



CITY OF LESLIE

602 W. Bellevue • P.O. Box 496 • Leslie, MI 49251-0496
Phone: 517-589-8236 • Fax: 517-878-6868 • Web Site: www.cityofleslie.org

**LESLIE COUNCIL MEETING
7:00 PM TUESDAY, NOVEMBER 17, 2020
LESLIE CITY HALL, 602 W. BELLEVUE STREET**

Meeting to be held as a Virtual Meeting due to the COVID-19 pandemic, under the authority of PA 267 of 1976 Open Meetings Act as amended by 2018 PA 485 and PA 228 of 2020.

AGENDA

- I. ROLL CALL.**
- PLEDGE OF ALLEGIANCE.**
- II. CONSENT AGENDA:**
 - III.** Approval of the agenda.
Approval of the minutes of regular meeting on October 27, 2020.
 - IV.** Payment of Bills – November 2020. Affirm check disbursements totaling \$113,680.25 for November 2020.
 - V.** Communication:
 - a. Manager's Report.
 - b. October 2020 Financials.
 - c. October 2020 Police Department Report.
 - d. October 2020 Fire Department Report.
 - e. Ingham County Sheriff's Department Report.
- III. PUBLIC COMMENT:** Non-Agenda Items that cannot be handled During Regular Business Hours.
- IV. COUNCIL COMMENT:** Opportunity to respond to public comment period or make comments regarding items not on the agenda.
- V. PUBLIC HEARING:** None.
- VI. ITEMS OF BUSINESS:**
Proclamation of Appreciation. A proclamation honoring Sergeant Bennehoff and Officer Sweet for their bravery.
- VII. ITEMS OF DISCUSSION:** None.
- VIII. COUNCIL AGENDA:**
 - A. Committee Reports
 - B. Manager's Report
 - C. Motion to Adjourn

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Boards and Commissions Openings:

Planning Commission – term expires November 1, 2023

Zoning Board of Appeals – term expires June 30, 2021

Next City Council meeting is scheduled for December 15, 2020 at 7:00 p.m.

**CITY OF LESLIE
REGULAR COUNCIL MEETING
MINUTES
OCTOBER 27, 2020**

Meeting to be held as a Virtual Meeting due to the COVID-19 pandemic, under the authority of Executive Order No. 2020-154 of the Office of the Governor of the State of Michigan.

Present: Babin, Beegle, Doane, Owen & Fox

Excused: Johnson

Also Present: CM Montenegro, Chelsea Cox & Carrie Howe.

Item 1 Consent Agenda

- A. Approval of the agenda.
Approval of the minutes of regular meeting on September 15, 2020.
- B. Payment of Bills – October 2020. Affirm check disbursements totaling \$27,461.42 for October 2020.
- C. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments effective immediately.

Name	Board/Commission	Term Expires
William Muenzenmaier*	Planning Commission	11/01/2024
Matt Chamberlain*	Planning Commission	11/01/2024
John Stewart*	Zoning Board of Appeals	06/30/2022
Bill Hinkle*	Zoning Board of Appeals	06/30/2023
Wayne Babin*	Zoning Board of Appeals	06/30/2023

- D. Communication:
 - a. Manager’s Report.
 - b. September 2020 Financials.
 - c. September 2020 Police Department Report.
 - d. September 12 – October 15, 2020 Fire Department Report.

Moved by Doane, seconded by Owen to approve consent agenda.

**ALL YEAS
MOTION CARRIED**

Item 2 Public Comment

None

Item 4 Council Comment

None

Item 5 Public Hearing

- A. Special Use Permit No. 2020-02. 810 W. Bellevue Street. Public rental storage is a use permitted in the B-2 Highway District through issuance of a special use permit. Public Hearing opened at 7:07pm. No public comment was received. Public Hearing closed at 7:09pm.

Moved by Doane, seconded by Fox to approve Special Use Permit No. 2020-02.

ROLL CALL VOTE

Babin-Yes

Owen-Yes

Johnson-Excused

Beegle-Yes

Fox-Yes

Doane-Yes

MOTION CARRIES

Item 6

Items of Business

- A. Authorize the Adjournment of the October 20, 2020 Leslie City Council Meeting and rescheduling to October 27, 2020. Official Council action to approve adjourning the Leslie City Council meeting until October 27, 2020 to allow for amendment of the Open Meetings Act.

Moved by Fox, second by Owen to approve adjourning the Leslie City Council meeting until October 27, 2020.

ALL AYES

MOTION CARRIED

- B. Adoption of Remote and Hybrid Meetings Policy. Written rules stating when virtual meetings can be held as well as the purpose as stated in PA 228 amending the Open Meetings Act.

