerhill Township	225,460	1.0%
Delhi Township	2,146,321	9.8%
Ingham Township (including Dansville)	218,277	1.0%
Lansing Township	832,831	3.8%
Leroy Township (including Webberville)	353,418	1.6%
Leslie Township	267,936	1.2%
Locke Township	212,190	1.0%
Meridian Township	4,895,257	22.3%
Onondaga Township	260,622	1.2%
Stockbridge Township	691,717	3.1%
Vevay Township	381,186	1.7%
Wheatfield Township	212,977	1.0%
White Oak Township	207,460	0.9%
Williamstown Township	681,392	3.1%
East Lansing (City)	2,608,155	11.9%
Lansing (City)	5,712,413	26.0%
Leslie (City)	102,877	0.5%
Mason (City)	641,118	2.9%
Williamston (City)	312,274	1.4%
Total	21,980,980	100.0%

Updated 1-26-21

*Estimated revenue is actual revenue due to current year tax collections, Payments in Lieu of Taxes, Industrial Facilities Tax, Delinquent Personal Property Tax and adjustments to prior year taxable values proportioned each year by taxable value. This overstates the collections in municipalities with substantial Tax Increment Financing plans and understates the collections in other municipalities.

Ingham County Trails and Parks Program Application

ATTACHMENT B.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig **Nays:** None **Absent:** Naeyaert
Approved 02/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Ingham County Trails and Parks Program Application

ATTACHMENT C.

Match Requirement for Ingham County Trails & Parks Millage

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

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Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

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ATTACHMENT D.

Table 18. New Trail Preferences

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M-52 connection -Webberville to Shiawassee County	L	0	0	0	0	0	0	0	1	1

* The highlighted corridors are shown on Figure 32.

CITY OF LESLIE

RESOLUTION NO. 2021-14

APPROVAL OF SUBMITTAL OF LESLIE SHARED USE PATH

RUSSELL PARK TO WOODLAWN CEMETERY

AN INGHAM COUNTY TRAILS AND PARKS PROGRAM APPLICATION

WHEREAS, the City of Leslie and Leslie Township have been invited **by Ingham County Parks to submit an application for a \$600,000 grant; and**

WHEREAS, the City of Leslie desires to use the grant funds for the construction of a 2820 foot path that would connect the Russell Park to the baseball diamonds located east of the Leslie Township Business Office, utilizing an existing right-of-way along Main Street north to Adams Street and the east to Huntoon Creak with a 100 foot boardwalk section to cross the creek; and

WHEREAS, The City of Leslie Council agrees to contribute 1/2 of the \$19,040 toward the project cost dollars to the development of this plan, **a cost of \$9,520 to The City of Leslie**, with the remaining \$9,520 to be paid by Leslie Township.

THEREFORE, BE IT RESOLVED that the Leslie City Council hereby authorizes and desires the city manager to submit an Ingham County Trails and Parks Program Application.

ROLL CALL VOTE:

AYES:

NOES:

ABSENT

MOTION _____

I _____, _____ do hereby certify that this is a true copy passed by the City of Leslie Council at its regular meeting held _____, 2021.

Ingham County Trails and Parks Program Application



Ingham County Parks
Attn: Nicole Wallace: nwallace@ingham.org
P.O. Box 178
121 E. Maple Street, Suite 102
Mason, MI 48854

Trails and Parks Program Application

The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds may be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a **resolution (s) of support** for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: trail, blueway, boardwalk, bridge, planning & engineering. This includes rehabilitation and new project applications.

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Agencies:		Contact Person:	
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	Email:	
PROJECT SUMMARY			
Project Title:			
Total Millage Funds Requested (round to nearest 100): \$			
Distance of repaired/new construction in feet/miles:			
Trail:	Boardwalk:	Bridge:	
Categories: Blueway Trail	Planning & Engineering Boardwalk	Bridge Other Project	
Small grant: Requests up to \$300,000 for municipalities contributing less than 5% of total county millage revenue collected to date. See Attachment A.			

Ingham County Trails and Parks Program Application

If you have applied for *multiple projects*, please prioritize and rank your projects in order of your community's highest priority to lowest priority:

Rank: 1, 2, 3, etc.:

Town, Range and Section Numbers of Site Location

(Town):

(Range):

(Section):

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)

Ingham County Trails and Parks Program Application

ESTIMATED COSTS/BUDGET		
<i>Provide each scope/budget item and how the budgeted amount was calculated, List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.</i>		
EXPENSES		
Scope Item(s):	Quantity	Amount
1-Acquisition/Right-of-Way/Easement/Permits		
2-Design Engineering		
3-Construction		
4-Construction Engineering		
5-Wayfinding/Signage		
6-Contingency		
7-Other		
Other Fees (i.e., Permitting, etc...)		
Total Project Expenses		\$
Please attached a detailed cost estimate for Project if applicable		
APPLICANT FUNDS		
<i>When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years. See attachment C concerning match.</i>		
<u>Local Contribution</u>	Amount \$ _____	
<u>Other Grant Contributions</u>	Amount	
Name of Grantor(s)	\$ _____	
_____	\$ _____	
Name of Partner(s)	Amount	
_____	\$ _____	
_____	\$ _____	
Name of Donor(s)	Amount	
_____	\$ _____	
_____	\$ _____	
<u>In-Kind Support</u>	Value	
Name of Organization Description	\$ _____	
_____ _____	\$ _____	
<u>Other</u>	Amount	
_____	\$ _____	
Total Applicant Funds (includes all non-millage funding) \$ _____		
*Millage Funds REQUESTED (round to nearest 100) \$ _____		
*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses		
Total % of matching Funds (millage requested /total project) % _____ Match		

Ingham County Trails and Parks Program Application

DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)

Provide a (detailed) description of the project you are proposing, with reference to specific scope items and deliverables. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)). (No minimum word count-attachments as needed).

Ingham County Trails and Parks Program Application

PROJECT INFORMATION & DETAILED DESCRIPTION *(as applicable)*

1. Describe in detail any other available funders and partners.

Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.

2. Discuss how the project is improving regional connectivity.

Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 (<http://cms3.revize.com/revize/inghamparks/Documents/MillageDocs/IngCtyTPCompReportAdopted.pdf>) of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.

Ingham County Trails and Parks Program Application

3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. Reference Figure 18 - Attachment D. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

*You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency— Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained. The County will review on a case by case basis.); considers low impact development techniques that protect and enhance significant natural features; and any other related information. **Please review Attachment B- BOC Resolution #18-054 for design standard clarification.** 250 word limit.*

Ingham County Trails and Parks Program Application

5. Explain how the project is feasible and ready for implementation or development.

Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.

The overall Ingham County Strategic Plan includes the following Goal: A: Service to Residents: Provide easy access to quality, innovation, cost-effective services that promote well-being and quality of life for the residents of Ingham County. Since the onset of the Covid epidemic, parks across the world have seen large increase in use by persons wishing to partake in safe, outdoor activities for both health and mental revitalization. Your discussion should address how your project increases or improves access provides low cost transportation and recreation options for low income populations; is located in a high use area, is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.

Ingham County Trails and Parks Program Application

7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.

Ingham County Trails and Parks Program Application

ATTACHMENTS - REQUIREMENTS

1. Project Location Map & Photos. *Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).*
2. Site Plan. *The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.*
3. Documentation of Other Funding Sources. *You must provide documentation for all the funding sources you indicated on your application form, as outlined in Attachment C.*
4. Certified Resolution. *The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).*
5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County. You are required to document with photos pre-project, during and completed and submit with your final reimbursement request.
6. After completion of the project, entities must agree to participate and provide approved signage in the County wide wayfinding signage plan. Communities should budget for necessary signage to be installed for approved projects.

CERTIFICATION

Signature of Applicant:

Susan Montenegro

Date: July 30, 2021

ATTACHMENT A.

Ingham County Trails and Parks Millage Estimated Revenue by Municipality

Municipality	2014 – 2020 Estimated Revenue Total	Percent of total collected to date
Alaeidon Township	595,518	2.7%
Aurelius Township	421,582	1.9%
Bunkerhill Township	225,460	1.0%
Delhi Township	2,146,321	9.8%
Ingham Township (including Dansville)	218,277	1.0%
Lansing Township	832,831	3.8%
Leroy Township (including Webberville)	353,418	1.6%
Leslie Township	267,936	1.2%
Locke Township	212,190	1.0%
Meridian Township	4,895,257	22.3%
Onondaga Township	260,622	1.2%
Stockbridge Township	691,717	3.1%
Vevay Township	381,186	1.7%
Wheatfield Township	212,977	1.0%
White Oak Township	207,460	0.9%
Williamstown Township	681,392	3.1%
East Lansing (City)	2,608,155	11.9%
Lansing (City)	5,712,413	26.0%
Leslie (City)	102,877	0.5%
Mason (City)	641,118	2.9%
Williamston (City)	312,274	1.4%
Total	21,980,980	100.0%

Updated 1-26-21

*Estimated revenue is actual revenue due to current year tax collections, Payments in Lieu of Taxes, Industrial Facilities Tax, Delinquent Personal Property Tax and adjustments to prior year taxable values proportioned each year by taxable value. This overstates the collections in municipalities with substantial Tax Increment Financing plans and understates the collections in other municipalities.

Ingham County Trails and Parks Program Application

ATTACHMENT B.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig **Nays:** None **Absent:** Naeyaert
Approved 02/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Ingham County Trails and Parks Program Application

ATTACHMENT C.

Match Requirement for Ingham County Trails & Parks Millage

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant's employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant.
Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.

ATTACHMENT D.

Table 18. New Trail Preferences

New Trail Preferences	Highlighted Corridor*	South Lansing/Delhi Township	Meridian Township	East Lansing	North Lansing	Mason/Leslie/Dansville/Stockbridge	Williamston/Webberville	Total	Online Survey	Combined Total
MSU to Lake Lansing Parks	M	10	19	12	7	3	1	52	126	178
Holt to Mason	J	14	6	6	4	34	2	66	65	131
Lansing River Trail North Extension	P	3	0	3	0	0	0	6	89	95
Lansing River Trail South Extension	Q	2	0	0	0	0	0	2	92	94
Lansing River Trail to Northern Tier Trail	N	0	0	3	1	0	0	4	87	91
Lansing River Trail to Clinton County	O	0	0	0	0	0	0	0	74	74
Red Cedar Water Trail	R	1	12	6	1	0	11	31	44	75
RAM Trail to Burchfield Park	H	10	0	1	6	0	1	18	53	71
Grand River Water Trail	S	2	0	0	0	0	1	3	43	46
Hayhoe Trail to Vevay Twp. Hall	C	1	0	1	0	20	1	23	16	39
Holt RAM Trail Extension East	I	1	0	0	3	0	0	4	33	37
Meridian Township to Webberville	K	0	5	0	0	0	2	7	22	29
North-South artery along Onondaga Rd.	D	0	0	0	0	1	0	1	17	18
Mason west to Eaton County	G	0	0	0	3	1	0	4	11	15
Southwest connector to Eaton and Jackson counties	A	0	0	0	0	1	0	1	13	14
Mason East to M-52	F	0	0	1	0	4	0	5	7	12
M-52 connection -Stockbridge to Webberville	E	0	0	1	0	0	1	2	6	8
Bellevue Rd. Connection -Leslie to Eaton County	B	0	0	0	0	1	0	1	5	6
M-52 connection -Webberville to Shiawassee County	L	0	0	0	0	0	0	0	1	1

* The highlighted corridors are shown on Figure 32.



City Manager's Report: For the 8-17-2021 City Council meeting

OPERATIONS AND COMMUNITY RELATIONS

- Police – See report in packet. 80 calls over the last month!
- Administrative – includes finance, clerk, and city manager. CM has attended Michigan Municipal Executives Conference.
- Staffing Updates: None.

COVID-19 update

- City hall is open again to the public.

Project Update

- Leslie Outreach Lease – Elizabeth from Mark Grua's office and I are satisfied with the lease document. A copy was sent to Pam and a Carolyn Hook will be contacted that it is ready as well.
- Railroad – The City is currently working with CB Rail (they want to lease the tracks that run through Leslie), Jackson and Lansing Railroad (current leaseholder), and Norfolk Southern (actual owner of the tracks) on an old easement agreement that is legally defective. The current agreement language has been submitted to Norfolk Southern for consideration.
- IPP – A check in the amount of \$30,200 has been received from Wildlife Gallery and the IPP Plan has been signed by all parties. Elaine Venema from Fleis & Vandenbrink has started the IPP process.
- Grant applications submitted to the Ingham County Trails and Millage Fund – three separate trail grants were applied for today through the Ingham County Trails and Millage Fund. The Hull to S. Cameo portion request is for \$258,000 with a match of \$12,912. The middle school to Russell Park portion request is \$495,000 with a match of \$16,502. The Russell Park to Woodlawn Cemetery portion request is for \$571,000 with a match of \$19,040. A resolution of support for each one of these grant requests will be brought to the August council meeting. Walk through meeting is set for August 25th.
- Park Cameras for added security – Toby Teague's church donated a camera system with four cameras to monitor the park. Installation will be on August 17th.
- City engineer proposal – a proposal will be presented to Council at the September 21st meeting.

