



# CITY OF LESLIE

602 W. Bellevue • P.O. Box 496 • Leslie, MI 49251-0496  
Phone: 517-589-8236 • Fax: 517-878-6868 • Web Site: [www.cityofleslie.org](http://www.cityofleslie.org)

**LESLIE COUNCIL MEETING**  
**7:00 PM TUESDAY, AUGUST 18, 2020**  
**LESLIE CITY HALL, 602 W. BELLEVUE STREET**

**Meeting to be held as a Virtual Meeting due to the COVID-19 pandemic, under the authority of Executive Order No. 2020-154 of the Office of the Governor of the State of Michigan.**

## AGENDA

**I. ROLL CALL.**  
**PLEDGE OF ALLEGIANCE.**

**II. CONSENT AGENDA:**

- A. Approval of the agenda.  
Approval of the minutes of regular meeting on July 21, 2020.
- B. Payment of Bills – August 2020. Affirm check disbursements totaling \$60,995.07 for August 2020.
- C. Clarifier Quote. Authorize payment of \$12,155 to Kennedy Industries for WWTP south clarifier pump replacement and labor.
- D. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments effective August 18, 2020.

Name	Board/Commission	Term Expires
Barbara J. Winslow	Board of Review - Alternate	01/31/2022
Barbara J. Winslow	Zoning Board of Appeals	06/30/2021

- E. Communication:
  - a. Manager's Report.
  - b. July 2020 Financials.
  - c. July 2020 Police Department Report.
  - d. July 16 – August 15, 2020 Fire Department Report.
  - e. Leslie COVID-19 Preparedness and Response Plan.

**III. PUBLIC COMMENT – Non-Agenda Items that cannot be handled During Regular Business Hours.**

**IV. COUNCIL COMMENT – Opportunity to respond to public comment period or make comments regarding items not on the agenda.**

**V. PUBLIC HEARING – None**

**This institution is an equal opportunity provider, and employer.**



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## VI. ITEMS OF BUSINESS:

- A. Resolution 2020-12 Authorizing Submittal of Ingham County Trails and Parks Program Grant Application. An application seeking grant funding in the amount of \$93,500 has been prepared by Leslie Township. Local match is \$9,375 and is to be split equally between Leslie Township, Leslie Public Schools and the City of Leslie with a match amount not to exceed \$3,125 from each entity.

## VII. COUNCIL AGENDA:

- A. Committee Reports
- B. Manager's Report
- C. Motion to Adjourn

### Boards and Commissions Openings:

Planning Commission – term expires November 1, 2020

**Next City Council meeting is scheduled for September 15, 2020 at 7:00 p.m.**

**INVOICE SUMMARY**

Date: 08/13/20

Page: 1

VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
HINCKLEY'S TREES & LANDSCAPE	TREE REMOVAL AT 305 CHURCH	1,600.00	Paid	Y
WOW! BUSINESS	WOW	780.96	Paid	Y
VERIZON WIRELESS	CELL PHONES	335.27	Paid	Y
AT&T LONG DISTANCE	WEB HOSTING	11.96	Paid	Y
VERIZON WIRELESS	LPD MODEMS	108.62	Paid	Y
USA BLUEBOOK	WTP SUPPLIES	1,507.33	Paid	Y
NORTH CENTRAL LABORATORIES	WWTP SUPPLIES	532.58	Paid	Y
STATE OF MICHIGAN	SOR FEE CAULK, LUBAHN	60.00	Paid	Y
BRIGHTER DAY ELECTRIC LLC	WTP UPGRADES	586.89	Paid	Y
ELECTIONSOURCE	ELECTION SUPPLIES	561.00	Paid	Y
PROGRESSIVE SWEEPING	STREET SWEEPING	1,680.00	Paid	Y
MICHIGAN RURAL WATER ASSOCIA'	JUNE JOHN HOLLAND OIC CHARGE:	1,350.00	Paid	Y
CITY SLICKERS	MOWING VIOLATIONS	880.00	Paid	Y
DENNIS CRAFT CONSTRUCTION	SIDEWALK CONTRACTED SERVICE	4,095.00	Paid	Y
ABSOPURE	WWTP SUPPLIES	20.50	Paid	Y
MID-MICHIGAN CONCRETE CUTTING	SEWER COLLECTION CONTRACTED	250.00	Paid	Y
ELHORN ENGINEERING CO.	WTP SUPPLIES	480.00	Paid	Y
SIGNATURE FORD, L-M	2020 FORD POLICE INTERCEPTOR	32,639.00	Paid	Y
BOUNDARY ASSESSING	MONTHLY ASSESSOR AUGUST 2020	1,400.00	Paid	Y
BYRUM HARDWARE	DPW HARDWARE	1,181.23	Paid	Y
BYRUM HARDWARE	LFD JULY	129.66	Paid	Y
GRACON SERVICES, INC.	MANAGED IT SERVICES AUGUST	455.70	Paid	Y
GRUA, TUPPER & YOUNG, PLC	ATTY FEES	980.00	Paid	Y
AT&T	WWTP UTIL	644.60	Paid	Y
SPARKLE WINDOW CLEANING	WINDOW CLEANING	105.00	Paid	Y
BS&A	BSA ANNUAL SERVICE AGREEMENT	3,324.00	Paid	Y
DR LAB SERVICES, LLC	LAB EQUIP CALIBRATION	1,335.00	Paid	Y
KENNEDY INDUSTRIES INC.	WWTP CONTRACTED SERV	3,015.75	Paid	Y
FOGG OIL COMPANY	DPW SUPPLIES	737.02	Paid	Y
MICHIGAN DEPT OF ENVIRONMENT	WATER CONTRACTED SERV	208.00	Paid	Y
Total:		60,995.07		



QUOTATION		
DATE	NUMBER	PAGE
7/27/2020	0034373	1 of 1

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L CITY OF LESLIE  
L 106 E BELLEVUE  
T LESLIE, MI 49251  
O

Accepted By: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO#: \_\_\_\_\_

ATTENTION:  
RON BOGART                      517-257-3094                      bogart@cityofleslie.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	WWTP SOUTH CLARIFIER, REPLACEMENT FLYG PUMP, WASTE WATER	REA/TJK	FIELD SERVICE

QTY	DESCRIPTION
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(1) FLYGT, DRY-PIT SEWAGE PUMP, MODEL NT 3102.060, 5 HP, 3 PHASE, 460 VOLT WITH 4" DISCHARGE. INCLUDES 50 FT. MOTOR AND SENSOR CABLES. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLES.  
(1) FLYGT MINI-CAS FUS 120/24VAC/24VDC.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: **\$ 9,560.00**

DELIVERY: 8 - 10 WEEKS AFTER RECEIPT OF ORDER.

\*\* CUSTOMER TO USE EXISTING PUMP BASE \*\*  
THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:

\*\*\*\*\*  
KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO REMOVE THE FLYGT RENTAL PUMP, INSTALL YOUR NEW FLYGT PUMP, START UP, TEST RUN AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: **\$2,595.00**

\*\*\*TECHNICIANS WILL ALSO DROP OFF CUSTOMER REPAIRED FLYGT PUMP AS A SPARE, IF IT IS READY BY DATE OF INSTALL\*\*

WE DO NOT INCLUDE:  
INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, PLUG VALVES, CERTIFIED TESTS, SPECIAL WARRANTIES, SPARE PARTS, CONDUIT, WIRING, JUNCTION BOXES, PADLOCKS OR KEYS UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.  
SINCERELY,

TOM KILGORE

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE**  
**NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL**



## City Manager’s Report: For the 8-18-2020 City Council meeting

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### OPERATIONS AND COMMUNITY RELATIONS

- Police – All training events have been suspended. Chief Delamarter attends regular Chiefs meeting via electronic method at the County.
- DPW – All training events have been suspended. EGLE has indicated the WWTP could possibly be classified as a C Facility and is checking into this. Implications for the City: Clint currently holds a D license and will take his C test this fall. Once he obtains his C license the City will be able to list him as the operator in charge at the WWTP and would mean we no longer need Michigan Rural Water Association listed in that role, saving the City up to \$1500/month.
- Fire- See attached report
- Administrative – includes finance, clerk and city manager – Webinars have been attended from State Treasury, MERS and the MML on topics such as: COVID-19 Implications on State Revenue Sharing; Retirement funding; Legislative News; and COVID-19.
- Staffing Updates: Open Positions: Part-time police officer position needs to be filled.

### COVID-19 update

- As of August 13, 2020, there have been 1540 confirmed cases and 32 deaths in Ingham County. Staff are taking necessary precautions to prevent the spread and city hall remains closed to the public, except by appointment. All who enter any City facility are required to wear a face mask. City Hall hours have gone back to their normal Monday-Friday 8am – 4:30pm schedule.
- Work Share Furlough Update. The Work Share furlough ended August 1. Approximate savings to the City is \$37,406. Each department is back to normal hours of operation.

### LARGE CITY PROJECTS

Project Name	Description	Status	Completed
<b>UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION</b>			
<b>WWTP Engineering for Upgrades</b>	Work is underway to obtain PASER ratings for our roads so a complete analysis of affected roads where collection system infrastructure will be replaced can be done. Engineers have been given access to the USDA-RD site so they can upload information needed for the application.	In process	No

<b>Project Name</b>	<b>Description</b>	<b>Status</b>	<b>Completed</b>
<b>WWTP USDA-RD application for the WWTP project</b>	Engineers have been given access to the USDA-RD site so they can upload information needed for the application.	In process	No
<b>AMI Water Meters Project</b>	Replacing current water meters with automatic meter reading system. Beginning stages for this project. Will be something that takes place in the coming fiscal year.		No
<b>STREETS, SIDEWALKS, BRIDGES</b>			
<b>Mill Street Bridge replacement</b>	Replacement of culvert, paving, sidewalks, replacement of roadway from Main to RR tracks.	Much work has been accomplished over the last 2 weeks. 1 <sup>st</sup> layer of asphalt is scheduled for 8-17 and 2 <sup>nd</sup> layer the following week. Slatted for open to traffic Sept 8, 2020.	No
<b>Downtown sidewalks</b>	DDA approved replacing crosswalks at Carney and Main	On hold during COVID-19, crews will reassess and schedule.	
<b>Sidewalks throughout city</b>	A comprehensive sidewalk inventory is underway. Sidewalks will be prioritized once the list is completed	In process	
<b>MOTOR VEHICLE POOL</b>			
<b>Police Car</b>	Build out with equipment next year	New car has been delivered and is being fitted with equipment.	85%
<b>BUILDING, PROPERTY, EQUIPMENT</b>			
<b>Library Furnace/HVAC</b>	One furnace needs replacing while the other needs parts. HVAC system has been failing, one unit is broken and needs replacement. Cost estimates are being sought but appear to be about \$30-40K for both systems.	In process  Consideration of Len Foundation to request \$\$\$ for necessary repairs	No
<b>G.A.R. Hall</b>	Engineered drawings have been received from C2AE.	Waiting for contractors to provide quote for work outlined on drawing.	No
<b>PARKS, CEMETERY, NONMOTORIZED</b>			

Project Name	Description	Status	Completed
<b>Pool Demo</b>	Recommendation is to submit for a multi-phase grant through the MDNR to demo site, add a sand/volleyball court with lighting and add a splash pad. Official engineered drawings will be required as part of the grant process.	Need to update current Parks Master plan to include intent for repurposing of old pool site.	
<b>Cemetery Rules and Ordinance</b>	The Cemetery committee has been diligently working to craft a new set of rules and ordinance regulating the cemetery.	In process	