Moved by Fox, second by Doane to approve remote and hybrid meetings policy.

ALL AYES

MOTION CARRIED

- C. C. Site Plan for 810 W. Bellevue. Planning commission's formal recommendation to approve site plan as submitted for public rental storage at 810 W. Bellevue.

Moved by Fox, second by Owen to approve site plan as submitted.

ALL AYES

MOTION CARRIED

Item 7

Items of Discussion

- A. City Manager Annual Review. Determine whether to set date in January 2021 or postpone to June 2021.

Moved by Owen, second by Doane to table discussion until January 2021 meeting.

ALL AYES

MOTION CARRIED

Item 8

Adjournment

Moved by Doane, seconded by Owen to adjourn.

ALL YEAS

MOTION CARRIED

Time: 8:00 pm.



Clerk Chelsea Cox



City Manager's Report: For the 11-17-2020 City Council meeting

OPERATIONS AND COMMUNITY RELATIONS

- Police – All training events have been suspended. Chief Delamarter attends regular Chiefs meeting via electronic method at the County. Sergeant Bennehoff and Officer Sweet have been in quarantine due to exposure to a staff member with COVID. Chief Delamarter, Officers Service and Butski have been picking up extra shifts to cover. Partnerships with Ingham County Sheriff's Department and Michigan State Police are also helping to provide extra presence until we are fully staffed again.
- DPW – Richie and Craig were scheduled to sit for water license testing on Tuesday; however, Richie was unable to take the test due to being quarantined. Results will be posted by the end of the year hopefully.
- Fire- See attached report.
- Administrative – includes finance, clerk and city manager – Carrie has attended webinars from Treasury. Elections processed close to 950 ballots with approximately 420 as absentee.
- Staffing Updates: Open Positions: Part-time police officer position needs to be filled.

COVID-19 update

- As of November 13, 2020, there have been 6,055 confirmed cases and 81 deaths in Ingham County. Staff are taking necessary precautions to prevent the spread. City hall remains closed to the public and everyone that can work from home is. Daily business is still being done via phone, email and computer.

LARGE CITY PROJECTS

Project Name	Description	Status	Completed
UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION			
WWTP Engineering for Upgrades	PASER ratings for our roads have been completed demonstrating the condition of roads.	In process	No
WWTP USDA-RD application for the WWTP project	Engineers have been given access to the USDA-RD site so they can upload information needed for the application.	In process	No

Project Name	Description	Status	Completed
AMI Water Meters Project	Replacing current water meters with automatic meter reading system. Beginning stages for this project. Will be something that takes place in the coming fiscal year.		No
STREETS, SIDEWALKS, BRIDGES			
Mill Street Bridge replacement	Railing still needs to be designed and placed. Utility Pole still needs to be moved.	95% complete	No
Downtown sidewalks	DDA approved replacing crosswalks at Carney and Main	On hold during COVID-19, crews will reassess and schedule.	
Sidewalks throughout city	A comprehensive sidewalk inventory is underway. Sidewalks will be prioritized once the list is completed	In process	
MOTOR VEHICLE POOL			
Police Car	New car and buildout done	Complete	Yes
BUILDING, PROPERTY, EQUIPMENT			
Library Furnace/HVAC	One furnace needs replacing while the other needs parts. HVAC system has been failing, one unit is broken and needs replacement. Cost estimates are being sought but appear to be about \$30-40K for both systems.	In process Consideration of Len Foundation to request \$\$\$ for necessary repairs	No
G.A.R. Hall	Engineered drawings have been received from C2AE.	Waiting for contractors to provide quote for work outlined on drawing.	No
PARKS, CEMETERY, NONMOTORIZED			
Pool Demo	Recommendation is to submit for a multi-phase grant through the MDNR to demo site, add a sand/volleyball court with lighting and add a splash pad. Official engineered drawings will be required as part of the grant process.	Need to update current Parks Master plan to include intent for repurposing of old pool site.	