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH ACCOUNT	1,336,761.50
101-000-004.000	INVESTMENT	621.26
101-000-010.000	TUTTLE PARK MAINTENANCE FUND	22,878.03
101-000-011.000	PETTY CASH - TREAS OFFICE	250.00
101-000-012.000	PETTY CASH - FRONT OFFICE	200.00
101-000-014.000	302 JUSTICE TRAINING FUND	716.62
101-000-015.000	POLICE FORFEITURE FUND	1,142.17
101-000-017.000	MBIA-CLASS INVESTMENTS	1,268.86
101-000-035.000	ACCOUNTS RECEIVABLE	7,237.19
101-000-078.000	DUE FROM STATE	23,394.00
101-000-084.000	DUE FROM OTHER FUNDS	259.95
101-000-084.248	DUE FROM DDA	1,332.79
101-000-084.250	DUE FROM LDFA	4,825.18
101-000-090.000	ADVANCE TO PAYROLL	5,000.00
101-000-091.000	ADVANCE TO FSA ACCT	1,568.54
101-000-123.000	PREPAID EXPENSES	23,245.61
Total Assets		1,430,701.70
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	68,352.89
101-000-214.000	DUE TO OTHER FUNDS	4,123.21
101-000-228.002	DUE TO STATE OF MICHIGAN SITW	(5,180.45)
101-000-257.000	ACCRUED SALARIES	23,734.81
101-000-307.248	NOTE PAYABLE TO DDA	93,846.49
101-484-307.248	NOTE PAYABLE TO DDA	(7,296.58)
101-484-308.248	INTEREST ON DDA NOTE	(3,896.93)
Total Liabilities		173,683.44
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	756,875.41
101-000-396.000	302 JUSTICE TRAINING FUND BAL	466.62
101-000-397.000	POLICE FORFEITURE FUND BAL	1,142.10
Total Fund Balance		758,484.13
Beginning Fund Balance - 20-21		758,484.13
Net of Revenues VS Expenditures - 20-21		541,843.00
*20-21 End FB/21-22 Beg FB		1,300,327.13
Net of Revenues VS Expenditures - Current Year		(43,308.87)
Ending Fund Balance		1,257,018.26
Total Liabilities And Fund Balance		1,430,701.70

* Year Not Closed

User: CARRIE

DB: Leslie

 PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAXES	642,242.00	642,242.00	42,989.74	42,989.74	599,252.26	6.69
101-000-423.000	TRAILER TAXES	400.00	400.00	0.00	0.00	400.00	0.00
101-000-441.000	LOCAL COMM STAB SHARE TAX	81,211.00	81,211.00	0.00	0.00	81,211.00	0.00
101-000-445.000	PENALTIES/INT ON PROP TAXES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-447.000	ADMIN FEES ON PROP TAXES	25,250.00	25,250.00	859.42	859.42	24,390.58	3.40
101-000-451.000	LICENSES & PERMITS	300.00	300.00	22.00	22.00	278.00	7.33
101-000-460.000	CABLE TV FRANCHISE FEE	11,110.00	11,110.00	0.00	0.00	11,110.00	0.00
101-000-504.000	TWP REIMBURSEMENT--FIRE	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	240,958.00	240,958.00	0.00	0.00	240,958.00	0.00
101-000-580.000	WOODLAWN CEM REIMBURSEMENT	57,726.00	57,726.00	0.00	0.00	57,726.00	0.00
101-000-587.000	DDA ADMIN CONTRIBUTION	13,250.00	13,250.00	0.00	0.00	13,250.00	0.00
101-000-589.000	LDFA ADMIN CONTRIBUTION	23,250.00	23,250.00	0.00	0.00	23,250.00	0.00
101-000-590.000	LDFA CONTRIB TO FIRE	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
101-000-591.000	W/S ADMIN CONTRIBUTION	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
101-000-592.000	LDFA CONTRIB TO POLICE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-664.000	INTEREST EARNED	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-677.000	LESLIE PUBLIC SCHOOL-XING GUAR	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000-678.000	MISC REIMBURSEMENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000-694.000	MISC OTHER	0.00	0.00	10,058.22	10,058.22	(10,058.22)	100.00
101-000-695.000	LIQUOR CONTROL FEE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 000		1,280,497.00	1,280,497.00	53,929.38	53,929.38	1,226,567.62	4.21
TOTAL REVENUES		1,280,497.00	1,280,497.00	53,929.38	53,929.38	1,226,567.62	4.21
Expenditures							
Dept 101 - COUNCIL							
101-101-703.000	SALARIES/WAGES-COUNCIL	6,500.00	6,500.00	1,535.00	1,535.00	4,965.00	23.62
101-101-714.000	FICA EXPENSE	497.00	497.00	117.42	117.42	379.58	23.63
101-101-744.000	SUPPLIES	400.00	400.00	0.00	0.00	400.00	0.00
101-101-915.000	MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-101-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 101 - COUNCIL		10,897.00	10,897.00	1,652.42	1,652.42	9,244.58	15.16
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES/WAGES-MANAGER	78,074.00	78,074.00	8,468.40	8,468.40	69,605.60	10.85
101-172-714.000	FICA EXPENSE	6,000.00	6,000.00	647.83	647.83	5,352.17	10.80
101-172-720.000	FRINGES	16,100.00	16,100.00	685.44	685.44	15,414.56	4.26
101-172-915.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-920.000	UTILITIES	700.00	700.00	50.68	50.68	649.32	7.24
101-172-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
101-172-960.000	TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 172 - CITY MANAGER		105,974.00	105,974.00	9,852.35	9,852.35	96,121.65	9.30
Dept 210 - CITY ATTORNEY							
101-210-802.000	ATTORNEY	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 210 - CITY ATTORNEY		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00

User: CARRIE
DB: Leslie

PERIOD ENDING 07/31/2021
% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 215 - CITY CLERK							
101-215-703.000	SALARIES/WAGES-CITY CLERK	48,742.00	48,742.00	5,602.49	5,602.49	43,139.51	11.49
101-215-714.000	FICA EXPENSE	3,400.00	3,400.00	397.46	397.46	3,002.54	11.69
101-215-720.000	FRINGES	19,000.00	19,000.00	123.08	123.08	18,876.92	0.65
101-215-959.000	MISCELLANEOUS	200.00	200.00	0.00	0.00	200.00	0.00
101-215-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 215 - CITY CLERK		73,342.00	73,342.00	6,123.03	6,123.03	67,218.97	8.35
Dept 247 - BOARD OF REVIEW							
101-247-703.000	SALARIES/WAGES	500.00	500.00	0.00	0.00	500.00	0.00
101-247-714.000	FICA EXPENSE	40.00	40.00	0.00	0.00	40.00	0.00
Total Dept 247 - BOARD OF REVIEW		540.00	540.00	0.00	0.00	540.00	0.00
Dept 253 - FINANCE DIRECTOR/TREAS							
101-253-703.000	SALARIES/WAGES-FIN DIR/TREAS	48,204.00	48,204.00	5,269.97	5,269.97	42,934.03	10.93
101-253-714.000	FICA EXPENSE	3,700.00	3,700.00	373.52	373.52	3,326.48	10.10
101-253-720.000	FRINGES	22,500.00	22,500.00	0.00	0.00	22,500.00	0.00
101-253-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253 - FINANCE DIRECTOR/TREAS		76,404.00	76,404.00	5,643.49	5,643.49	70,760.51	7.39
Dept 257 - CITY ASSESSOR							
101-257-744.000	SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-810.000	CONTRACTED SERVICES	16,800.00	16,800.00	0.00	0.00	16,800.00	0.00
Total Dept 257 - CITY ASSESSOR		17,800.00	17,800.00	0.00	0.00	17,800.00	0.00
Dept 262 - ELECTIONS							
101-262-703.000	SALARIES/WAGES-ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-262-744.000	SUPPLIES	800.00	800.00	0.00	0.00	800.00	0.00
101-262-810.000	CONTRACTED SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-262-959.000	MISCELLANEOUS	400.00	400.00	0.00	0.00	400.00	0.00
101-262-960.000	TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 262 - ELECTIONS		5,800.00	5,800.00	0.00	0.00	5,800.00	0.00
Dept 265 - CITY HALL							
101-265-703.000	SALARIES/WAGES-CITY HALL	500.00	500.00	38.80	38.80	461.20	7.76
101-265-714.000	FICA EXPENSE	29.00	29.00	2.88	2.88	26.12	9.93
101-265-744.000	SUPPLIES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-265-745.000	BANK FEES	618.00	618.00	0.00	0.00	618.00	0.00
101-265-810.000	CONTRACTED SERVICES	40,000.00	40,000.00	1,586.70	1,586.70	38,413.30	3.97
101-265-811.000	CITY HALL PUBLISHING	2,000.00	2,000.00	620.00	620.00	1,380.00	31.00
101-265-912.000	INSURANCE	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
101-265-920.000	UTILITIES	11,000.00	11,000.00	247.81	247.81	10,752.19	2.25
101-265-930.000	BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-265-940.000	EQUIPMENT RENTAL	100.00	100.00	0.00	0.00	100.00	0.00
101-265-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
101-265-959.001	MISC EXP - IA CONSUMERS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 265 - CITY HALL		73,047.00	73,047.00	2,496.19	2,496.19	70,550.81	3.42
Dept 276 - CEMETERY							
101-276-703.000	SALARIES/WAGES-CEMETERY	55,500.00	55,500.00	9,046.66	9,046.66	46,453.34	16.30
101-276-714.000	FICA EXPENSE	4,300.00	4,300.00	718.04	718.04	3,581.96	16.70
101-276-744.000	SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
101-276-912.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-276-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-276-959.338	CEMETERY CHARGES	100.00	100.00	340.00	340.00	(240.00)	340.00
101-276-965.000	CONTRIBUTIONS TO OTHER	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 276 - CEMETERY		87,200.00	87,200.00	10,104.70	10,104.70	77,095.30	11.59
Dept 299 - CONTINGENCIES							
101-299-959.000	MISCELLANEOUS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-299-965.000	CONTRIBUTIONS TO OTHER	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 299 - CONTINGENCIES		6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Dept 301 - POLICE SAFETY							
101-301-703.000	SALARIES/WAGES-POLICE	240,464.00	240,464.00	25,577.52	25,577.52	214,886.48	10.64
101-301-703.003	SALARIES POLICE PT	15,500.00	15,500.00	692.02	692.02	14,807.98	4.46
101-301-705.000	CROSSING GUARD WAGES	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
101-301-714.000	FICA EXPENSE	17,000.00	17,000.00	1,971.97	1,971.97	15,028.03	11.60
101-301-720.000	FRINGES	55,000.00	55,000.00	511.54	511.54	54,488.46	0.93
101-301-721.000	UNIFORMS & CLEANING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-301-741.000	GAS & OIL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-301-744.000	SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-301-745.000	CROSSING GUARD SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
101-301-810.000	CONTRACTED SERVICES	5,500.00	5,500.00	428.10	428.10	5,071.90	7.78
101-301-820.000	LABOR ATTORNEY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301-912.000	INSURANCE	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-301-920.000	UTILITIES	6,000.00	6,000.00	571.62	571.62	5,428.38	9.53
101-301-931.000	VEHICLE MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301-960.000	TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301-970.000	CAPITAL EXPENDITURES	3,000.00	3,000.00	2,235.15	2,235.15	764.85	74.51
Total Dept 301 - POLICE SAFETY		383,564.00	383,564.00	31,987.92	31,987.92	351,576.08	8.34
Dept 336 - FIRE							
101-336-703.000	SALARIES/WAGES-FIRE	35,500.00	35,500.00	2,973.75	2,973.75	32,526.25	8.38
101-336-714.000	FICA EXPENSE	3,200.00	3,200.00	227.46	227.46	2,972.54	7.11
101-336-721.000	UNIFORMS & CLEANING	1,000.00	1,000.00	187.45	187.45	812.55	18.75
101-336-741.000	GAS & OIL	1,800.00	1,800.00	156.37	156.37	1,643.63	8.69
101-336-744.000	SUPPLIES	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
101-336-810.000	CONTRACTED SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-336-912.000	INSURANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-336-920.000	UTILITIES	7,000.00	7,000.00	177.70	177.70	6,822.30	2.54
101-336-930.000	BUILDING MAINTENANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-336-931.000	VEHICLE MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
101-336-941.000	HYDRANT RENTAL	7,100.00	7,100.00	1,784.41	1,784.41	5,315.59	25.13
101-336-959.000	MISCELLANEOUS	200.00	200.00	0.00	0.00	200.00	0.00
101-336-959.336	TWP FIRE DEPT	61,000.00	61,000.00	509.60	509.60	60,490.40	0.84
101-336-960.000	TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-336-970.000	CAPITAL EXPENDITURES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-336-999.001	TRANSFER TO PIF	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-336-999.661	TRANSFER TO MVP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 336 - FIRE		189,300.00	189,300.00	6,016.74	6,016.74	183,283.26	3.18
Dept 441 - DEPT OF PUBLIC WORKS							
101-441-703.000	SALARIES/WAGES-DPW	44,616.00	44,616.00	10,712.92	10,712.92	33,903.08	24.01
101-441-703.002	DPW DOWNTOWN MAINT	3,500.00	3,500.00	523.11	523.11	2,976.89	14.95
101-441-714.000	FICA EXPENSE	3,825.00	3,825.00	846.94	846.94	2,978.06	22.14
101-441-720.000	FRINGES	22,000.00	22,000.00	583.30	583.30	21,416.70	2.65
101-441-741.000	GAS & OIL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-441-744.000	SUPPLIES	5,000.00	5,000.00	100.68	100.68	4,899.32	2.01
101-441-810.000	CONTRACTED SERVICES	4,000.00	4,000.00	398.10	398.10	3,601.90	9.95
101-441-820.000	LABOR ATTORNEY	1,000.00	1,000.00	111.00	111.00	889.00	11.10
101-441-912.000	INSURANCE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-441-920.000	UTILITIES	13,000.00	13,000.00	670.07	670.07	12,329.93	5.15
101-441-930.000	BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-940.000	EQUIPMENT RENTAL	8,000.00	8,000.00	4,764.24	4,764.24	3,235.76	59.55
101-441-959.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-441-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-970.000	CAPITAL EXPENDITURES	5,000.00	5,000.00	230.82	230.82	4,769.18	4.62
Total Dept 441 - DEPT OF PUBLIC WORKS		124,941.00	124,941.00	18,941.18	18,941.18	105,999.82	15.16
Dept 448 - STREET LIGHTS							
101-448-920.000	UTILITIES	38,000.00	38,000.00	0.00	0.00	38,000.00	0.00
Total Dept 448 - STREET LIGHTS		38,000.00	38,000.00	0.00	0.00	38,000.00	0.00
Dept 600 - CITY SIDEWALKS							
101-600-810.000	CONTRACTED SERVICES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 600 - CITY SIDEWALKS		4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Dept 601 - SIDEWALK MAINTENANCE							
101-601-703.000	SALARIES/WAGES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601-714.000	FICA EXPENSE	79.00	79.00	0.00	0.00	79.00	0.00
101-601-940.000	EQUIPMENT RENTAL	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 601 - SIDEWALK MAINTENANCE		1,829.00	1,829.00	0.00	0.00	1,829.00	0.00
Dept 721 - PLANNING COMMISSION							
101-721-960.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 721 - PLANNING COMMISSION		500.00	500.00	0.00	0.00	500.00	0.00