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH ACCOUNT	917,532.98
101-000-004.000	INVESTMENT	535.41
101-000-010.000	TUTTLE PARK MAINTENANCE FUND	22,569.25
101-000-011.000	PETTY CASH - TREAS OFFICE	250.00
101-000-012.000	PETTY CASH - FRONT OFFICE	200.00
101-000-014.000	302 JUSTICE TRAINING FUND	466.62
101-000-015.000	POLICE FORFEITURE FUND	1,142.10
101-000-017.000	MBIA-CLASS INVESTMENTS	1,270.72
101-000-035.000	ACCOUNTS RECEIVABLE	6,505.43
101-000-078.000	DUE FROM STATE	40,141.00
101-000-084.000	DUE FROM OTHER FUNDS	1,036.88
101-000-084.248	DUE FROM DDA	156.75
101-000-090.000	ADVANCE TO PAYROLL	5,000.00
101-000-091.000	ADVANCE TO FSA ACCT	1,536.32
101-000-123.000	PREPAID EXPENSES	21,212.89
<b>Total Assets</b>		<b>1,019,556.35</b>
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	17,878.29
101-000-214.000	DUE TO OTHER FUNDS	1,665.41
101-000-257.000	ACCRUED SALARIES	35,507.00
101-000-307.248	NOTE PAYABLE TO DDA	150,000.00
101-484-307.248	NOTE PAYABLE TO DDA	(56,153.51)
101-484-308.248	INTEREST ON DDA NOTE	(2,020.00)
<b>Total Liabilities</b>		<b>146,877.19</b>
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	684,416.60
101-000-396.000	302 JUSTICE TRAINING FUND BAL	1,444.92
101-000-397.000	POLICE FORFEITURE FUND BAL	1,141.97
<b>Total Fund Balance</b>		<b>687,003.49</b>
<b>Beginning Fund Balance - 19-20</b>		<b>687,003.49</b>
<b>Net of Revenues VS Expenditures - 19-20</b>		<b>110,009.48</b>
<b>*19-20 End FB/20-21 Beg FB</b>		<b>797,012.97</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>75,666.19</b>
<b>Ending Fund Balance</b>		<b>872,679.16</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,019,556.35</b>

\* Year Not Closed



User: CARRIE

PERIOD ENDING 07/31/2020

DB: Leslie

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAXES	629,649.00	629,649.00	0.00	0.00	629,649.00	0.00
101-000-423.000	TRAILER TAXES	432.00	432.00	0.00	0.00	432.00	0.00
101-000-441.000	LOCAL COMM STAB SHARE TAX	75,750.00	75,750.00	0.00	0.00	75,750.00	0.00
101-000-445.000	PENALTIES/INT ON PROP TAXES	4,300.00	4,300.00	0.00	0.00	4,300.00	0.00
101-000-447.000	ADMIN FEES ON PROP TAXES	25,250.00	25,250.00	0.00	0.00	25,250.00	0.00
101-000-451.000	LICENSES & PERMITS	303.00	303.00	2.00	2.00	301.00	0.66
101-000-460.000	CABLE TV FRANCHISE FEE	11,110.00	11,110.00	0.00	0.00	11,110.00	0.00
101-000-504.000	TWP REIMBURSEMENT-FIRE	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	241,470.00	241,470.00	0.00	0.00	241,470.00	0.00
101-000-580.000	WOODLAWN CEM REIMBURSEMENT	57,726.00	57,726.00	0.00	0.00	57,726.00	0.00
101-000-587.000	DDA ADMIN CONTRIBUTION	13,250.00	13,250.00	0.00	0.00	13,250.00	0.00
101-000-589.000	LDFA ADMIN CONTRIBUTION	23,250.00	23,250.00	0.00	0.00	23,250.00	0.00
101-000-590.000	LDFA CONTRIB TO FIRE	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
101-000-591.000	W/S ADMIN CONTRIBUTION	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
101-000-592.000	LDFA CONTRIB TO POLICE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-664.000	INTEREST EARNED	10,000.00	10,000.00	0.49	0.49	9,999.51	0.00
101-000-673.001	SALE OF LAND IN BUSINESS/IND P	150,000.00	150,000.00	167,592.00	167,592.00	(17,592.00)	111.73
101-000-677.000	LESLIE PUBLIC SCHOOL-XING GUAR	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000-678.000	MISC REIMBURSEMENTS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-694.000	MISC OTHER	1,800.00	1,800.00	560.70	560.70	1,239.30	31.15
101-000-695.000	LIQUOR CONTROL FEE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 000		1,429,090.00	1,429,090.00	168,155.19	168,155.19	1,260,934.81	11.77
TOTAL REVENUES		1,429,090.00	1,429,090.00	168,155.19	168,155.19	1,260,934.81	11.77
Expenditures							
Dept 101 - COUNCIL							
101-101-703.000	SALARIES/WAGES-COUNCIL	6,500.00	6,500.00	1,745.00	1,745.00	4,755.00	26.85
101-101-714.000	FICA EXPENSE	497.00	497.00	133.49	133.49	363.51	26.86
101-101-744.000	SUPPLIES	398.00	398.00	0.00	0.00	398.00	0.00
101-101-915.000	MEMBERSHIPS	1,500.00	1,500.00	231.38	231.38	1,268.62	15.43
101-101-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 101 - COUNCIL		10,895.00	10,895.00	2,109.87	2,109.87	8,785.13	19.37
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES/WAGES-MANAGER	75,800.00	75,800.00	5,116.83	5,116.83	70,683.17	6.75
101-172-714.000	FICA EXPENSE	5,988.00	5,988.00	391.43	391.43	5,596.57	6.54
101-172-720.000	FRINGES	15,244.00	15,244.00	481.78	481.78	14,762.22	3.16
101-172-915.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-920.000	UTILITIES	500.00	500.00	61.10	61.10	438.90	12.22
101-172-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
101-172-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 172 - CITY MANAGER		100,632.00	100,632.00	6,051.14	6,051.14	94,580.86	6.01
Dept 210 - CITY ATTORNEY							
101-210-802.000	ATTORNEY	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 210 - CITY ATTORNEY		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 215 - CITY CLERK							
101-215-703.000	SALARIES/WAGES-CITY CLERK	47,322.00	47,322.00	3,276.05	3,276.05	44,045.95	6.92
101-215-714.000	FICA EXPENSE	3,186.00	3,186.00	220.04	220.04	2,965.96	6.91
101-215-720.000	FRINGES	18,000.00	18,000.00	1,224.54	1,224.54	16,775.46	6.80
101-215-959.000	MISCELLANEOUS	206.00	206.00	0.00	0.00	206.00	0.00
101-215-960.000	TRAINING	1,000.00	1,000.00	(223.22)	(223.22)	1,223.22	(22.32)
Total Dept 215 - CITY CLERK		69,714.00	69,714.00	4,497.41	4,497.41	65,216.59	6.45
Dept 247 - BOARD OF REVIEW							
101-247-703.000	SALARIES/WAGES	500.00	500.00	0.00	0.00	500.00	0.00
101-247-714.000	FICA EXPENSE	40.00	40.00	0.00	0.00	40.00	0.00
Total Dept 247 - BOARD OF REVIEW		540.00	540.00	0.00	0.00	540.00	0.00
Dept 253 - FINANCE DIRECTOR/TREAS							
101-253-703.000	SALARIES/WAGES-FIN DIR/TREAS	46,800.00	46,800.00	3,095.98	3,095.98	43,704.02	6.62
101-253-714.000	FICA EXPENSE	3,553.00	3,553.00	202.75	202.75	3,350.25	5.71
101-253-720.000	FRINGES	21,890.00	21,890.00	1,512.32	1,512.32	20,377.68	6.91
101-253-960.000	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253 - FINANCE DIRECTOR/TREAS		74,243.00	74,243.00	4,811.05	4,811.05	69,431.95	6.48
Dept 257 - CITY ASSESSOR							
101-257-744.000	SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-810.000	CONTRACTED SERVICES	16,800.00	16,800.00	2,800.00	2,800.00	14,000.00	16.67
Total Dept 257 - CITY ASSESSOR		17,800.00	17,800.00	2,800.00	2,800.00	15,000.00	15.73
Dept 262 - ELECTIONS							
101-262-703.000	SALARIES/WAGES-ELECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-262-744.000	SUPPLIES	800.00	800.00	561.00	561.00	239.00	70.13
101-262-810.000	CONTRACTED SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-262-959.000	MISCELLANEOUS	400.00	400.00	0.00	0.00	400.00	0.00
101-262-960.000	TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 262 - ELECTIONS		4,300.00	4,300.00	561.00	561.00	3,739.00	13.05
Dept 265 - CITY HALL							
101-265-703.000	SALARIES/WAGES-CITY HALL	500.00	500.00	19.40	19.40	480.60	3.88
101-265-714.000	FICA EXPENSE	29.00	29.00	1.42	1.42	27.58	4.90
101-265-744.000	SUPPLIES	10,000.00	10,000.00	13.77	13.77	9,986.23	0.14
101-265-745.000	BANK FEES	618.00	618.00	0.00	0.00	618.00	0.00
101-265-810.000	CONTRACTED SERVICES	40,000.00	40,000.00	4,068.25	4,068.25	35,931.75	10.17
101-265-811.000	CITY HALL PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-265-912.000	INSURANCE	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
101-265-920.000	UTILITIES	11,000.00	11,000.00	1,109.20	1,109.20	9,890.80	10.08
101-265-930.000	BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-265-940.000	EQUIPMENT RENTAL	100.00	100.00	12.72	12.72	87.28	12.72
101-265-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
101-265-970.000	CAPITAL EXPENDITURES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>							
<b>Expenditures</b>							
<b>Total Dept 265 - CITY HALL</b>		<b>73,047.00</b>	<b>73,047.00</b>	<b>5,224.76</b>	<b>5,224.76</b>	<b>67,822.24</b>	<b>7.15</b>
<b>Dept 276 - CEMETERY</b>							
101-276-703.000	SALARIES/WAGES-CEMETERY	53,790.00	53,790.00	8,576.08	8,576.08	45,213.92	15.94
101-276-714.000	FICA EXPENSE	4,115.00	4,115.00	667.55	667.55	3,447.45	16.22
101-276-744.000	SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
101-276-912.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-276-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-276-959.338	CEMETERY CHARGES	0.00	0.00	150.00	150.00	(150.00)	100.00
101-276-965.000	CONTRIBUTIONS TO OTHER	25,000.00	25,000.00	6,250.00	6,250.00	18,750.00	25.00
<b>Total Dept 276 - CEMETERY</b>		<b>85,205.00</b>	<b>85,205.00</b>	<b>15,643.63</b>	<b>15,643.63</b>	<b>69,561.37</b>	<b>18.36</b>
<b>Dept 299 - CONTINGENCIES</b>							
101-299-959.000	MISCELLANEOUS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-299-965.000	CONTRIBUTIONS TO OTHER	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
<b>Total Dept 299 - CONTINGENCIES</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.00</b>
<b>Dept 301 - POLICE SAFETY</b>							
101-301-703.000	SALARIES/WAGES-POLICE	240,464.00	240,464.00	22,311.30	22,311.30	218,152.70	9.28
101-301-703.003	SALARIES POLICE PT	14,500.00	14,500.00	876.92	876.92	13,623.08	6.05
101-301-705.000	CROSSING GUARD WAGES	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
101-301-714.000	FICA EXPENSE	19,694.00	19,694.00	1,738.90	1,738.90	17,955.10	8.83
101-301-720.000	FRINGES	58,000.00	58,000.00	1,539.20	1,539.20	56,460.80	2.65
101-301-721.000	UNIFORMS & CLEANING	1,200.00	1,200.00	517.70	517.70	682.30	43.14
101-301-741.000	GAS & OIL	3,000.00	3,000.00	330.92	330.92	2,669.08	11.03
101-301-744.000	SUPPLIES	3,000.00	3,000.00	31.75	31.75	2,968.25	1.06
101-301-745.000	CROSSING GUARD SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
101-301-810.000	CONTRACTED SERVICES	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-301-820.000	LABOR ATTORNEY	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
101-301-912.000	INSURANCE	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-301-920.000	UTILITIES	6,000.00	6,000.00	813.25	813.25	5,186.75	13.55
101-301-931.000	VEHICLE MAINTENANCE	5,000.00	5,000.00	1,330.31	1,330.31	3,669.69	26.61
101-301-940.000	EQUIPMENT RENTAL	2,000.00	2,000.00	86.43	86.43	1,913.57	4.32
101-301-960.000	TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301-970.000	CAPITAL EXPENDITURES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
<b>Total Dept 301 - POLICE SAFETY</b>		<b>389,708.00</b>	<b>389,708.00</b>	<b>29,576.68</b>	<b>29,576.68</b>	<b>360,131.32</b>	<b>7.59</b>
<b>Dept 336 - FIRE</b>							
101-336-703.000	SALARIES/WAGES-FIRE	19,500.00	19,500.00	4,156.95	4,156.95	15,343.05	21.32
101-336-714.000	FICA EXPENSE	1,500.00	1,500.00	317.80	317.80	1,182.20	21.19
101-336-721.000	UNIFORMS & CLEANING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-336-741.000	GAS & OIL	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
101-336-744.000	SUPPLIES	14,000.00	14,000.00	998.10	998.10	13,001.90	7.13
101-336-810.000	CONTRACTED SERVICES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-336-912.000	INSURANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-336-920.000	UTILITIES	7,000.00	7,000.00	199.12	199.12	6,800.88	2.84
101-336-930.000	BUILDING MAINTENANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-336-931.000	VEHICLE MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-941.000	HYDRANT RENTAL	7,100.00	7,100.00	1,780.74	1,780.74	5,319.26	25.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-336-959.000	MISCELLANEOUS	200.00	200.00	162.50	162.50	37.50	81.25
101-336-959.336	TWP FIRE DEPT	61,000.00	61,000.00	1,359.73	1,359.73	59,640.27	2.23
101-336-960.000	TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-336-970.000	CAPITAL EXPENDITURES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-336-999.001	TRANSFER TO PIF	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-336-999.661	TRANSFER TO MVP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 336 - FIRE		171,600.00	171,600.00	8,974.94	8,974.94	162,625.06	5.23
Dept 441 - DEPT OF PUBLIC WORKS							
101-441-703.000	SALARIES/WAGES-DPW	42,900.00	42,900.00	1,640.76	1,640.76	41,259.24	3.82
101-441-703.002	DPW DOWNTOWN MAINT	3,500.00	3,500.00	283.13	283.13	3,216.87	8.09
101-441-714.000	FICA EXPENSE	3,825.00	3,825.00	146.60	146.60	3,678.40	3.83
101-441-720.000	FRINGES	12,017.00	12,017.00	1,173.71	1,173.71	10,843.29	9.77
101-441-741.000	GAS & OIL	6,500.00	6,500.00	291.66	291.66	6,208.34	4.49
101-441-744.000	SUPPLIES	8,000.00	8,000.00	139.78	139.78	7,860.22	1.75
101-441-810.000	CONTRACTED SERVICES	4,000.00	4,000.00	880.00	880.00	3,120.00	22.00
101-441-820.000	LABOR ATTORNEY	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-441-912.000	INSURANCE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-441-920.000	UTILITIES	13,000.00	13,000.00	1,108.48	1,108.48	11,891.52	8.53
101-441-930.000	BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-940.000	EQUIPMENT RENTAL	10,000.00	10,000.00	80.18	80.18	9,919.82	0.80
101-441-959.000	MISCELLANEOUS	500.00	500.00	97.00	97.00	403.00	19.40
101-441-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-970.000	CAPITAL EXPENDITURES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 441 - DEPT OF PUBLIC WORKS		121,242.00	121,242.00	5,841.30	5,841.30	115,400.70	4.82
Dept 448 - STREET LIGHTS							
101-448-920.000	UTILITIES	33,500.00	33,500.00	0.00	0.00	33,500.00	0.00
Total Dept 448 - STREET LIGHTS		33,500.00	33,500.00	0.00	0.00	33,500.00	0.00
Dept 600 - CITY SIDEWALKS							
101-600-810.000	CONTRACTED SERVICES	4,000.00	4,000.00	4,095.00	4,095.00	(95.00)	102.38
Total Dept 600 - CITY SIDEWALKS		4,000.00	4,000.00	4,095.00	4,095.00	(95.00)	102.38
Dept 601 - SIDEWALK MAINTENANCE							
101-601-703.000	SALARIES/WAGES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601-714.000	FICA EXPENSE	79.00	79.00	0.00	0.00	79.00	0.00
101-601-940.000	EQUIPMENT RENTAL	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 601 - SIDEWALK MAINTENANCE		1,829.00	1,829.00	0.00	0.00	1,829.00	0.00
Dept 721 - PLANNING COMMISSION							
101-721-960.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 721 - PLANNING COMMISSION		500.00	500.00	0.00	0.00	500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 751 - PARKS							
101-751-703.000	SALARIES/WAGES-PARKS	14,758.00	14,758.00	1,086.40	1,086.40	13,671.60	7.36
101-751-714.000	FICA EXPENSE	1,148.00	1,148.00	75.21	75.21	1,072.79	6.55
101-751-720.000	FRINGES	1,200.00	1,200.00	12.83	12.83	1,187.17	1.07
101-751-744.000	SUPPLIES	3,000.00	3,000.00	85.82	85.82	2,914.18	2.86
101-751-810.000	CONTRACTED SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-810.002	TUTTLE PARK MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-912.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-751-920.000	UTILITIES	2,500.00	2,500.00	355.48	355.48	2,144.52	14.22
101-751-930.000	BUILDING MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-751-940.000	EQUIPMENT RENTAL	7,000.00	7,000.00	686.48	686.48	6,313.52	9.81
Total Dept 751 - PARKS		33,306.00	33,306.00	2,302.22	2,302.22	31,003.78	6.91
Dept 756 - POOL							
101-756-703.000	SALARIES/WAGES-POOL	250.00	250.00	0.00	0.00	250.00	0.00
101-756-714.000	FICA EXPENSE	20.00	20.00	0.00	0.00	20.00	0.00
101-756-912.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-756-920.000	UTILITIES	800.00	800.00	0.00	0.00	800.00	0.00
101-756-940.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
101-756-959.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 756 - POOL		2,870.00	2,870.00	0.00	0.00	2,870.00	0.00
Dept 790 - LIBRARY							
101-790-703.000	SALARIES/WAGES	513.00	513.00	0.00	0.00	513.00	0.00
101-790-714.000	FICA EXPENSE	70.00	70.00	0.00	0.00	70.00	0.00
101-790-810.000	CONTRACTED SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-790-912.000	INSURANCE	750.00	750.00	0.00	0.00	750.00	0.00
101-790-930.000	BUILDING MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-790-940.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 790 - LIBRARY		4,533.00	4,533.00	0.00	0.00	4,533.00	0.00
Dept 851 - INSURANCE & BONDS							
101-851-912.000	INSURANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 851 - INSURANCE & BONDS		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		1,245,464.00	1,245,464.00	92,489.00	92,489.00	1,152,975.00	7.43
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,429,090.00	1,429,090.00	168,155.19	168,155.19	1,260,934.81	11.77
TOTAL EXPENDITURES		1,245,464.00	1,245,464.00	92,489.00	92,489.00	1,152,975.00	7.43
NET OF REVENUES & EXPENDITURES		183,626.00	183,626.00	75,666.19	75,666.19	107,959.81	41.21