Project Name	Description	Status	Completed
Cemetery Rules and Ordinance	The Cemetery committee has been diligently working to craft a new set of rules and ordinance regulating the cemetery.	In process	

INVOICE SUMMARY

Date: 11/12/20

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
ELECTIONSOURCE	ELECTION SUPPLIES	1,123.97	Paid	Y
GRACON SERVICES, INC.	OCT 2020 MANAGED SERVICES	455.70	Paid	Y
BRUCE HOWE	LFD SUPPLIES	45.95	Paid	Y
MICHIGAN DEPT OF ENVIRONMENT	WATER CONTRACTED SERVICES	165.00	Paid	Y
ALL PHASE HYDRAULICS & MACHII	MVP SUPPLIES	181.87	Paid	Y
AIRGAS USA, LLC	MVP SUPPLIES	107.43	Paid	Y
JIMMIE'S, INC.	MVP CONTRACTED SERV	250.00	Paid	Y
MICHIGAN RURAL WATER ASSOCIA'	WWTP TRAINING RICHMOND	310.00	Paid	Y
ELHORN ENGINEERING CO.	IRON REMOVAL PLANT	247.82	Paid	Y
LESTER BROTHERS EXCAVATING	WATER SUPPLIES	636.00	Paid	Y
USA BLUEBOOK	WATER SUPPLIES	1,189.18	Paid	Y
KENNEDY INDUSTRIES INC.	WWTP CONTRACTED SERV	2,110.00	Paid	Y
WIGHTMAN	WASTEWATER SYSTEM IMPROVEMEN'	23,310.00	Void	Y
MICHIGAN MUNICIPAL TREAS ASS'	CARRIE MEMBERSHIP	75.00	Paid	Y
VERIZON WIRELESS	OCT 2020	199.00	Paid	Y
FAUSER LAND SURVEYING, LLC	3 ACRE PARCEL VERDE FIELDS	900.00	Paid	Y
RELIABLE AUTO SALES & SERVICI	FIP REIMBURSEMENT	2,155.00	Paid	Y
INACOMP TSG	WEBEX CLOUD MTG VIRTUAL	2,940.00	Paid	Y
PITNEY BOWES CREDIT CORP	QTRLY POSTG MTR LEASE	80.74	Paid	Y
FOGG OIL COMPANY	MVP GAS DPW	13.00	Paid	Y
SHARE CORPORATION	DPW SUPPLIES	184.26	Paid	Y
ABSOPURE	WWTP SUPPLIES	36.25	Paid	Y
JACKSON TRUCK SERVICE INC.	2010 PLOW TRUCK REPAIRS	3,377.59	Paid	Y
DENNIS CRAFT CONSTRUCTION	SIDEWALK REPLACEMENT LEAD LI	3,475.00	Paid	Y
RICOH USA INC	MONTHLY PER COPY FEE	33.18	Paid	Y
CATHEY CO	MVP SUPPLIES	6.78	Paid	Y
FOGG OIL COMPANY	LFD 1/2 TWP MONTHLY GAS SLIP:	105.50	Paid	Y
RILEY'S APPARATUS SERV LLC	FIX BRUSH TRUCK	197.50	Paid	Y
WIGHTMAN	WWTP PROJECT	31,820.00	Paid	Y
GRACON SERVICES, INC.	DESKTOP TECHNICIAN HOURS	300.00	Paid	Y
ABSOPURE	WWTP SUPPLIES	12.00	Paid	Y
RICOH USA, INC.	LCO LEASE COPY/SCANNER/FAX	145.02	Paid	Y
MID MICHIGAN EMERGENCY EQUIPI	REMAINING BALANCE-LIGHTS FOR	69.00	Paid	Y
USA BLUEBOOK	WWTP SUPPLIES	461.52	Paid	Y
SUPERIOR SAW	MVP SUPPLIES	95.98	Paid	Y
B & T EXCAVATING	WATER SUPPLIES	250.00	Paid	Y
MICHIGAN DEPT OF ENVIRONMENT	WATER CONTRACTED SERVICES	1,093.00	Paid	Y
MICHIGAN RURAL WATER ASSOCIA'	WWTP CONTRACTED SERV JOHN HO:	825.00	Paid	Y
GRUA, TUPPER & YOUNG, PLC	ATTY FEES	882.00	Paid	Y
ALADDIN	LFD GENERATOR	26,400.00	Paid	Y
CLINT RICHMOND	DPW FRINGE	407.92	Paid	Y
CITY OF LESLIE	WATER BILLS	4,107.09	Paid	Y
ROBERT ANTEKEIER, JR	CODE ENFORCEMENT OCT 2020	900.00	Paid	Y
HINCKLEY'S TREES & LANDSCAPE	TREE REMOVAL	2,000.00	Paid	Y

INVOICE SUMMARY

Date: 11/12/20

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VENDOR	DESCRIPTION	AMOUNT	STATUS	JNLIZED?
		Total:	113,680.25	



**Leslie Police Department
Police Log/Information Summary
October 2020**



There were 44 log entries for the month of October 2020.