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 751 - PARKS							
101-751-703.000	SALARIES/WAGES-PARKS	15,200.00	15,200.00	2,960.42	2,960.42	12,239.58	19.48
101-751-714.000	FICA EXPENSE	1,148.00	1,148.00	219.89	219.89	928.11	19.15
101-751-720.000	FRINGES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-751-744.000	SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-751-810.000	CONTRACTED SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-810.002	TUTTLE PARK MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-912.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-751-920.000	UTILITIES	2,500.00	2,500.00	419.86	419.86	2,080.14	16.79
101-751-930.000	BUILDING MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-751-940.000	EQUIPMENT RENTAL	5,000.00	5,000.00	731.40	731.40	4,268.60	14.63
Total Dept 751 - PARKS		31,748.00	31,748.00	4,331.57	4,331.57	27,416.43	13.64
Dept 756 - POOL							
101-756-703.000	SALARIES/WAGES-POOL	200.00	200.00	82.80	82.80	117.20	41.40
101-756-714.000	FICA EXPENSE	20.00	20.00	5.86	5.86	14.14	29.30
101-756-912.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-756-920.000	UTILITIES	800.00	800.00	0.00	0.00	800.00	0.00
101-756-940.000	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	250.00	0.00
101-756-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 756 - POOL		2,570.00	2,570.00	88.66	88.66	2,481.34	3.45
Dept 790 - LIBRARY							
101-790-703.000	SALARIES/WAGES	500.00	500.00	0.00	0.00	500.00	0.00
101-790-714.000	FICA EXPENSE	70.00	70.00	0.00	0.00	70.00	0.00
101-790-810.000	CONTRACTED SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-790-912.000	INSURANCE	750.00	750.00	0.00	0.00	750.00	0.00
101-790-930.000	BUILDING MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-790-940.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 790 - LIBRARY		4,520.00	4,520.00	0.00	0.00	4,520.00	0.00
Dept 851 - INSURANCE & BONDS							
101-851-912.000	INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 851 - INSURANCE & BONDS		9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
TOTAL EXPENDITURES		1,277,476.00	1,277,476.00	97,238.25	97,238.25	1,180,237.75	7.61
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,280,497.00	1,280,497.00	53,929.38	53,929.38	1,226,567.62	4.21
TOTAL EXPENDITURES		1,277,476.00	1,277,476.00	97,238.25	97,238.25	1,180,237.75	7.61
NET OF REVENUES & EXPENDITURES		3,021.00	3,021.00	(43,308.87)	(43,308.87)	46,329.87	1,433.59

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH ACCOUNT	403,262.65
202-000-017.000	MBIA-CLASS INVESTMENTS	1,429.70
202-000-035.000	ACCOUNTS RECEIVABLE	23,970.99
202-000-123.000	PREPAID EXPENSES	44.65
Total Assets		428,707.99
*** Liabilities ***		
202-000-202.000	ACCOUNTS PAYABLE	2,610.24
Total Liabilities		2,610.24
*** Fund Balance ***		
202-000-390.000	FUND BALANCE	341,579.30
Total Fund Balance		341,579.30
Beginning Fund Balance - 20-21		341,579.30
Net of Revenues VS Expenditures - 20-21		76,503.87
*20-21 End FB/21-22 Beg FB		418,083.17
Net of Revenues VS Expenditures - Current Year		8,014.58
Ending Fund Balance		426,097.75
Total Liabilities And Fund Balance		428,707.99

* Year Not Closed

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-546.000	GAS & WEIGHT TAX	190,140.00	190,140.00	14,461.53	14,461.53	175,678.47	7.61
202-000-610.000	BUILD MICHIGAN	3,200.00	3,200.00	290.79	290.79	2,909.21	9.09
202-000-664.000	INTEREST EARNED	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 000		196,840.00	196,840.00	14,752.32	14,752.32	182,087.68	7.49
TOTAL REVENUES		196,840.00	196,840.00	14,752.32	14,752.32	182,087.68	7.49
Expenditures							
Dept 463 - ROUTINE MAINTENANCE							
202-463-703.000	SALARIES/WAGES-MS RM	35,000.00	35,000.00	4,406.06	4,406.06	30,593.94	12.59
202-463-714.000	FICA EXPENSE	2,295.00	2,295.00	323.80	323.80	1,971.20	14.11
202-463-720.000	FRINGES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
202-463-744.000	SUPPLIES	6,000.00	6,000.00	107.46	107.46	5,892.54	1.79
202-463-810.000	CONTRACTED SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
202-463-940.000	EQUIPMENT RENTAL	15,000.00	15,000.00	1,779.20	1,779.20	13,220.80	11.86
Total Dept 463 - ROUTINE MAINTENANCE		71,295.00	71,295.00	6,616.52	6,616.52	64,678.48	9.28
Dept 474 - TRAFFIC SERVICE							
202-474-703.000	SALARIES/WAGES-MS TR	2,500.00	2,500.00	113.00	113.00	2,387.00	4.52
202-474-714.000	FICA EXPENSE	106.00	106.00	8.22	8.22	97.78	7.75
202-474-744.000	SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
202-474-810.000	CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
202-474-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 474 - TRAFFIC SERVICE		9,106.00	9,106.00	121.22	121.22	8,984.78	1.33
Dept 478 - WINTER MAINTENANCE							
202-478-703.000	SALARIES/WAGES-MS WM	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00
202-478-714.000	FICA EXPENSE	479.00	479.00	0.00	0.00	479.00	0.00
202-478-720.000	FRINGES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
202-478-744.000	SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-478-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		13,379.00	13,379.00	0.00	0.00	13,379.00	0.00
Dept 484 - ADMINISTRATION							
202-484-810.000	CONTRACTED SERVICES	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00
202-484-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-484-965.000	CONTRIBUTIONS TO OTHER	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 484 - ADMINISTRATION		29,200.00	29,200.00	0.00	0.00	29,200.00	0.00
TOTAL EXPENDITURES		122,980.00	122,980.00	6,737.74	6,737.74	116,242.26	5.48

Fund 202 - MAJOR STREET FUND:

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
TOTAL REVENUES		196,840.00	196,840.00	14,752.32	14,752.32	182,087.68	7.49
TOTAL EXPENDITURES		122,980.00	122,980.00	6,737.74	6,737.74	116,242.26	5.48
NET OF REVENUES & EXPENDITURES		73,860.00	73,860.00	8,014.58	8,014.58	65,845.42	10.85

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH ACCOUNT	63,949.91
203-000-035.000	ACCOUNTS RECEIVABLE	8,416.45
203-000-123.000	PREPAID EXPENSES	44.65
Total Assets		72,411.01
*** Liabilities ***		
203-000-202.000	ACCOUNTS PAYABLE	2,142.00
Total Liabilities		2,142.00
*** Fund Balance ***		
203-000-390.000	FUND BALANCE	112,159.42
Total Fund Balance		112,159.42
Beginning Fund Balance - 20-21		112,159.42
Net of Revenues VS Expenditures - 20-21		(42,784.55)
*20-21 End FB/21-22 Beg FB		69,374.87
Net of Revenues VS Expenditures - Current Year		894.14
Ending Fund Balance		70,269.01
Total Liabilities And Fund Balance		72,411.01

* Year Not Closed

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-546.000	GAS & WEIGHT TAX	70,326.00	70,326.00	5,077.16	5,077.16	65,248.84	7.22
203-000-610.000	BUILD MICHIGAN	1,200.00	1,200.00	102.09	102.09	1,097.91	8.51
203-000-653.000	METRO ACT MAINTENANCE FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
203-000-664.000	INTEREST EARNED	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-000-699.000	CONTRIBUTIONS FROM OTHER FND	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		105,026.00	105,026.00	5,179.25	5,179.25	99,846.75	4.93
TOTAL REVENUES		105,026.00	105,026.00	5,179.25	5,179.25	99,846.75	4.93
Expenditures							
Dept 463 - ROUTINE MAINTENANCE							
203-463-703.000	SALARIES/WAGES-LS RM	20,000.00	20,000.00	2,907.99	2,907.99	17,092.01	14.54
203-463-714.000	FICA EXPENSE	1,530.00	1,530.00	212.39	212.39	1,317.61	13.88
203-463-720.000	FRINGES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
203-463-744.000	SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-463-810.000	CONTRACTED SERVICES	34,000.00	34,000.00	0.00	0.00	34,000.00	0.00
203-463-940.000	EQUIPMENT RENTAL	8,000.00	8,000.00	996.49	996.49	7,003.51	12.46
Total Dept 463 - ROUTINE MAINTENANCE		75,530.00	75,530.00	4,116.87	4,116.87	71,413.13	5.45
Dept 474 - TRAFFIC SERVICE							
203-474-703.000	SALARIES/WAGES-LS TR	6,000.00	6,000.00	156.96	156.96	5,843.04	2.62
203-474-714.000	FICA EXPENSE	400.00	400.00	11.28	11.28	388.72	2.82
203-474-744.000	SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
203-474-940.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 474 - TRAFFIC SERVICE		12,900.00	12,900.00	168.24	168.24	12,731.76	1.30
Dept 478 - WINTER MAINTENANCE							
203-478-703.000	SALARIES/WAGES-LS WM	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
203-478-714.000	FICA EXPENSE	412.00	412.00	0.00	0.00	412.00	0.00
203-478-720.000	FRINGES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
203-478-744.000	SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-478-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		11,412.00	11,412.00	0.00	0.00	11,412.00	0.00
Dept 484 - ADMINISTRATION							
203-484-810.000	CONTRACTED SERVICES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
203-484-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 484 - ADMINISTRATION		3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
TOTAL EXPENDITURES		103,342.00	103,342.00	4,285.11	4,285.11	99,056.89	4.15
Fund 203 - LOCAL STREET FUND:							

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
TOTAL REVENUES		105,026.00	105,026.00	5,179.25	5,179.25	99,846.75	4.93
TOTAL EXPENDITURES		103,342.00	103,342.00	4,285.11	4,285.11	99,056.89	4.15
NET OF REVENUES & EXPENDITURES		1,684.00	1,684.00	894.14	894.14	789.86	53.10

Fund 245 PUBLIC IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
245-000-001.000	CASH ACCOUNT	172,575.88
245-000-017.000	MBIA-CLASS INVESTMENTS	1,990.22
Total Assets		174,566.10
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
245-000-390.000	Fund Balance	168,349.27
Total Fund Balance		168,349.27
Beginning Fund Balance - 20-21		168,349.27
Net of Revenues VS Expenditures - 20-21		6,216.83
*20-21 End FB/21-22 Beg FB		174,566.10
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		174,566.10
Total Liabilities And Fund Balance		174,566.10

* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 245 - PUBLIC IMPROVEMENT FUND							
Revenues							
Dept 000							
245-000-664.000	INTEREST EARNED	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Fund 245 - PUBLIC IMPROVEMENT FUND:							
TOTAL REVENUES		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH ACCOUNT	(132,637.84)
590-000-004.000	INVESTMENTS	428.70
590-000-016.000	BOND & INT REDEMPTION-2012 SEWER	36,619.11
590-000-016.010	BOND RESERVE ACCT - 2012 SEWER	1,592.01
590-000-016.020	REPAIR, REPLACE, IMPROVE ACCT-201	149,410.68
590-000-017.000	MBIA-CLASS INVESTMENTS	65,207.59
590-000-035.000	ACCOUNTS RECEIVABLE	21,567.79
590-000-123.000	PREPAID EXPENSES	5,000.09
590-000-152.000	FIXED ASSETS	5,882,903.04
590-000-153.000	ACCUMULATED DEPRECIATION	(2,929,212.44)
Total Assets		3,100,878.73
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	32,146.14
590-000-251.000	ACCRUED INTEREST	5,683.00
590-000-300.100	USDA RD BOND PAYABLE	1,240,000.00
Total Liabilities		1,277,829.14
*** Fund Balance ***		
590-000-390.000	FUND BALANCE	1,978,716.09
Total Fund Balance		1,978,716.09
Beginning Fund Balance - 20-21		1,978,716.09
Net of Revenues VS Expenditures - 20-21		(131,745.36)
*20-21 End FB/21-22 Beg FB		1,846,970.73
Net of Revenues VS Expenditures - Current Year		(23,921.14)
Ending Fund Balance		1,823,049.59
Total Liabilities And Fund Balance		3,100,878.73