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH ACCOUNT	317,512.80
202-000-017.000	MBIA-CLASS INVESTMENTS	1,430.92
202-000-035.000	ACCOUNTS RECEIVABLE	28,614.61
202-000-123.000	PREPAID EXPENSES	42.70
<b>Total Assets</b>		<b>347,601.03</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
202-000-390.000	FUND BALANCE	295,475.39
<b>Total Fund Balance</b>		<b>295,475.39</b>
Beginning Fund Balance - 19-20		295,475.39
Net of Revenues VS Expenditures - 19-20		50,747.83
*19-20 End FB/20-21 Beg FB		346,223.22
Net of Revenues VS Expenditures - Current Year		1,377.81
Ending Fund Balance		347,601.03
Total Liabilities And Fund Balance		347,601.03

\* Year Not Closed

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			BALANCE NORM	(ABNORM)	
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-546.000	GAS & WEIGHT TAX	150,000.00	150,000.00	9,725.85	9,725.85	140,274.15		6.48
202-000-610.000	BUILD MICHIGAN	3,200.00	3,200.00	290.81	290.81	2,909.19		9.09
202-000-664.000	INTEREST EARNED	3,500.00	3,500.00	0.56	0.56	3,499.44		0.02
Total Dept 000		156,700.00	156,700.00	10,017.22	10,017.22	146,682.78		6.39
TOTAL REVENUES		156,700.00	156,700.00	10,017.22	10,017.22	146,682.78		6.39
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
202-463-703.000	SALARIES/WAGES-MS RM	30,000.00	30,000.00	2,645.24	2,645.24	27,354.76		8.82
202-463-714.000	FICA EXPENSE	2,295.00	2,295.00	183.77	183.77	2,111.23		8.01
202-463-720.000	FRINGES	10,000.00	10,000.00	562.50	562.50	9,437.50		5.63
202-463-744.000	SUPPLIES	6,000.00	6,000.00	65.90	65.90	5,934.10		1.10
202-463-810.000	CONTRACTED SERVICES	0.00	0.00	1,640.00	1,640.00	(1,640.00)		100.00
202-463-940.000	EQUIPMENT RENTAL	15,000.00	15,000.00	1,713.20	1,713.20	13,286.80		11.42
Total Dept 463 - ROUTINE MAINTENANCE		63,295.00	63,295.00	6,810.61	6,810.61	56,484.39		10.76
Dept 474 - TRAFFIC SERVICE								
202-474-703.000	SALARIES/WAGES-MS TR	1,281.00	1,281.00	984.02	984.02	296.98		76.82
202-474-714.000	FICA EXPENSE	106.00	106.00	67.74	67.74	38.26		63.91
202-474-744.000	SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00
202-474-810.000	CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00		0.00
202-474-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	647.35	647.35	2,352.65		21.58
Total Dept 474 - TRAFFIC SERVICE		7,887.00	7,887.00	1,699.11	1,699.11	6,187.89		21.54
Dept 478 - WINTER MAINTENANCE								
202-478-703.000	SALARIES/WAGES-MS WM	5,307.00	5,307.00	0.00	0.00	5,307.00		0.00
202-478-714.000	FICA EXPENSE	479.00	479.00	0.00	0.00	479.00		0.00
202-478-720.000	FRINGES	1,500.00	1,500.00	129.69	129.69	1,370.31		8.65
202-478-744.000	SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
202-478-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
Total Dept 478 - WINTER MAINTENANCE		13,286.00	13,286.00	129.69	129.69	13,156.31		0.98
Dept 484 - ADMINISTRATION								
202-484-810.000	CONTRACTED SERVICES	3,200.00	3,200.00	0.00	0.00	3,200.00		0.00
202-484-960.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
202-484-965.000	CONTRIBUTIONS TO OTHER	25,000.00	25,000.00	0.00	0.00	25,000.00		0.00
Total Dept 484 - ADMINISTRATION		29,200.00	29,200.00	0.00	0.00	29,200.00		0.00
TOTAL EXPENDITURES		113,668.00	113,668.00	8,639.41	8,639.41	105,028.59		7.60

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 202 - MAJOR STREET FUND							
TOTAL REVENUES		156,700.00	156,700.00	10,017.22	10,017.22	146,682.78	6.39
TOTAL EXPENDITURES		113,668.00	113,668.00	8,639.41	8,639.41	105,028.59	7.60
NET OF REVENUES & EXPENDITURES		43,032.00	43,032.00	1,377.81	1,377.81	41,654.19	3.20



Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH ACCOUNT	72,679.13
203-000-035.000	ACCOUNTS RECEIVABLE	10,046.57
203-000-123.000	PREPAID EXPENSES	42.70
<b>Total Assets</b>		<b>82,768.40</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
203-000-390.000	FUND BALANCE	84,851.30
<b>Total Fund Balance</b>		<b>84,851.30</b>
Beginning Fund Balance - 19-20		84,851.30
Net of Revenues VS Expenditures - 19-20		28,936.29
*19-20 End FB/20-21 Beg FB		113,787.59
Net of Revenues VS Expenditures - Current Year		(31,019.19)
Ending Fund Balance		82,768.40
Total Liabilities And Fund Balance		82,768.40

\* Year Not Closed

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-546.000	GAS & WEIGHT TAX	53,000.00	53,000.00	3,414.84	3,414.84	49,585.16	6.44
203-000-556.000	OTHER STATE GRANTS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
203-000-610.000	BUILD MICHIGAN	7,500.00	7,500.00	102.11	102.11	7,397.89	1.36
203-000-653.000	METRO ACT MAINTENANCE FEE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-000-699.000	CONTRIBUTIONS FROM OTHER FND	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		87,700.00	87,700.00	3,516.95	3,516.95	84,183.05	4.01
TOTAL REVENUES		87,700.00	87,700.00	3,516.95	3,516.95	84,183.05	4.01
Expenditures							
Dept 463 - ROUTINE MAINTENANCE							
203-463-703.000	SALARIES/WAGES-LS RM	20,000.00	20,000.00	1,652.65	1,652.65	18,347.35	8.26
203-463-714.000	FICA EXPENSE	1,530.00	1,530.00	115.13	115.13	1,414.87	7.52
203-463-720.000	FRINGES	7,000.00	7,000.00	458.50	458.50	6,541.50	6.55
203-463-744.000	SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-463-810.000	CONTRACTED SERVICES	10,000.00	10,000.00	29,627.28	29,627.28	(19,627.28)	296.27
203-463-940.000	EQUIPMENT RENTAL	8,000.00	8,000.00	940.84	940.84	7,059.16	11.76
Total Dept 463 - ROUTINE MAINTENANCE		51,530.00	51,530.00	32,794.40	32,794.40	18,735.60	63.64
Dept 474 - TRAFFIC SERVICE							
203-474-703.000	SALARIES/WAGES-LS TR	1,500.00	1,500.00	921.32	921.32	578.68	61.42
203-474-714.000	FICA EXPENSE	103.00	103.00	63.71	63.71	39.29	61.85
203-474-744.000	SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
203-474-940.000	EQUIPMENT RENTAL	500.00	500.00	647.35	647.35	(147.35)	129.47
Total Dept 474 - TRAFFIC SERVICE		3,603.00	3,603.00	1,632.38	1,632.38	1,970.62	45.31
Dept 478 - WINTER MAINTENANCE							
203-478-703.000	SALARIES/WAGES-LS WM	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
203-478-714.000	FICA EXPENSE	412.00	412.00	0.00	0.00	412.00	0.00
203-478-720.000	FRINGES	1,500.00	1,500.00	109.36	109.36	1,390.64	7.29
203-478-744.000	SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-478-940.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		11,412.00	11,412.00	109.36	109.36	11,302.64	0.96
Dept 484 - ADMINISTRATION							
203-484-810.000	CONTRACTED SERVICES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 484 - ADMINISTRATION		2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL EXPENDITURES		69,045.00	69,045.00	34,536.14	34,536.14	34,508.86	50.02
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		87,700.00	87,700.00	3,516.95	3,516.95	84,183.05	4.01