10/1 at 11:00am Sgt. Bennehoff responded to the 600 block of E. Race regarding a complaint of shooting of a pellet gun.

10/1 at 4:00pm Sgt. Bennehoff responded to the 200 block of Maple regarding trouble with an intoxicated subject.

10/1 at 4:00pm Sgt. Bennehoff was called to the LMS regarding a complaint of bullying.

10/1 at 10:20pm Officer Service responded to the 200 block of Maple St. in reference to an ongoing civil/family trouble with eviction activity.

10/3 at noon Sgt. Bennehoff received a phone found at Russell Park.

10/3 at 1:00pm Sgt. Bennehoff was called to the 800 block of W. Bellevue to check welfare of a subject sleeping in a car.

10/3 at 2:00pm Officer Sweet was requested to assist ICSO in Dansville on a domestic assault involving a weapon.

10/3 at 3:00pm Officer Sweet assisted Leslie FD in the 600 block of S. Main on a possible gas leak.

10/3 at 7:00pm Officer Sweet responded to Kirby and Oak to check an intoxicated subject.

10/3 at 10:20pm Officer Sweet responded to Bellevue and 127 to check for kids on bikes causing traffic hazard.

10/7 at 1:00pm Officer Sweet went to the 100 block of E Bellevue to assist on a civil property dispute.

10/8 at 9:00am Sgt. Bennehoff responded to Value Land regarding a retail fraud.

10/8 at 2:10pm Officer Sweet responded to the 100 block of S. Main St. regarding a suspicious subject acting odd.

10/8 at 10:20pm Officer Sweet received information, in the 800 block of W. Bellevue, regarding a welfare check of a possible suicidal subject.

10/9 at 8:20am Sgt Bennehoff responded to Leslie Elementary to assist on a medical call.

10/9 at 10:00pm Officer Service was called to the 4300 block of Churchill Rd regarding an open door/security check.

10/11 at 11:15am Officer Sweet was called to the 300 block of Oak St. regarding a dog complaint.

10/11 at 5:00pm Officer Butski went to the 100 block of N. High St. regarding a natural death.

10/11 at 8:25pm Officer Butski responded to the 4300 block of Cinnamon Ln to check security of a residence.

10/12 at 6:30am Chief Delamarter responded to the 4300 block of Churchill on a request to check the welfare of a possible suicidal subject.

10/12 at noon Officer Sweet assisted with ICSO and MSP in the apprehension of a wanted subject in the woods adjacent to the Deer Run subdivision.

10/13 at 1:00pm Officer Sweet was called to the 4400 block of Hull Rd regarding a trash complaint.

10/13 at 3:30pm Officer Sweet was requested to assist ICSO in the 4400 block of Nims Rd. on a medical/overdose call.

10/13 at 7:00pm Officer Sweet received information at the PD regarding a one car PDA.

10/14 at 6:00pm Officer Service responded to 127 & Bellevue on a car vs deer PDA.

10/15 at 9:00am Sgt. Bennehoff was called to the 400 block of E. Race on a larceny of a license plate.

10/15 at 2:30pm Officer Service went to 714 Mill St. to assist with a lock out.

10/15 at 5:50pm Officer Service went to the area of Kinneville & Main on a car vs deer PDA.

10/16 at 8:30am Sgt Bennehoff went to the Leslie Middle School on a threats complaint.

10/16 at 6:30 pm Officer Sweet went to the 100 block of S. Main St. to receive information regarding a larceny of a cell phone.

10/17 at 8:15pm Officer Sweet was called to collect information regarding a car vs deer PDA at Churchill & Bellevue.

10/19 at 3:15pm Officer Service was called to the 300 block of Pennsylvania St. to assist with a neighbor dispute.

10/19 at 5:00pm Officer Service was called to a family dispute in the 600 block of Rice St.

10/22 at 5:40pm Officer Sweet responded to the 800 block of W. Bellevue to assist on a medical call.

10/24 at 5:30pm Office Service received information regarding a larceny in the 800 block of W. Bellevue.

10/24 at 6:30pm Officer Service assisted LFD on a fire alarm in the 4400 block of Hull Rd.

10/25 at 7:32pm Officer Butski was called to the 4400 block of Hull Rd on a suspicious situation.

10/26 at 8:00pm Officer Butski went to the 300 block of Mill St to check a suspicious situation.

10/27 at 8:35pm Officer Butski responded to a family dispute in the 200 block of N. Main St.

10/28 at 8:00pm Officer Service went to the 200 block of Armstrong on a verbal family argument.

10/29 at 9:30am Sgt Bennehoff received information regarding a larceny in the 200 block of Armstrong.