* Year Not Closed

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-636.000	SEWER TAP FEES	0.00	0.00	20.00	20.00	(20.00)	100.00
590-000-648.000	SEWER SALES	390,000.00	390,000.00	3,379.01	3,379.01	386,620.99	0.87
590-000-657.000	SEWER PENALTIES	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
590-000-664.002	INT EARNED-SEWER	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		398,500.00	398,500.00	3,399.01	3,399.01	395,100.99	0.85
TOTAL REVENUES		398,500.00	398,500.00	3,399.01	3,399.01	395,100.99	0.85
Expenditures							
Dept 528 - SEWER PLANT							
590-528-703.000	SALARIES/WAGES	90,000.00	90,000.00	9,965.18	9,965.18	80,034.82	11.07
590-528-714.000	FICA EXPENSE	9,000.00	9,000.00	1,294.80	1,294.80	7,705.20	14.39
590-528-720.000	FRINGES	8,629.00	8,629.00	249.03	249.03	8,379.97	2.89
590-528-744.000	SUPPLIES	10,000.00	10,000.00	2,136.04	2,136.04	7,863.96	21.36
590-528-810.000	CONTRACTED SERVICES	25,000.00	25,000.00	2,535.00	2,535.00	22,465.00	10.14
590-528-912.000	INSURANCE	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
590-528-920.000	UTILITIES SEWER PLANT	30,000.00	30,000.00	956.61	956.61	29,043.39	3.19
590-528-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-528-959.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-528-960.000	TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-528-970.000	CAPITAL EXPENDITURES	0.00	0.00	4,116.59	4,116.59	(4,116.59)	100.00
Total Dept 528 - SEWER PLANT		185,929.00	185,929.00	21,253.25	21,253.25	164,675.75	11.43
Dept 529 - SEWER COLLECTION							
590-529-703.000	SALARIES/WAGES	41,079.00	41,079.00	4,862.84	4,862.84	36,216.16	11.84
590-529-714.000	FICA EXPENSE	3,000.00	3,000.00	355.66	355.66	2,644.34	11.86
590-529-720.000	FRINGES	13,000.00	13,000.00	29.40	29.40	12,970.60	0.23
590-529-744.000	SUPPLIES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
590-529-810.000	CONTRACTED SERVICES	40,000.00	40,000.00	819.00	819.00	39,181.00	2.05
590-529-912.000	INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-529-940.000	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
590-529-959.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
590-529-960.000	TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-529-970.000	CAPITAL EXPENDITURES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 529 - SEWER COLLECTION		125,579.00	125,579.00	6,066.90	6,066.90	119,512.10	4.83
Dept 558 - ADMINISTRATIVE							
590-558-965.010	ADMIN SUPPORT	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00
590-558-993.011	2012 WWTP DEBT SERVICE-PRIN	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
590-558-995.000	INT ON BOND DEBT	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00
Total Dept 558 - ADMINISTRATIVE		91,500.00	91,500.00	0.00	0.00	91,500.00	0.00
TOTAL EXPENDITURES		403,008.00	403,008.00	27,320.15	27,320.15	375,687.85	6.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Fund 590 - SEWER FUND:							
TOTAL REVENUES		398,500.00	398,500.00	3,399.01	3,399.01	395,100.99	0.85
TOTAL EXPENDITURES		403,008.00	403,008.00	27,320.15	27,320.15	375,687.85	6.78
NET OF REVENUES & EXPENDITURES		(4,508.00)	(4,508.00)	(23,921.14)	(23,921.14)	19,413.14	530.64

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH ACCOUNT	461,622.39
591-000-004.000	INVESTMENTS	511.89
591-000-006.010	2012 WATER BOND & INTEREST REDEMP	14,103.37
591-000-017.000	MBIA-CLASS INVESTMENTS	1,356.63
591-000-035.000	ACCOUNTS RECEIVABLE	34,007.55
591-000-123.000	PREPAID EXPENSES	2,621.00
591-000-152.000	FIXED ASSETS	5,173,222.22
591-000-153.000	ACCUMULATED DEPRECIATION	(1,292,011.20)
Total Assets		4,395,433.85
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	5,241.29
591-000-251.000	ACCRUED INTEREST	7,313.00
591-000-256.000	DEPOSIT ON HYDRANT RENTAL	15.00
591-000-300.000	REVENUE BONDS PAYABLE	1,512,277.00
Total Liabilities		1,524,846.29
*** Fund Balance ***		
591-000-390.000	FUND BALANCE	2,811,657.73
Total Fund Balance		2,811,657.73
Beginning Fund Balance - 20-21		2,811,657.73
Net of Revenues VS Expenditures - 20-21		73,617.73
*20-21 End FB/21-22 Beg FB		2,885,275.46
Net of Revenues VS Expenditures - Current Year		(14,687.90)
Ending Fund Balance		2,870,587.56
Total Liabilities And Fund Balance		4,395,433.85

* Year Not Closed

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-609.000	WATER METERS	0.00	0.00	373.80	373.80	(373.80)	100.00
591-000-635.000	WATER TAP FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-000-640.000	WATER TURN ON	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-000-647.000	WATER SALES	400,000.00	400,000.00	3,750.31	3,750.31	396,249.69	0.94
591-000-656.000	WATER PENALTIES	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
591-000-664.001	INT EARNED-WATER	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
591-000-669.000	HYDRANT RENTAL	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
591-000-669.001	TOWNSHIP HYDRANT RENTAL	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
Total Dept 000		430,900.00	430,900.00	4,124.11	4,124.11	426,775.89	0.96
TOTAL REVENUES		430,900.00	430,900.00	4,124.11	4,124.11	426,775.89	0.96
Expenditures							
Dept 556 - WELLS & IRON REMOVAL							
591-556-703.000	SALARIES/WAGES	27,894.00	27,894.00	2,577.92	2,577.92	25,316.08	9.24
591-556-714.000	FICA EXPENSE	2,000.00	2,000.00	186.02	186.02	1,813.98	9.30
591-556-720.000	FRINGES	8,500.00	8,500.00	39.22	39.22	8,460.78	0.46
591-556-744.000	SUPPLIES	10,000.00	10,000.00	175.00	175.00	9,825.00	1.75
591-556-810.000	CONTRACTED SERVICES	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
591-556-812.000	SDWA FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
591-556-912.000	INSURANCE	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
591-556-920.000	UTILITIES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
591-556-930.000	BUILDING MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-556-940.000	EQUIPMENT RENTAL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-556-959.000	MISCELLANEOUS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-556-970.000	CAPITAL EXPENDITURES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 556 - WELLS & IRON REMOVAL		117,594.00	117,594.00	2,978.16	2,978.16	114,615.84	2.53
Dept 557 - WATER DISTRIBUTION							
591-557-703.000	SALARIES/WAGES	56,523.00	56,523.00	8,777.82	8,777.82	47,745.18	15.53
591-557-714.000	FICA EXPENSE	4,200.00	4,200.00	642.52	642.52	3,557.48	15.30
591-557-720.000	FRINGES	18,000.00	18,000.00	137.18	137.18	17,862.82	0.76
591-557-744.000	SUPPLIES	30,000.00	30,000.00	2,750.77	2,750.77	27,249.23	9.17
591-557-744.001	BULK SUPPLIES FOR RESALE	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
591-557-810.000	CONTRACTED SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
591-557-912.000	INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-557-920.000	UTILITIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-557-940.000	EQUIPMENT RENTAL	8,000.00	8,000.00	3,525.56	3,525.56	4,474.44	44.07
591-557-960.000	TRAINING	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
591-557-970.000	CAPITAL EXPENDITURES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 557 - WATER DISTRIBUTION		172,223.00	172,223.00	15,833.85	15,833.85	156,389.15	9.19
Dept 558 - ADMINISTRATIVE							
591-558-965.010	ADMIN SUPPORT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
591-558-993.012	2012 WATER PROJ DEBT SERVICE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
591-558-995.000	INT ON BOND DEBT	31,000.00	31,000.00	0.00	0.00	31,000.00	0.00
Total Dept 558 - ADMINISTRATIVE		136,000.00	136,000.00	0.00	0.00	136,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND Expenditures							
TOTAL EXPENDITURES		425,817.00	425,817.00	18,812.01	18,812.01	407,004.99	4.42
Fund 591 - WATER FUND:							
TOTAL REVENUES		430,900.00	430,900.00	4,124.11	4,124.11	426,775.89	0.96
TOTAL EXPENDITURES		425,817.00	425,817.00	18,812.01	18,812.01	407,004.99	4.42
NET OF REVENUES & EXPENDITURES		5,083.00	5,083.00	(14,687.90)	(14,687.90)	19,770.90	288.96

Fund 661 MOTOR VEHICLE POOL FUND

GL Number	Description	Balance
*** Assets ***		
661-000-001.000	CASH ACCOUNT	206,983.61
661-000-004.000	INVESTMENT	421.14
661-000-017.000	MBIA-CLASS INVESTMENTS	1,801.20
661-000-152.000	FIXED ASSETS	2,165,600.46
661-000-153.000	ACCUMULATED DEPRECIATION	(1,146,831.96)
Total Assets		1,227,974.45
*** Liabilities ***		
661-000-202.000	ACCOUNTS PAYABLE	2,135.39
Total Liabilities		2,135.39
*** Fund Balance ***		
661-000-390.000	FUND BALANCE	1,245,716.17
Total Fund Balance		1,245,716.17
Beginning Fund Balance - 20-21		1,245,716.17
Net of Revenues VS Expenditures - 20-21		(29,640.21)
*20-21 End FB/21-22 Beg FB		1,216,075.96
Net of Revenues VS Expenditures - Current Year		9,763.10
Ending Fund Balance		1,225,839.06
Total Liabilities And Fund Balance		1,227,974.45

* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR VEHICLE POOL FUND							
Revenues							
Dept 000							
661-000-664.000	INTEREST EARNED	6,800.00	6,800.00	0.00	0.00	6,800.00	0.00
661-000-668.001	ALL EQUIP RENTAL	70,000.00	70,000.00	11,796.89	11,796.89	58,203.11	16.85
Total Dept 000		76,800.00	76,800.00	11,796.89	11,796.89	65,003.11	15.36
TOTAL REVENUES		76,800.00	76,800.00	11,796.89	11,796.89	65,003.11	15.36
Expenditures							
Dept 301 - POLICE SAFETY							
661-301-931.000	VEHICLE MAINTENANCE	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
661-301-970.000	CAPITAL EXPENDITURES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 301 - POLICE SAFETY		8,400.00	8,400.00	0.00	0.00	8,400.00	0.00
Dept 441 - DEPT OF PUBLIC WORKS							
661-441-703.000	SALARIES/WAGES-DPW MVP	15,000.00	15,000.00	1,103.62	1,103.62	13,896.38	7.36
661-441-714.000	FICA EXPENSE	1,000.00	1,000.00	78.12	78.12	921.88	7.81
661-441-720.000	FRINGES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
661-441-741.000	GAS & OIL	6,500.00	6,500.00	124.18	124.18	6,375.82	1.91
661-441-744.000	SUPPLIES	15,000.00	15,000.00	553.82	553.82	14,446.18	3.69
661-441-810.000	CONTRACTED SERVICES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
661-441-940.000	EQUIPMENT RENTAL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
661-441-960.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
661-441-970.000	CAPITAL EXPENDITURES	10,000.00	10,000.00	174.05	174.05	9,825.95	1.74
Total Dept 441 - DEPT OF PUBLIC WORKS		64,500.00	64,500.00	2,033.79	2,033.79	62,466.21	3.15
TOTAL EXPENDITURES		72,900.00	72,900.00	2,033.79	2,033.79	70,866.21	2.79
Fund 661 - MOTOR VEHICLE POOL FUND:							
TOTAL REVENUES		76,800.00	76,800.00	11,796.89	11,796.89	65,003.11	15.36
TOTAL EXPENDITURES		72,900.00	72,900.00	2,033.79	2,033.79	70,866.21	2.79
NET OF REVENUES & EXPENDITURES		3,900.00	3,900.00	9,763.10	9,763.10	(5,863.10)	250.34
TOTAL REVENUES - ALL FUNDS		2,543,777.00	2,543,777.00	94,518.96	94,518.96	2,449,258.04	3.72
TOTAL EXPENDITURES - ALL FUNDS		2,466,744.00	2,466,744.00	178,721.02	178,721.02	2,288,022.98	7.25
NET OF REVENUES & EXPENDITURES		77,033.00	77,033.00	(84,202.06)	(84,202.06)	161,235.06	109.31

Fund 248 DDA Fund

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH ACCOUNT	205,571.60
248-000-017.000	MBIA-CLASS INVESTMENTS	1,462.15
248-000-060.101	NOTE RECEIVABLE FROM GEN FUND	93,846.49
Total Assets		300,880.24
*** Liabilities ***		
248-000-214.101	DUE TO GENERAL FUND	1,332.79
Total Liabilities		1,332.79
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	317,625.85
Total Fund Balance		317,625.85
Beginning Fund Balance - 20-21		317,625.85
Net of Revenues VS Expenditures - 20-21		(16,086.50)
*20-21 End FB/21-22 Beg FB		301,539.35
Net of Revenues VS Expenditures - Current Year		(1,991.90)
Ending Fund Balance		299,547.45
Total Liabilities And Fund Balance		300,880.24

* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 248 - DDA Fund							
Revenues							
Dept 000							
248-000-400.101	NOTE PAYMENT FOR 602 W BELLEVU	9,173.00	9,173.00	0.00	0.00	9,173.00	0.00
248-000-405.000	TIF CAPTURE	17,752.00	17,752.00	0.00	0.00	17,752.00	0.00
248-000-664.000	INTEREST EARNED	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
248-000-696.000	MERCHANT BANNER SALES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		29,925.00	29,925.00	0.00	0.00	29,925.00	0.00
TOTAL REVENUES		29,925.00	29,925.00	0.00	0.00	29,925.00	0.00
Expenditures							
Dept 898 - DDA ACTIVITY							
248-898-714.000	FICA EXPENSE	0.00	0.00	46.85	46.85	(46.85)	100.00
248-898-944.000	PUBLIC RELATIONS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
248-898-947.000	DOWNTOWN MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
248-898-949.000	FACADE GRANTS	4,000.00	4,000.00	1,332.79	1,332.79	2,667.21	33.32
248-898-959.010	SPECIAL PROJECTS CONTINGENCY	500.00	500.00	0.00	0.00	500.00	0.00
248-898-959.030	BANNER EXPENSE	100.00	100.00	0.00	0.00	100.00	0.00
248-898-965.010	ADMIN SUPPORT	5,356.00	5,356.00	612.26	612.26	4,743.74	11.43
Total Dept 898 - DDA ACTIVITY		15,956.00	15,956.00	1,991.90	1,991.90	13,964.10	12.48
TOTAL EXPENDITURES		15,956.00	15,956.00	1,991.90	1,991.90	13,964.10	12.48
Fund 248 - DDA Fund:							
TOTAL REVENUES		29,925.00	29,925.00	0.00	0.00	29,925.00	0.00
TOTAL EXPENDITURES		15,956.00	15,956.00	1,991.90	1,991.90	13,964.10	12.48
NET OF REVENUES & EXPENDITURES		13,969.00	13,969.00	(1,991.90)	(1,991.90)	15,960.90	14.26