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET			NORM (ABNORM)	NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND								
TOTAL EXPENDITURES		69,045.00	69,045.00	34,536.14	34,536.14	34,508.86	50.02	
NET OF REVENUES & EXPENDITURES		18,655.00	18,655.00	(31,019.19)	(31,019.19)	49,674.19	166.28	

Fund 245 PUBLIC IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
245-000-001.000	CASH ACCOUNT	166,361.39
245-000-017.000	MBIA-CLASS INVESTMENTS	1,991.82
<b>Total Assets</b>		<b>168,353.21</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
245-000-390.000	Fund Balance	166,026.59
<b>Total Fund Balance</b>		<b>166,026.59</b>
Beginning Fund Balance - 19-20		166,026.59
Net of Revenues VS Expenditures - 19-20		2,325.93
*19-20 End FB/20-21 Beg FB		168,352.52
Net of Revenues VS Expenditures - Current Year		0.69
Ending Fund Balance		168,353.21
Total Liabilities And Fund Balance		168,353.21

\* Year Not Closed

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 245 - PUBLIC IMPROVEMENT FUND							
Revenues							
Dept 000							
245-000-664.000	INTEREST EARNED	2,000.00	2,000.00	0.69	0.69	1,999.31	0.03
245-000-699.751	CONTRIBUTION FOR PARKS & REC	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		<u>8,000.00</u>	<u>8,000.00</u>	<u>0.69</u>	<u>0.69</u>	<u>7,999.31</u>	<u>0.01</u>
TOTAL REVENUES		<u>8,000.00</u>	<u>8,000.00</u>	<u>0.69</u>	<u>0.69</u>	<u>7,999.31</u>	<u>0.01</u>
Fund 245 - PUBLIC IMPROVEMENT FUND:							
TOTAL REVENUES		8,000.00	8,000.00	0.69	0.69	7,999.31	0.01
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>8,000.00</u>	<u>8,000.00</u>	<u>0.69</u>	<u>0.69</u>	<u>7,999.31</u>	<u>0.01</u>

User: CARRIE

Period Ending 07/31/2020

DB: Leslie

## Fund 248 DDA Fund

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH ACCOUNT	221,198.93
248-000-017.000	MBIA-CLASS INVESTMENTS	1,463.50
248-000-060.101	NOTE RECEIVABLE FROM GEN FUND	150,000.00
<b>Total Assets</b>		<b>372,662.43</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	239,682.19
<b>Total Fund Balance</b>		<b>239,682.19</b>
<b>Beginning Fund Balance - 19-20</b>		<b>239,682.19</b>
<b>Net of Revenues VS Expenditures - 19-20</b>		<b>134,033.31</b>
<b>*19-20 End FB/20-21 Beg FB</b>		<b>373,715.50</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>(1,053.07)</b>
<b>Ending Fund Balance</b>		<b>372,662.43</b>
<b>Total Liabilities And Fund Balance</b>		<b>372,662.43</b>

\* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 248 - DDA Fund							
Revenues							
Dept 000							
248-000-405.000	TIF CAPTURE	5,586.00	5,586.00	0.00	0.00	5,586.00	0.00
248-000-664.000	INTEREST EARNED	2,000.00	2,000.00	0.56	0.56	1,999.44	0.03
248-000-696.000	MERCHANT BANNER SALES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		8,586.00	8,586.00	0.56	0.56	8,585.44	0.01
TOTAL REVENUES		8,586.00	8,586.00	0.56	0.56	8,585.44	0.01
Expenditures							
Dept 898 - DDA ACTIVITY							
248-898-714.000	FICA EXPENSE	0.00	0.00	74.88	74.88	(74.88)	100.00
248-898-944.000	PUBLIC RELATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-898-946.000	CHRISTMAS DECORATIONS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
248-898-947.000	DOWNTOWN MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
248-898-949.000	FACADE GRANTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
248-898-959.010	SPECIAL PROJECTS CONTINGENCY	23,175.00	23,175.00	0.00	0.00	23,175.00	0.00
248-898-959.030	BANNER EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
248-898-965.010	ADMIN SUPPORT	13,250.00	13,250.00	978.75	978.75	12,271.25	7.39
Total Dept 898 - DDA ACTIVITY		56,925.00	56,925.00	1,053.63	1,053.63	55,871.37	1.85
TOTAL EXPENDITURES		56,925.00	56,925.00	1,053.63	1,053.63	55,871.37	1.85
Fund 248 - DDA Fund:							
TOTAL REVENUES		8,586.00	8,586.00	0.56	0.56	8,585.44	0.01
TOTAL EXPENDITURES		56,925.00	56,925.00	1,053.63	1,053.63	55,871.37	1.85
NET OF REVENUES & EXPENDITURES		(48,339.00)	(48,339.00)	(1,053.07)	(1,053.07)	(47,285.93)	2.18

Fund 250 LDFA Fund

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH ACCOUNT	375,961.67
250-000-017.000	MBIA-CLASS INVESTMENTS	3,137.58
<b>Total Assets</b>		<b>379,099.25</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
250-000-390.000	FUND BALANCE	806,956.50
<b>Total Fund Balance</b>		<b>806,956.50</b>
Beginning Fund Balance - 19-20		806,956.50
Net of Revenues VS Expenditures - 19-20		(427,507.21)
*19-20 End FB/20-21 Beg FB		379,449.29
Net of Revenues VS Expenditures - Current Year		(350.04)
Ending Fund Balance		379,099.25
Total Liabilities And Fund Balance		379,099.25

\* Year Not Closed



REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 250 - LDFA Fund							
Revenues							
Dept 000							
250-000-405.000	TIF CAPTURE	1,292.00	1,292.00	0.00	0.00	1,292.00	0.00
250-000-664.000	INTEREST EARNED	7,983.00	7,983.00	1.17	1.17	7,981.83	0.01
Total Dept 000		9,275.00	9,275.00	1.17	1.17	9,273.83	0.01
TOTAL REVENUES		9,275.00	9,275.00	1.17	1.17	9,273.83	0.01
Expenditures							
Dept 897 - LDFA ACTIVITY							
250-897-714.000	FICA EXPENSE	0.00	0.00	24.96	24.96	(24.96)	100.00
250-897-942.000	INGHAM COUNTY EDC	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
250-897-943.000	SPECIAL PROJECTS	500.00	500.00	0.00	0.00	500.00	0.00
250-897-944.000	PUBLIC RELATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
250-897-959.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
250-897-965.010	ADMIN SUPPORT	23,250.00	23,250.00	326.25	326.25	22,923.75	1.40
250-897-965.020	FIRE DEPT CONTRIBUTION	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
250-897-965.050	POLICE DEPT CONTRIBUTION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 897 - LDFA ACTIVITY		63,750.00	63,750.00	351.21	351.21	63,398.79	0.55
TOTAL EXPENDITURES		63,750.00	63,750.00	351.21	351.21	63,398.79	0.55
Fund 250 - LDFA Fund:							
TOTAL REVENUES		9,275.00	9,275.00	1.17	1.17	9,273.83	0.01
TOTAL EXPENDITURES		63,750.00	63,750.00	351.21	351.21	63,398.79	0.55
NET OF REVENUES & EXPENDITURES		(54,475.00)	(54,475.00)	(350.04)	(350.04)	(54,124.96)	0.64

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH ACCOUNT	(13,523.97)
590-000-004.000	INVESTMENTS	428.70
590-000-016.000	BOND & INT REDEMPTION-2012 SEWER	40,329.86
590-000-016.010	BOND RESERVE ACCT - 2012 SEWER	1,592.01
590-000-016.020	REPAIR, REPLACE, IMPROVE ACCT-201	130,760.68
590-000-017.000	MBIA-CLASS INVESTMENTS	64,173.47
590-000-035.000	ACCOUNTS RECEIVABLE	27,102.69
590-000-123.000	PREPAID EXPENSES	4,514.39
590-000-152.000	FIXED ASSETS	5,787,820.84
590-000-153.000	ACCUMULATED DEPRECIATION	(2,811,848.09)
<b>Total Assets</b>		<b>3,231,350.58</b>
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	98,659.17
590-000-251.000	ACCRUED INTEREST	5,798.00
590-000-300.100	USDA RD BOND PAYABLE	1,265,000.00
<b>Total Liabilities</b>		<b>1,369,457.17</b>
*** Fund Balance ***		
590-000-390.000	FUND BALANCE	1,959,815.84
<b>Total Fund Balance</b>		<b>1,959,815.84</b>
<b>Beginning Fund Balance - 19-20</b>		<b>1,959,815.84</b>
<b>Net of Revenues VS Expenditures - 19-20</b>		<b>(54,654.74)</b>
<b>*19-20 End FB/20-21 Beg FB</b>		<b>1,905,161.10</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>(43,267.69)</b>
<b>Ending Fund Balance</b>		<b>1,861,893.41</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,231,350.58</b>

\* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET				
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-637.000	LAB FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-000-648.000	SEWER SALES	390,000.00	390,000.00	(658.92)	(658.92)	390,658.92	(0.17)
590-000-657.000	SEWER PENALTIES	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
590-000-664.002	INT EARNED-SEWER	1,000.00	1,000.00	0.56	0.56	999.44	0.06
Total Dept 000		401,500.00	401,500.00	(658.36)	(658.36)	402,158.36	(0.16)
TOTAL REVENUES		401,500.00	401,500.00	(658.36)	(658.36)	402,158.36	(0.16)
Expenditures							
Dept 528 - SEWER PLANT							
590-528-703.000	SALARIES/WAGES	84,000.00	84,000.00	5,433.18	5,433.18	78,566.82	6.47
590-528-714.000	FICA EXPENSE	6,246.00	6,246.00	396.64	396.64	5,849.36	6.35
590-528-720.000	FRINGES	8,629.00	8,629.00	0.00	0.00	8,629.00	0.00
590-528-744.000	SUPPLIES	10,000.00	10,000.00	1,461.06	1,461.06	8,538.94	14.61
590-528-810.000	CONTRACTED SERVICES	25,000.00	25,000.00	1,600.00	1,600.00	23,400.00	6.40
590-528-912.000	INSURANCE	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
590-528-920.000	UTILITIES SEWER PLANT	35,000.00	35,000.00	102.22	102.22	34,897.78	0.29
590-528-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-528-959.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-528-960.000	TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-528-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	5,613.26	5,613.26	44,386.74	11.23
Total Dept 528 - SEWER PLANT		232,175.00	232,175.00	14,606.36	14,606.36	217,568.64	6.29
Dept 529 - SEWER COLLECTION							
590-529-703.000	SALARIES/WAGES	35,000.00	35,000.00	1,808.10	1,808.10	33,191.90	5.17
590-529-714.000	FICA EXPENSE	2,600.00	2,600.00	125.56	125.56	2,474.44	4.83
590-529-720.000	FRINGES	13,000.00	13,000.00	753.46	753.46	12,246.54	5.80
590-529-744.000	SUPPLIES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
590-529-810.000	CONTRACTED SERVICES	40,000.00	40,000.00	25,315.85	25,315.85	14,684.15	63.29
590-529-912.000	INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-529-940.000	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
590-529-959.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
590-529-960.000	TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-529-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 529 - SEWER COLLECTION		154,100.00	154,100.00	28,002.97	28,002.97	126,097.03	18.17
Dept 558 - ADMINISTRATIVE							
590-558-965.010	ADMIN SUPPORT	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00
590-558-993.011	2012 WWTP DEBT SERVICE-PRIN	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
590-558-995.000	INT ON BOND DEBT	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00
Total Dept 558 - ADMINISTRATIVE		91,500.00	91,500.00	0.00	0.00	91,500.00	0.00
TOTAL EXPENDITURES		477,775.00	477,775.00	42,609.33	42,609.33	435,165.67	8.92

REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Fund 590 - SEWER FUND:							
TOTAL REVENUES		401,500.00	401,500.00	(658.36)	(658.36)	402,158.36	0.16
TOTAL EXPENDITURES		477,775.00	477,775.00	42,609.33	42,609.33	435,165.67	8.92
NET OF REVENUES & EXPENDITURES		(76,275.00)	(76,275.00)	(43,267.69)	(43,267.69)	(33,007.31)	56.73

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH ACCOUNT	370,812.39
591-000-004.000	INVESTMENTS	511.89
591-000-006.010	2012 WATER BOND & INTEREST REDEMP	24,231.86
591-000-017.000	MBIA-CLASS INVESTMENTS	1,357.80
591-000-035.000	ACCOUNTS RECEIVABLE	31,894.66
591-000-123.000	PREPAID EXPENSES	2,424.67
591-000-152.000	FIXED ASSETS	5,147,926.35
591-000-153.000	ACCUMULATED DEPRECIATION	(1,156,475.51)
<b>Total Assets</b>		<b>4,422,684.11</b>
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	5,284.54
591-000-251.000	ACCRUED INTEREST	7,781.00
591-000-256.000	DEPOSIT ON HYDRANT RENTAL	15.00
591-000-300.000	REVENUE BONDS PAYABLE	1,587,277.00
<b>Total Liabilities</b>		<b>1,600,357.54</b>
*** Fund Balance ***		
591-000-390.000	FUND BALANCE	2,796,517.59
<b>Total Fund Balance</b>		<b>2,796,517.59</b>
<b>Beginning Fund Balance - 19-20</b>		<b>2,796,517.59</b>
<b>Net of Revenues VS Expenditures - 19-20</b>		<b>37,560.98</b>
<b>*19-20 End FB/20-21 Beg FB</b>		<b>2,834,078.57</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>(11,752.00)</b>
<b>Ending Fund Balance</b>		<b>2,822,326.57</b>
<b>Total Liabilities And Fund Balance</b>		<b>4,422,684.11</b>

\* Year Not Closed

User: CARRIE

PERIOD ENDING 07/31/2020

DB: Leslie

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-635.000	WATER TAP FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-000-640.000	WATER TURN ON	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-000-647.000	WATER SALES	400,000.00	400,000.00	(615.43)	(615.43)	400,615.43	(0.15)
591-000-656.000	WATER PENALTIES	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
591-000-664.001	INT EARNED-WATER	4,500.00	4,500.00	0.56	0.56	4,499.44	0.01
591-000-669.000	HYDRANT RENTAL	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
591-000-669.001	TOWNSHIP HYDRANT RENTAL	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
Total Dept 000		430,900.00	430,900.00	(614.87)	(614.87)	431,514.87	(0.14)
TOTAL REVENUES		430,900.00	430,900.00	(614.87)	(614.87)	431,514.87	(0.14)
Expenditures							
Dept 556 - WELLS & IRON REMOVAL							
591-556-703.000	SALARIES/WAGES	25,000.00	25,000.00	1,944.61	1,944.61	23,055.39	7.78
591-556-714.000	FICA EXPENSE	2,000.00	2,000.00	132.39	132.39	1,867.61	6.62
591-556-720.000	FRINGES	8,500.00	8,500.00	427.29	427.29	8,072.71	5.03
591-556-744.000	SUPPLIES	10,000.00	10,000.00	1,156.98	1,156.98	8,843.02	11.57
591-556-812.000	SDWA FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
591-556-912.000	INSURANCE	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
591-556-920.000	UTILITIES	15,000.00	15,000.00	305.68	305.68	14,694.32	2.04
591-556-930.000	BUILDING MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-556-940.000	EQUIPMENT RENTAL	1,500.00	1,500.00	269.40	269.40	1,230.60	17.96
591-556-959.000	MISCELLANEOUS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-556-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 556 - WELLS & IRON REMOVAL		121,200.00	121,200.00	4,236.35	4,236.35	116,963.65	3.50
Dept 557 - WATER DISTRIBUTION							
591-557-703.000	SALARIES/WAGES	54,000.00	54,000.00	2,626.47	2,626.47	51,373.53	4.86
591-557-714.000	FICA EXPENSE	4,200.00	4,200.00	181.00	181.00	4,019.00	4.31
591-557-720.000	FRINGES	18,000.00	18,000.00	951.08	951.08	17,048.92	5.28
591-557-744.000	SUPPLIES	30,000.00	30,000.00	195.00	195.00	29,805.00	0.65
591-557-744.001	BULK SUPPLIES FOR RESALE	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
591-557-810.000	CONTRACTED SERVICES	20,000.00	20,000.00	2,317.66	2,317.66	17,682.34	11.59
591-557-912.000	INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-557-920.000	UTILITIES	1,500.00	1,500.00	149.97	149.97	1,350.03	10.00
591-557-940.000	EQUIPMENT RENTAL	10,000.00	10,000.00	479.60	479.60	9,520.40	4.80
591-557-960.000	TRAINING	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
591-557-970.000	CAPITAL EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 557 - WATER DISTRIBUTION		196,700.00	196,700.00	6,900.78	6,900.78	189,799.22	3.51
Dept 558 - ADMINISTRATIVE							
591-558-965.010	ADMIN SUPPORT	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00
591-558-993.012	2012 WATER PROJ DEBT SERVICE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
591-558-995.000	INT ON BOND DEBT	31,000.00	31,000.00	0.00	0.00	31,000.00	0.00
Total Dept 558 - ADMINISTRATIVE		138,500.00	138,500.00	0.00	0.00	138,500.00	0.00

## REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE

PERIOD ENDING 07/31/2020

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Expenditures							
TOTAL EXPENDITURES		456,400.00	456,400.00	11,137.13	11,137.13	445,262.87	2.44
<hr/>							
Fund 591 - WATER FUND:							
TOTAL REVENUES		430,900.00	430,900.00	(614.87)	(614.87)	431,514.87	0.14
TOTAL EXPENDITURES		456,400.00	456,400.00	11,137.13	11,137.13	445,262.87	2.44
NET OF REVENUES & EXPENDITURES		(25,500.00)	(25,500.00)	(11,752.00)	(11,752.00)	(13,748.00)	46.09

Fund 661 MOTOR VEHICLE POOL FUND

GL Number	Description	Balance
*** Assets ***		
661-000-000.000		55.77
661-000-001.000	CASH ACCOUNT	196,770.59
661-000-004.000	INVESTMENT	421.14
661-000-017.000	MBIA-CLASS INVESTMENTS	1,802.66
661-000-152.000	FIXED ASSETS	2,144,618.03
661-000-153.000	ACCUMULATED DEPRECIATION	(1,166,029.55)
<b>Total Assets</b>		<b>1,177,638.64</b>
*** Liabilities ***		
661-000-202.000	ACCOUNTS PAYABLE	246.36
<b>Total Liabilities</b>		<b>246.36</b>
*** Fund Balance ***		
661-000-390.000	FUND BALANCE	1,435,928.39
<b>Total Fund Balance</b>		<b>1,435,928.39</b>
<b>Beginning Fund Balance - 19-20</b>		<b>1,435,928.39</b>
<b>Net of Revenues VS Expenditures - 19-20</b>		<b>(230,314.33)</b>
<b>*19-20 End FB/20-21 Beg FB</b>		<b>1,205,614.06</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>(28,221.78)</b>
<b>Ending Fund Balance</b>		<b>1,177,392.28</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,177,638.64</b>

\* Year Not Closed



REVENUE AND EXPENDITURE REPORT FOR CITY OF LESLIE  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR VEHICLE POOL FUND							
Revenues							
Dept 000							
661-000-664.000	INTEREST EARNED	6,800.00	6,800.00	0.65	0.65	6,799.35	0.01
661-000-668.001	ALL EQUIP RENTAL	70,000.00	70,000.00	5,563.55	5,563.55	64,436.45	7.95
661-000-668.002	POLICE EQUIP RENTAL	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		82,800.00	82,800.00	5,564.20	5,564.20	77,235.80	6.72
TOTAL REVENUES		82,800.00	82,800.00	5,564.20	5,564.20	77,235.80	6.72
Expenditures							
Dept 301 - POLICE SAFETY							
661-301-931.000	VEHICLE MAINTENANCE	3,399.00	3,399.00	0.00	0.00	3,399.00	0.00
661-301-970.000	CAPITAL EXPENDITURES	5,000.00	5,000.00	32,639.00	32,639.00	(27,639.00)	652.78
Total Dept 301 - POLICE SAFETY		8,399.00	8,399.00	32,639.00	32,639.00	(24,240.00)	388.61
Dept 441 - DEPT OF PUBLIC WORKS							
661-441-703.000	SALARIES/WAGES-DPW MVP	17,044.00	17,044.00	61.28	61.28	16,982.72	0.36
661-441-714.000	FICA EXPENSE	1,526.00	1,526.00	4.30	4.30	1,521.70	0.28
661-441-720.000	FRINGES	7,000.00	7,000.00	500.11	500.11	6,499.89	7.14
661-441-741.000	GAS & OIL	6,500.00	6,500.00	291.66	291.66	6,208.34	4.49
661-441-744.000	SUPPLIES	15,000.00	15,000.00	289.63	289.63	14,710.37	1.93
661-441-810.000	CONTRACTED SERVICES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
661-441-940.000	EQUIPMENT RENTAL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
661-441-960.000	TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
661-441-970.000	CAPITAL EXPENDITURES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 441 - DEPT OF PUBLIC WORKS		72,070.00	72,070.00	1,146.98	1,146.98	70,923.02	1.59
TOTAL EXPENDITURES		80,469.00	80,469.00	33,785.98	33,785.98	46,683.02	41.99
Fund 661 - MOTOR VEHICLE POOL FUND:							
TOTAL REVENUES		82,800.00	82,800.00	5,564.20	5,564.20	77,235.80	6.72
TOTAL EXPENDITURES		80,469.00	80,469.00	33,785.98	33,785.98	46,683.02	41.99
NET OF REVENUES & EXPENDITURES		2,331.00	2,331.00	(28,221.78)	(28,221.78)	30,552.78	1,210.72
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		2,624,671.00	2,624,671.00	187,033.75	187,033.75	2,437,637.25	7.13
NET OF REVENUES & EXPENDITURES		2,575,405.00	2,575,405.00	226,656.75	226,656.75	2,348,748.25	8.80
NET OF REVENUES & EXPENDITURES		49,266.00	49,266.00	(39,623.00)	(39,623.00)	88,889.00	80.43

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000-001.000	CASH ACCOUNT	697.58
<b>Total Assets</b>		<u>697.58</u>
*** Liabilities ***		
<b>Total Liabilities</b>		<u>0.00</u>
*** Fund Balance ***		
249-000-390.000	Fund Balance	1,097.21
<b>Total Fund Balance</b>		<u>1,097.21</u>
Beginning Fund Balance - 19-20		<u>1,097.21</u>
Net of Revenues VS Expenditures - 19-20		604.29
*19-20 End FB/20-21 Beg FB		1,701.50
Net of Revenues VS Expenditures - Current Year		(1,003.92)
Ending Fund Balance		697.58
Total Liabilities And Fund Balance		697.58

\* Year Not Closed

User: CARRIE

PERIOD ENDING 07/31/2020

DB: Leslie

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2020 NORM (ABNORM)	MONTH 07/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 000							
249-000-607.000	CHARGES FOR SERVICES	4,120.00	4,120.00	1,051.00	1,051.00	3,069.00	25.51
249-000-699.000	CONTRIBUTIONS FROM OTHER FND	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		10,120.00	10,120.00	1,051.00	1,051.00	9,069.00	10.39
TOTAL REVENUES		10,120.00	10,120.00	1,051.00	1,051.00	9,069.00	10.39
Expenditures							
Dept 371 - INSPECTORS							
249-371-703.000	SALARIES/WAGES-INSPECTORS	3,600.00	3,600.00	269.31	269.31	3,330.69	7.48
249-371-714.000	FICA EXPENSE	309.00	309.00	20.61	20.61	288.39	6.67
249-371-810.000	CONTRACTED SERVICES	8,000.00	8,000.00	1,765.00	1,765.00	6,235.00	22.06
Total Dept 371 - INSPECTORS		11,909.00	11,909.00	2,054.92	2,054.92	9,854.08	17.26
TOTAL EXPENDITURES		11,909.00	11,909.00	2,054.92	2,054.92	9,854.08	17.26
Fund 249 - BUILDING DEPARTMENT FUND:							
TOTAL REVENUES		10,120.00	10,120.00	1,051.00	1,051.00	9,069.00	10.39
TOTAL EXPENDITURES		11,909.00	11,909.00	2,054.92	2,054.92	9,854.08	17.26
NET OF REVENUES & EXPENDITURES		(1,789.00)	(1,789.00)	(1,003.92)	(1,003.92)	(785.08)	56.12



**Leslie Police Department  
Police Log/Information Summary  
July 2020**



There were 38 log entries for the month of July 2020.