10/29 at 10:15am Sgt Bennehoff responded to assist on a medical call in the 100 block of N High St.

10/29 at 11:45am Sgt Bennehoff assisted Leslie Woodworth Elementary accomplishing the return of some school owned laptop computers.

10/31 at 8:45pm Officer Sweet went to 714 Mill St to assist with a verbal domestic dispute.

Leslie Fire Department Report for October 2020

Runs are as follows:

- Possible tree fire in area of Plains Rd. west of Tuttle Rd.
- Gas leak in a house in city
- Truck hauling a trailer – fire in hydraulic area of trailer – truck was on US 127
- Call to assist on possible house fire on Eden and Barnes – Mason
- Car fire at Eden and Covert rd. – car was a total loss – no injuries
- House fire assist to Henrietta fire – house was near Pleasant Lake, house a total loss – no injuries
- Call for a tanker on a possible house fire in Rives Twp.
- Fire Alarm – in city at Crestview Apts.
- Semi fire on US 127 near Bellevue exit
- Car/deer accident on US 127 near Baseline rd. car was smoking

Truck -Operations:

- Twp. engine 741 had to get generator fixed – fuel pump issue
- Overhead Door Co. had to be called—bay door #2 would not open – door was fixed for time being so it would work—parts were ordered to fix door!
- No other truck issues!!

Training:

- Trained in vehicle extrication out to Mullins Auto Salvage Co.
- Trained in Pump operation
- Went through all fire equipment checks on all trucks this month---- all equipment is in working order and no issues found!

COVID Update:

- Station was again cleaned several times, inside training area, cleaned inside all trucks and vehicles
- Fire personal update-→ we have two fireman who were around someone who contracted the virus—therefore they are under
- quarantine until their COVID tests come back in a negative or positive result...((should know by middle of this week))

OCTOBER INGHAM COUNTY SHERIFF'S DEPT. CALLS TO TOWNSHIP AND CITY

21 Calls in Total in October:

19 in the Township

2 in the City

Abandoned Vehicle-4	Crashes-6
Transports-1	Assault-1
(K9) Assist-2	Larceny-1
Overdoes-1	Suspicious-1
B&E-1	Hit n Run-1
Child Abuse-1	Natural Death-1

This makes 156 calls for year 2020.

We are significantly under the number of calls for service as compared to this time last year. There are a couple a calls listed above worth mentioning. The B&E is reference the stolen skid steer I emailed about when it happened. At this time the skid steer has not been recovered. There was a report of a larceny of a catalytic converter on 10-25-2020 from the Leslie Park n Ride. As of now this is the only call of this kind. I will keep you posted if additional larcenies at the park n ride occur. This may be something people who use the park n ride would want to know. The Sheriff's Office assisted the MSP Fugitive Team in apprehending a violent felon in the area of Cinnamon Ln. We had one overdose in October. This subject was administered the drug Narcan and is still alive.

If you have any questions regarding the above calls or have general questions regarding the Sheriff's Office, please contact me anytime. Please forward this email/information to the rest of the council. I look forward to seeing everyone soon.

Dep. Dustin Matusko 5476
Ingham County Sheriff's Office
517-676-8444 x1926

CITY OF LESLIE

A PROCLAMATION

Honoring

Sergeant Evan Bennehoff and Officer Brian Sweet
for their bravery

WHEREAS, on the morning of August 14, 2020 the Leslie Police Department responded to a call of a house on fire at 211 Butler Street and were first on the scene; and

WHEREAS, Officers Bennehoff and Sweet arrived on the scene and were advised a family was inside the home and quickly assessed the scene. After realizing the inside of the residence was on fire and that the lives of this family were in danger the decision to enter the home was made without concern of their own wellbeing; and

WHEREAS, The Officers were able to locate the remaining family members of the home, which included children with special needs and get them to safety; and

WHEREAS, Were it not for the actions of Officers Bennehoff and Sweet, who put their lives in danger, the residents of the home would have certainly perished. The actions of officers Bennehoff and Sweet during this incident are a credit to themselves, the Leslie Police Department, and the entire City of Leslie.

NOW, THEREFORE, I, Pam Beegle, Mayor Pro-Tem of Leslie, Michigan do hereby recognize, the heroic actions of Sergeant Evan Bennehoff and Officer Brian Sweet and urge all citizens to show their overwhelming gratitude and appreciation for these officers and all of our public safety officials who carry out their mission to protect us every day. On behalf of a grateful City, we say "Thank you."

Pam Beegle,
Leslie Mayor Pro-Tem

Chelsea Cox,
Leslie City Clerk