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 249 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 000							
249-000-607.000	CHARGES FOR SERVICES	4,120.00	4,120.00	1,338.00	1,338.00	2,782.00	32.48
249-000-699.000	CONTRIBUTIONS FROM OTHER FND	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 000		10,620.00	10,620.00	1,338.00	1,338.00	9,282.00	12.60
TOTAL REVENUES		10,620.00	10,620.00	1,338.00	1,338.00	9,282.00	12.60
Expenditures							
Dept 371 - INSPECTORS							
249-371-703.000	SALARIES/WAGES-INSPECTORS	3,600.00	3,600.00	445.74	445.74	3,154.26	12.38
249-371-714.000	FICA EXPENSE	309.00	309.00	34.10	34.10	274.90	11.04
249-371-810.000	CONTRACTED SERVICES	0.00	0.00	14,858.00	14,858.00	(14,858.00)	100.00
Total Dept 371 - INSPECTORS		3,909.00	3,909.00	15,337.84	15,337.84	(11,428.84)	392.37
TOTAL EXPENDITURES		3,909.00	3,909.00	15,337.84	15,337.84	(11,428.84)	392.37
Fund 249 - BUILDING DEPARTMENT FUND:							
TOTAL REVENUES		10,620.00	10,620.00	1,338.00	1,338.00	9,282.00	12.60
TOTAL EXPENDITURES		3,909.00	3,909.00	15,337.84	15,337.84	(11,428.84)	392.37
NET OF REVENUES & EXPENDITURES		6,711.00	6,711.00	(13,999.84)	(13,999.84)	20,710.84	208.61

Fund 250 LDFA Fund

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH ACCOUNT	148,068.70
250-000-017.000	MBIA-CLASS INVESTMENTS	3,135.84
Total Assets		151,204.54
*** Liabilities ***		
250-000-202.000	ACCOUNTS PAYABLE	12,853.90
250-000-214.101	DUE TO GENERAL FUND	4,825.18
Total Liabilities		17,679.08
*** Fund Balance ***		
250-000-390.000	FUND BALANCE	366,816.19
Total Fund Balance		366,816.19
Beginning Fund Balance - 20-21		366,816.19
Net of Revenues VS Expenditures - 20-21		(228,326.50)
*20-21 End FB/21-22 Beg FB		138,489.69
Net of Revenues VS Expenditures - Current Year		(4,964.23)
Ending Fund Balance		133,525.46
Total Liabilities And Fund Balance		151,204.54

* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 250 - LDFA Fund							
Revenues							
Dept 000							
250-000-405.000	TIF CAPTURE	7,569.00	7,569.00	0.00	0.00	7,569.00	0.00
250-000-664.000	INTEREST EARNED	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
250-000-694.000	MISC OTHER	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 000		12,669.00	12,669.00	0.00	0.00	12,669.00	0.00
TOTAL REVENUES		12,669.00	12,669.00	0.00	0.00	12,669.00	0.00
Expenditures							
Dept 897 - LDFA ACTIVITY							
250-897-714.000	FICA EXPENSE	0.00	0.00	46.82	46.82	(46.82)	100.00
250-897-942.000	INGHAM COUNTY EDC	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
250-897-943.000	SPECIAL PROJECTS	500.00	500.00	4,305.18	4,305.18	(3,805.18)	861.04
250-897-944.000	PUBLIC RELATIONS	500.00	500.00	0.00	0.00	500.00	0.00
250-897-959.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
250-897-965.010	ADMIN SUPPORT	5,356.00	5,356.00	612.23	612.23	4,743.77	11.43
250-897-965.020	FIRE DEPT CONTRIBUTION	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
250-897-965.050	POLICE DEPT CONTRIBUTION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 897 - LDFA ACTIVITY		41,356.00	41,356.00	4,964.23	4,964.23	36,391.77	12.00
TOTAL EXPENDITURES		41,356.00	41,356.00	4,964.23	4,964.23	36,391.77	12.00
Fund 250 - LDFA Fund:							
TOTAL REVENUES		12,669.00	12,669.00	0.00	0.00	12,669.00	0.00
TOTAL EXPENDITURES		41,356.00	41,356.00	4,964.23	4,964.23	36,391.77	12.00
NET OF REVENUES & EXPENDITURES		(28,687.00)	(28,687.00)	(4,964.23)	(4,964.23)	(23,722.77)	17.30

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000-001.000	CASH ACCOUNT	859.51
Total Assets		859.51
*** Liabilities ***		
249-000-202.000	ACCOUNTS PAYABLE	350.00
Total Liabilities		350.00
*** Fund Balance ***		
249-000-390.000	Fund Balance	1,351.50
Total Fund Balance		1,351.50
Beginning Fund Balance - 20-21		1,351.50
Net of Revenues VS Expenditures - 20-21		13,157.85
*20-21 End FB/21-22 Beg FB		14,509.35
Net of Revenues VS Expenditures - Current Year		(13,999.84)
Ending Fund Balance		509.51
Total Liabilities And Fund Balance		859.51

* Year Not Closed

Fund 703 CURRENT TAX COLLECTION FUND

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH ACCOUNT	58,985.83
703-000-017.000	MBIA-CLASS INVESTMENTS	603.67
703-000-084.000	DUE FROM OTHER FUNDS	355.47
Total Assets		59,944.97
*** Liabilities ***		
703-000-215.000	DUE TO GEN FUND - GEN OP	29,499.63
703-000-215.001	DUE TO GEN FUND - ADMIN FEES ON T	585.57
703-000-215.003	DUE TO GEN FUND - INTEREST ON TR	603.67
703-000-222.000	DUE TO INGHAM COUNTY - OPERATING	12,031.93
703-000-222.002	DUE TO INGHAM COUNTY - DRAINS	(16.84)
703-000-223.000	DUE TO CADL - TAXES	(0.35)
703-000-228.000	DUE TO S.E.T.	10,329.16
703-000-234.000	DUE TO INGHAM INTERMEDIATE SCHOOL	(0.60)
703-000-235.000	DUE TO LANSING COMMUNITY COLLEGE-	6,697.75
703-000-275.001	OVERPAYMENTS	8.94
703-000-281.000	DELQ PERS PROP TAX PAYABLE	206.11
Total Liabilities		59,944.97
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 20-21		0.00
Net of Revenues VS Expenditures - 20-21		0.00
*20-21 End FB/21-22 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		59,944.97

* Year Not Closed

Fund 701 GENERAL AGENCY FUND

GL Number	Description	Balance
*** Assets ***		
701-000-001.000	CASH ACCOUNT	11,837.24
701-000-001.001	PAYROLL CHECKING	10,680.01
Total Assets		22,517.25
*** Liabilities ***		
701-000-214.101	ADVANCE FROM GENERAL FUND	5,000.00
701-000-228.002	DUE TO STATE OF MICHIGAN SITW	4,195.58
701-000-228.003	DUE TO MERS	1,004.56
701-000-228.056	DUE TO SOM SOR REG FEE	470.00
701-000-230.001	DUE TO LESLIE AMERICAN LEGION POS	500.00
701-000-231.005	DUE TO AFSCME	207.50
701-000-231.006	DUE TO FOP	118.20
701-000-231.010	DUE TO AFLAC	634.32
701-000-231.011	DUE TO HEALTH INSURANCE	10,378.33
701-000-231.012	DUE TO RIFLE PURCHASE	8.76
Total Liabilities		22,517.25
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 20-21		0.00
Net of Revenues VS Expenditures - 20-21		0.00
*20-21 End FB/21-22 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		22,517.25

* Year Not Closed



**Leslie Police Department
Police Log/Information Summary
JULY 2021**



There were 80 log entries for the month of July 2021.

On 7-1 at 8:20pm officer Sweet responded to Valu Land on a building alarm. Checked the security of the building.

On 7-1 at 9:00pm Officer Sweet closed Russell Park, checked all Leslie school's security. Located an unlocked door at the middle school. Maintenance and Principal advised.

On 7-1 at 11:15pm Officer Mentink responded to the Mason Manor trailer park on a fight involving a handgun and shots fired. He assisted Ingham County and cleared the scene when subjects were in custody.

On 7-1 at 11:35pm Officer Mentink responded to the 200 block of Butler on a threat's complaint via text.

On 7-2 at 10pm Officer Mentink checked and closed the park. Checked all Leslie Schools security.

On 7-3 at 10pm Officer Mentink checked and closed the park. Checked all Leslie Schools security.

On 7-4 at 1pm Officer Butski responded to the 400 block of N Main to assist with medical. Subject transported by ambulance.

On 7-5 at 6:15pm Officer Mentink responded to the Police Department to discuss complaint that was a civil issue.

On 7-5 at 7:55pm Officer Mentink responded to the area of Race and Covert for a fight. He was able to make contact with the 4 youth males there. No charges

On 7-5 at 10:15pm Officer Mentink conducted business checks downtown on foot patrol.

On 7-5 at 11:00pm Officer Mentink responded to the 4300 block of Cinnamon Lane for a fireworks complaint. The male subject was finished and cleaning up the area.

On 7-6 at 11:30am Chief Bennehoff responded to the office to assist with a subject that was being scammed into sending money. The victim, a resident of Leslie was being threatened over face book messenger.

On 7-6 at 4pm Officer Sweet responded to 4425 Hull Rd. Female resident complaining that another resident was threatening toward her. She was also mad there was a note left on her door asking her not to smoke.

On 7-6 at 4:30pm Officer Sweet responded to the area of Jackson and Olds to assist with a possible suicidal teenager. The female was ok, and the scene / transport was turned over to Ingham County Sheriff.

On 7-6 at 5:30pm Officer Sweet responded to the area of Armstrong St to check on subject door two door talking about switching energy company. They had a day permit from the city but were checked on for credentials.

On 7-6 at 9pm Officer Sweet conducted property checks at Russell Park and the Leslie Schools.

On 7-7 at 10pm Officer Mentink conducted property checks at Russell Par, Leslie Schools and foot patrol downtown checking businesses.

On 7-8 at 10am Chief Bennehoff responded to 310 W Bellevue for a check welfare at apartment #1. There was no answer and no vehicle. Attempt was made at the other apartments for contact, and no one was home. Later contact with the manager found the subject had moved a couple days prior.

On 7-8 at 3:20pm Officer Mentink responded to 801 Rice on a fire alarm. He arrived and no fire was located. Leslie Fire arrived on scene. It turned out to be a false alarm.

On 7-8 at 10:30pm Officer Mentink completed property checks at Russell Park, Leslie Schools and all downtown business checks.

On 7-9 at 2:45pm Officer Sweet contacted business owners and passed out new business contact sheets.

On 7-9 at 7pm Officer Sweet responded to the Dollar General on a Assault complaint. Located the suspect and sent up a warrant packet.

On 7-10 at 2:30 Officer Sweet responded to the 200 block of Maple St on a stolen ATV. No suspect, no title, no vin information.

On 7-10 at 5pm Officer Sweet responded to the 200 block of N Main on a Family Trouble complaint. The male was upset that the parent took his truck with out permission. The truck was taken for discipline.

On 7-10 at 5:30 Officer Sweet responded to Eden and Rolfe for a Semi vs truck accident, possible pinned in the vehicle. Officer Sweet provided first responder assistance removing the female of the truck until EMS arrived.

On 7-11 at 6pm Officer Sweet conducted property checks at Russell Park and Leslie Schools. Door 12 was found unlocked. Chief Bennehoff notified and Dave from Leslie School was notified.

On 7-11 at 4:25pm Officer Sweet responded to 4000 block of Hull Rd on a vehicle sitting in the driveway. The homeowner could see the vehicle on camera. Sweet was able to id the driver and he was the son of the homeowner. They had not seen his new car.

On 7-12 at 8am Chief Bennehoff responded to 200 block of Morningside for lawn damage. An unknown vehicle drove through the lawn causing damage. Suspect vehicle is possibly a black truck.

On 7-12 at 8:20am Chief Bennehoff took a damaged mailbox complaint over the phone on N Main and Kimball. The suspect vehicle is possibly a black truck.

On 7-12 at 9:30am Chief Bennehoff responded to the 100 block of S Main for possibly vehicle damage. The black truck had the valve cores turned out causing the tires to go flat. No suspects

On 7-12 at 10am Chief Bennehoff responded to the ball fields on Washburn. Observed damage done by a vehicle driving through the field. Suspect later identified.

On 7-12 at 4pm Officer Service responded to the 300 block on a check welfare. No contact. Officer Service was able to contact the owner of the building and gather information that the subject had moved from the apt.

On 7-12 at 4:30pm Officer Service responded to the area of Pennsylvania and Kimball for possible gun shots. He was unable to locate anything that resembled gun shots and only had one call.

On 7-12 at 6pm Officer Service responded to the city parking lot next to the police department on a Family Trouble and Malicious Destruction of Property. The subjects were doing a child exchange and the male didn't like that the female brought the new BF and damaged her vehicle.

On 7-12 at 10:30pm Officer Service responded to the 4300 block of Hull Rd on a possible PPO violation. Report was sent to PPO office and Judge.

On 7-13 at 7:30pm Officer Service responded to the Leslie Police Department on a found phone. He was able to locate the owner and return the cell phone to owner that lived in the city.

On 7-13 at 8pm Officer Service checked US127 between Bellevue and Covert for subject walking on the highway. Was not able to locate.

On 7-13 at 10:15pm Officer Service conducted property checks at Russell Park and the Leslie Schools.

On 7-14 at 11am Chief Bennehoff responded to the 400 block of Woodworth on a broken car window. Unknown how the window was broken. Nothing stolen.

On 7-14 at 12:30pm Officer Sweet responded to 714 Mill St with Adult Protective Service to assist with concerns of an elderly female and possible abuse. Officer Sweet had been working with APS for the last couple weeks on this situation and it was taken care of. The male living there moved out.

On 7-14 at 2:30pm Officer Sweet responded to the 4400 block of Hull Rd on a couple females arguing. He was able to determine this is an ongoing problem with one of the tenants and contacted management.

On 7-15 at 2am Officer Mentink conducted property checks at the park and schools. He also conducted foot patrol and checked the downtown businesses.

On 7-15 at 8pm Officer Sweet responded to the 2100 block of Olds Rd on an alarm. The County did not have anyone available. The residence checked secure.

On 7-16 at 2am Officer Mentink located an unlocked door to one of the businesses on Main St. The owner notified.

On 7-16 at 10:40am Chief Bennehoff responded to the 200 block of S Main on a unresponsive male. CPR was conducted until EMS arrived. Male was pronounced deceased. The male was turned over to Vickers Funeral Home by the Medical Examiner's Office.