7/1 at 6:00pm Officer Sweet went to the 600 block of W. Bellevue to assist with a private property PDA.

7/1 at 8:50pm Officer Sweet responded to 127 & Bellevue to assist with a car fire.

7/1 at 10:00pm Officer Sweet responded to the 4500 block of Hull Rd to check a suspicious situation.

7/2 at 10:20pm Officer Butski was called to the 800 block of W. Bellevue to check a suspicious subject.

7/3 at 1:00pm Sgt Bennehoff went to the 400 block of Industrial Dr. on a fire/water system alarm.

7/4 at 3:20pm Officer Butski was called to the 800 block of W. Bellevue on the report of a suspicious money transaction.

7/4 at 8:55pm Officer Butski responded to 415 Industrial Dr. on a false fire/water alarm.

7/6 at 9:45pm Officer Sweet assisted ICSO in the 4200 block of W. Bellevue on a single car PDA.

7/7 at 12:30pm Officer Sweet assisted ICSO in the 4200 block of Wright Rd on the report of a suspicious vehicle in the drive way.

7/7 at 6:00pm Officer Sweet responded to the 800 block of W. Bellevue on a suspicious situation.

7/7 at 10:30pm Officer Sweet went to the 300 block of Mill St. on a domestic dispute issue.

7/7 at 11:00pm Officer Sweet assisted ICSO in the 5600 block of W. Bellevue on a domestic dispute.

7/10 at 11:30am Sgt. Bennehoff was called to the 4500 block of Hull Rd. regarding an embezzlement complaint.

7/10 at 6:00pm Officer Sweet was called to the 200 block of Russell St. on the complaint of harassment.

7/10 at 9:10pm Officer Sweet was called to the 300 block of S. Sherman to check an unwanted subject.

7/12 at 11:30am Officer Sweet went to the 4400 block of Hull Rd. to check for a stolen vehicle.

7/12 at 5:30pm Officer Sweet went to the 4000 block of N. Main on a request to check welfare.

7/13 at 1:45pm Sgt. Bennehoff was called to ValuLand on a report of trouble with a subject.

7/15 at 3:45pm Officer Sweet checked the 4500 block of State Rd. on the report of a suspicious situation.

7/15 at 6:25pm Officer Sweet assisted with a car fire on s/b 127 just south of Bellevue.

7/16 at 8:00pm Officer Sweet responded to a road hazard at n/b 127 and Bellevue.

7/19 at 9:35am Officer Service was called to McDonald's regarding damage to windows.

7/19 at 3:30pm Officer Service assisted ICSO with a 1 car PI crash at Covert and Churchill.

7/20 at 1:30pm Officer Sweet made contact in the 200 block of Church St. regarding a family welfare check.

7/21 at 3:00pm Officer Sweet was called to the 100 block of E. Bellevue in reference to a civil domestic dispute.

7/22 at 10:30am Sgt. Bennehoff responded to the 4400 block of Hull Rd. to receive information about a LFA.

7/22 at 3:30pm Sgt. Bennehoff received information in reference to an assault complaint at Bellevue and Woodworth.

7/23 at 2:30pm Sgt. Bennehoff received information regarding an alleged assault which was reported to have occurred several days prior in the 800 block of Rice St.

7/24 at 5:45pm Officer Sweet went to 714 Mill St, on the report of a domestic assault.

7/24 at 8:00pm Officer Sweet assisted ICSO with a residential alarm in the 2400 block of Laxton Rd.

7/24 at 10:00pm Officer Sweet assisted ICSO on a harassment complaint in the 4900 block of Cooper Rd.

7/25 at 1:15pm Officer Sweet assisted ICSO at M106 & M52 on a roll over PIA with assaultive subject.

7/25 at 8:05pm Officer Sweet assisted ICSO in the 4600 block of Kinneville on a medical call.

7/26 at 6:21pm Officer Butski responded to a domestic/family trouble in the 100 block of Spring St.

7/26 at 7:55pm Officer Butski assisted JCSD at 714 Mill St. attempting to locate subjects.

7/27 at 7:30pm Officer Service received information regarding past activity of inappropriate photos transmitted by cell phone.

7/29 at 10:25pm Officer Sweet assisted ICSO in the 5600 block of W. Bellevue on an arrest.

LESLIE FIRE DEPARTMENT REPORT  
(517) 589-8670  
[leslifire@hotmail.com](mailto:leslifire@hotmail.com)

July 16, 2020 – August 11, 2020

Fire Runs

- assist Onondaga fire on a possible structure fire
- car fire on us 127 highway- total loss
- personal injury car accident Covert and US 127 highway section
- house fire on Baseline Road and Onondaga Road area – assist to rives fire

Truck updates - Engine 741, Township engine had an issue on a house fire run, the draft valve quit working. (maintenance was called and truck fixed)

COVID updates - this continues to be of concern across everywhere, including the fire dept. We mask up on any direct contact with the public. The station is sanitized weekly as well as inside the trucks. We have no one sick or been in a quarantine situation.

I have been in contact with a federal investigator on a car fire back in July that involved a jeep that had fireworks in that vehicle also. The Fed's hear a fire involving fireworks and red flags go up, which they should. They were looking into this fire, but the issue has been resolved and the investigation is done.

The command car I purchased has been out to Mullins an got oil and lubed job. Car was looked over from head to toe, with no issues. Next, it's going to get decaled and lights and siren installed.

Parking lot is done as you all know. The lot is fabulous, thank you to the Township for authorizing the work.

August 29<sup>th</sup> out to Eldred's pond is a retirement party for Lieutenant Chad Every, who is retiring after 26 years in this dept. All are welcome to attend.

I brought in a CPR trainer so all the dept. could re-certify last week.

(Any Township/City workers who want a CPR card can get one soon. I am hosted another class soon at the dept. Leslie police and DPW are coming as well)

I am meeting with a rep. from the overhead door company to have them do a complete maintenance check on those doors (this is just a general check is all).

Bruce Howe, Fire Chief  
City of Leslie / Leslie Township



# City of Leslie COVID-19 Preparedness and Response Plan

Date Implemented: April 28, 2020



**City of Leslie**  
**COVID-19 Preparedness and Response Plan**  
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## **COVID-19 Preparedness and Response Plan**

In order to respond to the current state of emergency related to the novel coronavirus (“COVID-19”) and to comply with relevant state and local orders related to COVID-19, we the City of Leslie have prepared the following COVID-19 Preparedness and Response Plan (“Plan”). This Plan may be updated as this situation evolves or as state or local orders related to COVID-19 are issued or amended.

### **Essential Workers Necessary to Perform Critical Infrastructure Functions or Conduct Minimum Basic Operations**

Executive Order 2020-42 prohibits businesses or operations to operate a business or conduct operations that requires workers to leave their homes except to the extent those workers are necessary to sustain or protect life (*i.e.*, critical infrastructure workers) or to conduct minimum basic operations. Appendix A contains a list of critical infrastructure workers as described by the U.S. Cybersecurity and Infrastructure Security Agency in its March 19, 2020 guidance as well as additional categories of such workers identified by Governor Whitmer in Executive Order 2020-42.

Under Executive Order 2020-42, workers who are necessary to conduct minimum basic operations are “those workers whose in-person presence is strictly necessary to allow the business or operation to maintain the value of inventory and equipment, care for animals, ensure security, process transactions (including payroll and employee benefits), or facilitate the ability of other workers to work remotely.”

Only “critical infrastructure workers” or those required to conduct minimum basic operations may be permitted to perform in-person activities so long as any in-person work is performed consistently with the social distancing and mitigation measures required under any relevant executive order or public health order.

All City of Leslie employees are considered “critical infrastructure workers”, unless directed otherwise.

### **Protective Safety Measures**

#### ***Sick Leave***

Employees are permitted to take paid leave consistent with the Families First Coronavirus Response Act and City of Leslie’s applicable vacation, sick and personal time policies. Any onsite employee who appears to have a respiratory illness may be separated from other employees and sent home.

#### ***Remote Work***

All employees who are not essential to operations, and whose job duties reasonably to allow them telework, will work remotely.

#### ***Employee Screening Before Entering the Workplace***

A sample Employee Entry Screening Questionnaire is attached as Appendix B. A screening questionnaire should be completed by all employees before being permitted to enter the workplace and should comply with any required screening process required by the state or local jurisdiction in which the business is located. Any individual taking employee temperatures will be required to wear appropriate personal protective equipment. If an employee fails the screening process, he or she should be sent home until allowed to return to work under the relevant executive orders or public health orders, which requirements are explained in detail in the Return to Work Plan, attached as Appendix C.

### ***Enhanced Social Distancing***

Supervisors will direct employees to perform their work in such a way so as to reasonably avoid coming within six feet of other individuals. Where possible, employees may be relocated or provided additional resources in order to avoid shared use of offices, desks, telephones, and tools/equipment. The number of employees permitted in any break room or lunchroom shall be limited to ensure social distancing restrictions can be followed. Employees should remain in their assigned work areas as much as possible. Employees whose job duties regularly require them to be within six feet of members of the public will be provided with appropriate personal protective equipment or physical barriers commensurate with their level of risk of exposure to COVID-19.

### ***Enhanced Hygiene***

Employees are instructed to wash their hands frequently, to cover their coughs and sneezes with tissue, and to avoid touching their faces. Employees will be provided with access to places to frequently wash hands or to access hand sanitizer. Employees will also be provided with access to tissues and to places to properly dispose of them. Signs regarding proper hand washing methods will be posted in all restrooms. Hand shaking is also prohibited to ensure good hand hygiene.

### ***Enhanced Cleaning and Disinfecting***

Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment will be performed at a minimum of once a day using products containing EPA-approved disinfectants. Employees will be provided with access to disposable disinfectant wipes so that any commonly used surfaces can be wiped down before each use. In the event that an employee that has been in the workplace in the past 14 days tests positive for COVID-19, the work area and/or vehicle will be thoroughly sanitized through fuming/bombing and deep cleaned using EPA-approved disinfectants.

### ***Visitors***

No visitors should be allowed in the workplace unless they are deemed essential to address an issue related to critical infrastructure functions. All visitors entering the building shall be screened prior to entering the building. A screening questionnaire should be utilized to decide if the visitor can enter the building. If a visitor presents with symptoms of COVID-19 or answers yes to any of the screening questions do not allow them into the building. Provide visitor handout regarding what to do if you might have COVID-19.

## **Employees with Suspected or Confirmed COVID-19 Cases**

### ***Suspected Cases***

An employee will be considered to have a Suspected Case of COVID-19 if:

- They are experiencing any of the following COVID-19 symptoms:
  - Fever;
  - Shortness of breath; and/or
  - Continuous cough.
- They have been exposed to a COVID-19 positive person, meaning:
  - An immediate family member has tested positive for or exhibited symptoms of COVID-19; or

- In the last 14 days, the employee came in close contact with someone who has tested positive for COVID-19.

If an employee believes that he or she qualifies as a Suspected Case (as described above), he or she must:

- Immediately notify supervisor and/or Human Resources contact;
- Self-quarantine for 14 days; and
- Seek immediate medical care or advice.

If an employee qualifies as a Suspected Case, then we the City of Leslie will:

- Notify all employees who may have come into close contact (being within approximately six feet for a prolonged period of time without PPE) with the employee in the past 14 days (while not disclosing the identity of the employee to ensure the individual's privacy); and
- Ensure that the employee's work area is thoroughly cleaned.

### ***Confirmed Cases***

An employee will be considered a Confirmed Case of COVID-19 if the employee has been performing in-person operations in the past 14 days and that person tested positive for COVID-19.