On 7-16 at 10:30pm Officer Service conducted Property checks at Russell Park and the Leslie Schools.

On 7-17 at 7pm Officer Service conducted Subpoena service for Stolen Vehicles Cases

On 7-18 at 1am Officer Butski responded to the 4300 block of Cinnamon Lane for a residential alarm. Checked secure.

On 7-19 at 9:30pm Officer Sweet completed a property and security check at Russell Park and Leslie School buildings.

On 7-20 at 7:20pm Officer Sweet responded to the 200 block of Maple St on an Assault and Battery complaint. Two males intoxicated and punched each other.

On 7-20 at 11:40pm Officer Mentink responded to the 400 block of Meeker on a Civil complaint of the homeowner threatening to change locks if the subject does not leave the residence.

On 7-21 at 1:10am Officer Mentink located two subjects in Russell Park while conducting property checks. The two adults were drinking and were warned for being in the park drinking alcohol. They were residents of Leslie and told to return to their homes.

On 7-21 at 3:25am Officer Mentink responded to JD Norman building on an alarm. He checked the buildings and all secure.

On 7-21 at 2pm Officer Service responded to the 100 block of S Main St on a neighbor dispute. The complainant advised the neighbor is leaving offensive notes on her vehicle. She was directed to contact landlord and possibly PPO if persists. She did not want police contact with neighbor.

On 7-12 at 9:30 Officer Service responded to the 400 block of Washington St. for an agreement between father and son. Officer Service as able to speak with both and calmed the situation.

On 7-12 at 10pm Officer Service conducted property checks at Russell Park and the Leslie Schools.

On 7-21 at 10:20 Officer Service responded to the 400 block of E Race St on a Family Trouble complaint. He was able to speak with the subjects and calm the situation.

On 7-21 at 11:15pm Officer Service responded to the 300 block of S Sherman for a telephone harassment complaint. He spoke with both the subjects and warned against further harassment.

On 7-21 at 11:50pm Officer Mentink responded to Russell Park for possible subjects in the park. He was unable to locate subjects.

On 7-22 at 3:40 am Officer Mentink respond to the 200 block of Pennsylvania for a check welfare of a female laying on the library bench. She was not there at the time but later located a female walking on Oak St and determined she was the one taking a break on the bench during her walk home.

On 7-22 at 10pm Officer Service conducted property checks at Russell Park and the Leslie Schools.

On 7-23 at 1pm Officer Sweet responded to the 5000 block of Jackson Rd and assisted Ingham County with perimeter for assault suspect.

On 7-23 at 5:30 Officer Sweet responded to Hawley Rd to assist with an injury/ pinned in accident until Ingham and EMS arrived.

On 7-23 at 7:30pm Officer Sweet responded to the 300 block of S Sherman St for a harassing / threat's complaint. He was able to speak with the subject on the phone and was able to work out possible solution.

On 7-24 at 12:10am Officer Mentink responded to the 400 block of Rice for a check security. The homeowner heard noises on her porch. Officer Mentink checked her residence and area and was unable to locate anyone.

On 7-24 at 4:30pm Officer Sweet responded to Meeker and High St on a reckless driving complaint. The caller said there was a light blue colored truck driving fast in the area. He was unable to locate the truck.

On 7-24 at 11:20pm Officer Sweet responded to the 300 block of Rice St on a suspicious vehicle complaint. The caller said there was a light blue truck stopped in the road at the house yelling out the window. Sweet was unable to locate the truck.

On 7-26 at 7pm Officer Service responded to the 400 block of Race St on a bag of ammunition left next to the road. Unknown owner so the ammo was tagged into evidence.

On 7-26 at 10pm Officer Service conducted property checks at Russell Park and Leslie Schools.

On 7-27 at 5pm Officer Service responded to the 400 block of N Main St for and complaint of Elder Abuse.

On 7-27 at 10pm Officer Service conducted Business and School checks

On 7-27 at 11pm Officer Service conducted a traffic stop. The vehicle was improper, and the driver was not valid. The vehicle was towed, and the driver cited.

On 7-28 at 2:30am Officer Mentink went on foot patrol checking all downtown business and surrounding properties.

On 7-28 at 8:30am Chief Bennehoff responded to the 100 block of N Sherman on a suicidal female. He assisted the ambulance. Subject was cooperative and transported to Henry Ford Hospital for evaluation.

On 7-29 at Midnight Officer Mentink attempted to stop a vehicle for careless driving. The vehicle fled the stop by speeding away in the vehicle. The driver drove into the ditch just south of town on Churchill, then fled on foot. Ingham county units along with Mason and Meridian K-9 responded to the location for a perimeter. The K-9 tracked for 30-40 minutes but was unsuccessful. Officer Mentink was able to come up with a possible suspect. Investigation ongoing.

On 7-29 at 8:30am Chief Bennehoff was at Race and Oak when the Railroad crossing motor for the lights was malfunctioning. Contacted the Railroad and was able to get a maintenance worker to respond for repair.

On 7-29 at 9pm Officer Sweet conducted building checks along with school and Russell Park.

On 7-31 at 6pm Officer Mentink took a 2 car accident that occurred on Bellevue at Hull Rd. No injuries to the drivers.

On 7-31 at 10pm Officer Mentink checked Russell Park, Leslie School buildings and walked downtown business area.

LESLIE FIRE DEPARTMENT REPORT FOR AUGUST 2021

Covid update - I continue to combat covid with station cleaning and inside fire truck cleanings. Disinfectant cleanings occur weekly!

New handheld radios/personal pagers - new fire department handheld radios as well as fire personal pagers are in station. These items will be up and fully running Aug 30, 2021. We held a 3.5 hour in station class on the new use of the radios on Sunday August 4th. (Ingham county commissioners approved this line item).

Trucks and apparatus - the engines and tanker as well as other station vehicles are fully operational with no ongoing issues currently with any equipment!

Personnel - I had 5 new applications come to me. We have interviewed the subjects and done background checks on all five and placed the people on the dept. (four will be going to fire school in starting in October). One was a transfer fireman from Mason, who moved to Leslie, and he is fully certified and ready to be on Leslie fire!

Trainings - fire personnel are still meeting face-to-face for all our trainings. Trainings have been on pump use and driver training.

Fire Runs:

- Toned out for a car rollover accident with possible victim pinned in the car.
- Pole barn fire assist to Henrietta fire down on Hawkins Road.
- Toned out for a Personal car accident-one person injury.

Chief Howe
LESLIE FIRE DEPARTMENT
(517) 589-8670
leslifire@hotmail.com

From: [Kevin Murad](#)
To: [Susan Montenegro](#)
Subject: 7 acre property in industrial park
Date: Wednesday, July 21, 2021 9:35:09 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender kevinmurad@yahoo.com

Hi Sue,

My name is Kevin Murad we met once at one of the council meetings at city hall I was with Norman Albrecht. I'd like to talk to you a little bit about a separate project (aside from Luxx) I would like to start in the park with a separate group. Instead of buying property in a neighboring city like dimondale or Lansing I would love to stay in our town of Leslie with my 2 respected groups. Id like for the city to exercise the buy back option on the 7 acres as July 30 it will be their 1 year deadline. I am willing to write them a check for the \$140,000 they bought it for as well as a \$50,000 check to the city of Leslie for the transfer process. Ultimately we will actually be operating and building infrastructure and bringing jobs to the city. This will be a win for everyone. It's not fair for 7 acres to just their the way it is. Please let me know what steps I'd have to take on this matter or if you would like my attorney to reach out and assist the city attorney in getting this done.

Thank you,

- Kevin Murad



MEMO

To: City Council
From: Susan Montenegro, City Manager
Date: August 13, 2021
Subject: 126 N. Main Curb Cut Application

Background:

Pat Fogg purchased the building at 126 N. Main and has added on to the existing structure, including the addition of a garage. Although the address is listed as N. Main the entrance to the property is on Race, this is a corner lot. The request is to abandon the two existing drives on Race Street and create one new drive where the garage is located.

Recommended Action:

Staff recommendation is for Council to approve the curb cut application as presented.

NO. _____

CITY OF LESLIE

PERMIT APPLICATION CURB CUT/DRIVEWAY

Date: _____

Application for: Curb Cut Driveway

Owner: Pat Fobbe

Address: 126 N. MAIN ST LESLIE

Contractor: Bill Myers Builder LLC

	Name	Phone
Address:	<u>4340 RICE ST LESLIE</u>	<u>517-262-2770</u>

Application is Hereby Made to:

(Describe briefly work to be done/attach plan, sketch, etc.)

ABANDON 2 DRIVES ON RICE AND CREATE ONE TO ACCOMMODATE NEW GARAGE

Address where Work is to be Done: 126 N. MAIN ST. LESLIE

Estimated Cost: \$ 600⁰⁰

I hereby certify that the work mentioned in this application will conform with the laws of the State of Michigan and the Ordinances of the City of Leslie.

"Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972 being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines."



(NO CHARGE FOR PERMIT)

APPLICANT SIGNATURE

PENALTY FOR STARTING ANY CONSTRUCTION WITHOUT PERMIT: 90 DAYS IN JAIL AND/OR \$500.00 FINE
Ref: BOCA National Building Code Sec. 117.4, as adopted by the City of Leslie

Inspections: _____

N

MAIN ST

92'-6"

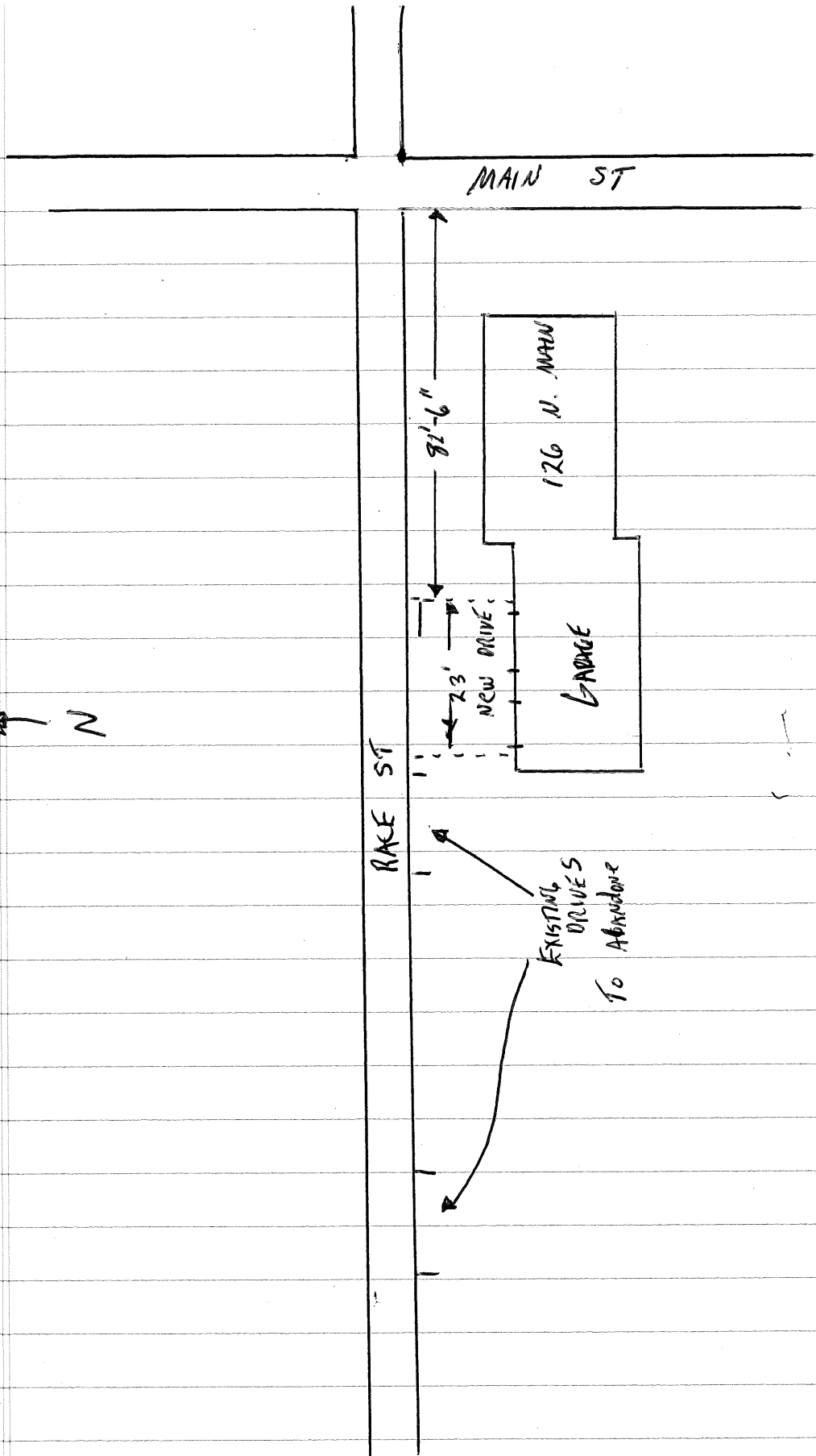
126 N. MAIN

23'
NEW DRIVE

GARAGE

RACE ST

EXISTING DRIVES
TO ABANDON





MEMO

To: City Council
From: Susan Montenegro, City Manager
Date: August 13, 2021
Subject: IDEXX Quanti-Tray Sealer Plus

Background:

The WWTP is required to do multiple samplings and have been using older systems that rely on user interpretation. User interpretation increases user error when determining the safety of the water discharged back into Huntoon Creek after treatment. All state labs are using this system and are realizing cost savings. Leslie has calculated that it would save \$1,000/year in supplies.

No other quotes have been obtained as this is a specialized field and IDEXX is the only company making this. The cost to purchase the equipment is \$5,221.15, supplies are \$1,988.56 and would be spent from the sewer fund supplies line.

Recommended Action:

Staff recommendation is for Council to approve the purchase of the IDEXX Quanti-Tray Sealer Plus system.



QUOTE

Number / Date
20229098 / 06/11/2021

Ship to Address
City of Leslie WWTP
640 Washburn St.
LESLIE MI 49251
UNITED STATES
UNITED STATES

Sold to Address
City of Leslie WWTP
640 Washburn St.
LESLIE MI 49251
UNITED STATES
UNITED STATES

Bill-to Customer 394540

Net weight : 11.550

Quote valid for 60 days.

Material ID Commodity/COO	Description Batch	Exp.Date	Quantity Backorder item	UnitPrice	Total Value
98-0002570-00 8422309187/US	SEALER PLUS, WQTSPLUS		1	4,431.00	4,431.00
99-19152	COLILERT-18/QTRAY2K COMBO 20PK		1		
98-08876-00 3822005095/US	WP020I-18 GAMMA IRRAD COLILERT-18 20PACK		1		
98-14854-00 3926909910/US	WQT2K-20 QUANTI-TRAY 2000 DISP. 20/BOX		1		
98-09220-00 3926909910/CN	WW120SBST-20,VESSELS W/ST AND SB, 20PK		1		
98-09227-00 3822005095/US	WQT2KC, PRE-DISP.QT 2000 COMPARATOR		1		
98-29001-00 3822005095/US	UN3373-WQC FECAL COLIFORM		1		
95-29043-00	WPT-WW MICRO		1		
95-21376-00	IDEXX SEALER CARE		1	750.00	750.00

All local taxes at customer charge



Date
06/11/2021

Number
20229098

Items Total 5,181.00

Freight Value 40.15

Tax total ~~268.27~~

Total Amount USD 5,489.42

=====

5221.15

All local taxes at customer charge



QUOTE

Number / Date
20229100 / 06/11/2021

Ship to Address
City of Leslie WWTP
640 Washburn St.
LESLIE MI 49251
UNITED STATES
UNITED STATES

Sold to Address
City of Leslie WWTP
640 Washburn St.
LESLIE MI 49251
UNITED STATES
UNITED STATES

Bill-to Customer 394540

Net weight : 9.954

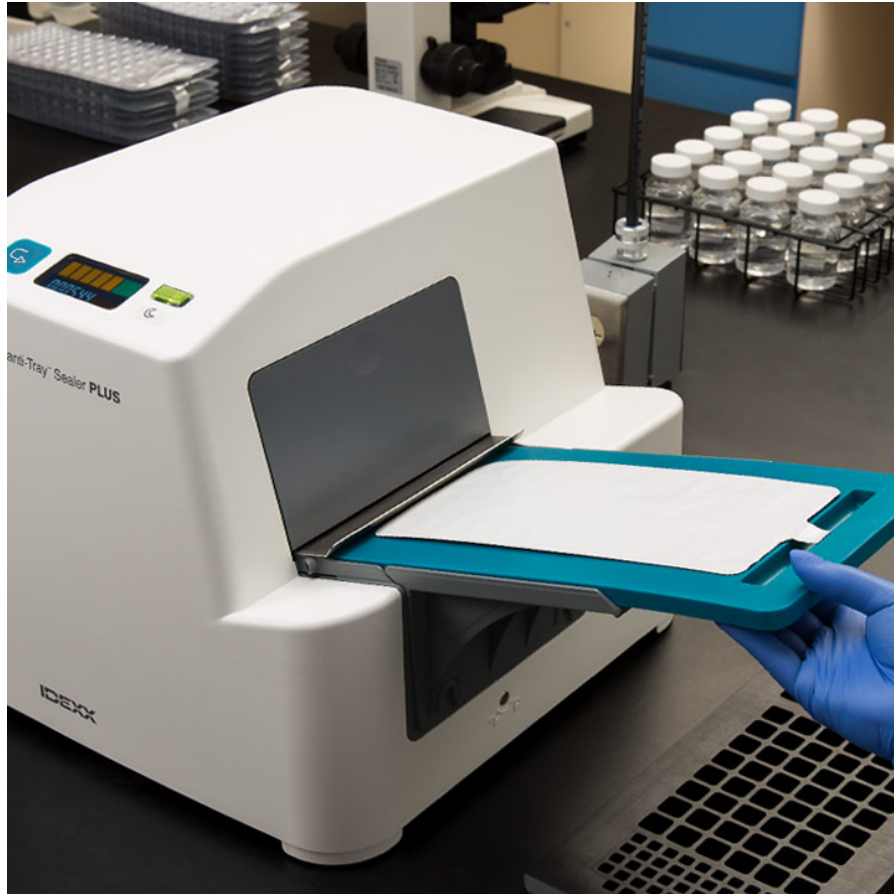
Quote valid for 60 days.

Material ID Commodity/COO	Description Batch	Exp.Date	Quantity Backorder item	UnitPrice	Total Value
98-08877-00 3822005095/US	WP200I-18 GAMMA IRAD COLILERT-18 200PACK		1	1,515.41	1,515.41
98-09221-00 3926909910/CN	WV120SBST-200,VESSELS W/ST AND SB, 200PK		1	166.05	166.05
98-21675-00 3926909910/US	WQT2K QUANTI-TRAY 2000 DISPOSABLE 100/BX		1	255.85	255.85
Items Total					1,937.31
Freight Value					51.25
Tax total					<u>119.31</u>
Total Amount				USD	2,107.87

=====

1988.56

All local taxes at customer charge



Quanti-Tray System

Take the guesswork out of bacterial counts



- Provides easy, rapid, and accurate bacterial counts.
- **Quanti-Tray** and **Quanti-Tray/2000** are used when quantifying coliforms, *E. coli*, enterococci, *Pseudomonas aeruginosa*, and Heterotrophic Plate Counts (HPC).
- The **Quanti-Tray/Legiolert** is only used to quantify *Legionella pneumophila*.
- The Quanti-Tray System delivers semiautomated quantification methods based on the Most Probable Number (MPN) model in Standard Methods for the Examination of Water and Wastewater.

- Learn about the Quanti-Tray Sealer PLUS and our generous trade-in program.

Contact us

Overview

Easy

- No media preparation.
- No pipetting.
- No dilutions (for counts up to 200 with Quanti-Tray; 2,419 with Quanti-Tray/2000; and up to 2,272 with Quanti-Tray/Legiolert).

Rapid

- Less than 1 minute of hands-on time.
- Results in 24 hours or less (7 days for Legiolert).
- No confirmation necessary.

Accurate

- Detects down to one organism per 100 mL.
- 95% confidence limits better than 5- or 10-tube Most Probable Number (MPN).
- 95% confidence limits better than or comparable to membrane filtration (MF).

Cost effective

- Minimal equipment to purchase and maintain.
- No glassware to purchase and clean.
- Minimal bench space needed.

Science

How Quanti-Tray works

Quanti-Tray

With Quanti-Tray, a 100 mL sample is divided into 51 wells. Then the Standard Methods' Most Probable Number (MPN) approach is used to determine the number of bacteria in the original sample. Automation minimizes hands-on time and maximizes throughput (up to 4 samples per minute). The relatively large number of wells provides a high counting range of 1–200 (without dilutions) and very tight 95% confidence limits.

Quanti-Tray/2000

The Quanti-Tray/2000 is based on the same statistical model as the traditional 15-tube serial dilution. With the Quanti-Tray/2000, the sample is automatically divided into the proper portions when sealed by the Quanti-Tray Sealer PLUS. The Quanti-Tray system does not require the use of test tubes, Durham tubes, or any dilutions. By automatically distributing the sample into 97 wells of 2 different sizes, Quanti-Tray/2000 yields a counting range of 1–2,419 with a far better 95% confidence limit than a 15-tube serial dilution.

Quanti-Tray/Legiolert

With Quanti-Tray/Legiolert, a 100 mL sample is divided into 96 wells. The Standard Methods' Most Probable Number (MPN) approach is used to determine the number of bacteria in the original sample, using the MPN tables provided. Automation minimizes hands-on time and maximizes throughput (up to four samples per minute). The 96-well tray provides a counting range of 1–2,272 (without dilutions).

Quanti-Tray Sealer PLUS

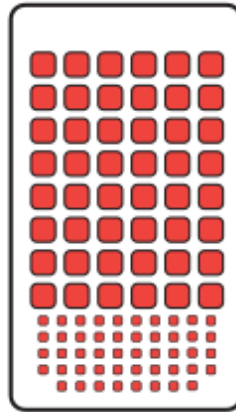
The Quanti-Tray Sealer PLUS is the next generation sealer in the Quanti-Tray system. The sealer makes quantification with Quanti-Tray and Quanti-Tray/2000 possible while saving time and improving laboratory efficiency. Features include a 2–3 minute warm-up time, faster sealing of trays, energy efficiency, and an access panel that makes cleaning easy.

15-Tube Serial Dilution



 diluent
 sample

Quanti-Tray/2000



 no diluent needed
 sample

How to use

Learn how to use Quanti-Tray



[View/print Quanti-Tray Procedure](#)



[View/print Quanti-Tray/2000 Procedure](#)



[View/print Quanti-Tray/Legiolert Procedure](#)



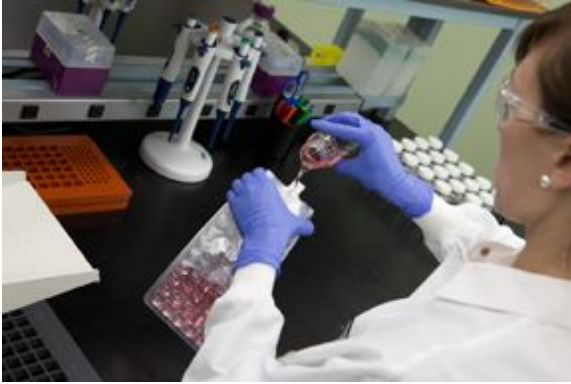
[View/print Quanti-Tray Sealer PLUS](#)



[View/Print Quanti-Tray Sealer 2X](#)

Instructions

Step 1



Add sample/reagent to tray.

Step 2



Seal tray in Quanti-Tray Sealer PLUS.

Step 3



Incubate, count positive wells, and refer to appropriate MPN table.

Frequently asked questions

-
- + Are Quanti-Tray, Quanti-Tray/2000, and Quanti-Tray/Legiolert U.S. EPA approved?
-
- + How do Quanti-Tray, Quanti-Tray/2000, and Quanti-Tray/Legiolert compare to other standard methods?
-
- + Are Quanti-Tray, Quanti-Tray/2000, and Quanti-Tray/Legiolert trays sterile?
-
- + What is the shelf life of Quanti-Tray, Quanti-Tray/2000, and Quanti-Tray/Legiolert?
-
- + Does the temperature of the sealer affect the organisms that may be in the water sample?
-
- + Sometimes a few of the wells are not completely filled, what impact will that have on interpreting results?
-
- + Can the trays be stacked in the incubator?
-
- + How is Quanti-Tray interpreted?
-
- + Some Colilert and Colilert-18 tests positive wells are darker than others. How does this affect interpretation?
-
- + How do you interpret fluorescent wells that are not yellow when using the Colilert or Colilert-18 tests?
-
- + Can I use the Quanti-Tray 2X Sealer for Quanti-Tray/Legiolert?
-

Resources & Tools

Tests & Accessories

Search the Water Tests & Accessories tool

Product Information

Quanti-Tray 51-Well Trays (100 pack)

Product Number: 98-21378-00

Catalog Number: WQT-100

Quanti-Tray/2000 97-Well Trays (100 pack)

Product Number: 98-21675-00

Catalog Number: WQT-2K

Combo packs:

Snap pack and Quanti-Tray bundles are available.

Resources

IDEXX Water has reference materials and approval documents to support the many products in our water portfolio. Find the document(s) you need by selecting the link below.

Search the Reference & Regulatory Documents tool

Water Customer Support

Corporate Headquarters

IDEXX Laboratories, Inc.

One IDEXX Drive

Westbrook, Maine 04092 USA

Tel: 1-800-321-0207

Fax: 1-207-556-4630

Find a representative near you

Water International

Australia

Brazil

Canada

China

France

Germany

Italy

Japan

Latin America

Spain

Taiwan

United Kingdom

ISO Certifications

Locations and ISO Certificates

ABOUT US

Investor relations

Corporate governance

IDEXX purpose

Company overview

BUSINESSES

Small animal

Livestock

Milk

Equine

Water testing solutions

CONTACT IDEXX

International office locations

Terms of Use

Terms of Sale

Terms of Purchase

Privacy Policy

Cookie Statement

Transport General Terms

NEWSROOM

CAREERS AT IDEXX



MEMO

To: City Council
From: Susan Montenegro, City Manager
Date: August 13, 2021
Subject: Establishing a Social District and Common Areas in the Downtown

Background:

On July 1st, 2020 the Michigan legislature amended 1998 PA 58 to allow local governmental units to establish within their boundaries a Social District and within the Social District a Commons area where patrons of properly permitted, licensed alcohol providers may be outside with a single open container. To promote the continued development and economic vitality of Downtown Leslie, while promoting public health and social distancing, it is imperative that Leslie City Council approve the creation of a Social District as defined by 1998 PA 58 - Sec. 551 and the creation of a Commons area within the Social District.

Many businesses in Leslie were hit hard with restrictions over the last 17 months, especially restaurants. Taking this initiative will help boost sales for approved participating restaurants that were dramatically impacted by COVID-19, will increase downtown foot traffic and drive sales to our downtown merchants as well.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

Recommended Action:

Staff recommendation is for Council to establish a Social District and Commons Area(s) and instruct the city manager to submit the necessary forms to the Michigan Liquor Control Commission.

New Social District Permit Information

The governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District.

The term commons area is defined by MCL 436.1551(8)(a) as "**...an area within a Social District clearly designated and clearly marked by the governing body the local governmental unit that is shared by and contiguous to the premises of at least 2 other qualified licensees. Commons area does not include the licensed premises of any qualified licensee.**" This means the commons area must have at least two qualified licensees whose licensed premises are contiguous to the commons area to qualify to be established as a commons area. The actual physical licensed premises of the licensees, including any approved outdoor service areas, are not considered part of the commons area.