If an employee believes that he or she qualifies as a Confirmed Case (as described above), he or she must:

- Immediately notify supervisor and/or Human Resources contact of his or her diagnosis; and
- Remain out of the workplace until they are cleared to return to work.

If an employee qualifies as a Confirmed Case, then we the City of Leslie will:

- Notify all employees who may have come into close contact with the employee (being within approximately six feet for a prolonged period of time without PPE) in the past 14 days (while not disclosing the identity of the employee to ensure the individual's privacy);
- Ensure that the entire workplace, or affected parts thereof (depending on employee's presence in the workplace), is thoroughly cleaned and disinfected;
- If necessary, close the work area or workplace, until all necessary cleaning and disinfecting is completed; and
- Communicate with employees about the presence of a confirmed case, the cleaning/disinfecting plans, and when the workplace will reopen.

### **Business Continuity Plans**

The COVID-19 Workplace Coordinator will: (1) work with management to cross-train employees to perform essential functions so the workplace can operate even if key employees are absent; (2) identify alternate supply chains for critical goods and services in the event of disruption; and (3) develop an emergency communication plan to communicate important messages to employees and constituents.

### **Classification of Workers Exposure**

Following OSHA Standards for classifying workers exposures City of Leslie employees have been categorized as below:

- Police Officers, Corporal, Sergeants, and Police Chief, Fire Chief and On-Call Firefighters: While performing their daily routine activities the immediate health risk is low.
- All other City of Leslie Employees: Are considered low risk.

### **Emergency Communication Plan**

City Manager is the Public Information and Communication officer and all communications will be funneled through the City Manager's office.

## APPENDIX A

### CRITICAL INFRASTRUCTURE WORKERS

Consistent with the March 19, 2020 [2020 CISA Guidance Document](#), critical infrastructure workers include some workers in each of the following sectors

- a. Health care and public health.
2. Law enforcement, public safety, and first responders.
3. Food and agriculture.
4. Energy.
5. Water and wastewater.
6. Transportation and logistics.
7. Public works.
8. Communications and information technology, including news media.
9. Other community-based government operations and essential functions.
10. Critical manufacturing.
11. Hazardous materials.
12. Financial services.
13. Chemical supply chains and safety.
14. Defense industrial base.

For purposes of Executive Order 2020-42, critical infrastructure workers also include<sup>1</sup>:

- a. Childcare workers (including workers at disaster relief childcare centers), but only to the extent necessary to serve the children or dependents of workers required to perform in-person work as

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<sup>1</sup> Under Executive Order 2020-42, necessary government activities may continue, which includes activities performed by critical infrastructure workers as well as the following government activities including, but not limited to, public transit, trash pick-up and disposal (including recycling and composting), activities necessary to manage and oversee elections, operations necessary to enable transactions that support the work of a business's or operation's critical infrastructure workers, and the maintenance of safe and sanitary public parks so as to allow for outdoor activity permitted under Executive Order 2020-42. In-person government activities are subject to the same social distancing and mitigation measures proscribed under the executive order for businesses.

permitted under this order. This category includes individuals (whether licensed or not) who have arranged to care for the children or dependents of such workers.

- b. Workers at suppliers, distribution centers, or service providers, as described below.
  - 1. Any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate another business's or operation's critical infrastructure work may designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
  - 2. Any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate the necessary work of suppliers, distribution centers, or service providers described in subprovision (1) of this subsection may designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
  - 3. Consistent with the scope of work permitted under subprovision (2) of this subsection, any suppliers, distribution centers, or service providers further down the supply chain whose continued operation is necessary to enable, support, or facilitate the necessary work of other suppliers, distribution centers, or service providers may likewise designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
  - 4. Suppliers, distribution centers, and service providers that abuse their designation authority under this subsection shall be subject to sanctions to the fullest extent of the law.
- c. Workers in the insurance industry, but only to the extent that their work cannot be done by telephone or remotely.
- d. Workers and volunteers for businesses or operations (including both religious and secular nonprofit organizations) that provide food, shelter, and other necessities of life for economically disadvantaged or otherwise needy individuals, individuals who need assistance as a result of this emergency, and people with disabilities.
- e. Workers who perform critical labor union functions, including those who administer health and welfare funds and those who monitor the well-being and safety of union members who are critical infrastructure workers, provided that any administration or monitoring should be done by telephone or remotely where possible.
- f. Workers at retail stores who sell groceries, medical supplies, and products necessary to maintain the safety, sanitation, and basic operation of residences, including convenience stores, pet supply stores, auto supplies and repair stores, hardware and home maintenance stores, and home appliance retailers.
- g. Workers at laundromats, coin laundries, and dry cleaners.

- h. Workers at hotels and motels, provided that the hotels or motels do not offer additional in-house amenities such as gyms, pools, spas, dining, entertainment facilities, meeting rooms, or like facilities.
- i. Workers at motor vehicle dealerships who are necessary to facilitate remote and electronic sales or leases, or to deliver motor vehicles to customers, provided that showrooms remain closed to in-person traffic.



APPENDIX B

**Coronavirus Disease (COVID-19)  
Workplace Health Screening**



Company Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_

Time In: \_\_\_\_\_

**In the past 24 hours, have you experienced:**

Subjective fever (felt feverish):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
New or worsening cough:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shortness of breath:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sore throat:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Diarrhea:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Current temperature:		

If you answer **“yes”** to any of the symptoms listed above, or your temperature is **100.4°F or higher**, please do not go to into work. Self-isolate at home and contact your primary care physician’s office for direction.

- You should isolate at home for a minimum of 7 days since symptoms first appear.
- You must also have 3 days without fevers and improvement in respiratory symptoms.

**In the past 14 days, have you:**

Had close contact with an individual diagnosed with COVID-19?  Yes  No

Traveled internationally or domestically?  Yes  No

If you answer **“yes”** to either of these questions, please do not go into work (unless exempt). Self-quarantine at home for 14 day.

For questions, visit [hd.ingham.org/coronavirus](https://hd.ingham.org/coronavirus) or contact Ingham County Health Department at (517) 887-4517.

## APPENDIX C

### EMPLOYEE RETURN TO WORK PLAN

Consistent with Executive Order 2020-36, employees who fail entrance screening will only be permitted to return to work under the following circumstances.

Employees who test positive for COVID-19 or display one or more of the principal symptoms of COVID-19 (fever, atypical cough, or atypical shortness of breath) will not be permitted to return to work until either:

1. Both 3 days have passed since their symptoms have resolved *and* 7 days have passed since their symptoms first appeared or since they were swabbed for the test that yielded the positive result; or
2. They receive a negative COVID-19 test.

Employees\* who have been in “close contact” (being within approximately six feet for a prolonged period of time) with an individual who tests positive for COVID-19 or who displays one or more of the principal symptoms of COVID-19 will not be permitted to return to work until either:

1. 14 days have passed since the last close contact with the sick or symptomatic individual; or
2. The symptomatic individual receives a negative COVID-19 test.

\*The “close contact” rule does not apply to the following classes of workers: health care professionals; workers at a health care facility (including hospitals, surgical centers, health maintenance organizations, nursing homes, hospice, and veteran’s facilities); first responders (*e.g.*, police officers, fire fighters, paramedics); child protective service employees; workers at child caring institutions, as defined in MCL 722.111; and workers at correctional facilities.

APPENDIX D

CORONAVIRUS DISEASE (COVID-19)  
VISITOR HEALTH SCREENING

Court/Office Visiting: \_\_\_\_\_

Visitors Name: \_\_\_\_\_

Appointment Date: \_\_\_\_\_ Time In: \_\_\_\_\_

**In the past 24 hours, have you experienced any of the following symptoms:**

Fever? (100.0°F or above)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Atypical Cough?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Atypical Shortness of Breath	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Current temperature:		

If the visitor answered “yes” to any of the symptoms listed above visitor not allowed access to building. Visitor handed CDC Handout: Sick with COVID-19 Fact Sheet.

**In the past 14 days, have you:**

Had close contact (within approximately six (6) feet for a prolonged period of time) with an individual diagnosed with COVID-19?  Yes  No

Traveled via airplane internationally or domestically?  Yes  No

If visitor answered “yes” to either of these questions visitor not allowed access to building. Visitor handed CDC Handout: Sick with COVID-19 Fact Sheet.

Security Officer or Employee:

Contacted Court/Office and informed them the visitor was not allowed into the building.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Spoke to: \_\_\_\_\_

APPENDIX E

SIGNS FOR BUILDINGS

CITY HALL



**Only enter this building if you are  
a company employee.**

All others:

- If you have COVID-19 symptoms, please contact a health care provider.
- If you have severe or life-threatening symptoms, please call 9-1-1 and proceed to the nearest emergency department.

Payments can be made at the drop box  
or  
online at [www.cityofleslie.org](http://www.cityofleslie.org)

**Deliveries can be made to 304 Armstrong if office is closed.**

DPW BUILDING



**Only enter this building if you are  
a company employee.**

All others:

- If you have COVID-19 symptoms, please contact a health care provider.
- If you have severe or life-threatening symptoms, please call 9-1-1 and proceed to the nearest emergency department.

Payments can be made at the drop box

or

online at [www.cityofleslie.org](http://www.cityofleslie.org)

**Please call DPW cell phone with questions or deliveries 517-589-5115**

## WASTE WATER TREATMENT PLANT BUILDING



**Only enter this building if you are  
a company employee.**

All others:

- If you have COVID-19 symptoms, please contact a health care provider.
- If you have severe or life-threatening symptoms, please call 9-1-1 and proceed to the nearest emergency department.

Payments can be made at the drop box  
or  
online at [www.cityofleslie.org](http://www.cityofleslie.org)

WATER TREATMENT PLANT BUILDING



**Only enter this building if you are  
a company employee.**

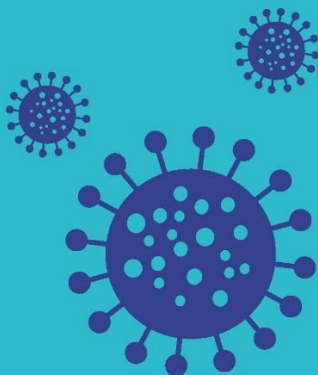
All others:

- If you have COVID-19 symptoms, please contact a health care provider.
- If you have severe or life-threatening symptoms, please call 9-1-1 and proceed to the nearest emergency department.

Payments can be made at the drop box

or

online at [www.cityofleslie.org](http://www.cityofleslie.org)



# Keeping Michigan Informed

## Novel Coronavirus 2019 (COVID-19)

### Symptoms



FEVER



COUGH



BREATHING DIFFICULTY

### Prevention—Start With Washing Your Hands



WET HANDS



LATHER



SCRUB: 20 SECONDS



RINSE



DRY HANDS

- Washing your hands often with soap and water for 20 seconds is one of the easiest and most effective ways to prevent the spread of germs.
- Avoid contact with people who are sick.
- Cover your cough and sneeze with tissue.
- Avoid touching eyes, nose and mouth.
- Clean and disinfect surfaces and objects frequently.
- Stay home when you are sick, except to get medical care.



### Seeking Care

Call your doctor if you experience symptoms, or our COVID-19 hotline at **616.391.2380** to schedule a free virtual screening.\*

If your symptoms are life-threatening, call 911.

*\*Free screening available for all individuals in the state of Michigan.*

For more information visit [spectrumhealth.org/covid19](https://spectrumhealth.org/covid19).

X23507 RMD5458 © Spectrum Health 3.10.2020



**APPENDIX F**  
**OTHER RESOURCES**

Governor Whitmer's Executive Order 2020-42:

[https://www.michigan.gov/whitmer/0,9309,7-387-90499\\_90705-525182--,00.html](https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-525182--,00.html)

FAQs from Governor Whitmer on Executive Order 2020-42:

[https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-525278--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-525278--,00.html)

Helpful CDC Guidance:

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

CDC Handwashing Fact Sheet:

<https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>

CDC Fact Sheet and Poster on Preventing the Spread of Germs:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>

CDC Fact Sheet on What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

CDC Poster for Entrance Reminding Employees Not to Enter When Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stayhomefromwork.pdf>

**APPENDIX G**

**CITY OF LESLIE  
COVID-19 PREPAREDNESS AND RESPONSE PLAN**

**Certification by Responsible Public Official**

This is to certify that I have reviewed the City of Leslie's COVID-19 Preparedness and Response Plan attached hereto and to the best of my knowledge and belief:

- 1.) It complies with Michigan Executive Order #2020-42 dated Thursday, April 9, 2020.
- 2.) The plan is consistent with the guidance from U. S. Department of Labor, Occupational Health and Safety Administration publication OSHA 3990-03-2020, Guidance on Preparing Workplaces for COVID -19.
- 3.) The plan is available on the City of Leslie's website [www.Leslie.mi.us](http://www.Leslie.mi.us) and at each City of Leslie facility where in-person operations take place during the COVID-19 emergency.