The term qualified licensee is defined by MCL 436.1551(8)(c):

- **A retailer that holds a license, other than a special license, to sell alcoholic liquor for consumption on the licensed premises. (This includes the following license types: Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, G-2, Brewpub.)**
- **A manufacturer with an on-premises tasting room permit issued under section 536.**
- **A manufacturer that holds an off-premises tasting room license issued under section 536.**
- **A manufacturer that holds a joint off-premises tasting room license issued under section 536.**

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor. A licensee shall not allow alcoholic liquor purchased from another licensee to be brought onto its licensed premises. A customer that purchases

alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Additional sections of the Liquor Control Code for a local governmental unit to consider when establishing a Social District or commons area within a Social District:

MCL 436.1915 - Possessing or consuming alcoholic liquor on public highway or in park, place of amusement, or publicly owned area; authority of local governmental unit or state department or agency to prohibit possession or consumption of alcoholic liquor; definitions.

- (1) Alcoholic liquor shall not be consumed on the public highways.
- (2) Except as provided in subsections (3) and (4), alcoholic liquor may be possessed or consumed in public parks, public places of amusement, or a publicly owned area not licensed to sell for consumption on the premises.
- (3) The governing body of a local governmental unit may prohibit by ordinance, order, or resolution the possession or consumption of alcoholic liquor in any public park, public place of amusement, or publicly owned area that is owned or administered, or both, by that local governmental unit. When land is leased from a department or agency of this state, an ordinance, order, or resolution adopted pursuant to this subsection shall be subject to the approval of the department or agency.
- (4) A department or agency of this state that administers public lands may prohibit by rule, order, or resolution the possession or consumption of alcoholic liquor on the public land under its jurisdiction.
- (5) As used in this section:
 - (a) "Local governmental unit" means a county, city, township, village, or charter authority.
 - (b) "Publicly owned area" means an area under the jurisdiction of a local governmental unit.

MCL 436.1913(1), (2), & (5) - Prohibited conduct; unlicensed premises or place; unlawful consumption of alcoholic liquor; exceptions; construction of section; "consideration" defined.

- (1) A person shall not do either of the following:
 - (a) Maintain, operate, or lease, or otherwise furnish to any person, any premises or place that is not licensed under this act within which the other person may engage in the drinking of alcoholic liquor for consideration.
 - (b) Obtain by way of lease or rental agreement, and furnish or provide to any other person, any premises or place that is not licensed under this act within which any other person may engage in the drinking of alcoholic liquor for consideration.
- (2) A person shall not consume alcoholic liquor in a commercial establishment selling food if the commercial establishment is not licensed under this act. A person owning, operating, or leasing a commercial establishment selling food which is not licensed under this act shall not allow the consumption of alcoholic liquor on its premises.
- (5) As used in this section, "consideration" includes any fee, cover charge, ticket purchase, the storage of alcoholic liquor, the sale of food, ice, mixers, or other liquids used with alcoholic liquor drinks, or the purchasing of any service or item, or combination of service and item; or includes the furnishing of glassware or other containers for use in the consumption of alcoholic liquor in conjunction with the sale of food.



Michigan Liquor Control Commission (MLCC)
Constitution Hall, 2nd Floor, 525 W. Allegan St, Lansing, MI 48933
P.O. Box 30005, Lansing, MI 48909
866-813-0011 – www.michigan.gov/lcc

Social District Permit Information For Local Governmental Units

Pursuant to MCL 436.1551, the governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District. The commons area is not considered part of the licensed premises for any of the licensees that hold a Social District Permit.

The term commons area is defined by MCL 436.1551(8)(a):

"Commons area" means an area within a social district clearly designated and clearly marked by the governing body of the local governmental unit that is shared by and contiguous to the premises of at least 2 other qualified licensees. Commons area does not include the licensed premises of any qualified licensee.

The term qualified licensee is defined by MCL 436.1551(8)(c):

"Qualified licensee" means any of the following:

- *A retailer that holds a license, other than a special license, to sell alcoholic liquor for consumption on the licensed premises. (This includes the following license types: Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, G-2, Brewpub.)*
- *A manufacturer with an on-premises tasting room permit issued under section 536.*
- *A manufacturer that holds an off-premises tasting room license issued under section 536.*
- *A manufacturer that holds a joint off-premises tasting room license issued under section 536.*

A list of all licensees, sorted by county and local governmental unit, may be found on the MLCC website:

https://www.michigan.gov/documents/lara/liclist_639292_7.xlsx

The governing body of a local governmental unit may designate a Social District pursuant to MCL 436.1551 under the following conditions:

- Designate a Social District that contains a commons area, as defined in MCL 436.1551(8)(a).
- Establish local management and maintenance plans, including hours of operation, for a commons area.
- Define and clearly mark with signs the designated commons area.
- A governing body of a local governmental unit shall not designate a Social District that would close a road unless the governing body receives prior approval from the road authority with jurisdiction over the road.
- The governing body shall maintain the commons area in a manner that protects the health and safety of the community.
- The governing body may revoke the designation if it determines that the commons area threatens the health, safety, or welfare of the public or has become a public nuisance. Before revoking the designation, the governing body must hold at least 1 public hearing on the proposed revocation. The governing body shall give notice as required under the open meetings act of the time and place of the public hearing before the public hearing.
- The governing body shall file the designation or revocation of the Social District with the MLCC.

Before applying to the MLCC for a Social District Permit, a qualified licensee must first obtain approval from the governing body of the local governmental unit. A fillable resolution for this approval is part of the [Social District Permit Application \(LCC-208\)](#).

Filing the Designation of a Social District with the MLCC

A local governmental unit must file the following items with the MLCC when designating a Social District:

- A copy of the resolution passed by the governing body designating the Social District and commons area.
- A copy of the management and maintenance plans, including the hours of operation, established by the local governmental unit for the Social District and commons area.
- A diagram or map that clearly shows the boundaries of the Social District and commons area. Please indicate the name, address, and location of the qualified licensees that are contiguous to the commons area on the diagram or map.

Submit the items above to:

By Mail: Michigan Liquor Control Commission - P.O. Box 30005 - Lansing, MI 48933
By Fax: (517) 763-0059 **By Email: mlccrecords@michigan.gov**

Additional sections of the Liquor Control Code for a local governmental unit to consider when establishing a Social District or commons area within a Social District:

MCL 436.1915 - Possessing or consuming alcoholic liquor on public highway or in park, place of amusement, or publicly owned area; authority of local governmental unit or state department or agency to prohibit possession or consumption of alcoholic liquor; definitions.

- (1) Alcoholic liquor shall not be consumed on the public highways.
- (2) Except as provided in subsections (3) and (4), alcoholic liquor may be possessed or consumed in public parks, public places of amusement, or a publicly owned area not licensed to sell for consumption on the premises.
- (3) The governing body of a local governmental unit may prohibit by ordinance, order, or resolution the possession or consumption of alcoholic liquor in any public park, public place of amusement, or publicly owned area that is owned or administered, or both, by that local governmental unit. When land is leased from a department or agency of this state, an ordinance, order, or resolution adopted pursuant to this subsection shall be subject to the approval of the department or agency.
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MEMO

To: City Council
From: Susan Montenegro, City Manager
Date: August 13, 2021
Subject: Sherwood Holdings/Atlas Grove 90 day extension request

Background:

James Walls of Atlas Grove sent an email requesting a 90 day extension to start construction on the 8.3 acre parcel purchased in July of 2020. Atlas Grove will be the operating entity, Sherwood Holdings Leslie, LLC owns the property. Previously, Robert Zora of Dickenson Wright sent an email to the city manager on July 19, 2021 requesting an extension on behalf of his clients.

The sale was finalized on July 21, 2020; pursuant to the recorded deed:

- The Grantor is transferring the property subject to the further condition that construction of approved buildings upon the property building site shall begin no later than twelve (12) months from the date hereof and construction shall be completed within twenty-four (24) months after the start of construction.
- The City of Leslie also retains the option, which shall survive closing, of refunding the Purchase Price and taking possession of the land if actual physical construction of the property pursuant to a building permit does not begin in a timely manner absent legal excuse by Grantee (such remedy being the sole and exclusive remedy of Grantor).
- At the time of such refund of the purchase price, the Grantee shall execute and deliver to the City of Leslie a covenant deed to re-convey the property to the Grantor. If Grantee fails to re-convey the property within ten (10) days following written demand and tender of the refund in accordance herewith, then Grantor may file a claim of interest with the Ingham County Register of Deeds and Grantee shall be responsible for any and all actual and reasonable costs incurred by Grantor, including reasonable attorney fees incurred in regaining possession of and title to the property in accordance herewith.

The Property Transfer Affidavit states the purchase price was \$166,902.00. However, recent review of this parcel revealed that the 2021 taxes have not been paid yet (due 9-30-21), which totals \$1,150.07 and a special assessment for weeds has been placed on the parcel as well. These encumbrances on the property will need to be paid and deducted from the original purchase price.

Recommended Action:

Staff has no recommendation. Council will need to determine the course of action it wishes to take.

From: [Robert P. Zora](#)
To: [Susan Montenegro](#)
Subject: RE: EXTERNAL: RE: Sherwood/Atlas Grove - City of Leslie
Date: Monday, July 19, 2021 9:13:01 PM



Hi Susan. I hope things are going well. I heard back from my clients at Sherwood Holdings/Atlas Grove.

The Sherwood/Atlas Grove group does indeed need an extension of the deadlines set forth in Section 13(a) of the Seller's Counteroffer to Purchase Agreement. COVID-19 certainly stunted the group's efforts to raise capital for the project over the past year and a half, but it is making progress. As a result, Sherwood/Atlas is requesting an extension of an additional 12 months for initiation of construction, as well as an additional 12 months for completion of construction. If that is agreeable to the City, I can prepare an agreement with the appropriate language.

Thanks,

Rob

Robert P. Zora Member

500 Woodward Avenue Phone 313-223-3043
Suite 4000 Mobile 248-343-6256
Detroit MI 48226 Fax 844-670-6009
  Email RZora@dickinsonwright.com

DICKINSON WRIGHT PLLC

ARIZONA CALIFORNIA FLORIDA ILLINOIS KENTUCKY MICHIGAN NEVADA
OHIO TENNESSEE TEXAS WASHINGTON D.C. TORONTO

From: Susan Montenegro <manager@cityofleslie.org>
Sent: Wednesday, June 9, 2021 11:38 AM
To: Robert P. Zora <RZora@dickinson-wright.com>
Subject: RE: EXTERNAL: RE: Sherwood/Atlas Grove - City of Leslie

Thanks, appreciate it!



Susan Montenegro

City Manager

manager@cityofleslie.org

517.589.8236 office | 517.525.2160 cell

602 W. Bellevue Street | Leslie, MI 49251

www.cityofleslie.org

Leslie – The Place to Be!

From: Robert P. Zora <RZora@dickinson-wright.com>

Sent: Wednesday, June 9, 2021 11:37 AM

To: Susan Montenegro <manager@cityofleslie.org>

Subject: RE: EXTERNAL: RE: Sherwood/Atlas Grove - City of Leslie

Hi Susan.

This is Rob. I haven't heard back, but I'll reach out to Peter and the Sherwood members today. If you would like to reach out to Peter directly, his contact information is below, in the 5/12 email. Either way – I'll let you know when I hear back, and I'll let them know there is some urgency.

Thanks,

Rob

Robert P. Zora Member

500 Woodward Avenue Phone 313-223-3043

Suite 4000 Mobile 248-343-6256

Detroit MI 48226 Fax 844-670-6009

[Profile](#) [V-Card](#) Email RZora@dickinsonwright.com

DICKINSON WRIGHT PLLC

ARIZONA CALIFORNIA FLORIDA ILLINOIS KENTUCKY MICHIGAN NEVADA
OHIO TENNESSEE TEXAS WASHINGTON D.C. TORONTO

From: Susan Montenegro <manager@cityofleslie.org>

Sent: Wednesday, June 9, 2021 11:01 AM

To: Robert P. Zora <RZora@dickinson-wright.com>

Subject: RE: EXTERNAL: RE: Sherwood/Atlas Grove - City of Leslie

Good Morning Peter,

Just wondering if you have heard back from your client regarding the need for an extension? I need something in writing to present to Council so they can make a decision on how to proceed.

Thanks,
Sue



Susan Montenegro

City Manager

manager@cityofleslie.org

517.589.8236 office | 517.525.2160 cell

602 W. Bellevue Street | Leslie, MI 49251

www.cityofleslie.org

Leslie – The Place to Be!

From: Robert P. Zora <RZora@dickinson-wright.com>

Sent: Wednesday, May 12, 2021 10:08 AM

To: Susan Montenegro <manager@cityofleslie.org>

Subject: RE: EXTERNAL: RE: Sherwood/Atlas Grove - City of Leslie

Hi Susan,

I got your voicemail yesterday afternoon and it reminded me that I had forgotten to reply to this email. My apologies – I was on vacation when it came through and it got buried when I returned. I no longer need the written confirmation, but I very much appreciate your willingness to help in that regard.

With respect to the construction, I suspect that Sherwood may need an extension, although I have not confirmed with my clients in that regard. I do know there have been many holdups and delays with covid over the past 12 months. I will confirm and follow-up with you. I will also reach out to Sherwood this afternoon and remind them about the grass maintenance.

As for a contact, you can reach out to:

Peter Zora

peter.zora@gmail.com

(313) 613-4284

I'll be sure to keep in touch regarding construction updates.

Thanks,

Rob

Robert P. Zora Member

500 Woodward Avenue Phone 313-223-3043
Suite 4000
Detroit MI 48226 Mobile 248-343-6256

Profile V-Card

Fax 844-670-6009

Email RZora@dickinsonwright.com



From: Susan Montenegro <manager@cityofleslie.org>
Sent: Thursday, April 8, 2021 9:35 AM
To: Robert P. Zora <RZora@dickinson-wright.com>
Cc: Remo Mark Grua <Grua@wedolawinlansing.com>
Subject: RE: EXTERNAL: RE: Sherwood/Atlas Grove - City of Leslie

Good Morning Rob,

Circling back to see if the written confirmation is still needed by your client. Additionally, do you have contact information you could share with me for your client? The time limit for construction is twelve (12) months from the date of closing in July 2020. I would like to contact them to inquire when construction will start or if they need an extension.

Thanks,
Sue



Susan Montenegro
City Manager
manager@cityofleslie.org
517.589.8236 office | 517.525.2160 cell
602 W. Bellevue Street | Leslie, MI 49251
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Leslie – The Place to Be!

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