I declare that the foregoing is true and correct.

Municipality/Entity: City of Leslie

Signature: 

Name of Official: Susan Montenegro

Title: City Manager

Date: April 28, 2020

# CITY OF LESLIE

## RESOLUTION NO 2020-12

### AUTHORIZING SUBMITTAL OF AN INGHAM COUNTY TRAILS AND PARKS PROGRAM APPLICATION

**WHEREAS**, Leslie Township, The City of Leslie and Leslie Public Schools has been invited by Ingham County to submit an application for a \$93,500 grant; and

**WHEREAS**, The City of Leslie desires to use the grant funds for the construction and paving of an asphalt walkable path through Leslie Public School High School Grounds, and in Leslie Township, and The City of Leslie, and

**WHEREAS**, The City of Leslie Council agrees to contribute 1/3 of the \$9,375 or 10% of the project cost dollars to the development of this plan, **a cost of \$3,125 to The City of Leslie**, with the remaining \$6,250 to be split equally between Leslie Township and Leslie Public Schools.

**THEREFORE, BE IT RESOLVED** that the Leslie City Council hereby authorizes and desires Leslie Township to submit an Ingham County Trails and Parks Program Application on behalf of all three entities.

ROLL CALL VOTE:

AYES:

NOES:

ABSENT

**From:** [Todd L. Eldred](#)  
**To:** [Susan Montenegro](#); [Jeff Manthei](#); [Martha Owen](#); [Ron J. Bogart](#)  
**Subject:** Hull Road Walking Path Parks and Trails Grant  
**Date:** Wednesday, July 29, 2020 12:56:29 PM

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 [2020Application.pdf](#)

Attached is the completed grant application for the Hull Road Walking Path for your review. I will be turning this in on Friday. Please comment if you have questions or suggestions.

A few points:

- The cost to match for each city, township and schools will be \$3,125.
- The one quote I have for the work (Ron is working on two more) is approximately \$85,000 and I have added \$8,500 for contingencies.
- The yearly cost to seal the path every other year should be around \$1,000 per entity.
- The City and Schools will need to provide a letter of support for the project, although this is not needed until after the grant is turned in.

Thank you,

Todd Eldred  
Leslie Township Supervisor  
Leslie Township Zoning Administrator  
517 304 4048

## The Hull Road Walking Path

- Starts at north end at the back parking lot of the Leslie High School.
- New 10 foot wide paved path will run approximately 600 feet on school property past the baseball fields to the existing path.
- 1,100 feet in total of the path is on Leslie Public School property.
- Path 3,472 feet long, approximately 2250' under Township jurisdiction and 1222 feet under city jurisdiction.
- Existing path will be repaved and widened to 10 feet extending south through the Township to the City of Leslie commercial district bridge near McDonalds.
- Cost will be \$92,487; the 10% match will be \$9,249.
- Match will be shared three ways between the City, Township, and School, \$3,083 each.
- Sealing of the path should cost approximately \$3,600 every other year. This would be a yearly cost for maintenance of about \$600-\$800 per entity per year.
- Final decision on grant award is December 2020.
- Work should be done Spring or Summer of 2021.



# Ingham County Trails and Parks Program Application



**Ingham County**  
**Attn: Melissa Buzzard**  
**P.O. Box 178**  
**121 E. Maple Street, Suite 102**  
**Mason, MI 48854**

## Trails and Parks Program Application

The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a **resolution (s) of support** for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: **small shovel ready projects up to a limit of \$300,000, planning and engineering for future projects.** Preference will be shown to applications within these parameters, however all grant applications will be considered, even if they are not shovel ready or include future planning.

Project applications must be received by **5:00pm July 31** for funding consideration in the following year. Projects deemed worthy of funding may be approved at the November Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

APPLICANT			
Agencies:		Contact Person:	
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	Email:	
PROJECT SUMMARY			
Project Title:			
Total Amount Requested: \$			
Distance of repaired/new construction in feet/miles:			
Trail/blue ways:	Boardwalk:	Bridge:	
<input type="checkbox"/> Shovel Ready	<input type="checkbox"/> Planning & Engineering	<input type="checkbox"/> Other Project	
<input type="checkbox"/> Small grant: Up to \$300,000 for municipalities contributing less than 5% of total county millage revenue annually. See Attachment A. * (Small grants will be scored separately)			

# Ingham County Trails and Parks Program Application

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If you have applied for *multiple projects*, please prioritize and rank your projects within each category from highest priority to lowest priority in each category:

Shovel Ready

Planning and  
Engineering

Other Projects

**Town, Range and Section Numbers of Site Location**

(Town):

(Range):

(Section):

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)

# Ingham County Trails and Parks Program Application

<b>ESTIMATED COSTS/BUDGET</b>		
<i>Provide each scope/budget item and how the budgeted amount was calculated, List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.</i>		
<b>EXPENSES</b>		
Scope Item(s):	Quantity	Amount
1-Acquisition/Right-of-Way/Easement/Permits		
2-Design Engineering		
3-Construction		
4-Construction Engineering		
5-Contingency		
6-Other		
7-Other		
<b>Other Fees</b> (i.e., Permitting, etc...)		
<b>Total Project Expenses</b>		\$ _____
<b>Provide detailed cost estimate for Project</b>		\$ _____
<b>APPLICANT FUNDS</b>		
<i>When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years.</i>		
<u>Local Contribution</u>		Amount \$ _____
<u>Other Grant Contributions</u>		
Name of Grantor(s)		Amount \$ _____ \$ _____
Name of Partner(s)		Amount \$ _____ \$ _____
Name of Donor(s)		Amount \$ _____ \$ _____
<u>In-Kind Support</u>		
Name of Organization	Description	Value \$ _____ \$ _____
<u>Other</u>		Amount \$ _____
<b>Total Applicant Funds</b>		\$ _____
*Millage Funds REQUESTED (does not count as match)		\$ _____
*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses		
Total % of matching Funds	%	_____ Match



# Ingham County Trails and Parks Program Application

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## **DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)**

*Provide a (detailed) description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)). (No minimum word count- attachments as needed).*

# Ingham County Trails and Parks Program Application

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## PROJECT INFORMATION & DETAILED DESCRIPTION *(as applicable)*

1. Describe in detail any other available funders and partners.

*Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.*

2. Discuss how the project is improving regional connectivity.

*Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.*

# Ingham County Trails and Parks Program Application

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3. Describe how the project responds to public demand and has public support.

*Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. 250 word limit.*

4. Explain how the project meets acceptable design standards and is the best design solution.

*You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency— Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality- MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained. The County will review on a case by case basis.); considers low impact development techniques that protect and enhance significant natural features; and any other related information. **Please review Attachment B- BOC Resolution #18-054 for design standard clarification.** 250 word limit.*

## Ingham County Trails and Parks Program Application

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5. Explain how the project is feasible and ready for implementation or development.

*Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.*

6. Discuss how the project supports equitable opportunities.

*Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.*

# Ingham County Trails and Parks Program Application

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**7. Maintenance Commitment & Plan**

*Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.*

# Ingham County Trails and Parks Program Application

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## ATTACHMENTS - REQUIREMENTS

1. Project Location Map & Photos. *Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).*
2. Site Plan. *The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.*
3. Documentation of Other Funding Sources. *You must provide documentation for all the funding sources you indicated on your application form, as outlined in Attachment C.*
4. Certified Resolution. *The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).*
5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.
6. After completion of the project, entities must agree to participate in the County wide wayfinding signage plan.

## CERTIFICATION

Signature of Applicant:

Date:

# Ingham County Trails and Parks Program Application

## ATTACHMENT A.

### Ingham County Trails and Parks Millage Estimated Revenue by Municipality

Municipality	Total Generated Revenue	Estimated Loss to Tax Capture	Estimated Available Revenue	Percent of Total
Alaiedon Township	\$ 109,741	\$ -	\$ 109,741	3.3%
Aurelius Township	\$ 68,726	\$ -	\$ 68,726	2.1%
Bunker Hill Township	\$ 30,949	\$ -	\$ 30,949	0.9%
Delhi Township	\$ 347,613	\$ 85,205	\$ 262,408	7.9%
Ingham Township	\$ 36,313	\$ 2,953	\$ 33,359	1.0%
Lansing Township	\$ 132,989	\$ 25,128	\$ 107,860	3.2%
Leroy Township	\$ 58,849	\$ 4,955	\$ 53,894	1.6%
Leslie Township	\$ 40,164	\$ -	\$ 40,164	1.2%
Locke Township	\$ 34,146	\$ -	\$ 34,146	1.0%
Meridian Township	\$ 776,105	\$ 755	\$ 775,350	23.3%
Onondaga Township	\$ 39,593	\$ -	\$ 39,593	1.2%
Stockbridge Township	\$ 57,918	\$ 2,698	\$ 55,219	1.7%
Vevay Township	\$ 63,027	\$ 816	\$ 62,211	1.9%
Wheatfield Township	\$ 34,763	\$ -	\$ 34,763	1.0%
White Oak Township	\$ 28,502	\$ -	\$ 28,502	0.9%
Williamstown Township	\$ 109,531	\$ -	\$ 109,531	3.3%
East Lansing (City)	\$ 416,404	\$ 15,819	\$ 400,585	12.0%
Lansing (City)	\$ 958,232	\$ 32,290	\$ 925,942	27.8%
Leslie (City)	\$ 17,981	\$ 3,272	\$ 14,708	0.4%
Mason (City)	\$ 106,781	\$ 12,822	\$ 93,959	2.8%
Williamston (City)	\$ 50,716	\$ 7,295	\$ 43,422	1.3%
<b>Ingham County (Total)</b>	<b>\$ 3,519,041</b>	<b>\$ 194,009</b>	<b>\$ 3,325,033</b>	<b>100.0%</b>

Created 2-23-15

ADOPTED – FEBRUARY 13, 2018

# Ingham County Trails and Parks Program Application

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## ATTACHMENT B.

AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

### RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

#### RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Koenig **Nays:** None **Absent:** Naeyaert  
**Approved 02/05/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis  
**Nays:** None **Absent:** Koenig, Schafer **Approved 02/07/2018**



# Ingham County Trails and Parks Program Application

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## ATTACHMENT C.

### **Match Requirement for Ingham County Trails & Parks Millage**

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant's employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant.  
Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.

**CITY OF LESLIE NOTICE OF ELECTRONIC MEETING  
REGULAR MEETING OF THE LESLIE CITY COUNCIL  
TUESDAY, AUGUST 18, 2020 AT 7:00 PM**

**Purpose of Meeting**

Regular meeting of the Leslie City Council.

**Reason for Electronic Meeting**

Governor Whitmer signed Executive Order 2020-154 extending “Temporary authorization of remote participation in public meetings and hearings and temporary relief from monthly meeting requirements for school boards”. The City of Leslie must continue to conduct public business during this state of emergency, including actions to respond to COVID-19, and the general public must be able to continue to participate in government decision making without unduly compromising public health, safety and welfare. To protect the public health, safety, and welfare and comply with Center for Disease Control and Prevention recommendations, local governing bodies may meet remotely and electronically.

**Public Participation Instructions**

Members of the public may view the meeting live at:

<https://cityofleslie.webex.com/cityofleslie/onstage/g.php?MTID=ec244848fcfb169715d1087d6fe83beec>

Or Dial In: +1-408-418-9388 and press # when prompted for an access code.

Members of the public may submit comments to be read aloud by the City Manager during public comment by e-mailing comments (Include your full name and address) in advance of the meeting to [manager@cityofleslie.org](mailto:manager@cityofleslie.org) or during the public comment portion of the meeting by submitting your full name, address, and comment on the live stream of the meeting. Comments should be limited to no more than three minutes. A broadcast of the meeting will also be available within eight business days on the City of Leslie website at [www.cityofleslie.org](http://www.cityofleslie.org).

**Public Input and Questions on Business before the Leslie City Council Regular Meeting**

Members of the public may contact the City Manager to provide input or ask questions regarding the City Council meeting by e-mail at [manager@cityofleslie.org](mailto:manager@cityofleslie.org).

**Persons with Disabilities Participation Instructions**

The City of Leslie will provide reasonable accommodations to individuals with disabilities who want to electronically attend the meeting with twenty-four (24) hour notice to the City of Leslie.